CONTRACT N40085-20-B-0080
NAVFAC SPECIFICATION
NO. 20-0080

PARKING LOT EXPANSION, AS508, MCASNR

AT THE

MARINE CORPS AIR STATION, NEW RIVER, NORTH CAROLINA

MARINE CORPS BASE, CAMP LEJEUNE, NORTH CAROLINA

DESIGN BY:

Avolis Engineering, PA
New Bern, North Carolina

A/E Contract: 20063

SPECIFICATION PREPARED BY:
Avolis Engineering, PA

Date: September 27, 2021

SPECIFICATION APPROVED BY:

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Commander, Naval Facilities Engineering

20-0080

100% SUBMITTAL

DEPARTMENT OF THE NAVY

ATLANTIC DIVISION, NAVAL FACILITIES ENGINEERING COMMAND

MARINE CORPS BASE, CAMP LEJEUNE, NORTH CAROLINA

PARKING LOT EXPANSION AS508

PROJECT: N40085-20-B-0080

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Date: 2/18/22

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SECTION 01 11 00

SUMMARY OF WORK

09/08

PART 1 GENERAL

1.1 WORK COVERED BY CONTRACT DOCUMENTS

1.1.1 Project Description

The work includes the construction of a new vehicle parking lot and incidental related work.

1.1.2 Location

The work shall be located adjacent to Building AS508 at MCAS New River, Camp Lejeune, North Carolina approximately as shown. The exact location will be indicated by the Contracting Officer.

1.2 EXISTING WORK

In addition to "FAR 52.236-9, Protection of Existing Vegetation, Structures, Equipment, Utilities, and Improvements":

a. Remove or alter existing work in such a manner as to prevent injury or damage to any portions of the existing work which remain. Special precautions shall be taken to not damage or contact the existing landfill liner.

b. Repair or replace portions of existing work which have been altered during construction operations to match existing or adjoining work, as approved by the Contracting Officer. At the completion of operations, existing work shall be in a condition equal to or better than that which existed before new work started.

1.3 LOCATION OF UNDERGROUND FACILITIES

The Contractor will be responsible for obtaining the services of a professional utility locator to scan the construction site with electromagnetic or sonic equipment, and mark the surface of the ground where existing underground utilities are discovered. Verify the elevations of existing piping, utilities, and any type of underground obstruction not indicated or specified to be removed but indicated or discovered during scanning in locations to be traversed by piping, ducts, and other work to be installed. Verify elevations before installing new work closer than nearest manhole or other structure at which an adjustment in grade can be made. If underground utility cannot be confirmed, the Contractor shall pot-hole area until utility location is verified. **Dowsing or any other type of divination method is not considered an acceptable practice for locating utilities at MCB Camp Lejeune.**

1.3.1 Notification Prior to Excavation

Notify the Contracting Officer 48 hours prior of excavation to obtain

station Digging Permits prior to starting work.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 12 00

CUTTING AND PATCHING

01/07

PART 1 GENERAL

1.1 CUTTING

Shall be done by sawing along straight lines. The amount cut out shall be the minimum necessary to accommodate the new work. No flame cutting will be permitted without written permission of the Officer in Charge of Construction.

1.2 HOLES

Shall be rotary drilled. The size shall be the minimum necessary to accommodate the new work.

1.3 PATCHING

Shall be done with materials which match the existing in color, quality and surface texture when finished.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 13 00

TRAFFIC SAFETY

01/07

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by basic designation only.

U.S. FEDERAL HIGHWAY ADMINISTRATION (FHWA)

MUTCD	(2009; Rev 2012) Manual on Uniform Traffic Control Devices

1.2 MAINTENANCE FOR TRAFFIC

The existing road or an approved bypass shall be kept open to all traffic while undergoing improvements. The Contractor shall furnish, erect, light, and maintain barricades, warning and informational signs, delineators, and flagmen in accordance MUTCD.

1.2.1 TEMPORARY APPROACHES

Temporary approaches or crossings and intersections with trails, roads, streets, residences, and parking lots shall be maintained in a safely passable condition.

1.3 PUBLIC CONVENIENCE AND SAFETY

The Contractor shall at all times so conduct his work as to assure the safety and convenience of the users and of those along the streets and roads and to assure the protection of persons and property.

1.4 WARNING SIGNS

Warning signs shall be erected in advance of any place on the project where operations may interfere with the use of the road by traffic, and at all intermediate points where the new work crosses or coincides with an existing road.

1.4.1 INFORMATIONAL SIGNS

The Contractor shall furnish, erect, maintain, and remove, when directed, any informational identification indicated.

1.4.2 CONSTRUCTION WARNING SIGNS

Construction warning signs shall be displayed only when a crew is actually working at the site. "Men Working" or "Flagman" signs shall be removed from view of traffic when not needed.

1.5 TRAFFIC REROUTING PLANS

Traffic rerouting plans shall be submitted for approval fourteen calendar days before the anticipated rerouting, and shall not be implemented before approval. The Contractor shall erect and remove all detour signs.

1.6 PAINTING -- TEMPORARY AND PERMANENT

Painting on each street or roadway shall begin within 48 hours after pavement is placed and shall be placed continuously during daylight hours, except during rain, until completion. Painting interrupted for rain shall restart during daylight as soon as pavement is dry. Provide temporary painting on all roadways and stress, except where permanent markings can be placed within 48 hours after pavement is placed.

PART 2 PRODUCTS

2.1 Traffic Control Devices

MUTCD.

PART 3 EXECUTION

Not Used.

-- End of Section --

SECTION 01 14 00

WORK RESTRICTIONS

01/07

PART 1 GENERAL

1.1 SPECIAL SCHEDULING REQUIREMENTS

a. The adjacent parking lot will remain in operation during the entire construction period. The Contractor shall conduct his operations so as to cause the least possible interference with normal operations of the activity.

b. Permission to interrrupt any Station roads, railroads, and/or utility service shall be requested in writing a minimum of 15 calendar days prior to the desired date of interruption.

c. The work under this contract requires special attention to the scheduling and conduct of the work in connection with existing operations. Identify on the construction schedule each factor which constitutes a potential interruption to operations.

1.2 CONTRACTOR ACCESS AND USE OF PREMISES

1.2.1 Station Regulations

Ensure that Contractor personnel employed on the Station become familiar with and obey Station regulations. Keep within the limits of the work and avenues of ingress and egress as directed. Do not enter restricted areas unless required to do so and until cleared for such entry. Wear hard hats in designated areas. Do not enter any restricted aras unless required to do so and until cleared for such entry. The Contractor's equipment shall be conspicuously marked for identification.

1.2.2 Working Hours

Regular working hours shall be 0730-1600, Monday through Friday, excluding Government holidays.

1.2.3 Work Outside Regular Hours

Work outside regular working hours requires COR approval. Provide written request at least 15 calendar days prior to such work to allow arrangements to be made by the Government for inspecting the work in progress. During periods of darkness, the different parts of the work shall be lighted in a manner approved by the COR.

1.2.4 Occupied and Existing Buildings

The Contractor shall be working around existing buildings which are occupied. Do not enter the buildings without prior approval of the Contracting Officer.The existing building and its contents shall be kept

secure at all times. Provide temporary closures as required to maintain security as directed by the Contracting Officer.
Provide dust covers or protective enclosures to protect existing work that remains and Government material located in the work area during the construction period.

The Government will remove and relocate other Government property in the areas of the buildings scheduled to receive work.1.2.5 Utility Cutovers and Interruptions

a. The Contractor shall coordinate a minimum of 14 calendar days prior to any planned utility cutover / interruption. Make utility cutovers and interruptions during normal working hours.

b. Ensure that new utility lines are complete, except for the connection, before interrupting existing service.

c. Interruption to water, sanitary sewer, storm sewer, telephone service, electric service, air conditioning, heating, fire alarm, and compressed air shall be considered utility cutovers. This time limit includes time for deactivation and reactivation.

d. Operation of Station Utilities: The Contractor shall not operate nor disturb the setting of control devices in the station utilities system, including water, sewer, electrical, and steam services. The Government will operate the control devices as required for normal conduct of the work. The Contractor shall notify the Contracting Officer at least 15 days prior to such operation.

1.3 SECURITY REQUIREMENTS

Contract Clause "FAR 52.204-2, Security Requirements and Alternate II," "FAC 5252.236-9301, Special Working Conditions and Entry to Work Area," apply.

1.4 EMERGENCY UNEXPLODED ORDINNCE (UXO) RESPONSE

In the event that UXO, as defined in 40 CFR 260 is encountered during the construction activities that are deemed to be a threat to human health or the environment, Camp Lejeune Military Police and EOD professionals shall be immediately contacted to conduct an emergency response. Additionally, immediately contact the Contracting Officer if UXO is encountered. An evaluation of this scenario and procedures, with contract numbers, shall be included in the Health and Saafety Plan (HASP) for the fieldwork.

1.4.1 3R TRAINING

All Contractor personnel performing ground distubing activities must complete contractor awareness training related to recognizing UXO. This training (3R TRAINING) is available online at:
http://www.lejeune.marines.mil/OfficesStaff/EnvironmentalMgmt/TrainingVideo.aspx

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 20 00

PRICE AND PAYMENT PROCEDURES

04/12

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

U.S. ARMY CORPS OF ENGINEERS (USACE)

EP 1110-1-8	(2016) Construction Equipment Ownership and Operating Expense Schedule

1.2 SUBMITTALS

Submit the following in accordance with Section 01 33 00,"Submittal Procedures."

SD-01 Preconstruction Submittals

Schedule of prices

1.3 SCHEDULE OF PRICES

1.3.1 Data Required

Within 15 calendar days of notice of award, prepare and deliver to COR a schedule of prices (construction contract). Provide a detailed breakdown of the contract price, giving quantities for each of the various kinds of work, unit prices, and extended prices therefor. Schedule of prices shall be separated by individual building numbers with subtotals for each building.

1.3.2 Schedule Instructions

Payments will not be made until the schedule of prices has been submitted to and approved by the COR. Identify the cost for site work, and include incidental work to the 5 foot line. Identify costs for the building(s), and include work out to the 5 foot line. Workout to the 5 foot line shall include construction encompassed within a theoretical line 5 feet from the face of exterior walls and shall include attendant construction, such as cooling towers, placed beyond the 5 foot line.

1.4 CONTRACT MODIFICATIONS

In conjunction with the Contract Clause "DFARS 252.236-7000, Modification Proposals-Price Breakdown," and where actual ownership and operating costs of construction equipment cannot be determined from Contractor accounting records, equipment use rates shall be based upon the applicable provisions

of the EP 1110-1-8.

1.5 CONTRACTOR'S PAYMENT REQUEST

1.5.1 Proper Payment Request

A proper request for payment/invoice shall comply with all requirements specified in this Section and the contract payment clauses. If any invoice does not comply with these requirements, it shall be returned with a statement of the reasons why it was not a proper invoice. A proper payment request/invoice includes the following information, completed forms, and number of copies indicated. Upon request, the Contracting Officer will furnish copies of Government forms.

a. Contractor's Monthly Estimate for Voucher (LANTNAVFACENGCOM Form 4-4330/110.

b. Payment Certification. Furnish as specified in "FAR Clause 52.232-5 (c) Payments under Fixed-Price Construction Contracts." Submit one original.

c. QC Invoice Certification. Furnish as specified in Section 01 45 10, "Quality Control." Submit one original.

1.5.1.1 Progress Payments

In addition to the requirements stated in Paragraph 1.5.1, "Proper Payment Request" above, the Contractor's request for progress payments shall include the following:

a. Updated Progress Schedule: Furnish an updated progress schedule as specified in contract clause FAR 52.236-15 "Schedules for Construction Contracts" and Section 01 32 16, "Construction Progress Documentation." Submit one copy.

1.5.1.2 Final Payments

The request for final payment is submitted after completion and acceptance of all work and all other requirements of the contract. Before submitting the final invoice the Contractor shall meet with the appropriate Government representatives to determine the final invoice amount, including the assessment of liquidated damages, if any, and to make sure the final release is complete and accurate. In addition to the requirements in Paragraph 1.5.1, "Proper Payment Request" above, the Contractor's request for final payment shall include the following:

a. A final release executed on the standard form provided by the Contracting Officer. Submit two originals with final payment request.

b. NC Tax certified statement and report for the prime and each subcontractor (FAR 52.229-7). Submit two copies.

c. As-built drawings (if applicable).

d. Warranties (if applicable).

e. O&M manuals (if applicable).

f. A release for an assignment of claims (if applicable). Submit three originals.

1.5.2 Procedures for Submitting Payment Request

a. The Contractor may submit only one invoice for payment each month as the work progresses.

b. The invoice shall be submitted through iRAPT (https://wawf.eb.mil) in accordance with the payment clause in the contract, between three calendar days before and three calendar days after the contract award date. Invoices received outside this schedule shall be returned to the Contractor unprocessed. The Contractor will have to wait until the following month to submit their next invoice.

1.6 PAYMENTS TO THE CONTRACTOR

Payments will be made on submission of a proper payment request/invoice by the Contractor.

1.6.1 Obligation of Government Payments

The obligation of the Government to make payments required under the provisions of this contract will, at the discretion of the Contracting Officer, be subject to the following:

a. Reasonable retention and/or deductions due to defects in material or workmanship; potential liquidated damages; and/or failure to comply with any other requirements of the contract.

b. Claims which the Government may have against the Contractor under or in connection with this contract; and

c. Unless otherwise adjusted, repayment to the Government upon demand for overpayments made to the Contractor.

d. Failure to provide up to date record drawings not current as stated in Contract Clause "FAC 5252.236-9310, Record Drawings"; NC State tax certified statement and report in accordance with FAR 52.229-2; labor payrolls in accordance with FAR 52.222-6; as-built drawings in accordance with Section 01 45 10, "Quality Control"; warranties and O&M manuals; and any other requirements in the contract.

1.6.2 Payment for Onsite Materials

Progress payments may be made to the contractor for materials delivered on the site under the following conditions:

a. FAR 52.232-5(b) Payments Under Fixed Price Construction Contracts.

b. Materials delivered on the site but not installed, including completed preparatory work. Materials not acceptable for payment include consumable materials such as nails, fasteners, conduits, gypsum board, glass, insulation, and wall coverings.

c. Materials to be considered for progress payment prior to installation shall be specifically and separately identified in the Contractor's estimates of work submitted for the COR's approval in accordance with Earned Value Report requirement of this contract. Requests for progress payment considerations for such items shall be supported by documents establishing their value and that the title requirements of the clause at FAR 52.232-5 have been met.

d. Materials are adequately insured and protected from theft and exposure.

e. Materials to be considered for progress payments prior to installation shall be stored in the Continental United States.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 30 00

ADMINISTRATIVE REQUIREMENTS

03/12

PART 1 GENERAL

1.1 SUBMITTALS

Submit the following in accordance with the Section 01 33 00, "Submittal Procedures."

SD-01 Preconstruction Submittals

List of contact personnel

1.2 MINIMUM INSURANCE REQUIREMENTS

Procure and maintain during the entire period of performance under this contract the following minimum insurance coverage:

a. Comprehensive general liability: $500,000 per occurrence

b. Automobile liability: $200,000 per person, $500,000 per occurrence, $20,000 per occurrence for property damage

c. Workmen's compensation as required by Federal and State workers' compensation and occupational disease laws,

d. Employer's liability coverage of $100,000, except in States where workers compensation may not be written by private carriers,

e. Others as required by State law.

1.3 ELECTRONIC MAIL (EMAIL)

a. The Contractor is required to establish and maintain electronic mail (email) capability along with the capability to open various electronic attachments in Microsoft, Adobe Acrobat, and other similar formats.

b. Within 10 days after contract award; the Contractor shall provide the Contracting Officer a single (only one) email address for the ROICC office to send communications related to this contract correspondence. The ROICC office may also use email to notify the Contractor of base access conditions when emergency conditions warrant, such as hurricanes, terrorist threats, etc.

c. Multiple email addresses are not authorized.

d. It is the Contractor's responsibility to make timely distribution of all ROICC email within its own organization, including field office(s).

e. The Contractor shall promptly notify the Contracting Officer, in

writing, of any changes to their email address.

1.4 CONTRACTOR PERSONNEL REQUIREMENTS

1.4.1 Subcontractors and Personnel

Furnish a list of contact personnel of the Contractor and subcontractors including addresses and telephone numbers for use in the event of an emergency. As changes occur and additional information becomes available, correct and change the information contained in previous lists.

1.4.2 Identification Badges

Identification badges will be furnished without charge. Application for and use of badges will be as directed below. Immediately report instances of lost or stolen badges to the Contracting Officer. Employees are required to resubmit a complete 50 state criminal records check in order to renew their contractor badge.

1.4.3 Business Access Security Requirements

1.4.3.1 Business Access Definition

Contractor/subcontractor employees requiring installation access to MCB, Camp Lejeune or MCAS New River, N.C. must obtain a Business Access Identification Badge for that particular installation. Regularly scheduled delivery personnel, to include FEDEX, UPS, Pick-up and deliveries, should, also, follow the Business Access guidelines described below. Personnel requiring Business Access Identification Badges shall submit all documentation listed below. Badges are not required if the contracted position requires the employee to obtain a Common Access Card (CAC) which will be identified separately within the Government contract.

1.4.3.2 Installation Security Access Requirements

Contractor shall accomplish the security requirements below within 10 days after award or prior to performance under the contract.

1.4.3.3 Business Access Identification Badge Requirement

In order to obtain a Business Access Identification Badge for access to MCB, Camp Lejeune, and satellite activities, or MCAS New River, NC, all personnel providing services under this contract shall be required to present the documentation below to the following offices, as applicable:

MCB, Camp Lejeune, NC and its satellite activities. Report as follows:

1. Identification Card Center, 60 Molly Pitcher Road for badge (910-450-8444).

MCAS New River, NC. Report as follows:

1. Pass and Identification Office, Bldg AS-187 for badge (910-449-7695) and vehicle pass (910-449-5513).

1.4.3.4 Proof of Employee Citizenship or Legal Alien Status

Employers may participate in the E-verify program (1-888-464-4218, www.DHS.gov/e-verify) allowing U.S. employers to verify name, DOB, and SSN

along with immigration information for non-citizens, against federal databases in order to verify the employment eligibility of both citizens and non-citizen new hires.

1.4.3.5 Proof of Criminal Records Check

Commercial and contract employees must provide proof a complete 50 state criminal records check on an annual basis. The record check may be obtained from any of the following Internet investigative services: Kroll (former Infolink Screening Services) at www.kroll.com, Castle Branch at www.castlebranch.com, or any other investigative services company that provides records checks for all 50 states. These services also validate social security card numbers. All criminal history checks must be completed no more than 30 days prior to start date of contract. (Note: These Internet screening services are listed as possible sources for obtaining a criminal background check. The United States government and the United States Marine Corps do not endorse nor are they affiliated with any of these services).

1.4.3.6 Letter Provided By Contracting Officer Indicating Contract

Letter provided by Contracting Officer indicating contract, contract period and prime contractor. Proof of employment on a valid Government contract (e.g., a letter on company letterhead from the prime contractor including contract number and term).

1.4.3.7 Photo ID

Valid state or federal issued picture identification card. Acceptable documents include state drivers license, DMV issued photo identification, or alien registration card.

1.4.3.8 National Crime Investigation Center (NCIC) Check

Provost Marshals are authorized to conduct a national crime information center (NCIC) check of all persons entering the installation, if/where applicable, the NCIC check may include drivers's license query, wants and warrants, and criminal history.

1.4.4 Denial of Access

Installation access shall be denied if it is determined that an employee:

a. Is on the National Terrorist Watch List

b. Is illegally present in the United States.

c. Is subject to an outstanding warrant.

d. Has knowingly submitted an employment questionnaire with false or fraudulent information.

e. Has been issued a debarment order and is currently banned from military installations.

f. Is a Registered Sexual Offender.

g. Has been convicted of a felony or a drug crime within the past five years.

h. Individuals who have received a DUI/DWI in the last year may be allowed access to the installation, but will not be permitted to drive on the installation.

i. Any reason the Installation Commander deems reasonable for the good order and discipline.

1.4.5 Appeal Process

All appeals should be directed to the Base Inspector's Office for any individual that has been denied access to the Base.

1.4.6 Display of Badges

Contractors/subcontractors shall prominently display their badges on their person at all times. Upon completion/termination of this contract or an individual's employment, the Contractor shall collect and turn in to the Pass & ID Office all badges. If the Contactor fails to obtain the employee's badge, the Pass & ID Office will be notified within 24 hours. Immediately report instances of lost or stolen badges to the Contracting Officer.

1.4.7 Contractor and Subcontractor Vehicle Requirements

Each vehicle to be used in contract performance shall show the Contractor's or subcontractor's name so that it is clearly visible and shall always display a valid state license plate and safety inspection sticker. To obtain a vehicle decal, which will be valid for one year or contract period, whichever is shorter, Contractor or subcontractor vehicle operators shall provide to the Vehicle Registration Office, 60 Molly Pitcher Road (910-451-1158) or to MCAS, Building AS-187 (910-449-5513) for vehicle decal:

a. An installation sponsor request forwarded to provost Marshall office

b. A valid form of Federal or state government I.D.

c. If driving a motor vehicle, a valid driver's license, vehicle registration and proof of insurance

Upon completion/termination of this contract or an individual's employment, the Contractor shall collect and turn in to Vehicle Registration all Government vehicle decals. If any are not collected, the Contractor shall notify the Vehicle Registration Office within 24 hours.

1.4.8 Security Checks

Contractor personnel and vehicles shall only be present in locations relevant to contract performance. All Contractor personnel entering the base shall conform to all Government regulations and are subject to such checks as may be deemed necessary to ensure that violations do not occur. Employees shall not be permitted on base when such a check reveals that their presence would be detrimental to the security of the base. Subject to security regulations, the Government will allow access to an area for servicing equipment and/or performing required services. Upon request, the Contractor shall submit to the Contracting Officer questionnaires and other forms as may be required for security purposes.

1.4.9 Subcontractor Special Requirements

1.4.9.1 Asbestos Containing Material

All contract requirements related to the removal and disposal of Asbestos Containing Materials (ACM) assigned to the Private Qualified Person (PQP) shall be accomplished directly by a first tier subcontractor.

1.4.9.2 Space Temperature Control, HVAC TAB, and Apparatus Inspection

All contract requirements realted to space temperature control, HVAC TAB, and Apparatus inspection shall be accomplished directly by a first tier subcontractor.

1.4.9.3 Telecommunication and High Voltage Work

When telecommunications and high voltage work is required, all work associated with telecommunications and high voltage shall be accomplished by a first tier subcontractor. The contractor must possess a valid North Carolina Public Utility - Electrical, contractor's license and be insured to do such work in the State of North Carolina.

1.4.9.4 Paving Associated with Utility Cuts

All pavement repairs associated with utility cuts shall be completed within 14 days of completing work within paved area.

1.5 DISCLOSURE OF INFORMATION

Contactor shall comply as follows:

(a) The Contractor shall not release to anyone outside the Contractor's organization any unclassified information, regardless of medium (e.g., film, tape, document), pertaining to any part of this contract or any program related to this contact, unless -

(1) The Contracting Officer has given prior written approval; or

(2) The information is otherwise in th public domain before the date of release.

(b) Requests for approval shall identify the specific information to be released, the medium to be used, and the purpose for the release. The Contractor shall submit its request to the Contracting Officer at least 45 days before the proposed date for release.

(c) The Contractor agrees to include a similar requirement in each subcontract under this contract. Subcontractors shall submit requests for authorization to release through the prime contractor to the Contracting Officer.

1.6 SUPERVISION

Have at least one qualified supervisor capable of reading, writing, and conversing fluently in the English language on the job site during working hours. In addition, if a Quality Control (CQ) representative is required on the contract, then that individual shall also have fluent English communication skills.

NOTE: If training and experience requirements of Section 01 45 10, "Quality Control" and 01 35 29, "Safety and Occupational Health Requirements" have been met the supervisor may also serve as QC Manager.

1.7 PRECONSTRUCTION CONFERENCE

After award of the contract but prior to commencement of any work at the site, meet with the Contracting Officer to discuss and develop a mutual understanding relative to the administration of the value engineering and safety program, preparation of the schedule of prices, shop drawings, and other submittals, scheduling programming, and prosecution of the work. Major subcontractors who will engage in the work shall also attend.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 31 23.13 20

ELECTRONIC CONSTRUCTION AND FACILITY SUPPORT CONTRACT MANAGEMENT SYSTEM
05/17

PART 1 GENERAL

1.1 CONTRACT ADMINISTRATION

Utilize the Naval Facilities Engineering Command's (NAVFAC's) Electronic Construction and Facility Support Contract Management System (eCMS) for the transfer, sharing and management of electronic technical submittals and documents. The web-based eCMS is the designated means of transferring technical documents between the Contractor and the Government. Paper media or e-mail submission, including originals or copies, of the documents identified in Table 1 are not permitted, except where eCMS is unavailable, non-functional or specifically requested in addition to electronic submission. When specifically requested to provide documents outside of eCMS, upload all final project documentation (e.g. documents that are signed and/or adjudicated by the Government) mentioned in Table 1 into the subject eCMS document management folders that are associated with that document type. Include the identification number of the document, type of document; the name/subject or title; and for daily reports the date (day of work) with format YYYY/MM/DDin the filename. For example for RFI's 0011_RFI_Roof_Leaking.doc; For submittals 0032a_Submittals_Light_Fixture.pdf; For Daily Reports 0132_Daily_Report_20190504.xls. Contact the Contracting Officer's Representative (COR) regarding availability of eCMS training and reference materials.

1.2 USER PRIVILEGES

The Contractor will be provided access to eCMS. All technical submittals and documents must be transmitted to the Government via the COR. Project roles and system roles will be established to control each user's menu, application, and software privileges, including the ability to create, edit, or delete objects.

1.3 SUBMITTALS

Government approval or acknowledgement is required for all submittals. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

List of Contractor's Personnel; G

1.4 SYSTEM REQUIREMENTS AND CONNECTIVITY

1.4.1 General

The eCMS requires a web-browser (platform-neutral) and Internet connection. Obtain from an approved vendor an External Certification Authority (ECA), Primary Key Infrastructure (PKI) certificate, or other similar digital identification to support two-factor authentication and access to eCMS. Provide and maintain computer hardware and software for the eCMS access throughout the duration of the contract for all

Contractor-designated users. Provide connectivity, speed, bandwidth, and access to the Internet to ensure adequate functionality. Neither upgrading of the Contractor's computer system nor delays associated from the usage of the eCMS will be justification or grounds for a time extension or cost adjustment to the Contract.

1.4.2 Contractor Personnel List

Within 20 calendar days of contract award, provide to the Contracting Officer a list of Contractor's personnel who will have the responsibility for the transfer, sharing and management of electronic technical submittals and documents and will require access to the eCMS. Project personnel roles to be filled in the eCMS include the Contractor's Project Manager, Superintendent, Quality Control (QC) Manager, and Site Safety and Health Officer (SSHO). Personnel must be capable of electronic document management. Notify the COR immediately of any personnel changes to the project. The Contracting Officer reserves the right to perform a security check on all potential users. Provide the following information:

First Name
Last Name
E-mail Address
Office Address
Project Role (e.g. Project Manager, QC Manager, Superintendent)

1.5 SECURITY CLASSIFICATION

In accordance with Department of Navy guidance, all military construction contract data are unclassified, unless specified otherwise by a properly designated Original Classification Authority (OCA) and in accordance with an established Security Classification Guide (SCG). Refer to the project's OCA when questions arise about the proper classification of information.

The eCMS and tablet computer must only be used for the transaction of unclassified information associated with construction projects. In conformance with the Freedom of Information Act (FOIA), Department of Defense Manual 5200.01-V4: DoD Information Security Program: Controlled Unclassified Information (CUI), and DoD requirements, any unclassified project documentation uploaded into the eCMS must be designated either "U - UNCLASSIFIED" (U) or "FOUO - UNCLASSIFIED-FOR OFFICIAL USE ONLY" (FOUO).

1.6 ECMS UTILIZATION

Establish, maintain, and update data and documentation in the eCMS throughout the duration of the contract.

Personally Identifiable Information (PII) transmittal is not permitted in the eCMS.

1.6.1 Information Security Classification/Identification

The eCMS must be used for the transmittal of the following documents. This requirement supersedes conflicting requirements in other sections, however, submittal review times in Section 01 33 00 SUBMITTAL PROCEDURES remain applicable. Table 1 - Project Documentation Types provides the appropriate U and FOUO designations for various types of project documents. Construction documents requiring FOUO status must be marked accordingly. Apply the appropriate markings before any document is uploaded into eCMS. Markings are not required on U documents.

Table 1 also identifies which eCMS application is to be used in the transmittal of data (these are subject to change based on the latest software configuration). If a designated application is not functional within 4 hours of initial attempt, defer to the Submittal application and submit the required data as an uploaded portable document (e.g. PDF), word processor, spreadsheet, drawing, or other appropriate format. Hard copy or e-mail submission of these items is acceptable only if eCMS is documented to be not available or not functional or specifically requested in addition to electronic submission. After uploading documents to the Submittal application, transmit the submittals and attachments to the COR via the Transmittal application. For Submittals, select the following:

Preparation by = Contractor personnel assigned to prepare the submittal
Approval by = Contracting Officer Representative (COR)
Returned by = Design Lead/Manager
Forwarded to = Contractor project manager

Table 1 - Project Documentation Types

SUBJECT/NAME	CLASS	REMARKS	ECMS APPLICATION
As-Built Drawings	U	Locations of sensitive areas must be labeled as either "Controlled Area" or "Restricted Area" and may be shown on unclassified documents with the approval from Site Security Manager	Submittals and Transmittals
Building Information Modeling (BIM)	U	1. Locations of sensitive areas must be labeled as either "Controlled Area" or "Restricted Area" and may be shown on unclassified documents with the approval from Site Security Manager 2. Design reviews will be performed in existing "Dr Checks"	Submittals and Transmittals
Construction Permits	U	Refer to rules of the issuing activity, state or jurisdiction	Submittals and Transmittals
Construction Schedules (Activities and Milestones)	U	After the schedule submittal is approved by the COR, import the schedule file into the scheduling application, and select "Approve" to establish a new schedule baseline	Submittals, Transmittals and Scheduling App

SUBJECT/NAME	CLASS	REMARKS	ECMS APPLICATION
Construction Schedules (Cost-Loaded)	FOUO	After the schedule submittal is approved by the COR, import the schedule file into the scheduling application, and select "Approve" to establish a new schedule baseline	Submittals, Transmittals and Scheduling App
Construction Schedules (3-Week Lookahead)	U	Import the schedule file into the scheduling application, and select "Approve" to establish a new schedule baseline	Scheduling App
DD 1354 Transfer of Real Property	U		Submittals and Transmittals
Daily Production Reports	FOUO	Provide weather conditions, crew size, man-hours, equipment, and materials information	Daily Report
Daily Quality Control (QC) Reports	FOUO	Provide QC Phase, Definable Features of Work Identify visitors	Daily Report
Designs and Specifications	U	1. Locations of sensitive areas must be labeled as either "Controlled Area" or "Restricted Area" and may be shown on unclassified documents with the approval from Site Security Manager 2. Design reviews will be performed in existing "Dr Checks"	Submittals and Transmittals
Environmental Notice of Violation (NOV), Corrective Action Plan	U	Refer to rules of the issuing activity, state or jurisdiction	Submittals and Transmittals
Environmental Protection Plan (EPP)	FOUO		Submittals and Transmittals
Invoice (Supporting Documentation)	FOUO	Applies to supporting documentation only. Invoices are submitted in Wide-Area Workflow (WAWF)	Submittals and Transmittals

SUBJECT/NAME	CLASS	REMARKS	ECMS APPLICATION
Jobsite Documentation, Bulletin Board, Labor Laws, SDS	U		Submittals and Transmittals
Meeting Minutes	FOUO		Meeting Minutes
Modification Documents	FOUO	Provide final modification documents for the project. Upload into "Modifications - RFPs	Document Management
Operations & Maintenance Support Information (OMSI/eOMSI), Facility Data Worksheet	U	1. Locations of sensitive areas must be labeled as either "Controlled Area" or "Restricted Area" and may be shown on unclassified documents with the approval from Site Security Manager 2. Design reviews will be performed in existing "Dr Checks"	Submittals and Transmittals
Photographs	U	Subject to base/installation restrictions	Submittals and Transmittals
QCM Initial Phase Checklists	FOUO		Checklists (Site Management)
QCM Preparatory Phase Checklists	FOUO		Checklists (Site Management)
Quality Control Plans	FOUO		Submittals and Transmittals
QC Certifications	U		Submittals and Transmittals
QC Punch List	U		Punch Lists (Testing Logs)
Red-Zone Checklist	U		Checklists (Site Management)
Rework Items List	FOUO		Punch Lists (Testing Logs)
Request for Information (RFI) Post-Award	FOUO		RFIs
Safety Plan	FOUO		Daily Report

SUBJECT/NAME	CLASS	REMARKS	ECMS APPLICATION
Safety - Activity Hazard Analyses (AHA)	FOUO		Daily Report
Safety - Mishap Reports	FOUO		Daily Report
SCIF/SAPF Accreditation Support Documents	FOUO	Note: Some Construction Security plans may be classified as Secret. Classified information must not be uploaded into eCMS. Refer to the Site Security Manager, as applicable.	Submittals and Transmittals
Shop Drawings	U	Locations of sensitive areas must be labeled as either "Controlled Area" or "Restricted Area" and may be shown on unclassified documents with the approval from Site Security Manager	Submittals and Transmittals
Storm Water Pollution Prevention (Notice of Intent - Notice of Termination)	U	Refer to rules of the issuing activity, state or jurisdiction	Submittals and Transmittals
Submittals and Submittal Log	U		Submittals and Transmittals
Testing Plans, Logs, and Reports	FOUO		Submittals and Transmittals
Training/Reference Materials	U		Submittals and Transmittals
Training Records (Personnel)	FOUO		Submittals and Transmittals
Utility Outage/Tie-In Request/Approval	FOUO		Submittals and Transmittals
Warranties/BOD Letter	FOUO		Submittals and Transmittals
Quality Assurance Reports	FOUO		Checklists (Government initiated)

SUBJECT/NAME	CLASS	REMARKS	ECMS APPLICATION
Non-Compliance Notices	FOUO		Non-Compliance Notices (Government initiated)
Other Government-prepared documents	FOUO		GOV ONLY
All Othere Documents	FOUO	Refer to FOIA guidelines and contact the FOIA official to determine whether exemptions exist	As applicable

1.6.2 Markings on FOUO documents

a. Only FOUO documents being electronically uploaded into the eCMS (.docx, .xlsx, .pptx and others as appropriate), and associated paper documents described in the paragraph CONTRACT ADMINISTRATION require FOUO markings as indicated in the subparagraphs below.

b. FOUO documents that are originally created within the eCMS application using the web-based forms (RFIs, Daily Reports, and others as appropriate) will be automatically watermarked by the eCMS software, and these do not require additional markings.

c. FOUO documents must be marked "UNCLASSIFIED//FOR OFFICIAL USE ONLY" at the bottom of the outside of the front cover (if there is one), the title page, the first page, and the outside of the back cover (if there is one).

d. FOUO documents must be marked on the internal pages of the document as "UNCLASSIFIED//FOR OFFICIAL USE ONLY"' at top and bottom.

e. Where Installations require digital photographs to be designated FOUO, place the markings on the face of the photograph.

f. For visual documentation, other than photographs and audio documentation, mark with either visual or audio statements as appropriate at both the beginning and end of the file.

1.7 QUALITY ASSURANCE

Requested Government response dates on Transmittals and Submittals must be in accordance with the terms and conditions of the Contract. Requesting response dates earlier than the required review and response time, without concurrence by the Government COR, may be cause for rejection.

Incomplete submittals will be rejected without further review and must be resubmitted. Required Government response dates for resubmittals must reflect the date of resubmittal, not the original submittal date.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

-- End of Section --

SECTION 01 31 50

TRANSFER AND ACCEPTANCE OF MILITARY REAL PROPERTY

01/07

PART 1 GENERAL

1.1 SUBMITTALS

The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-11 Closeout Submittals

Interim DD-1354, Transfer & Acceptance of Military Real Property

1.2 Interim DD-1354, Transfer & Acceptance of Military Real Property

Submit Interim DD-1354 thirty (30) days prior to beneficial occupancy date (draft copy attached).

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

-- End of Section --

SECTION 01 32 16

CONSTRUCTION PROGRESS DOCUMENTATION

04/12

PART 1 GENERAL

1.1 SUBMITTALS

Submit the following in accordance with Section 01 33 00, "Submittal Procedures."

SD-01 Preconstruction Submittals

Construction schedule

Equipment delivery schedule

1.2 CONSTRUCTION SCHEDULE

Within 15 days after receipt of the Notice of Award, prepare and submit to the COR for approval a Construction Schedule in accordance with the terms in Contract Clause "FAR 52.236-15, Schedules for Construction Contracts," except as modified in this contract.

1.3 EQUIPMENT DELIVERY SCHEDULE

1.3.1 Initial Schedule

Within 30 calendar days after approval of the proposed construction schedule, submit for Contracting Officer approval a schedule showing procurement plans for materials, plant, and equipment. Submit in the format and content as prescribed by the Contracting Officer, and include as a minimum the following information:

a. Description.

b. Date of the purchase order.

c. Promised shipping date.

d. Name of the manufacturer or supplier.

e. Date delivery is expected.

f. Date the material or equipment is required, according to the current construction schedule.

1.4 NETWORK ANALYSIS SYSTEM (NAS)

The schedule shall identify as a minimum:

a. Construction time for all major systems and components;

b. Major submittals and submittal processing time; and

c. Major equipment lead time.

1.4.1 CPM Submittals and Procedures

The Contractor shall use the critical path method (CPM) to schedule and control project activities. The network analysis system shall be kept current, with changes made to reflect the actual progress and status of the construction.

1.5 UPDATED SCHEDULES

Update the construction schedule and equipment delivery schedule at monthly intervals or when schedule has been revised. Reflect any changes occurring since the last update. Submit copies of the purchase orders and confirmation of the delivery dates as directed.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 33 00

SUBMITTAL PROCEDURES

05/13

PART 1 GENERAL

1.1 SUMMARY

1.1.1 Government-Furnished Information

Submittal register will be delivered to the contractor in hard copy format. Register will have the following fields completed, to the extent that will be required by the Government during subsequent usage.

Column (c): Lists specification section in which submittal is required.

Column (d): Lists each submittal description (SD No. and type, e.g. SD-04 Drawings) required in each specification section.

Column (e): Lists one principal paragraph in specification section where a material or product is specified. This listing is only to facilitate locating submitted requirements. Do not consider entries in column (e) as limiting project requirements.

Column (f): Indicate approving authority for each submittal. The Contracting Officer is approving authority for all submittals.

1.2 DEFINITIONS

1.2.1 Submittal

Shop drawings, product data, samples, and administrative submittals presented for review and approval. Contract Clauses "FAR 52.236-5, Material and Workmanship," paragraph (b) and "FAR 52.236-21, Specifications and Drawings for Construction," paragraphs (d), (e), and (f) apply to all "submittals."

1.2.2 Types of Submittals

All submittals are classified as indicated in paragraph "Submittal Descriptions (SD)". Submittals also are grouped as follows:

a. Shop drawings: As used in this section, drawings, schedules, diagrams, and other data prepared specifically for this contract, by contractor or through contractor by way of subcontractor, manufacturer, supplier, distributor, or other lower tier contractor, to illustrate portion of work.

b. Product data: Preprinted material such as illustrations, standard schedules, performance charts, instructions, brochures, diagrams,

manufacturer's descriptive literature, catalog data, and other data to illustrate portion of work, but not prepared exclusively for this contract.

c. Samples: Physical examples of products, materials, equipment, assemblies, or workmanship that are physically identical to portion of work, illustrating portion of work or establishing standards for evaluating appearance of finished work or both.

d. Administrative submittals: Data presented for reviews and approval to ensure that administrative requirements of project are adequately met but not to ensure directly that work is in accordance with design concept and in compliance with contract documents.

1.2.3 Submittal Descriptions (SD)

SD-01 Preconstruction Submittals

Certificates of insurance
Surety bonds
List of proposed subcontractors
List of proposed products
Construction Progress Schedule
Submittal schedule
Schedule of values
Health and safety plan
Work plan
Quality control plan
Environmental protection plan

SD-02 Shop Drawings

Drawings, diagrams and schedules specifically prepared to illustrate some portion of the work.

Diagrams and instructions from a manufacturer or fabricator for use in producing the product and as aids to the contractor for integrating the product or system into the project.

Drawings prepared by or for the contractor to show how multiple systems and interdisciplinary work will be coordinated.

SD-03 Product Data

Catalog cuts, illustrations, schedules, diagrams, performance charts, instructions and brochures illustrating size, physical appearance and other characteristics of materials or equipment for some portion of the work.

Samples of warranty language when the contract requires extended product warranties.

SD-04 Samples

Physical examples of materials, equipment or workmanship that illustrate functional and aesthetic characteristics of a material or product and establish standards by which the work can be judged.

Color samples from the manufacturer's standard line (or custom color samples if specified) to be used in selecting or approving colors for the project.

Field samples and mock-ups constructed on the project site establish standards by which the ensuring work can be judged. Includes assemblies or portions of assemblies which are to be incorporated into the project and those which will be removed at conclusion of the work.

SD-05 Design Data

Calculations, mix designs, analyses or other data pertaining to a part of work.

SD-06 Test Reports

Report signed by authorized official of testing laboratory that a material, product or system identical to the material, product or system to be provided has been tested in accord with specified requirements. (Testing must have been within three years of date of contract award for the project.)

Report which includes findings of a test required to be performed by the contractor on an actual portion of the work or prototype prepared for the project before shipment to job site.

Report which includes finding of a test made at the job site or on sample taken from the job site, on portion of work during or after installation.

Investigation reports

Daily checklists

Final acceptance test and operational test procedure

SD-07 Certificates

Statements signed by responsible officials of manufacturer of product, system or material attesting that product, system or material meets specification requirements. Must be dated after award of project contract and clearly name the project.

Document required of Contractor, or of a supplier, installer or subcontractor through Contractor, the purpose of which is to further quality of orderly progression of a portion of the work by documenting procedures, acceptability of methods or personnel qualifications.

Confined space entry permits.

SD-08 Manufacturer's Instructions

Preprinted material describing installation of a product, system or material, including special notices and Material Safety Data sheets concerning impedances, hazards and safety precautions.

SD-10 Operation and Maintenance Data

Data intended to be incorporated in operations and maintenance manuals.

SD-11 Closeout Submittals

Documentation to record compliance with technical or administrative requirements or to establish an administrative mechanism.

As-built drawings

Special warranties

Posted operating instructions

Training plan

1.2.4 Approving Authority

Person authorized to approve submittal.

1.2.5 Work

As used in this section, on- and off-site construction required by contract documents, including labor necessary to produce construction and materials, products, equipment, and systems incorporated or to be incorporated in such construction.

1.3 SUBMITTALS

Submit the following in accordance with the requirements of this section.

SD-11 Closeout Submittals

Submittal register

Complete Submittal Package 2 CD/DVD's

1.4 USE OF SUBMITTAL REGISTER

Prepare and maintain submittal register, as the work progresses. Use the hard copy submittal register furnished by the Government or other approved format. Do not change data which is output in columns (c), (d), (e), and (f) as delivered by government; retain data which is output in columns (a), (g), (h), and (i) as approved.

1.4.1 Submittal Register

Submit submittal register as a hard copy. Submit with quality control plan and project schedule required by Section01 45 10 Quality Control. Do not change data in columns (c), (d), (e), and (f) as delivered by the government. Verify that all submittals required for project are listed and add missing submittals. Complete the following on the register:

Column (a) Activity Number: Activity number from the project schedule.

Column (g) Contractor Submit Date: Scheduled date for approving authority to receive submittals.

Column (h) Contractor Approval Date: Date contractor needs approval of submittal.

Column (i) Contractor Material: Date that contractor needs material

delivered to contractor control.

1.4.2 Contractor Use of Submittal Register

Update the following fields in the government-furnished submittal register.

Column (b) Transmittal Number: Contractor assigned list of consecutive numbers.

Column (j) Action Code (k): Date of action used to record contractor's review when forwarding submittals to QC.

Column (l) List date of submittal transmission.

Column (q) List date approval received.

1.4.3 Approving Authority Use of Submittal Register

Update the following fields in the government-furnished submittal register.

Column (b).

Column (l) List date of submittal receipt.

Column (m) through (p).

Column (q) List date returned to contractor.

1.4.4 Contractor Action Code and Action Code

Entries used will be as follows (others may be prescribed by Transmittal Form):

NR - Not Received

AN - Approved as noted

A - Approved

RR - Disapproved, Revise, and Resubmit

1.4.5 Copies Delivered to the Government

Deliver one copy of submitted register updated by contractor to government with each invoice request.

1.4.6 Submittals reserved for Marine Corps North Carolina IPT approval

a. Section 27 10 00 BUILDING TELECOMMUNICATIONS CABLING SYSTEM: All submittals. Provide an information copy of all submittals to Base Telephone through the Contracting Officer. Base Telephone will coordinate their review and approval through the Marine Corps North Carolina IPT.

b. Section 33 82 00 TELECOMMUNICATIONS OUTSIDE PLANT (OSP): All submittals. Provide an information copy of all cubmittals to Base Telephone through the Contracting Officer. Base Telephone will coordinate their review and approval through the Marine Corps North Carolina IPT.

1.5 PROCEDURES FOR SUBMITTALS

1.5.1 Reviewing, Certifying, Approving Authority

QC organization shall be responsible for reviewing and certifying that submittals are in compliance with contract requirements. The Contracting Officer is the approving authority for all submittals.

1.5.2 Constraints

a. Submittals listed or specified in this contract shall conform to provisions of this section, unless explicitly stated otherwise.

b. Submittals shall be complete for each definable feature of work; components of definable feature interrelated as a system shall be submitted at same time.

c. When acceptability of a submittal is dependent on conditions, items, or materials included in separate subsequent submittals, submittal will be returned without review.

d. Approval of a separate material, product, or component does not imply approval of assembly in which item functions.

1.5.3 Scheduling

a. Coordinate scheduling, sequencing, preparing and processing of submittals with performance of work so that work will not be delayed by submittal processing. Allow for potential requirements to resubmit.

b. Except as specified otherwise, allow review period, beginning with receipt by approving authority, that includes at least 15 working days for submittals for QC manager approval and 20 working days for submittals for contracting officer approval. Period of review for submittals with contracting officer approval begins when Government receives submittal from QC organization. Period of review for each resubmittal is the same as for initial submittal.

c. For submittals requiring review by fire protection engineer, allow review period, beginning when government receives submittal from QC organization, of 45 working days for return of submittal to the contractor. Period of review for each resubmittal is the same as for initial submittal.

1.5.4 Variations

Variations from contract requirements require Government approval pursuant to contract Clause entitled "FAR 52.236-21, Specifications and Drawings for Construction" and will be considered where advantageous to government.

1.5.4.1 Considering Variations

Discussion with contracting officer prior to submission, will help ensure functional and quality requirements are met and minimize rejections and resubmittals. When contemplating a variation which results in lower cost, consider submission of the variation as a Value Engineering Change Proposal (VECP).

1.5.4.2 Proposing Variations

When proposing variation, deliver written request to the contracting officer, with documentation of the nature and features of the variation and why the variation is desirable and beneficial to government. If lower cost is a benefit, also include an estimate of the cost saving. In addition to documentation required for variation, include the submittals required for the item. Clearly mark the proposed variation in all documentation.

1.5.4.3 Warranting That Variation Are Compatible

When delivering a variation for approval, contractor warrants that this contract has been reviewed to establish that the variation, if incorporated, will be compatible with other elements of work.

1.5.4.4 Review Schedule Is Modified

In addition to normal submittal review period, a period of 10 working days will be allowed for consideration by the Government of submittals with variations.

1.5.5 Contractor's Responsibilities

a. Determine and verify field measurements, materials, field construction criteria; review each submittal; and check and coordinate each submittal with requirements of the work and contract documents.

b. Transmit submittals to QC organization in accordance with schedule on approved Submittal Register, and to prevent delays in the work, delays to government, or delays to separate contractors.

c. Advise contracting officer of variation, as required by paragraph entitled "Variations."

d. Correct and resubmit submittal as directed by approving authority. When resubmitting disapproved transmittals or transmittals noted for resubmittal, the contractor shall provide copy of that previously submitted transmittal including all reviewer comments for use by approving authority. Direct specific attention in writing or on resubmitted submittal, to revisions not requested by approving authority on previous submissions.

e. Furnish additional copies of submittal when requested by contracting officer, to a limit of 20 copies per submittal.

f. Complete work which must be accomplished as basis of a submittal in time to allow submittal to occur as scheduled.

g. Ensure no work has begun until submittals for that work have been returned as "approved," or "approved as noted", except to the extent that a portion of work must be accomplished as basis of submittal.

1.5.6 QC Organization Responsibilities

a. Note date on which submittal was received from contractor on each

submittal.

b. Review each submittal; and check and coordinate each submittal with requirements of work and contract documents.

c. Review submittals for conformance with project design concepts and compliance with contract documents.

d. Act on submittals, determining appropriate action based on QC organization's review of submittal.

(1) When QC manager is approving authority, take appropriate action on submittal from the possible actions defined in paragraph entitled, "Actions Possible."

(2) When contracting officer is approving authority or when variation has been proposed, forward submittal to Government with certifying statement or return submittal marked "not reviewed" or "revise and resubmit" as appropriate. The QC organization's review of submittal determines appropriate action.

e. Ensure that material is clearly legible.

f. Stamp each sheet of each submittal with QC certifying statement or approving statement, except that data submitted in bound volume or on one sheet printed on two sides may be stamped on the front of the first sheet only.

(1) When approving authority is contracting officer, QC organization will certify submittals forwarded to contracting officer with the following certifying statement:

"I hereby certify that the (equipment) (material) (article) shown and marked in this submittal is that proposed to be incorporated with contract Number N40085-20-B-0080, is in compliance with the contract drawings and specification, can be installed in the allocated spaces, and is submitted for Government approval.

Certified by Submittal Reviewer _____, Date _____
(Signature when applicable)

Certified by QC manager _____, Date _____"
(Signature)

g. Sign certifying statement or approval statement. The person signing certifying statements shall be QC organization member designated in the approved QC plan. The signatures shall be in original ink. Stamped signatures are not acceptable.

h. Update submittal register as submittal actions occur and maintain the submittal register at project site until final acceptance of all work by contracting officer.

i. Retain a copy of approved submittals at project site, including contractor's copy of approved samples.

1.5.7 Government's Responsibilities

When approving authority is contracting Officer, the Government will:

a. Note date on which submittal was received from QC manager, on each submittal for which the contracting officer is approving authority.

b. Review submittals for approval within scheduling period specified and only for conformance with project design concepts and compliance with contract documents.

c. Identify returned submittals with one of the actions defined in paragraph entitled "Actions Possible" and with markings appropriate for action indicated.

1.5.8 Actions Possible

Submittals will be returned with one of the following notations:

a. Submittals marked "not reviewed" will indicate submittal has been previously reviewed and approved, is not required , does not have evidence of being reviewed and approved by contractor, or is not complete. A submittal marked "not reviewed" will be returned with an explanation of the reason it is not reviewed. Resubmit submittals returned for lack of review by contractor or for being incomplete, with appropriate action, coordination, or change.

b. Submittals marked "approved" "approved as submitted" authorize contractor to proceed with work covered.

c. Submittals marked "approved as noted" authorize contractor to proceed with work as noted provided contractor takes no exception to the notations.

d. Submittals marked "revise and resubmit" or "disapproved" indicate submittal is incomplete or does not comply with design concept or requirements of the contract documents and shall be resubmitted with appropriate changes. No work shall proceed for this item until resubmittal is approved.

1.6 FORMAT OF SUBMITTALS

1.6.1 Complete Submittal Package

Contractor shall make electronic copies of all submittals, including the approved transmittal sheets, and provide two (2) CD/DVD's containing all submittals for the project.

The CD/DVD's shall be marked "Complete Submittal Package - Contract # 20-0080, Parking lot Expansion, AS508, MCAS New River, CAMP LEJEUNE."

1.6.2 Transmittal Form

Transmit each submittal, except sample installations and sample panels, to office of approving authority. Transmit submittals with transmittal form prescribed by contracting officer and standard for project. The transmittal form shall identify contractor, indicate date of submittal, and include information prescribed by transmittal form and required in paragraph entitled "Identifying Submittals." Process transmittal forms to record actions regarding sample panels and sample installations.

1.6.3 Identifying Submittals

Identify submittals, except sample panel and sample installation, with the following information permanently adhered to or noted on each separate component of each submittal and noted on transmittal form. Mark each copy of each submittal identically, with the following:

a. Project title and location.

b. Construction contract number.

c. Section number of the specification section by which submittal is required.

d. Submittal description (SD) number of each component of submittal.

e. When a resubmission, alphabetic suffix on submittal description, for example, SD-10A, to indicate resubmission.

f. Name, address, and telephone number of subcontractor, supplier, manufacturer and any other second tier contractor associated with submittal.

g. Product identification and location in project.

1.6.4 Format for Product Data

a. Present product data submittals for each section as a complete, bound volume. Include table of contents, listing page and catalog item numbers for product data.

b. Indicate, by prominent notation, each product which is being submitted; indicate specification section number and paragraph number to which it pertains.

c. Supplement product data with material prepared for project to satisfy submittal requirements for which product data does not exist. Identify this material as developed specifically for project.

1.6.5 Format for Shop Drawings

a. Shop drawings shall not be less than 8 1/2 by 11 inches nor more than 30 by 42 inches.

b. Present 8 1/2 by 11 inches sized shop drawings as part of the bound volume for submittals required by section. Present larger drawings in sets.

c. Include on each drawing the drawing title, number, date, and revision numbers and dates, in addition to information required in paragraph entitled "Identifying Submittals."

d. Dimension drawings, except diagrams and schematic drawings; prepare drawings demonstrating interface with other trades to scale. Shop drawing dimensions shall be the same unit of measure as indicated on the contract drawings. Identify materials and products for work shown.

1.6.6 Format of Samples

a. Furnish samples in sizes below, unless otherwise specified or unless the manufacturer has prepackaged samples of approximately same size as specified:

(1) Sample of Equipment or Device: Full size.

(2) Sample of Materials Less Than 2 by 3 inches: Built up to 8 1/2 by 11 inches.

(3) Sample of Materials Exceeding 8 1/2 by 11 inches: Cut down to 8 1/2 by 11 inches and adequate to indicate color, texture, and material variations.

(4) Sample of Linear Devices or Materials: 10 inch length or length to be supplied, if less than 10 inches. Examples of linear devices or materials are conduit and handrails.

(5) Sample of Non-Solid Materials: Pint. Examples of non-solid materials are sand and paint.

(6) Color Selection Samples: 2 by 4 inches.

(7) Sample Panel: 4 by 4 feet.

(8) Sample Installation: 100 square feet.

b. Samples Showing Range of Variation: Where variations are unavoidable due to nature of the materials, submit sets of samples of not less than three units showing extremes and middle of range.

c. Reusable Samples: Incorporate returned samples into work only if so specified or indicated. Incorporated samples shall be in undamaged condition at time of use.

d. Recording of Sample Installation: Note and preserve the notation of area constituting sample installation but remove notation at final clean up of project.

e. When color, texture or pattern is specified by naming a particular manufacturer and style, include one sample of that manufacturer and style, for comparison.

1.6.7 Format of Administrative Submittals

a. When submittal includes a document which is to be used in project or become part of project record, other than as a submittal, do not apply contractor's approval stamp to document, but to a separate sheet accompanying document.

b. Operation and Maintenance Manual Data: Submit in accordance with Section 01 78 23, "Operation and Maintenance Data." Include components required in that section and the various technical sections.

1.7 QUANTITY OF SUBMITTALS

1.7.1 Number of Copies of Product Data

a. Submit five copies of submittals of product data requiring review and approval only by the Contracting Officer. Submit three copies of submittals of product data for operation and maintenance manuals.

1.7.2 Number of Copies of Shop Drawings

Submit shop drawings in compliance with quantity requirements specified for product data.

1.7.3 Number of Samples

a. Submit two samples, or two sets of samples showing range of variation, of each required item. One approved sample or set of samples will be retained by approving authority and one will be returned to contractor.

b. Submit one sample panel. Include components listed in technical section or as directed.

c. Submit one sample installation, where directed.

d. Submit one sample of non-solid materials.

1.7.4 Number of Copies of Administrative Submittals

a. Unless otherwise specified, submit administrative submittals compliance with quantity requirements specified for product data.

b. Submit administrative submittals required under "SD-19 Operation and Maintenance Manuals" to conform to Section 01 78 23, "Operation and Maintenance Data."

1.8 FORWARDING SUBMITTALS

1.8.1 Samples and Submittals

Except as otherwise noted, submit samples and submittals to:

ROICC/OICC
Jacksonville, North Carolina Area
1005 Michael Road
Camp Lejeune, NC 28542-2521

1.8.1.1 Administrative Submittals

Submit administrative submittals for asbestos/lead removal and environmental protection plan to the Resident Officer in Charge of Construction (ROICC/OICC).

1.8.1.2 Fire Protection and Fire Alarm System Submittals

Submit fire protection and fire alarm system submittals to ROICC/OICC.

1.8.1.3 TAB Submittals

Submit to ROICC/OICC for all projects.

1.8.2 Shop Drawings, Product Data, and O&M Data

As soon as practicable after award of the contract, and before procurement or fabrication, submit shop drawings, product data and O&M Data required in the technical sections of this specification.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 35 29

SAFETY AND OCCUPATIONAL HEALTH REQUIREMENTS

06/11

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI)

ANSI Z359.1	(1992; R 1999) Safety Requirements for Personal Fall Arrest Systems, Subsystems and Components

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 241	(2019) Standard for Safeguarding Construction, Alteration, and Demolition Operations
NFPA 51B	(2019; TIA 20-1) Standard for Fire Prevention During Welding, Cutting, and Other Hot Work
NFPA 70	(2020; ERTA 20-1 2020; ERTA 20-2 2020; TIA 20-1; TIA 20-2; TIA 20-3; TIA 20-4) National Electrical Code
NFPA 70E	(2021) Standard for Electrical Safety in the Workplace

U.S. ARMY CORPS OF ENGINEERS (USACE)

EM 385-1-1	(2014) Safety and Health Requirements Manual

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

29 CFR 1910	Occupational Safety and Health Standards
29 CFR 1910.146	Permit-required Confined Spaces
29 CFR 1910.94	Ventilation
29 CFR 1915	Confined and Enclosed Spaces and Other Dangerous Atmospheres in Shipyard Employment
29 CFR 1926	Safety and Health Regulations for

	Construction
29 CFR 1926.500	Fall Protection

1.2 SUBMITTALS

The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Accident Prevention Plan (APP)

Activity Hazard Analysis (AHA)

SD-06 Test Reports

Reports

Submit reports as their incidence occurs, in accordance with the requirements of the paragraph entitled, "Reports."

Accident Reports

Monthly Exposure Reports

Regulatory Citations and Violations

SD-07 Certificates

Confined Space Entry Permit

1.3 DEFINITIONS

a. Associate Safety Professional (ASP). An individual who is currently certified by the Board of Certified Safety Professionals.

b. Certified Construction Health & Safety Technician (CHST). An individual who is currently certified as a CHST by the Board of Certified Safety Professionals.

c. Certified Industrial Hygienist (CIH). An individual who is currently certified as a CIH by the American Board of Industrial Hygiene.

d. Certified Safety Professional (CSP). An individual who is currently certified as a CSP by the Board of Certified Safety Professionals.

e. Certified Safety Trained Supervisor (STS). An individual who is currently certified as an STS by the Board of Certified Safety Professionals.

f. Competent Person for Fall Protection. A person who is cabable of identifying hazardous or dangerous conditions in the personal fall arrest system or any component thereof, as well as their application and use with related equipment, and has the authority to take prompt corrective measures to eliminate the hazards of falling.

g. High Visibility Accident. Any mishap which may generate

publicity and/or high visibility.

h. Low-slope roof. A roof having a slope less than or equal to 4 in 12 (vertical to horizontal).

i. Medical Treatment. Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even through provided by a physician or registered personnel.

j. Multi-Employer Work Site (MEWS). A multi-employer work site, as defined by OSHA, is one in which many employers occupy the same site. The Government considers the Prime Contractor to be the "controlling authority" for all work site safety and health of the subcontractors.

k. Operating Envelope. The area surrounding any crane. Inside this "envelope" is the crane, the operator, riggers, rigging gear between the hook and the load, the load and the crane's supporting structure (ground, rail, etc.).

l. Qualified Person for Fall Protection. A person with a recognized degree or professional certifictae, extensive knowledge, training and experience in the field of fall protection who is capable of performing design, analysis, and evaluation of fall protection systems and equipment.

m. Recordable Injuries or Illnesses. Any work-related injury or illness that results in:

(1) Death, regardless of the time between the injury and death, or the length of the illness;

(2) Days away from work;

(3) Restricted work;

(4) Transfer to another job;

(5) Medical treatment beyond first aid;

(6) Loss of consciousness; or

(7) A significant injury or illness diagnosed by a physician or other licensed health care professional, even if it did not result in (1) through (6) above.

n. Site Safety and Health Officer (SSHO). The superintendent or other qualified or competent person who is responsible for the on-site safety and health required for the project.

o. Steep roof. A roof having a slope greater than 4 in 12 (vertical to horizontal).

p. "USACE" property and equipment specified in USACE EM 385-1-1 should be interpreted as Government property and equipment.

q. Weight Handling Equipment (WHE) Accident. A WHE accident occurs when any one or more of the six elements in the operating envelope fails to perform correctly during operation, including operation

during maintenance or testing resulting in personnel injury or death; material or equipment damage; dropped load; derailment; two-blocking; overload; and collision, including unplanned contact between the load, crane, and/or other objects. A dropped load, derailment, two-blocking, overload and collision are considered accidents even though no material damage or injury occurs. A component failure (e.g., motor burnout, gear tooth failure, bearing failure) is not considered an accident solely due to material or equipment damage unless the component failure results in damage to other components (e.g., dropped boom, dropped load, roll over, etc.).

1.4 CONTRACTOR SAFETY SELF-EVALUATION CHECKLIST

Contracting Officer will provide a "Contractor Safety Self-Evaluation checklist" to the Contractor at the pre-construction conference. The checklist will be completed monthly by the Contractor and submitted with each request for payment voucher. An acceptable score of 90 or greater is required. Failure to submit the completed safety self-evaluation checklist or achieve a score of at least 90, will result in a retention of up to 10 percent of the voucher.

1.5 REGULATORY REQUIREMENTS

In addition to the detailed requirements included in the provisions of this contract, work performed shall comply with USACE EM 385-1-1, and the following laws, ordinances, criteria, rules and regulations. Submit matters of interpretation of standards to the appropriate administrative agency for resolution before starting work. Where the requirements of this specification, applicable laws, criteria, ordinances, regulations, and referenced documents vary, the most stringent requirements shall apply.

1.6 DRUG PREVENTION PROGRAM

Conduct a proactive drug and alcohol use prevention program for all workers, prime and subcontractor, on the site. Ensure that no employee uses illegal drugs or consumes alcohol during work hours. Ensure there are no employees under the influence of drugs or alcohol during work hours. After accidents, collect blood, urine, or saliva specimens and test the injured and involved employees for the influence of drugs and alcohol. A copy of the test shall be made available to the Contracting Officer upon request.

1.7 SITE QUALIFICATIONS, DUTIES AND MEETINGS

1.7.1 Personnel Qualifications

Work performed under this contract shall meet Level 2.

1.7.1.1 Site Safety and Health Officer (SSHO)

The SSHO must meet the requirements of EM 385-1-1 section 1 and ensure that the requirements of 29 CFR 1926.16 are met for the project. Provide a Safety oversight team that includes a minimum of one (1) person at each project site to function as the Site Safety and Health Officer (SSHO). The SSHO or an equally-qualified Designated Representative/alternate shall be at the work site at all times to implement and administer the Contractor's safety program and government-accepted Accident Prevention Plan. The SSHO's training, experience, and qualifications shall be as required by EM 385-1-1 paragraph 01.A.17, entitled SITE SAFETY AND HEALTH OFFICER

(SSHO), and all associated sub-paragraphs.

A Competent Person shall be provided for all of the hazards identified in the Contractor's Safety and Health Program in accordance with the accepted Accident Prevention Plan, and shall be on-site at all times when the work that presents the hazards associated with their professional expertise is being performed. Provide the credentials of the Competent Person(s) to the the Contracting Officer's Representative for acceptance. Site Safety and

1.7.1.2 Competent Person for Confined Space Entry

Provide a competent person meeting the requirements of EM 385-1-1 who is assigned in writing by the Designated Authority to assess confined spaces and who possesses demonstrated knowledge, skill and ability to:

a. Identify the structure, location, and designation of confined and permit-required confined spaces where work is done;

b. Calibrate and use testing equipment including but not limited to, oxygen indicators, combustible gas indicators, carbon monoxide indicators, and carbon dioxide indicators, and to interpret accurately the test results of that equipment;

c. Perform all required tests and inspections specified in 29 CFR 1910.146 and 29 CFR 1915 Subpart B;

d. Assess hazardous conditions including atmospheric hazards in confined space and adjacent spaces and specify the necessary protection and precautions to be taken;

e. Determine ventilation requirements for confined space entries and operations;

f. Assess hazards associated with hot work in confined and adjacent space and determine fire watch requirements; and,

g. Maintain records required.

When the work involves marine operations that handle combustible or hazardous materials, this qualified person shall be a NFPA certified marine chemist.

1.7.1.3 Competent Person for the Health Hazard Control and Respiratory Protection Program

Provide a competent person meeting the requirements of EM 385-1-1 who is:

a. Capable by education, specialized training and/or experience of anticipating, recognizing, and evaluating employee exposure to hazardous chemical, physical and biological agents in accordance with USACE EM 385-1-1, Section 6.

b. Capable of specifying necessary controls and protective actions to ensure worker health.

1.7.2 Personnel Duties

1.7.2.1 Site Safety and Health Officer (SSHO)/Superintendent

a. Conduct daily safety and health inspections and maintain a written log which includes area/operation inspected, date of inspection, identified hazards, recommended corrective actions, estimated and actual dates of corrections. Safety inspection logs shall be attached to the Contractors' daily report.

b. Conduct mishap investigations and complete required reports. Maintain the OSHA Form 300 and Daily Production reports for prime and sub-contractors.

c. Maintain applicable safety reference material on the job site.

d. Attend the pre-construction conference, pre-work meetings including preparatory inspection meeting, and periodic in-progress meetings.

e. Implement and enforce accepted APPS and AHAs.

f. Maintain a safety and health deficiency tracking system that monitors outstanding deficiencies until resolution. A list of unresolved safety and health deficiencies shall be posted on the safety bulletin board.

g. Ensure sub-contractor compliance with safety and health requirements.

h. Ensure an approved "Special Permission Energized Electrical Work Permit" prior to starting any activity on energized electrical systems.

Failure to perform the above duties will result in dismissal of the superintendent and/or SSHO, and a project work stoppage. The project work stoppage will remain in effect pending approval of a suitable replacement.

1.7.2.2 Certified Safety Professional (CSP), Certified Industrial Hygienist (CIH), Associate Safety Professional (ASP), Certified Safety Trained Supervisor (STS), and/or Certified Construction Health & Safety Technician (CHST)

a. Perform safety and occupational health management, surveillance, inspections, and safety enforcement for the project.

b. Perform as the safety and occupational health "competent person" as defined by USACE EM 385-1-1.

c. Be on site whenever work or testing is being performed.

d. Conduct and document safety inspections.

e. Shall have no other duties other than safety and occupational health management, inspections, and enforcement on this contract.

If the CSP, CIH, ASP, STS, CHST is appointed as the SSHO all duties of that position shall also be performed.

1.7.3 Meetings

1.7.3.1 Preconstruction Conference

a. The Contractor will be informed, in writing, of the date of the preconstruction conference. The purpose of the preconstruction conference is for the Contractor and the Contracting Officer's representatives to become acquainted and explain the functions and operating procedures of their respective organizations and to reach mutual understanding relative to the administration of the overall project's Accident Prevention Plan (APP) before the initiation of work.

b. Contractor representatives who have a responsibility or significant role in accident prevention on the project shall attend the preconstruction conference. This includes the project superintendent, site safety and health officer, quality control supervisor, or any other assigned safety and health professionals who participated in the development of the APP (including the Activity Hazard Analyses (AHAs) and special plans, program and procedures associated with it).

c. The Contractor shall discuss the details of the submitted APP to include incorporated plans, programs, procedures and a listing of anticipated AHAs that will be developed and implemented during the performance of the contract. This list of proposed AHAs will be reviewed at the conference and an agreement will be reached between the Contractor and the Contracting Officer's representative as to which phases will require an analysis. In addition, a schedule for the preparation, submittal, review, and acceptance of AHAs shall be established to preclude project delays.

d. Deficiencies in the submitted APP will be brought to the attention of the Contractor at the preconstruction conference, and the Contractor shall revise the plan to correct deficiencies and re-submit it for acceptance. Work shall not begin until there is an accepted APP.

e. The functions of a Preconstruction conference may take place at the Post-Awqrd Kickoff meeting for Design Build Contracts.

1.7.3.2 Weekly Safety Meetings

Conduct weekly safety meetings at the project site for all employees. The Contracting Officer will be informed of the meeting in advance and be allowed attendance. Minutes showing contract title, signatures of attendees and a list of topics discussed shall be attached to the Contractors' daily report.

1.7.3.3 Work Phase Meetings

The appropriate AHA shall be reviewed and attendance documented by the Contractor at the preparatory, initial, and follow-up phases of quality control inspection. The analysis should be used during daily inspections to ensure the implementation and effectiveness of safety and health controls.

1.8 TRAINING

1.8.1 New Employee Indoctrination

New employees (prime and sub-contractor) will be informed of specific site hazards before they begin work. Documentation of this orientation shall be kept on file at the project site.

1.8.2 Periodic Training

Provide Safety and Health Training in accordance with USACE EM 385-1-1 and the accepted APP. Ensure all required training has been accomplished for all onsite employees.

1.8.3 Training on Activity Hazard Analysis (AHA)

Prior to beginning a new phase, training will be provided to all affected employees to include a review of the AHA to be implemented.

1.9 ACCIDENT PREVENTION PLAN (APP)

The Contractor shall use a qualified person to prepare the written site-specific APP. Prepare the APP in accordance with the format and requirements of USACE EM 385-1-1 and as supplemented herein. Cover all paragraph and subparagraph elements in USACE EM 385-1-1, Appendix A, "Minimum Basic Outline for Preparation of Accident Prevention Plan". Where a paragraph or subparagraph element is not applicable to the work to be performed indicate "Not Applicable" next to the heading. Specific requirements for some of the APP elements are described below at paragraph 1.8.1. The APP shall be job-specific and shall address any unusual or unique aspects of the project or activity for which it is written. The APP shall interface with the Contractor's overall safety and health program. Any portions of the Contractor's overall safety and health program referenced in the APP shall be included in the applicable APP element and made site-specific. The Government considers the Prime Contractor to be the "controlling authority" for all work site safety and health of the subcontractors. Contractors are responsible for informing their subcontractors of the safety provisions under the terms of the contract and the penalties for noncompliance, coordinating the work to prevent one craft from interfering with or creating hazardous working conditions for other crafts, and inspecting subcontractor operations to ensure that accident prevention responsibilities are being carried out. The APP shall be signed by the person and firm (senior person) preparing the APP, the Contractor, the on-site superintendent, the designated site safety and health officer and any designated CSP and/or CIH.

Submit the APP to the Contracting Officer 15 calendar days prior to the date of the preconstruction conference for acceptance. Work cannot proceed without an accepted APP. The Contracting Officer reviews and comments on the Contractor's submitted APP and accepts it when it meets the requirements of the contract provisions.

Once accepted by the Contracting Officer, the APP and attachments will be enforced as part of the contract. Disregarding the provisions of this contract or the accepted APP will be cause for stopping of work, at the discretion of the Contracting Officer, until the matter has been rectified.

Once work begins, changes to the accepted APP shall be made with the knowledge and concurrence of the Contracting Officer, project

superintendent, SSHO and quality control manager. Should any unforeseen hazard become evident during the performance of work, the project superintendent shall inform the Contracting Officer, both verbally and in writing, for resolution as soon as possible. In the interim, all necessary action shall be taken by the Contractor to restore and maintain safe working conditions in order to safeguard onsite personnel, visitors, the public, and the environment.

Copies of the accepted plan will be maintained at the resident engineer's office and at the job site. The APP shall be continuously reviewed and amended, as necessary, throughout the life of the contract. Unusual or high-hazard activities not identified in the original APP shall be incorporated in the plan as they are discovered.

1.9.1 EM 385-1-1 Contents

In addition to the requirements outlines in Appendix A of USACE EM 385-1-1, the following is required:

a. Names and qualifications (resumes including education, training, experience and certifications) of all site safety and health personnel designated to perform work on this project to include the designated site safety and health officer and other competent and qualified personnel to be used such as CSPs, CIHs, STSs, CHSTs. The duties of each position shall be specified.

b. Qualifications of competent and of qualified persons. As a minimum, competent persons shall be designated and qualifications submitted for each of the following major areas: excavation; scaffolding; fall protection; hazardous energy; confined space; health hazard recognition, evaluation and control of chemical, physical and biological agents; personal protective equipment and clothing to include selection, use and maintenance.

c. Confined Space Entry Plan. Develop a confined space entry plan in accordance with USACE EM 385-1-1, applicable OSHA standards 29 CFR 1910, 29 CFR 1915, and 29 CFR 1926, and any other federal, state and local regulatory requirements identified in this contract. Identify the qualified person's name and qualifications, training, and experience. Delineate the qualified person's authority to direct work stoppage in the event of hazardous conditions. Include procedure for rescue by contractor personnel and the coordination with emergency responders. (If there is no confined space work, include a statement that no confined space work exists and none will be created.)

d. Health Hazard Control Program. The Contractor shall designate a competent and qualified person to establish and oversee a Health Hazard Control Program in accordance with USACE EM 385-1-1, Section 6. The program shall ensure that employees, on-site Government representatives, and others, are not adversely exposed to chemical, physical and biological agents and that necessary controls and protective actions are instituted to ensure health.

e. Alcohol and Drug Abuse Plan

(1) Describe plan for random checks and testing with pre-employment screening in accordance with the DFAR Clause subpart 252.223-7004, "Drug Free Work Force."

(2) Description of the on-site prevention program

f. Fall Protection and Prevention (FP&P) Plan. The plan shall be site specific and address all fall hazards in the work place and during different phases of construction. It shall address how to protect and prevent workers from falling to lower levels when they are exposed to fall hazards above 1.8 m (6 feet). A qualified person for fall protection shall prepare and sign the plan. The plan shall include fall protection and prevention systems, equipment and methods employed for every phase of work, responsibilities, assisted rescue self-rescue and evacuation procedures, training requirements, and monitoring methods. Fall Protection and Prevention Plan shall be revised every six months for lengthy projects, reflecting any changes during the course of construction due to changes in personnel, equipment, systems or work habits. The accepted Fall Protection and Prevention Plan shall be kept and maintained at the job site for the duration of the project. The Fall Protection Plan shall be included in the Accident Prevention Plan (APP)

g. Training Records and Requirements. List of mandatory training and certifications which are applicable to this project (e.g. explosive actuated tools, confined space entry, fall protection, vehicle operator, forklift operators, personal protective equipment); list of requiremetns for periodic retraining/certification; outline requirements for supervisory and employee safety meetings.

h. Occupant Protection Plan. The safety and health aspects of lead-based paint removal, prepared in accordance with Section 02 83 19.00 10 Lead Based Paint Hazard Abatement, Target Housing & Child Occupied Facilities, 02 82 33.13 20 Removal/Control and Disposal of Lead Containig Paint.

i. Lead Compliance Plan. The safety and health aspects of lead work, prepared in accordance with Section 02 83 13.00 20 Lead in Construction.

j. Asbestos Hazard Abatement Plan. The safety and health aspects of asbestos work, prepared in accordance with Section 02 2 16.00, "Engineering Control of Asbestos Containing Materials"

k. Site Safety and Health Plan. The safety and health aspects prepared in accordance with this section.

l. PCB Plan. The safety and health aspects of Polychlorinated Biphenyls work, prepared in accordance with Sections 02 84 33, "Removal and Disposal of Polychlorinated Biphenyls (PCBs) and 02 61 23, "Removal and Disposal of PCB Contaminated Soils)".

m. Site Demolition Plan. The safety and health aspects prepared in accordance with Section 02 41 00.00 40, Demolition" and referenced sources. Include engineering survey as applicable.

n. Excavation Plan. The safety and health aspects prepared in accordance with Section 3100, Earthwork.

1.10 ACTIVITY HAZARD ANALYSIS (AHA)

The Activity Hazard Analysis (AHA) format shall be in accordance with USACE EM 385-1-1. Submit the AHA for review at least 15 calendar days

prior to the start of each phase. Format subsequent AHA as amendments to the APP. An AHA will be developed by the Contractor for every operation involving a type of work presenting hazards not experienced in previous project operations or where a new work crew or subcontractor is to perform work. The analysis must identify and evaluate hazards and outline the proposed methods and techniques for the safe completion of each phase of work. At a minimum, define activity being performed, sequence of work, specific safety and health hazards anticipated, control measures (to include personal protective equipment) to eliminate or reduce each hazard to acceptable levels, equipment to be used, inspection requirements, training requirements for all involved, and the competent person in charge of that phase of work. For work with fall hazards, including fall hazards associated with scaffold erection and removal, identify the appropriate fall protection methods used. For work with materials handling equipment, address safeguarding measures related to materials handling equipment. For work requiring excavations, include requirements for safeguarding excavations. An activity requiring an AHA shall not proceed until the AHA has been accepted by the Contracting Officer's representative and a meeting has been conducted by the Contractor to discuss its contents with everyone engaged in the activity, including on-site Government representatives. The Contractor shall document meeting attendance at the preparatory, initial, and follow-up phases of quality control inspection. The AHA shall be continuously reviewed and, when appropriate, modified to address changing site conditions or operations. The analysis should be used during daily inspections to ensure the implementation and effectiveness of the activity's safety and health controls.

The AHA list will be reviewed periodically (at least monthly) at the Contractor supervisory safety meeting and updated as necessary when procedures, scheduling, or hazards change.

Activity hazard analyses shall be updated as necessary to provide an effective response to changing work conditions and activities. The on-site superintendent, site safety and health officer and competent persons used to develop the AHAs, including updates, shall sign and date the AHAs before they are implemented.

The activity hazard analyses shall be developed using the project schedule as the basis for the activities performed. Any activities listed on the project schedule will require an AHA. The AHAs will be developed by the contractor, supplier or subcontractor and provided t othe prime contractor for submittal to the Contracting Offficer.

1.11 DISPLAY OF SAFETY INFORMATION

Within 1 calendar days after commencement of work, erect a safety bulletin board at the job site. The following information shall be displayed on the safety bulletin board in clear view of the on-site construction personnel, maintained current, and protected against the elements and unauthorized removal:

a. Map denoting the route to the nearest emergency care facility.

b. Emergency phone numbers.

c. Copy of the most up-to-date APP.

d. Current AHA(s).

e. OSHA 300A Form.

f. OSHA Safety and Health Protection-On-The-Job Poster.

g. Confined space entry permit.

h. Hot work permit.

i. A sign indicating the number of hours worked since last lost workday accident.

j. Safety and Health Warning Posters.

1.12 SITE SAFETY REFERENCE MATERIALS

Maintain safety-related references applicable to the project, including those listed in the article "References." Maintain applicable equipment manufacturer's manuals.

1.13 EMERGENCY MEDICAL TREATMENT

Contractors will arrange for their own emergency medical treatment. Government has no responsibility to provide emergency medical treatment.

1.14 REPORTS

1.14.1 Accident Reports

a. For recordable injuries and illnesses, and property damage accidents resulting in at least $2,000 in damages, the Prime Contractor shall conduct an accident investigation to establish the root cause(s) of the accident, complete the Navy Contractor Significant Incident Report (CSIR) form or USACE Accident Report Form 3394 and provide the report to the Contracting Officer within 1 calendar day(s) of the accident. The Contracting Officer will provide copies of any required or special forms.

b. For a weight handling equipment accident (including rigging gear accidents) the Prime Contractor shall conduct an accident investigation to establish the root cause(s) of the accident, complete the WHE Accident Report (Crane and Rigging Gear) form and provide the report to the Contracting Officer within 30 calendar days of the accident. Crane operations shall not proceed until cause is determined and corrective actions have been implemented to the satisfaction of the Contracting Officer. The Contracting Officer will provide a blank copy of the accident report form.

1.14.2 Accident Notification

Notify the Contracting Officer as soon as practical, but not later than four hours, after any accident meeting the definition of Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than $2,000, or any weight handling equipment accident. Information shall include contractor name; contract title; type of contract; name of activity, installation or location where accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known, and brief description of accident (to include type of construction equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until

the Government investigation team arrives on site and Government investigation is conducted.

1.14.3 Monthly Exposure Reports

Monthly exposure reporting to the Contracting Officer is required to be attached to the monthly billing request. This report is a compilation of employee-hours worked each month for all site workers, both prime and subcontractor. The Contracting Officer will provide copies of any special forms.

1.14.4 Regulatory Citations and Violations

Contact the Contracting Officer immediately of any OSHA or other regulatory agency inspection or visit, and provide the Contracting Officer with a copy of each citation, report, and contractor response. Correct violations and citations promptly and provide written corrective actions to the Contracting Officer.

1.15 HOT WORK

Prior to performing "Hot Work" (welding, cutting, etc.) or operating other flame-producing/spark producing devices, a written permit shall be requested from the Fire Division. CONTRACTORS ARE REQUIRED TO MEET ALL CRITERIA BEFORE A PERMIT IS ISSUED. The Contractor will provide at least two (2) twenty (20) pound 4A:20 BC rated extinguishers for normal "Hot Work". All extinguishers shall be current inspection tagged, approved safety pin and tamper resistant seal. It is also mandatory to have a designated FIRE WATCH for any "Hot Work" done at this activity. The Fire Watch shall be trained in accordance with NFPA 51B and remain on-site for a minimum of 30 minutes after completion of the task or as specified on the hot work permit.

a. Oil painting materials (paint, brushes, empty paint cans, etc.), and all flammable liquids shall be removed from the facility at quitting time. All painting materials and flammable liquids shall be stored outside in a suitable metal locker or box and will require re-submittal with non-hazardous materials.

b. Accumulation of trays, paper, shavings, sawdust, boxes and other packing materials shall be removed from the facility at the close of each workday and such material disposed of in the proper containers located away from the facility.

c. The storage of combustible supplies shall be a safe distance from structures.

d. Area outside the facility undergoing work shall be cleaned of trash, paper, or other discarded combustibles at the close of each workday.

e. All portable electric devices (saws, sanders, compressors, extension chord, lights, etc.) shall be disconnected at the close of each workday. When possible, the main electric switch in the facility shall be deactivated.

f. When starting work in the facility, Contractors shall require their personnel to familiarize themselves with the location of the nearest fire alarm boxes and place in memory the emergency phone

number 911. ANY FIRE, NO MATTER HOW SMALL, SHALL BE REPORTED IMMEDIATELY.

g. Obtain services from th FIRE DIVISION for "HOT WORK" within or around flammable materials (such as fuel systems, welding/cutting on fuel pipes) or confined spaces (such as sewer wet wells, manholes, vaults, etc.) that have the potential for flammable or explosive atmospheres.

PART 2 PRODUCTS

2.1 CONFINED SPACE SIGNAGE

The Contractor shall provide permanent signs integral to or securely attached to access covers for all required confined spaces. Signs wording: "DANGER--PERMIT-REQUIRED CONFINED SPACE - DO NOT ENTER -" in bold letters a minimum of 25 mm(one inch) in height and constructed to be clearly legible with all paint removed. The signal word "DANGER" shall be red and readable from 1.52 m(5 feet).

2.2 FALL PROTECTION ANCHORAGE

Fall protection anchorage, conforming to ANSI Z359.1, installed under the supervision of a qualified person in fall protection, shall be left in place for continued customer use and so identified by signage stating the capacity of the anchorage (strength and number of persons who may be tied-off to it at any one time).

PART 3 EXECUTION

3.1 CONSTRUCTION AND/OR OTHER WORK

The Contractor shall comply with USACE EM 385-1-1, NFPA 241, the APP, the AHA, Federal and/or State OSHA regulations, and other related submittals and activity fire and safety regulations. The most stringent standard shall prevail.

3.1.1 Hazardous Material Use

Each hazardous material must receive approval prior to being brought onto the job site or prior to any other use in connection with this contract. Allow a minimum of 10 working days for processing of the request for use of a hazardous material. Any work or storage involving hazardous chemicals or materials must be done in a manner that will not expose Government or Contractor employees to any unsafe or unhealthful conditions. Adequate protective measures must be taken to prevent Government or Contractor employees from being exposed to any hazardous condition that could result from the work or storage. The Prime Contractor shall keep a complete inventory of hazardous materials brought onto the work-site. Approval by the Contracting Officer of protective measures and storage area is required prior to the start of the work.

3.1.2 Hazardous Material Exclusions

Notwithstanding any other hazardous material used in this contract, radioactive materials or instruments capable of producing ionizing/non-ionizing radiation (with the exception of radioactive material and devices used in accordance with USACE EM 385-1-1 such as nuclear density meters for compaction testing and laboratory equipment

with radioactive sources) as well as materials which contain asbestos, mercury or polychlorinated biphenyls, di-isocynates, lead-based paint are prohibited. The Contracting Officer, upon written request by the Contractor, may consider exceptions to the use of any of the above excluded materials.

3.1.3 Unforeseen Hazardous Material

The design should have identified materials such as PCB, lead paint, and friable and non-friable asbestos. If additional material, not indicated, that may be hazardous to human health upon disturbance during construction operations is encountered, stop that portion of work and notify the Contracting Officer immediately. Within 14 calendar days the Government will determine if the material is hazardous. If material is not hazardous or poses no danger, the Government will direct the Contractor to proceed without change. If material is hazardous and handling of the material is necessary to accomplish the work, the Government will issue a modification pursuant to "FAR 52.243-4, Changes" and "FAR 52.236-2, Differing Site Conditions."

3.2 PRE-OUTAGE COORDINATION MEETING

Contractors are required to apply for utility outages at least 15 days in advance. As a minimum, the request should include the location of the outage, utilities being affected, duration of outage and any necessary sketches. Special requirements for electrical outage requests are contained elsewhere in this specification section. Once approved, and prior to beginning work on the utility system requiring shut down, the Contractor shall attend a pre-outage coordination meeting with the Contracting Officer to review the scope of work and the lock-out/tag-out procedures for worker protection. No work will be performed on energized electrical circuits unless proof is provided that no other means exist.

3.3 FALL HAZARD PROTECTION AND PREVENTION

The Contractor shall establish a fall protection and prevention program, for the protection of all employees exposed to fall hazards. The program shall include company policy, identify responsibilities, education and training requirements, fall hazard identification, prevention and control measures, inspection, storage, care and maintenance of fall protection equipment and rescue and escape procedures.

3.3.1 Training

The Contractor shall institute a fall protection training program. As part of the Fall Hazard Protection and Prevention Program, the Contractor shall provide training for each employee who might be exposed to fall hazards. A competent person for fall protection shall provide the training. Training requirements shall be in accordance with USACE EM 385-1-1, section 21.A.16.

3.3.2 Fall Protection Equipment

The Contractor shall enforce use of the fall protection equipment designated for each specific work activity in the Fall Protection and Prevention Plan and/or AHA at all times when an employee is on a surface 1.8 m(6 feet) or more above lower levels. Fall protection systems such as guardrails, personnel fall arrest system, safety nets, etc., are required when working within 1.8m (6 feet) of any leading edge. In addition to the

required fall protection systems, safety skiff, personal floatation devices, life rings etc., are required when working above or next to water in accordance with USACE EM 385-1-1, paragraphs 05.I. and 05.J. Personal fall arrest systems are required when working from an articulating or extendible boom, swing stages, or suspended platform. In addition, personal fall arrest systems may be required when operating other equipment such as scissor lifts if the work platform is capable of being positioned outside the wheelbase. The need for tying-off in such equipment is to prevent ejection of the employee from the equipment during raising, lowering, or travel. Fall protection must comply with 29 CFR 1926.500, Subpart M and USACE EM 385-1-1.

3.3.2.1 Personal Fall Arrest Equipment

Personal fall arrest equipment, systems, subsystems, and components shall meet ANSI Z359.1. Only a full-body harness with a shock-absorbing lanyard or self-retracting lanyard is an acceptable personal fall arrest device. Body belts may only be used as a positioning device system (for uses such as steel reinforcing assembly and in addition to an approved fall arrest system). Harnesses shall have a fall arrest attachment affixed to the body support (usually a Dorsal D-ring) and specifically designated for attachment to the rest of the system. Only locking snap hooks and carabiners shall be used. Webbing, straps, and ropes shall be made of synthetic fiber. The maximum free fall distance when using fall arrest equipment shall not exceed 1.8 m (6 feet). The total fall distance and any swinging of the worker (pendulum-like motion) that can occur during a fall shall always be taken into consideration when attaching a person to a fall arrest system.

3.3.3 Fall Protection for Roofing Work

Fall protection controls shall be implemented based on the type of roof being constructed and work being performed. The roof area to be accessed shall be evaluated for its structural integrity including weight-bearing capabilities for the projected loading.

a. Low Sloped Roofs:

(1) For work within 1.8 m (6 feet) of an edge, on low-slope roofs, personnel shall be protected from falling by use of personal fall arrest systems, guardrails, or safety nets. A safety monitoring system is not adequate fall protection and is not authorized.

(2) For work greater than 1.8 m (6 feet) from an edge, warning lines shall be erected and installed in accordance with 29 CFR 1926.500 and USACE EM 385-1-1.

b. Steep Roofs: Work on steep roofs requires a personal fall arrest system, guardrails with toe-boards, or safety nets. This requirement also includes residential or housing type construction.

3.3.4 Safety Nets

If safety nets are used as the selected fall protection system on the project, they shall be provided at unguarded workplaces, leading edge work or when working over water, machinery, dangerous operations and or other surfaces where the use of ladders, scaffolds, catch platforms, temporary floors, fall arrest systems or restraint/positioning systems are

impractical. Safety nets shall be tested immediately after installation with a drop test of 181.4 kg (400 pounds) dropped from the same elevation a person might fall, and every six months thereafter.

3.3.5 Existing Anchorage

Existing anchorages, to be used for attachment of personal fall arrest equipment, shall be certified (or re-certified) by a qualified person for fall protection in accordance with ANSI Z359.1. Exiting horizontal lifeline achorages shall be certified (or re-certified) by a registered professional engineer with experience in designing horizontal lifeline systems.

3.3.6 Horizontal Lifelines

Horizontal lifelines shall be designed, installed, certified and used under the supervision of a qualified person for fall protection as part of a complete fall arrest system which maintains a safety factor of 2 (29 CFR 1926.500).

3.3.7 Guardrail Systems

Guardrails shall consist of top and mid-rails, post and toe boards. The top edge height of standard railing must be 42 inches plus or minus 3 inches above the walking/working level. When mid-rails are used, they must be installed at a height midway between the top edge of the guardrail system and the walking/working level. Posts shall be placed no more than 8 feet apart (29 CFR 1926.500 and USACE EM 385-1-1).

3.3.8 Rescue and Evacuation Procedures

When personal fall arrest systems are used, the contracator must ensure that the mishap victim can self-rescue or can be rescued promptly should a fall occur. A Rescue and Evacuation Plan shall be prepared by the contractor and include a detailed discussion of the following: methods of rescue; methods of self-rescue; equipment used; training requirement; specialized training for the rescuers; procedures for requesting rescue and medical assistance; and transportation routes to a medical facility. The Rescue and Evaluation Plan shall be included in the Activity Hazard Analysis (AHA) for the phase of work, in the Fall Protection and Prevention (FP&P) Plan, and the Accident Prevention Plan (APP).

3.4 PERSONAL PROTECTIVE EQUIPMENT

All personnel who enter a construction site area shall wear Personal Protective Equipment (PPE) at all times as outlined in the EM 385 1-1. In addition to the requirements of the EM 385 1-1, Safety Glasses (ANSI Z87.1) and High-Visibility Apparel (ANSI 107-2004 Performance Class II, Shirt or Vest) will be worn at all times on construction sites. Hearing protection is required in noise hazard areas or when performing noise hazard tasks. Mandatory PPE on all construction sites includes:

a. Hard Hats

b. Safety Glasses

c. High-Visibility Shirt or Vest

d. Safety-Toed Shoes or Boots

3.5 SCAFFOLDING

Employees shall be provided with a safe means of access to the work area on the scaffold. Climbing of any scaffold braces or supports not specifically designed for access is prohibited. Access to scaffold platforms greater than 6 m (20 feet) in height shall be accessed by use of a scaffold stair system. Vertical ladders commonly provided by scaffold system manufacturers shall not be used for accessing scaffold platforms greater than 6 m (20 feet) in height. The use of an adequate gate is required. Contractor shall ensure that employees are qualified to perform scaffold erection and dismantling. Do not use scaffold without the capability of supporting at least four times the maximum intended load or without appropriate fall protection as delineated in the accepted fall protection and prevention plan. Stationary scaffolds must be attached to structural building components to safeguard against tipping forward or backward. Special care shall be given to ensure scaffold systems are not overloaded. Side brackets used to extend scaffold platforms on self-supported scaffold systems for the storage of material is prohibited. The first tie-in shall be at the height equal to 4 times the width of the smallest dimension of the scaffold base. Work platforms shall be placed on mud sills. Scaffold or work platform erectors shall have fall protection during the erection and dismantling of scaffolding or work platforms that are more than six feet. Delineate fall protection requirements when working above six feet or above dangerous operations in the Fall Protection and Prevention (FP&P) Plan and Activity Hazard Analysis (AHA) for the phase of work.

3.5.1 Stilts

The use of stilts for gaining additional height in construction, renovation, repair or maintenance work is prohibited.

3.6 EQUIPMENT

3.6.1 Material Handling Equipment

a. Material handling equipment such as forklifts shall not be modified with work platform attachments for supporting employees unless specifically delineated in the manufacturer's printed operating instructions.

b. The use of hooks on equipment for lifting of material must be in accordance with manufacturer's printed instructions.

c. Operators of forklifts or power industrial trucks shall be licensed in accordance with OSHA.

3.6.2 Equipment and Mechanized Equipment

a. Equipment shall be operated by designated qualified operators. Proof of qualifications shall be kept on the project site for review.

b. Manufacture specifications or owner's manual for the equipment shall be on site and reviewed for additional safety precautions or requirements that are sometimes not identified by OSHA or USACE EM 385-1-1. Such additional safety precautions or requirements shall be incorporated into the AHAs.

c. Equipment and mechanized equipment shall be inspected in accordance with manufacturer's recommendations for safe operation by a competent person prior to being placed into use.

d. Daily checks or tests shall be conducted and documented on equipment and mechanized equipment by designated competent persons.

3.7 EXCAVATIONS

The competent person for excavations performed as a result of contract work shall be on-site when excavation work is being performed, and shall inspect, and document the excavations daily prior to entry by workers. The competent person must evaluate all hazards, including atmospheric, that may be associated with the work, and shall have the resources necessary to correct hazards promptly. The competent person shall perform soil classification in accordance with 29 CFR 1926.

3.7.1 Utility Locations

All underground utilities in the work area must be positively identified by a third party, independent, private utility locating company in addition to any station locating service and coordinated with the station utility department. Any markings made during the utility investigation must be maintained throughout the contract.

3.7.2 Utility Location Verification

The Contractor must physically verify underground utility locations, including utility depth, by hand digging using wood or fiberglass handled tools when any adjacent construction work is expected to come within three feet of the underground system. Digging within 2 feet of a known utility must not be performed by means of mechanical equipment; hand digging shall be used. If construction is parallel to an existing utility the utility shall be exposed by hand digging every 100 feet if parallel within 5 feet of the excavation.

3.7.3 Utilities Within and Under Concrete, Bituminous Asphalt and Other Impervious Surfaces

Utilities located within concrete slabs or pier decks, bridges, parking areas, and the like, are extremely difficult to identify. Whenever contract work involves chipping, saw cutting, or core drilling through concrete, bituminous asphalt or other impervious surfaces, the existing utility location must be coordinated with station utility departments in addition to location and depth verification by a third party, independent, private locating company. The third party, independent, private locating company shall locate utility depth by use of Ground Penetrating Radar (GPR), X-ray, bore scope, or ultrasound prior to the start of demolition and construction. Outages to isolate utility systems must be used in circumstances where utilities are unable to be positively identified. The use of historical drawings does not alleviate the contractor from meeting this requirement.

3.7.4 Shoring Systems

Trench and shoring systems must be identified in the accepted safety plan and AHA. Manufacture tabulated data and specifications or registered engineer tabulated data for shoring or benching systems shall be readily available on site for review. Job-made shoring or shielding shall have

the registered professional engineer stamp, specifications, and tabulated data. Extreme care must be used when excavating near direct burial electric underground cables.

3.7.5 Trenching Machinery

Trenching machines with digging chain drives shall be operated only when the spotters/laborers are in plain view of the operator. Operator and spotters/laborers shall be provided training on the hazards of the digging chain drives with emphasis on the distance that needs to be maintained when the digging chain is operating. Documentation of the training shall be kept on file at the project site.

3.8 ELECTRICAL

3.8.1 Conduct of Electrical Work

Underground electrical spaces must be certified safe for entry before entering to conduct work. Cables that will be cut must be positively identified and de-energized prior to performing each cut. Positive cable identification must be made prior to submitting any outage request for electrical systems. Arrangements are to be coordinated with the Contracting Officer and Station Utilities for identification. The Contracting Officer will not accept an outage request until the Contractor satisfactorily documents that the circuits have been clearly identified. Perform all high voltage cable cutting remotely using hydraulic cutting tool. When racking in or live switching of circuit breakers, no additional person other than the switch operator will be allowed in the space during the actual operation. Plan so that work near energized parts is minimized to the fullest extent possible. Use of electrical outages clear of any energized electrical sources is the preferred method. When working in energized substations, only qualified electrical workers shall be permitted to enter. When work requires Contractor to work near energized circuits as defined by the NFPA 70, high voltage personnel must use personal protective equipment that includes, as a minimum, electrical hard hat, safety shoes, insulating gloves with leather protective sleeves, fire retarding shirts, coveralls, face shields, and safety glasses. In addition, provide electrical arc flash protection for personnel as required by NFPA 70E. Insulating blankets, hearing protection, and switching suits may be required, depending on the specific job and as delineated in the Contractor's AHA.

3.8.2 Arc Flash Risk/Hazard Analysis

Contractor shall provide an Arc Flash Risk/Hazsrd Analysis in accordance with NFPA 70E for all locations where workers may be exposed to arc flash hazard (work on energized electrical equipment). The Arc Flash Risk/Hazard Analysis shall be sealed and signed by a qualified professional engineer.

3.8.3 Arc Flash Risk/Hazard Analysis Qualifications

Contractor shall engage the services of a qualified organization to provide Arc Flash Risk/Hazard Analysis of the electrial distribution system. Organization shall be independent of th aupplier, manufacturer, and installer of ht equipment. The organization shall be a first tier subcontractor. This work shall not be performed by a second tier subcontractor.

a. Submit name and qualificaitons of organization. Organization shall have been regularaly engaged in providing Arc Flash Risk/Hazard Analysis for a minimum of 5 years.

b. Submit name and qualifications of the professional engineer performing the analysis. Include a list of three comparable jobs performed by the engineer with specific names nad telephone numbers for reference.

3.8.4 Special Permission Energized Electrical Work Permit

All work on energized electrical systems, including high voltage, must have an approved "Special Permission Energized Electrical Work Permit." The results of a Arc Flash Risk/Hazard Analysis, per NFPA 70E, shall be included in the "Special Permission Energized Electrical Work Permit" request. Flame-resistant (FR) clothing and personel protective equipment (PPE) shall be rated for a minimum of 8 calories per square centimeter even if the flash hazard analysis indicates a lower value. A blank copy of the permit request is attached. An editable version may be obtained from the Contracting Officer.

3.8.5 Portable Extension Cords

Portable extension cords shall be sized in accordance with manufacturer ratings for the tool to be powered and protected from damage. All damaged extension cords shall be immediately removed from service. Portable extension cords shall meet the requirements of NFPA 70.

3.9 WORK IN CONFINED SPACES

The Contractor shall comply with the requirements in Section 06.I of USACE EM 385-1-1 and OSHA 29 CFR 1910.146. Any potential for a hazard in the confined space requires a permit system to be used.

a. Entry Procedures. Prohibit entry into a confined space by personnel for any purpose, including hot work, until the qualified person has conducted appropriate tests to ensure the confined or enclosed space is safe for the work intended and that all potential hazards are controlled or eliminated and documented. (See Section 06.I.05 of USACE EM 385-1-1 for entry procedures.) All hazards pertaining to the space shall be reviewed with each employee during review of the AHA.

b. Forced air ventilation is required for all confined space entry operations and the minimum air exchange requirements must be maintained to ensure exposure to any hazardous atmosphere is kept below its' action level.

c. Ensure the use of rescue and retrieval devices in confined spaces greater than 1.5 m (5 feet) in depth. Conform to Sections 06.I.09, 06.I.10 and 06.I.11 of USACE EM 385-1-1.

d. Sewer wet wells require continuous atmosphere monitoring with audible alarm for toxic gas detection.

e. Include training information for employees who will be involved as entrants and attendants for the work. Conform to Section 06.I.06 of USACE EM 385-1-1.

f. Daily Entry Permit. Post the permit in a conspicuous place close to the confined space entrance.

3.10 CRYSTALLINE SILICA

Grinding, abrasive blasting, and foundry operations of construction materials containing crystalline silica, shall comply with OSHA regulations, such as 29 CFR 1910.94, and USACE EM 385-1-1, Appendix C. The Contractor shall develop and implement effective exposure control and elimination procedures to include dust control systems, engineering controls, and establishment of work area boundaries, as well as medical surveillance, training, air monitoring, and personal protective equipment.

3.11 HOUSEKEEPING

3.11.1 Clean-Up

All debris in work areas shall be cleaned up daily or more frequently if necessary. Construction debris may be temporarily located in an approved location, however garbage accumulation must be removed each day.

3.11.2 Falling Object Protection

All areas must be barricaded to safeguard employees. When working overhead, barricade the area below to prevent entry by unauthorized employees. Construction warning tape and signs shall be posted so they are clearly visible from all possible access points. When employees are working overhead all tools and equipment shall be secured so that they will not fall. When using guardrail as falling object protection, all openings shall be small enough to prevent passage of potential falling objects.

-- End of Section --

SECTION 01 42 00

SOURCES FOR REFERENCE PUBLICATIONS
11/14

PART 1 GENERAL

1.1 REFERENCES

Various publications are referenced in other sections of the specifications to establish requirements for the work. These references are identified in each section by document number, date and title. The document number used in the citation is the number assigned by the standards producing organization (e.g. ASTM B564 Standard Specification for Nickel Alloy Forgings). However, when the standards producing organization has not assigned a number to a document, an identifying number has been assigned for reference purposes.

1.2 ORDERING INFORMATION

The addresses of the standards publishing organizations whose documents are referenced in other sections of these specifications are listed below, and if the source of the publications is different from the address of the sponsoring organization, that information is also provided.

AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS (AASHTO)
444 North Capital Street, NW, Suite 249
Washington, DC 20001
Ph: 202-624-5800
Fax: 202-624-5806
E-Mail: info@aashto.org
Internet: http://www.aashto.org

AMERICAN CONCRETE INSTITUTE (ACI)
38800 Country Club Drive
Farmington Hills, MI 48331-3439
Ph: 248-848-3700
Fax: 248-848-3701
E-mail: bkstore@concrete.org
Internet: http://www.concrete.org

AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI)
1899 L Street, NW,11th Floor
Washington, DC 20036
Ph: 202-293-8020
Fax: 202-293-9287
E-mail: storemanager@ansi.org
Internet: http://www.ansi.org/

AMERICAN WATER WORKS ASSOCIATION (AWWA)
6666 West Quincy Avenue
Denver, CO 80235-3098
Ph: 303-794-7711
E-mail: distribution@awwa.org

Internet: http://www.awwa.org

ASTM INTERNATIONAL (ASTM)
100 Barr Harbor Drive, P.O. Box C700
West Conshohocken, PA 19428-2959
Ph: 877-909-2786
Internet: http://www.astm.org

EUROPEAN UNION (EU)
CEN-CENELEC Management Centre
Avenue Marnix 17
B-1000 Brussels
Ph: 32-2-550-08-11
Fax: 32-2-550-08-19
Internet: http://www.cen.eu/Pages/default.aspx

ILLUMINATING ENGINEERING SOCIETY (IES)
120 Wall Street, 17th Floor
New York, NY 10005-4001
Ph: 212-248-5000
Fax: 212-248-5018
E-mail: IES@IES.org
Internet: http://www.IES.org

INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE)
445 and 501 Hoes Lane
Piscataway, NJ 08854-4141
Ph: 732-981-0060 or 800-701-4333
Fax: 732-562-9667
E-mail: onlinesupport@ieee.org
Internet: http://www.ieee.org

STATE OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (NCDOT)
(2012) Standard Specifications for Roads and Structures

NATIONAL ELECTRICAL MANUFACTURERS ASSOCIATION (NEMA)
1300 North 17th Street, Suite 900
Arlington, VA 22209
Ph: 703-841-3200
Internet: http://www.nema.org/

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)
1 Batterymarch Park
Quincy, MA 02169-7471
Ph: 617-770-3000
Fax: 617-770-0700
Internet: http://www.nfpa.org

U.S. ARMY CORPS OF ENGINEERS (USACE)
CRD-C DOCUMENTS available on Internet:
http://www.wbdg.org/ccb/browse_cat.php?c=68
Order Other Documents from:
USACE Publications Depot
Attn: CEHEC-IM-PD
2803 52nd Avenue
Hyattsville, MD 20781-1102
Ph: 301-394-0081
Fax: 301-394-0084
E-mail: pubs-army@usace.army.mil
Internet: http://www.publications.usace.army.mil/
or
http://www.hnc.usace.army.mil/Missions/Engineering/TECHINFO.aspx

U.S. DEPARTMENT OF DEFENSE (DOD)
Order DOD Documents from:
Room 3A750-The Pentagon
1400 Defense Pentagon
Washington, DC 20301-1400
Ph: 703-571-3343
FAX: 215-697-1462
E-mail: customerservice@ntis.gov
Internet: http://www.ntis.gov
Obtain Military Specifications, Standards and Related Publications from:
Acquisition Streamlining and Standardization Information System (ASSIST)
Department of Defense Single Stock Point (DODSSP)
Document Automation and Production Service (DAPS)
Building 4/D
700 Robbins Avenue
Philadelphia, PA 19111-5094
Ph: 215-697-6396 - for account/password issues
Internet: http://assist.daps.dla.mil/online/start/; account registration required
Obtain Unified Facilities Criteria (UFC) from:
Whole Building Design Guide (WBDG)
National Institute of Building Sciences (NIBS)
1090 Vermont Avenue NW, Suite 700
Washington, CD 20005
Ph: 202-289-7800
Fax: 202-289-1092
Internet: http://www.wbdg.org/references/docs_refs.php

U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA)
Ariel Rios Building
1200 Pennsylvania Avenue, N.W.
Washington, DC 20004
Ph: 202-272-0167
Internet: http://www2.epa.gov/libraries
--- Some EPA documents are available only from:
National Technical Information Service (NTIS)
5301 Shawnee Road
Alexandria, VA 22312
Ph: 703-605-6050 or 1-688-584-8332
Fax: 703-605-6900
E-mail: info@ntis.gov
Internet: http://www.ntis.gov

U.S. FEDERAL HIGHWAY ADMINISTRATION (FHWA)
FHWA, Office of Safety
1200 New Jersey Ave., SE
Washington, DC 20590
Ph: 202-366-4000
Internet: http://www.fhwa.dot.gov
Order from:
Superintendent of Documents
U. S. Government Printing Office (GPO)
710 North Capitol Street, NW
Washington, DC 20401
Ph: 202-512-1800
Fax: 202-512-2104
E-mail: contactcenter@gpo.gov
Internet: http://www.gpoaccess.gov

U.S. GENERAL SERVICES ADMINISTRATION (GSA)
General Services Administration
1275 First St. NE
Washington, DC 20417
Ph: 202-501-1231
Internet: http://www.gsaelibrary.gsa.gov/ElibMain/home.do
Obtain documents from:
Acquisition Streamlining and Standardization Information System (ASSIST)
Internet: https://assist.dla.mil/online/start/; account registration required

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)
8601 Adelphi Road
College Park, MD 20740-6001
Ph: 866-272-6272
Fax: 301-837-0483
Internet: http://www.archives.gov
Order documents from:
Superintendent of Documents
U.S.Government Printing Office (GPO)
710 North Capitol Street, NW
Washington, DC 20401
Ph: 202-512-1800
Fax: 202-512-2104
E-mail: contactcenter@gpo.gov
Internet: http://www.gpoaccess.gov

UNDERWRITERS LABORATORIES (UL)
2600 N.W. Lake Road
Camas, WA 98607-8542
Ph: 877-854-3577
E-mail: CEC.us@us.ul.com
Internet: http://www.ul.com/
UL Directories available through IHS at http://www.ihs.com

PART 2 PRODUCTS

Not used

PART 3 EXECUTION

Not used

-- End of Section --

SECTION 01 45 10

QUALITY CONTROL

09/01

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM A 880	(2017) Criteria for Use in Evaluation of Testing Laboratories and Organizations for Examination and Inspection of Steel, Stainless Steel, and Related Alloys
ASTM C1077	(2017) Standard Practice for Agencies Testing Concrete and Concrete Aggregates for Use in Construction and Criteria for Testing Agency Evaluation
ASTM D3666	(2016) Standard Specification for Minimum Requirements for Agencies Testing and Inspecting Road and Paving Materials
ASTM D3740	(2019) Minimum Requirements for Agencies Engaged in the Testing and/or Inspection of Soil and Rock as Used in Engineering Design and Construction
ASTM E329	(2020) Standard Specification for Agencies Engaged in Construction Inspection, Testing, or Special Inspection
ASTM E543	(2015) Standard Practice for Agencies Performing Non-Destructive Testing

1.2 SUBMITTALS

Submit the following in accordance with Section 01 33 00, "Submittal Procedures."

SD-11 Closeout Submittals

Quality Control Plan (QC PLAN)

Submit a QC plan within 15 calendar days after receipt of Notice of Award.

1.3 INFORMATION FOR THE CONTRACTING OFFICER

Deliver the following to the Contracting Officer:

a. Combined Contractor Production Report/Contractor Quality Control Report (1 sheet): Original and 1 copy, by 10:00 AM the next work ing day after each day that work is performed;

b. QC Specialist Reports and Test Results: Originals and 1 copy, by 10:00 AM the next working day after each day that work is per formed;

c. Testing Plan and Log, 1 copy, at the end of each month;

d. QC Meeting Minutes: 1 copy, within 2 calendar days of the meeting;

e. Rework Items List: 1 copy, by the last working day of the month and;

f. QC Certifications: As required by the paragraph entitled "QC Certifications".

1.4 QC PROGRAM REQUIREMENTS

Establish and maintain a QC program as described in this section. The QC program consists of a QC Organization, a QC Plan, attending a QC Plan meet ing, attending a Coordination and Mutual Understanding Meeting, conducting QC meetings, performing three phases of control, performing submittal review, ensuring testing is performed, and preparing QC certifications and documentation necessary to provide materials, equipment, workmanship, fabrication, construction and operations which comply with the requirements of this Contract. The QC program shall cover construction operations on- site and off-site and shall be keyed to the proposed construction sequence.

1.5 QC ORGANIZATION

1.5.1 QC Manager

1.5.1.1 Duties

Provide a QC Manager at the work site to manage and implement the QC program. The QC Manager is required to attend the QC Plan meeting, attend the Coordination and Mutual Understanding Meeting, conduct the QC meetings, perform the three phases of control, perform submittal review, ensure testing is performed and prepare QC certifications and documentation required in this Contract. The QC Manager is responsible for managing and coordinating the three phases of control and documentation performed by the QC specialists. In addition to managing and implementing the QC program, the QC Manager may perform the duties of project superintendent.

1.5.1.2 Qualifications

An individual with a minimum of five years experience as a foreman, super intendent, inspector, QC Manager, project manager, or construction manager on similar size construction contracts which included the major trades that are part of this Contract.

Provide a separate QC Specialist at the work site for each of the areas of responsibilities for the following:

Electrical and Telecommunication Systems QC Specialists.

Provide ICC IBC Special Inspection Certification from the following specialist:

Telecommunictions Systems Installation Specialist, (10) years minimum experience in Telecommunication Systems Installation.

Area of responsibility:

Telecommunication Systems, all Division 27, Division 28, and Division 33 Outside Plant work.

Frequency of specialists is full time during systems installation and testing. QC Specialists are required to attend the Coordination and Mutual Understanding Meeting, QC meetings and be physically present at the construction site to perform the three phases of control and prepare documentation for each definable feature of work in their area of responsibility.

1.5.1.3 Construction Quality Management Training

In addition to the above experience and education requirements, the QC Manager shall have completed the course entitled "Construction Quality Management for Contractors." This course is periodically offered by the Navy and the Corps of Engineers. However, it is sponsered by both the AGC and the ABC of Charlotte, North Carolina. Call one of the following to sign up for the next available class:

The Army Corps of Engineers, Baltimore District;
(Offered in Baltimore, MD)
Contact: Corps of Engineers, Baltimore District
10 South Howard Street
Baltimore, MD 21201
Phone: 410-962-2323

The Associated General Contractors (AGC), Virginia Chapter
in Cooperation with the Army Corps of Engineers, Norfolk District, and
the Naval Facilities Engineering Command, Atlantic Division.
(Offered at rotating locations in Norfolk, Williamsburg, and Richmond)
Contact: AGC of Virginia
8631 Maylan Drive, Parham Park
Richmond, VA 23294
Phone: 804-346-3383

Carolinas Associated General Contractors (CACG)
Contact: CACG
1100 Euclid Avenue
Charlotte, NC 28203
Phone: 704-372-1450 (ext. 5248)

Associated Builders and Contractors (ABC), Carolinas Chapter
Contact: ABC, Carolinas Chapter
3705 Latrobe Drive
Charlotte, NC 28211
Phone: 704-367-1331

or: 877-470-4819

1.5.2 Alternate QC Manager Duties and Qualifications

Designate an alternate for the QC Manager at the work site to serve in the event of the designated QC Manager's absence. The period of absence may not exceed two weeks at one time, and not more than 30 workdays during a calendar year. The qualification requirements for the Alternate QC Manager shall be three years of experience in one of the specified positions.

1.6 QC PLAN

1.6.1 Requirements

Provide for approval by the Contracting Officer, a QC plan submitted in a 3-ring binder with pages numbered sequentially that covers, both on-site and off-site work and includes, the following:

a. A table of contents listing the major sections identified with tabs in the following order:

I. QC ORGANIZATION
II. NAMES AND QUALIFICATIONS
III. DUTIES, RESPONSIBILITY AND AUTHORITY OF QC PERSONNEL
IV. OUTSIDE ORGANIZATIONS
V. APPOINTMENT LETTERS
VI. SUBMITTAL PROCEDURES AND INITIAL SUBMITTAL REGISTER
VII. TESTING LABORATORY INFORMATION
VIII. TESTING PLAN AND LOG
IX. PROCEDURES TO COMPLETE REWORK ITEMS
X. DOCUMENTATION PROCEDURES
XI. LIST OF DEFINABLE FEATURES
XII. PROCEDURES FOR PERFORMING THE THREE PHASES OF CONTROL
XIII. PERSONNEL MATRIX
XIV. PROCEDURES FOR COMPLETION INSPECTION

b. A chart showing the QC organizational structure and its relationship to the production side of the organization.

c. Names and qualifications, in resume format, for each person in the QC organization.

d. Duties, responsibilities and authorities of each person in the QC organization.

e. A listing of outside organizations such as, architectural and consulting engineering firms that will be employed by the Contractor and a description of the services these firms will provide.

f. A letter signed by an officer of the firm appointing the QC Manager and stating that he/she is responsible for managing and implementing the QC program as described in this contract. Include in this letter the QC Manager's authority to direct the removal and replacement of non-conforming work.

g. Procedures for reviewing, approving and managing submittals. Provide the names of the persons in the QC organization authorized

to review and certify submittals prior to approval.

h. Testing laboratory information required by the paragraphs entitled "Accredited Laboratories" or "Testing Laboratory Requirements", as applicable.

i. A Testing Plan and Log that includes the tests required, referenced by the specification paragraph number requiring the test, the frequency, and the person responsible for each test.

j. Procedures to identify, record, track and complete rework items.

k. Documentation procedures, including proposed report formats.

l. A list of the definable features of work. A definable feature of work is a task which is separate and distinct from other tasks and requires separate control requirements. As a minimum, if approved by the Contracting Officer, consider each Section of the Specifications as a definable feature of work. However, at times, there may be more than one definable feature of work in each Section of the Specifications.

m. A personnel matrix showing, for each section of the specification, who will perform and document the three phases of control, and who will perform and document the testing.

o. Procedures for Identifying and Documenting the Completion Inspection process. Include in these procedures the responsible party for punch out inspection, prefinal inspection, and final acceptance inspection.

1.6.2 Preliminary Work Authorized Prior to Approval

The only work that is authorized to proceed prior to the approval of the QC plan is mobilization of storage and office trailers and surveying.

1.6.3 Approval

Approval of the QC plan is required prior to the start of construction. The Contracting Officer reserves the right to require changes in the QC plan and operations as necessary to ensure the specified quality of work. The Contracting Officer reserves the right to interview any member of the QC organization at any time in order to verify his/her submitted qualifications.

1.6.4 Notification of Changes

Notify the Contracting Officer, in writing, of any proposed change, including changes in the QC organization personnel, a minimum of seven calendar days prior to a proposed change. Proposed changes must be approved by the Contracting Officer.

1.7 QC PLAN MEETING

Prior to submission of the QC plan, meet with the Contracting Officer to discuss the QC plan requirements of this Contract. The purpose of this meeting is to develop a mutual understanding of the QC plan requirements prior to plan development and submission.

1.8 COORDINATION AND MUTUAL UNDERSTANDING MEETING

After submission of the QC Plan, but prior to the start of construction, meet with the Contracting Officer to discuss the QC program required by this Contract. The purpose of this meeting is to develop a mutual understanding of the QC details, including forms to be used for documentation, administration for on-site and off-site work, and the coordination of the Contractor's management, production and QC personnel with the Contracting Officer. As a minimum, the Contractor's personnel required to attend shall include the project manager, project superintendent, and QC Manager. Minutes of the meeting shall be prepared by the QC Manager and signed by both the Contractor and the Contracting Officer.

1.9 QC MEETINGS

After the start of construction, the QC Manager shall conduct weekly QC meetings at the work site with the project superintendent and QC specialists. The QC Manager shall prepare the minutes of the meeting and provide a copy to the Contracting Officer within 2 working days after the meeting. The Contracting Officer may attend these meetings. The QC Manager shall notify the Contracting Officer at least 48 hours in advance of each meet ing. As a minimum, the following shall be accomplished at each meeting:

a. Review the minutes of the previous meeting;

b. Review the schedule and the status of work:

- Work or testing accomplished since last meeting
- Rework items identified since last meeting
- Rework items completed since last meeting;

c. Review the status of submittals:

- Submittals reviewed and approved since last meeting
- Submittals required in the near future;

d. Review the work to be accomplished in the next 2 weeks and documen tation required. Schedule the three phases of control and testing:

- Establish completion dates for rework items
- Preparatory phases required
- Initial phases required
- Follow-up phases required
- Testing required
- Status of off-site work or testing
- Documentation required;

e. Resolve QC and production problems; and

f. Address items that may require revising the QC plan:

- Changes in QC organization personnel
- Changes in procedures.

1.9.1 THREE PHASES OF CONTROL

The QC Manager shall perform the three phases of control to ensure that

work complies with Contract requirements. The Three Phases of Control shall adequately cover both on-site and off-site work and shall include the following for each definable features of work: A definable feature of work is a task which is separate and distinct from other tasks and requires separate control requirements.

1.9.2 Preparatory Phase

Notify the Contracting Officer at least 48 hours in advance of each preparatory phase. Conduct the preparatory phase with the superintendent, and the foreman responsible for the definable feature. Document the results of the preparatory phase actions in the daily Contractor Quality Control Report. Perform the following prior to beginning work on each definable feature of work:

a. Review each paragraph of the applicable specification sections;

b. Review the Contract drawings;

c. Verify that appropriate shop drawings and submittals for materials and equipment have been submitted and approved. Verify receipt of approved factory test results, when required;

d. Review the testing plan and ensure that provisions have been made to provide the required QC testing;

e. Examine the work area to ensure that the required preliminary work has been completed;

f. Examine the required materials, equipment and sample work to ensure that they are on hand and conform to the approved shop drawings and submitted data;

g. Review the safety plan and appropriate activity hazard analysis to ensure that applicable safety requirements are met, and that required Material Safety Data Sheets (MSDS) are submitted; and

h. Discuss construction methods

1.9.3 Initial Phase

Notify the Contracting Officer at least 48 hours in advance of each initial phase. When construction crews are ready to start work on a definable feature of work, conduct the initial phase with the QC Specialists, the super intendent, and the foreman responsible for that definable feature of work. Observe the initial segment of the definable feature of work to ensure that the work complies with Contract requirements. Document the results of the initial phase in the daily Contractor Quality Control Report. Repeat the initial phase for each new crew to work on-site, or when acceptable levels of specified quality are not being met. Perform the following for each definable feature of work:

a. Establish the quality of workmanship required;

b. Resolve conflicts;

c. Review the Safety Plan and the appropriate activity hazard analysis to ensure that applicable safety requirements are met; and

d. Ensure that testing is performed by an approved laboratory.

1.9.4 Follow-Up Phase

Perform the following for on-going work daily, or more frequently as necessary until the completion of each definable feature of work and document in the daily Contractor Quality Control Report:

a. Ensure the work is in compliance with Contract requirements;

b. Maintain the quality of workmanship required;

c. Ensure that testing is performed by an approved laboratory; and

d. Ensure that rework items are being corrected.

1.9.5 Notification of Three Phases of Control for Off-Site Work

Notify the Contracting Officer at least two weeks prior to the start of the preparatory and initial phases.

1.10 SUBMITTAL REVIEW

Procedures for submittals are as described in Section entitled "Submittal Procedures."

1.11 TESTING

Except as stated otherwise in the specification sections, perform sampling and testing required under this Contract.

1.11.1 Testing Laboratory Requirements

Provide an independent testing laboratory or establish a laboratory quali fied to perform sampling and tests required by this Contract. When the proposed testing laboratory is not accredited by an acceptable accreditation program as described by the paragraph entitled "Accredited Laboratories", submit to the Contracting Officer for approval, certified statements signed by an official of the testing laboratory attesting that the proposed laboratory meets or conforms to the following requirements:

a. Sampling and testing shall be under the technical direction of a Registered Professional Engineer (P.E) with at least 5 years of experience in construction material testing.

b. Laboratories engaged in testing of concrete and concrete aggregates shall meet the requirements of ASTM C1077.

c. Laboratories engaged in testing of bituminous paving materials shall meet the requirements of ASTM D3666.

d. Laboratories engaged in testing of soil and rock, as used in engineering design and construction, shall meet the requirements of ASTM D3740.

e. Laboratories engaged in inspection and testing of steel, stainless steel, and related alloys will be evaluated according to ASTM A 880. Laboratories shall meet the requirements of ASTM E329.

f. Laboratories engaged in nondestructive testing (NDT) shall meet the requirements of ASTM E543.

g. Laboratories engaged in hazardous materials testing shall meet the requirements of OSHA and EPA.

1.11.2 Accredited Laboratories

Acceptable accreditation programs are the National Institute of Standards and Technology (NIST) National Voluntary Laboratory Accreditation Program (NVLAP), the American Association of State Highway and Transportation Officials (AASHTO) program and the American Association for Laboratory Accreditation (A2LA) program. Furnish to the Contracting Officer, a copy of the Certificate of Accreditation, Scope of Accreditation and latest directory of the accrediting organization for accredited laboratories. The scope of the laboratory's accreditation shall include the test methods required by the Contract.

1.11.3 Inspection of Testing Laboratories

Prior to approval of non-accredited laboratories, the proposed testing laboratory facilities and records shall be subject to inspection by the Contracting Officer. Records subject to inspection include equipment inventory, equipment calibration dates and procedures, library of test procedures, audit and inspection reports by agencies conducting laboratory evaluations and certifications, testing and management personnel qualifications, test report forms, and the internal QC procedures.

1.11.4 Capability Check

The Contracting Officer retains the right to check laboratory equipment in the proposed laboratory and the laboratory technician's testing procedures, techniques, and other items pertinent to testing, for compliance with the standards set forth in this Contract.

1.11.5 Test Results

Cite applicable Contract requirements, tests or analytical procedures used. Provide actual results and include a statement that the item tested or analyzed conforms or fails to conform to specified requirements. Conspicuously stamp the cover sheet for each report in large red letters "CONFORMS" or "DOES NOT CONFORM" to the specification requirements, whichever is applicable. Test results shall be signed by a testing laboratory representative authorized to sign certified test reports. Furnish the signed reports, certifications, and other documentation to the Contracting Officer via the QC Manager. Furnish a summary report of field tests at the end of each month. Attach a copy of the summary report to the last daily Contractor Quality Control Report of each month.

1.12 QC CERTIFICATIONS

1.12.1 Contractor Quality Control Report Certification

Each Contractor Quality Control Report shall contain the following statement: "On behalf of the Contractor, I certify that this report is complete and correct and equipment and material used and work performed during this reporting period is in compliance with the contract drawings and specifications to the best of my knowledge, except as noted in this report".

1.12.2 Invoice Certification

Furnish a certificate to the Contracting Officer with each payment request, signed by the QC Manager, attesting that as-built drawings are current and attesting that the work for which payment is requested, including stored material, is in compliance with contract requirements.

1.12.3 Completion Certification

Upon completion of work under this Contract, the QC Manager shall furnish a certificate to the Contracting Officer attesting that "the work has been completed, inspected, tested and is in compliance with the Contract".

1.13 DOCUMENTATION

Maintain current and complete records of on-site and off-site QC program operations and activities.

1.13.1 Contractor Production Report

Reports are required for each day that work is performed and shall be attached to the Contractor Quality Control Report prepared for the same day. Account for each calendar day throughout the life of the Contract. The reporting of work shall be identified by terminology consistent with the construction schedule. Contractor Production Reports are to be prepared, signed and dated by the project superintendent and shall contain the following information:

a. Date of report, report number, name of contractor, contract number, title and location of Contract and superintendent present.

b. Weather conditions in the morning and in the afternoon including maximum and minimum temperatures.

c. A list of Contractor and subcontractor personnel on the work site, their trades, employer, work location, description of work performed and hours worked.

e. A list of job safety actions taken and safety inspections conducted. Indicate that safety requirements have been met including the results on the following:

(1) Was a job safety meeting held this date? (If YES, attach a copy of the meeting minutes.)

(2) Were there any lost time accidents this date? (If YES, attach a copy of the completed OSHA report.)

(3) Was crane/manlift/trenching/scaffold/hv electrical/high work/hazmat work done? (If YES, attach a statement or checklist showing inspection performed.)

(4) Was hazardous material/waste released into the environment? (If YES, attach a description of incident and proposed action.)

f. A list of safety actions taken today and safety inspections conducted.

g. A list of equipment/material received each day that is incorporated into the job.

h. A list of construction and plant equipment on the work site including the number of hours used, idle and down for repair.

i. Include a "remarks" section in this report which will contain pertinent information including directions received, problems encountered during construction, work progress and delays, conflicts or errors in the drawings or specifications, field changes, safety hazards encountered, instructions given and corrective actions taken, delays encountered and a record of visitors to the work site.

1.13.2 Contractor Quality Control Report

Reports are required for each day that work is performed and for every seven consecutive calendar days of no-work and on the last day of a no-work period. Account for each calendar day throughout the life of the Contract. The reporting of work shall be identified by terminology consistent with the construction schedule. Contractor Quality Control Reports are to be prepared, signed and dated by the QC Manager and shall contain the following information:

a. Identify the control phase and the definable feature of work.

b. Results of the Preparatory Phase meetings held including the location of the definable feature of work and a list of personnel present at the meeting. Indicate in the report that for this definable feature of work, the drawings and specifications have been reviewed, submittals have been approved, materials comply with approved submittals, materials are stored properly, preliminary work was done correctly, the testing plan has been reviewed, and work methods and schedule have been discussed.

c. Results of the Initial Phase meetings held including the location of the definable feature of work and a list of personnel present at the meeting. Indicate in the report that for this definable feature of work the preliminary work was done correctly, samples have been prepared and approved, the workmanship is satisfactory, test results are acceptable, work is in compliance with the Contract, and the required testing has been performed and include a list of who performed the tests.

d. Results of the Follow-up Phase inspections held including the location of the definable feature of work. Indicate in the report for this definable feature of work that the work complies with the Contract as approved in the Initial Phase, and that required testing has been performed and include a list of who performed the tests.

e. Results of the three phases of control for off-site work, if applicable, including actions taken.

f. List the rework items identified, but not corrected by close of business.

g. List the rework items corrected from the rework items list along with the corrective action taken.

h. Include a "remarks" section in this report which will contain pertinent information including directions received, quality control problem areas, deviations from the QC plan, construction deficiencies encountered, QC meetings held, acknowledgement that as-built drawings have been updated, corrective direction given by the QC Organization and corrective action taken by the Contractor.

i. Contractor Quality Control Report certification.

1.13.3 Testing Plan and Log

As tests are performed, the QC Manager shall record on the "Testing Plan and Log" the date the test was conducted, the date the test results were forwarded to the Contracting Officer, remarks and acknowledgement that an accredited or Contracting Officer approved testing laboratory was used. Attach a copy of the updated "Testing Plan and Log" to the last daily Contractor Quality Control Report of each month.

1.13.4 Rework Items List

The QC Manager shall maintain a list of work that does not comply with the Contract, identifying what items need to be reworked, the date the item was originally discovered, and the date the item was corrected. There is no requirement to report a rework item that is corrected the same day it is discovered. Attach a copy of the "Contractor Rework Items List" to the last daily Contractor Quality Control Report of each month. The Contractor shall be responsible for including on this list items needing rework including those identified by the Contracting Officer.

1.13.5 As-Built Drawings

The QC Manager is required to review the as-built drawings required by Section 01 11 00, "Summary of Work", to ensure that as-built drawings are kept current on a daily basis and marked to show deviations which have been made from the Contract drawings. The QC Manager shall initial each deviation and each revision. Upon completion of work, the QC Manager shall furnish a certificate attesting to the accuracy of the as-built drawings prior to submission to the Contracting Officer.

1.13.6 Report Forms

The following forms, which are attached at the end of this section, are acceptable for providing the information required by the paragraph entitled "Documentation". While use of these specific formats are not required, any other format used shall contain the same information:

a. Combined Contractor Production Report and Contractor Quality Control Report (1 sheet), with separate continuation sheet

b. Testing Plan and Log

c. Rework Items List

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

SECTION 01 50 00

TEMPORARY CONSTRUCTION FACILITIES AND CONTROLS
11/20

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN WATER WORKS ASSOCIATION (AWWA)

AWWA C511	(2017) Reduced-Pressure Principle Backflow Prevention Assembly

U.S. ARMY CORPS OF ENGINEERS (USACE)

EM 385-1-1	(2014) Safety and Health Requirements Manual

1.2 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Traffic Control Plan - if Applicable

SD-03 Product Data

Backflow Preventers

SD-06 Test Reports

Backflow Preventer Tests

SD-07 Certificates

Backflow Tester Certification

Backflow Preventers Certificate of Full Approval

1.3 BACKFLOW PREVENTERS CERTIFICATE

Certificate of Full Approval from FCCCHR List, University of Southern California, attesting that the design, size and make of each backflow preventer has satisfactorily passed the complete sequence of performance testing and evaluation for the respective level of approval. Certificate of provisional Approval will not be acceptable.

1.3.1 Backflow Tester Certificate

Prior to testing, submit to the Contracting Officer certification issued

by the State or local regulatory agency attesting that the backflow tester has successfully completed a certification course sponsored by the regulatory agency. Tester must not be affiliated with a company participating in other phases of this Contract.

1.3.2 Backflow Prevention Training Certificate

Submit a certificate recognized by the State or local authority that states the Contractor has completed at least 10 hours of training in backflow preventer installations. The certificate must be current.

1.4 WEATHER PROTECTION

Take necessary precautions to ensure that roof openings and other critical openings in the building are monitored carefully. Take immediate actions required to seal off such openings when rain or other detrimental weather is imminent, and at the end of each workday. Ensure that the openings are completely sealed off to protect materials and equipment in the building from damage.

1.5 DOD CONDITION OF READINESS (COR)

DOD will set the Condition of Readiness (COR) based on the weather forecast for sustained winds 50 knots (60 mph) or greater. Contact the Contracting Officer for the current COR setting.

Monitor weather conditions a minimum of twice a day and take appropriate actions according to the approved Emergency Plan in the accepted Accident Prevention Plan, EM 385-1-1 Section 01 Emergency Planning and the instructions below.

Unless otherwise directed by the Contracting Officer, comply with:

a. Condition FOUR (Sustained winds of 58 mph or greater expected within 72 hours): Normal daily jobsite cleanup and good housekeeping practices. Collect and store in piles or containers scrap lumber, waste material, and rubbish for removal and disposal at the close of each work day. Maintain the construction site including storage areas, free of accumulation of debris. Stack form lumber in neat piles less than 3.3 feet high. Remove all debris, trash, or objects that could become missile hazards. Review requirements pertaining to "Condition THREE" and continue action as necessary to attain "Condition FOUR" readiness. Contact Contracting Officer for weather and COR updates and completion of required actions.

b. Condition THREE (Sustained winds of 58 mph or greater expected within 48 hours): Maintain "Condition FOUR" requirements and commence securing operations necessary for "Condition ONE" which cannot be completed within 18 hours. Cease all routine activities which might interfere with securing operations. Commence securing and stow all gear and portable equipment. Make preparations for securing buildings. Reinforce or remove formwork and scaffolding. Secure machinery, tools, equipment, materials, or remove from the jobsite. Expend every effort to clear all missile hazards and loose equipment from general base areas. Contact Contracting Officer for weather and COR updates and completion of required actions. Review requirements pertaining to "Condition TWO" and continue action as necessary to attain "Condition THREE" readiness.

c. Condition TWO (Sustained winds of 58 mph or greater expected within 24 hours): Secure the jobsite, and leave Government premises.

d. Condition ONE. (Sustained winds of 58 mph or greater expected within 12 hours): Contractor access to the jobsite and Government premises is prohibited.

1.6 TRAILERS OR STORAGE BUILDINGS

Trailers or storage buildings will be permitted, where space is available, subject to the approval of hte Contracting Officer. The trailer or building shall be in good condition, free from visible damage, rust, and deterioration, and meet all applicable safety requirements. Trilers shall be roadworthy and comply with all appropriate State and local vehicle requirements. Failure to maintain storage trailers or buildings to these standards shall result in the removal of non-complying units at the Contractor's expense. A sign not smaller than 24 by 24 inches shall be conspicuously placed on the trailer depicting the company name, business phone number, and emergency phone number. Trailers shall be anchored to resist high winds and must meet applicable state and local standards for anchoring mobile trailers.

1.7 STORAGE AREAS

The Contract Clause entitled "FAR 52.236-10, Operations and Storage Areas" applies.

PART 2 PRODUCTS

2.1 BACKFLOW PREVENTERS

Reduced pressure principle type conforming to the applicable requirements AWWA C511.

PART 3 EXECUTION

3.1 EMPLOYEE PARKING

Construction Contract employees must park privately owned vehicles in an area designated by the Contracting Officer. Employee parking must not interfere with existing and established parking requirements of the Government installation.

3.2 AVAILABILITY AND USE OF UTILITY SERVICES

3.2.1 Temporary Utilities

a. The Contract clause related to utilities applies. Reasonable amounts of water and electricity from the nearest outlet will be provided free of charge for pursuance of work within a facility under this contract. If the nearest available outlet cannot be utilized by the Contractor because of improper voltage, insufficient current, improper pressure, incompatible connectors, etc., it shall be the responsibility of the Contractor to provide temporary utilities as required.

b. Reasonable amounts of utilities for contractor trailers and storage buildings will be made available to the Contractor, when available. The Contractor shall be responsible for providing transformers, electrical service poles and drops for electrical services, and backflow preventer

devices on connections to domestic water lines. Final taps and tie-ins to the Government utility grid will be made by the Contractor after approval by the Contracting Officer. Tap-in cost, if any, shall be the responsibility of the Contractor. Under no circumstances will taps to base fire hydrants be allowed for obtaining domestic water.

3.2.2 Energy and Utilites Conservation

The Contractor shall carefully conserve utilities furnished without charge. The Contractor, at his own expense and in a manner satisfactory to the Contracting Officer, shall install and maintain all necessary temporary connections and distribution lines and remove the same prior to final acceptance of the construction.

3.2.3 Location of Underground Utilites

Location and Protection of underground utilities shall be the responsibility of the Contractor. Where existing-to-remain piping, utilities, and underground obstructions of any type are indicted in locations to be traversed by new piping, ducts, and other excavations the elevations of the existing utilities and obstructions shall be determined before the new work is completed.

a. In addition, the Contractor will be responsible for obtaining the services of a professional utility locator prior to digging. Contractor will provide documentation that the site has been surveyed and checked for underground utilities. All utilities must be located, including but not limited to power, water, sewer, storm drains, fiber optics, T.V. cable, telephone, and intrusion detection wiring. A set of known utility drawings will be available in the ROICC office for review to assist the locator.

b. It is mandatory that the Contractor also contact the Base Telephone Office (451-2531) prior to accomplishing any digging at Camp Lejeune. A telephone office representative will assist in locating telephone lines.

c. It is mandatory that the Contractor also contact Charter Communications, cable TV service prior to accomplishing any digging at Camp Lejeune, to ensure that all buried cable lines are identified. Contact Mr. Olin Criswell at 353-8677 for assistance.

d. It is mandatory that the contractor also contact the North Carolina One-Call Center to coordinate the location of underground natural gas infrastructure. North Carolina 811, Inc. can be reached at 811 on a touch-tone phone in the state of North Carolina or toll-free at 1.800.632.4949 if calling from out of state

3.2.4 Damage to Underground Utilities

Immediate notice shall be delivered to the Contracting Officer of any damage. The Contractor shall make temporary repairs immediately, and shall provide permanent repairs as soon as practicable. For any additional work required by reason of conflict between the new and existing work, an adjustment in contract price will be made in accordance with Contract clause entitled "Differing Site Conditions", if appropriate.

3.2.5 Sanitation

Provide adequate sanitary conveniences of a type approved for the use of

persons employed on the work, properly secluded from public observation, and maintained in such a manner as required and approved by the Contracting Officer. Maintain these conveniences at all times without nuisance. Upon completion of the work, remove the conveniences from the premises, leaving the premises clean and free from nuisance. Dispose of sewage through connection to a municipal, district, or station sanitary sewage system. Where such systems are not available, use chemical toilets or comparably effective units, and periodically empty wastes into a municipal, district, or station sanitary sewage system, or remove waste to a commercial facility. Include provisions for pest control and elimination of odors.

3.3 STATION OPERATION AFFECT ON CONTRACTOR OPERATIONS

3.3.1 Restricted Access Areas

Follow guidelines identified on drawings and in scope of work.

3.4 TRAFFIC PROVISIONS

3.4.1 Maintenance of Traffic

If during the performance of work, it becomes necessary to modify vehicular traffic patterns at any locations, notify the Contracting Officer at least 15 calendar days prior to the proposed modification date, and provide a Traffic Control Plan detailing the proposed controls to traffic movement for approval. The plans shall be in accordance with State and local regulations and the MUTCD, Part VI. MAke all notifications and obtain any permits required for modification to traffic movements outside Station'a jurisdiction. Provide cones, signs, barricades, lights, or other traffic control devices and personnel required to control traffic.

3.4.2 Dust Control

Dust control methods and procedures must be approved by the Contracting Officer. Coordinate dust control methods with 01 57 19 TEMPORARY ENVIRONMENTAL CONTROLS.

3.5 REDUCED PRESSURE BACKFLOW PREVENTERS

Provide an approved reduced pressure backflow prevention assembly at each location where the Contractor taps into the Government potable water supply.

Perform backflow preventer tests using test equipment, procedures, and certification forms conforming to those outlined in the latest edition of the Manual of Cross-Connection Control published by the FCCCHR Manual. Test and tag each reduced pressure backflow preventer upon initial installation (prior to continued water use). Tag must contain the following information: make, model, serial number, dates of tests, results, maintenance performed, and signature of tester. Record test results on certification forms conforming to requirements cited earlier in this paragraph.

3.6 DUMPSTERS

Equip dumpsters with a secure cover and paint the standard installation color. Keep dumpster closed, except when being loaded with trash and debris. Empty site dumpsters at least once a week, or as needed to keep the site free of debris and trash. If necessary, provide 55 gallon trash

containers painted the darker installation color to collect debris in the construction site area. For large demolitions, large dumpsters without lids are acceptable, but must not have debris higher than the sides before emptying.

3.7 CLEANUP

Remove construction debris, waste materials, packaging material and the like from the work site daily. Any dirt or mud which is tracked onto paved or surfaced roadways must be cleaned away. Store all salvageable materials resulting from demolition activities within the fenced area described above or at the supplemental storage area. Neatly stack stored materials not in trailers, whether new or salvaged.

3.8 RESTORATION OF STORAGE AREA

Upon completion of the project remove the bulletin board, signs, barricades, haul roads, and all other temporary products from the site. After removal of trailers, materials, and equipment from within the fenced area, remove the fence. Restore areas used during the performance of the Contract to the original or better condition. Remove gravel used to traverse grassed areas and restore the area to its original condition, including top soil and seeding as necessary.

-- End of Section --

SECTION 01 57 19

TEMPORARY ENVIRONMENTAL CONTROLS

05/12

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

U.S. DEPARTMENT OF DEFENSE (DOD)

MIL-S-16165	(Rev E) Shielding Harnesses, Shielding Items and Shielding Enclosures for Use in the Reduction of Interference from Engine Electrical Systems
MIL-STD-461	(2015; Rev G) Requirements for the Control of Electromagnetic Interference Characteristics of Subsystems and Equipment
MIL-STD-462	(Rev D; Notice 4) Electromagnetic Interference Characteristics

U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA)

EPA 832-R-92-005	(1992) Storm Water Management for Construction Activities

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

29 CFR 1910	Occupational Safety and Health Standards
40 CFR 122.26	EPA National Pollutant Discharge Elimination System Permit Regulations
40 CFR 261	Identification and Listing of Hazardous Waste
40 CFR 262	Generators of Hazardous Waste
40 CFR 263	Transporters of Hazardous Waste
40 CFR 264	Owners and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities
40 CFR 265	Owners and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities

40 CFR 300	National Oil and Hazardous Substances Pollution Contingency Plan
49 CFR 171	General Information, Regulations, and Definitions
49 CFR 172	Hazardous Materials Tables and Hazardous Materials Communications Regulations
49 CFR 178	Shipping Container Specification

1.2 Contractor Liabilities for Environmental Protection

Contractors shall complete and provide environmental training documentation for training required by Federal, State, and local regulations.

1.3 DEFINITIONS

1.3.1 Sediment

Soil and other debris that have eroded and have been transported by runoff water or wind.

1.3.2 Solid Waste

Rubbish, debris, garbage, and other discarded solid materials, except recyclables and hazardous waste as defined in paragraph entitled "Hazardous Waste," resulting from industrial, commercial, and agricultural operations and from community activities.

1.3.3 Sanitary Wastes

Wastes characterized as domestic sanitary sewage.

1.3.4 Rubbish

Combustible and noncombustible wastes such as non-recyclable paper and cardboard, crockery, and bones.

Recyclables includes: clean paper, cardboard, glass, plastics (No. 1 & 2), metal, and cans.

Non-recyclable paper and cardboard are defined as material that has become wet or contaminated with food or other residue that render it un-acceptable for recycling.

Treated wood/lumber is defined as wood that has been stained or treated to prevent rot, or composite wood products such as OSB, pressboard furniture, etc.

Untreated wood is defined as lumber, trees, stumps, limbs, tops, and shrubs.

1.3.5 Debris

Combustible and noncombustible wastes such as ashes and waste materials resulting from construction or maintenance and repair work, (excluding organic matter) leaves, pine straw, grass and shrub clippings.

1.3.6 Chemical Wastes

This includes salts, acids, alkalies, herbicides, pesticides, and organic chemicals.

1.3.7 Garbage

Refuse and scraps resulting from preparation, cooking, dispensing, and consumption of food.

1.3.8 Hazardous Waste

Hazardous substances as defined in 40 CFR 261 or as defined by applicable State and local regulations.

1.3.9 Hazardous Materials

Hazardous materials as defined in 49 CFR 171 and listed in 49 CFR 172.

1.3.10 Landscape Features

Trees, plants, shrubs, and ground cover.

1.3.11 Lead Acid Battery Electrolyte

The electrolyte substance (liquid medium) within a battery cell.

1.3.12 Oily Waste

Petroleum products and bituminous materials.

1.3.13 Class I Ozone Depleting Substance (ODS)

Class I and Class II ODS are defined in Sections 602 (a and b) of The Clean Air Act.

1.4 SUBMITTALS

Submit the following in accordance with Section 01 33 00, "Submittal Procedures."

SD-01 Preconstruction Submittals

Environmental Protection Plan

Permit for storm water discharge

Notice of Intent

Notice of Termination

Pollution Prevention Plan

SD-06 Test Reports

Abrasive blasting

waste materials - if applicable

Submit a copy of an approved laboratory analysis of materials collected as a result from abrasive blasting operations before disposing of waste materials.

SD-11 Closeout Submittals

Solid waste disposal permit

Disposal permit for hazardous waste

Environmental training documentation

Permit to transport hazardous waste

Hazardous waste certification

Erosion and sediment control inspection reports

Environmental Plan Review

Annual Report of Products Containing Recovered Materials

1.4.1 Solid Waste Disposal Permit

Submit one copy of a State permit or license for the solid waste disposal facility. If the contract permists the use of the Base Landfill, request a letter from the Contracting Offcier authorizing permission to dump on base; submit the letter to the Base Landfill Office. In lieu of the letter a copy of the contract must be delivered to the Landfill Office for review.

1.4.2 Disposal Permit for Hazardous Waste

Submit a copy of the applicable EPA and State permits, manifests, or licenses for transportation, treatment, storage, and disposal of hazardous waste by permitted facilities.

1.4.3 Permit to Transport Hazardous Waste

Submit one copy of the EPA or State permit license, or regulation for the transporter who will ship the hazardous waste to the permitted Treatment, Storage, and Disposal (TSD) facility.

1.4.4 Hazardous Waste Certification

Submit written certification that hazardous waste turned in for disposal was generated on Government property and is identified, packaged, and labeled in accordance with 40 CFR 261, 40 CFR 262, and 40 CFR 263.

1.4.5 Erosion and Sediment Control Inspection Reports

Submit to the Contracting Officer once every 7 calendar days and within 24 hours of a storm event that produces 0.5 inch of rain.

1.5 ENVIRONMENTAL PROTECTION REGULATORY REQUIREMENTS

Provide and maintain, during the life of the contract, environmental protection as defined in this Section. Plan for and provide environmental protective measures to control pollution that develops during normal

construction practice. Plan for and provide environmental protective measures required to correct conditions that develop during the construction of permanent or temporary environmental features associated with the project. Comply with Federal, State, and local regulations pertaining to the environment, including but not limited to water, air, solid waste, and noise pollution.

1.6 ENVIRONMENTAL PROTECTION PLAN

1.6.1 Contents of Environmental Protection Plan

a. Include any hazardous materials (HM) planned for use on the station shall be included in the station HM Tracking Program maintained by the Safety Department. To assist this effort, submit a list (including quantities) of HM to be brought to the station and copies of the corresponding material safety data sheets (MSDS). Submit this list to the Contracting Officer. At project completion, remove any hazardous material brought onto the station. Account for the quantity of HM brought to the station, the quantity used or expended during the job, and the leftover quantity which (1) may have additional useful life as a HM and shall be removed by the Contractor, or (2) may be a hazardous waste, which shall then be removed as specified herein.

b. The Environmental Protection Plan shall list and quantify any Hazardous Waste (HW) to be generated during the project.

c. In accordance with station regulations, store HW near the point of generation up to a total quantity of one quart of hazardous waste or 55 gallons of hazardous waste. Move any volume exceeding these quantities to a HW permitted area within 3 days. Prior to generation of HW, contact Contracting Officer for labeling requirements for storage of hazardous wastes.

d. In accordance with station regulations, substitute materials as necessary to reduce the generation of HW and include a statement to that effect in the Environmental Plan.

e. Contact Contracting Officer for conditions in the area of the project which may be subject to special environmental procedures. Include this information in the Preconstruction Survey. Describe in the Environmental Protection Plan any permits required prior to working the area, and contingency plans in case an unexpected environmental condition is discovered.

f. Obtain permits for handling HW, and deliver completed documents to Contracting Officer for review. File the documents with the appropriate agency, and complete disposal with the approval of Contracting Officer. Deliver correspondence with the State concerning the environmental permits and completed permits to Contracting Officer.

1.6.2 Environmental Protection Plan Format

The Environmental Protection Plan shall follow the following format:

ENVIRONMENTAL PROTECTION PLAN

Contractor Organization
Address and Phone Numbers

1. Hazardous materials to be brought onto the station
2. MSDS package
3. Employee training documentation
4. HW storage plan
5. HW to be generated
6. Preconstruction survey results
7. Permitting requirements identified

1.6.3 Environmental Plan Review

Fourteen days after the environmental protection meeting, submit the proposed environmental plan for further discussion, review, and approval.

1.7 STORMWATER POLLUTION PREVENTION PLAN

40 CFR 122.26, EPA 832-R-92-005. Provide "Stormwater Pollution Prevention Plan."

a. Identify potential sources of pollution which may reasonably be expected to affect the quality of storm water discharge from the site.

b. Describe and ensure implementation of practices which will be used to reduce the pollutants in storm water discharge associated with industrial activity at the construction site.

c. Ensure compliance with terms of EPA general permit for storm water discharge.

d. Select applicable management practices from EPA 832-R-92-005.

e. Provide completed copy of Notice of Intent and Notice of Termination except for effective date.

1.7.1 Notice of Intent

The Contractor shall prepare a completed Notice of Intent (NOI) form in accordance with the requirements of the State's general permit for storm water discharges from construction sites. Submit NOI, and the appropriate permit fee to the Contracting Office a minimum of 14 days prior to start of construction.

The Contractor shall keep a copy of the approved permit on site at the Contractor's trailer at all times.

1.7.2 Class I and II ODS Prohibition

Class I ODS as defined and identified herein shall not be used in the performance of this contract, nor be provided as part of the equipment. This prohibition shall be considered to prevail over any other provision, specification, drawing, or referenced documents.

1.8 ADMINISTRATIVE REQUIREMENTS

1.8.1 Licenses and Permits

Obtain licenses and permits pursuant to "FAR 52.236-7, Permits and Responsibilities" except for those permits which will be obtained by the Contracting Officer as follows:

For permits obtained by the Contracting Officer, whether or not required by the permit, perform inspections of the work in progress, and submit certifications to the applicable regulatory agency, via the Contracting Officer, that the work conforms to the contract and permit requirements. The inspections and certifications shall be provided through the services of a Professional Engineer, registered in the State where the work is being performed. As a part of the quality control plan, which is required to be submitted for approval by the quality control section, provide a subitem containing the name, P.E. registration number, address, and telephone number of the professional engineer(s) who will be performing the inspections and certifications for each permit listed above.

1.9 GENERAL ENVIRONMENTAL MANAGEMENT SYSTEM AND ENVIRONMENTAL AWARENESS

The Contractor shall familiarize himself with requirements of the attached "Marine Corps Base (MCB), Camp Lejeune, Contractor Environmental Guide."

1.10 CAMP LEJEUNE SANITARY LANDFILL INFORMATION SHEET

1. Contractors may ONLY use the Camp Lejeune Sanitary Landfill for the disposal of asbestos containing materials, building products with tightly adhered lead containing paint, non-contaminated clean dirt and clean gravel. The hours of operation are 0730-1530.

2. Delivery of acceptable materials (identified above) shall be by appointment only. Appointments made by phone at 910-451-5011 or 910- 451-2946. ALL other contractor generated material shall be weighed through the Base Landfill scales before being removed from the Base. Contractors utilizing the base scales will require Contracting Officer assisted pre-registration with the Landfill Manager.

3. The Contracting Officer will register the contract via E-mail, withthe bse landfill. All haul vehicles will maintain a secure vehicle placard as a condition to utilize the scale. E-mail the contract information to the Landfill Clerk, including the name on the Prime Contractor, contract number, job name/description, completion date and whether or not any of the above materials will be delivered to the Landfill.

4. As of May 01 2014 the above supersedes any other statements/specifications pertaining to the delivery of materials to the Base Landfill.

PART 2 PRODUCTS

2.1 ANNUAL REPORT OF PRODUCTS CONTAINING RECOVERED MATERIALS

The Contractor shall submit data annually (by December 1) products used during the previous fiscal year (October 1 - September 30) as required by 6002 of the Solid Waste Disposal Act as amended by Resource Conservation and Recovery Act (RCRA). Report forms is attached to end of this section

as "Appendix A."

PART 3 EXECUTION

3.1 PROTECTION OF NATURAL RESOURCES

Preserve the natural resources within the project boundaries and outside the limits of permanent work. Restore to an equivalent or improved condition upon completion of work. Confine construction activities to within the limits of the work indicated or specified. Conform to the state permitting requirements of the Clean Water Act.

3.1.1 Land Resources

Except in areas to be cleared, do not remove, cut, deface, injure, or destroy trees or shrubs without Contracting Officer's permission. Do not fasten or attach ropes, cables, or guys to existing nearby trees for anchorages unless authorized by Contracting Officer. Where such use of attach ropes, cables, or guys is authorized, the Contractor shall be responsible for any resultant damage.

3.1.1.1 Protection of Trees

Protect existing trees which are to remain and which may be injured, bruised, defaced, or otherwise damaged by construction operations. Remove displaced rocks from uncleared areas. By approved excavation, remove trees with 30 percent or more of their root systems destroyed. Removal of trees and the procedure for removal requires approval of the Contracting Officer.

3.1.1.2 Landscape Replacement

Remove trees and other landscape features scarred or damaged by equipment operations, and replace with equivalent, undamaged trees and landscape features. Obtain Contracting Officer's approval before removal or replacement.

3.1.1.3 Temporary Construction

Remove traces of temporary construction facilities such as haul roads, work area, structures, foundations of temporary structures, stockpiles of excess or waste materials, and other signs of construction. Grade temporary roads, parking areas, and similar temporarily used areas to conform with surrounding contours.

3.1.2 Water Resources

3.1.2.1 Stream Crossings

The Contracting Officer's approval is required before any equipment will be permitted to ford live streams. In areas where frequent crossings are required, install temporary culverts or bridges. Remove temporary culverts or bridges upon completion of work, and repair the area to its original condition or as indicated.

3.1.2.2 Oily Wastes

Prevent oily or other hazardous substances from entering the ground, drainage areas, or local bodies of water. Surround all temporary fuel oil or petroleum storage tanks with a temporary earth berm of sufficient size

and strength to contain the contents of the tanks in the event of leakage or spillage.

3.1.3 Fish and Wildlife Resources

Do not disturb fish and wildlife. Do not alter water flows or otherwise significantly disturb the native habitat adjacent to the project and critical to the survival of fish and wildlife, except as indicated or specified.

3.2 HISTORICAL AND ARCHAEOLOGICAL RESOURCES

Carefully protect in-place and report immediately to the Contracting Officer historical and archaeological items or human skeletal remains discovered in the course of work. Stop work in the immediate area of the discovery until directed by the Contracting Officer to resume work. The Government retains ownership and control over historical and archaeological resources.

3.3 NOISE

Make the maximum use of low-noise emission products, as certified by the EPA. Blasting or use of explosives will not be permitted without written permission from the Contracting Officer, and then only during designated times.

3.4 RESTRICTIONS ON EQUIPMENT

3.4.1 Electromagnetic Interference Suppression

a. Electric motors must comply with MIL-STD-461 relative to radiated and conducted electromagnetic interference. A test for electromagnetic interference will not be required for motors that are identical physically and electrically to those that have previously met the requirements of MIL-STD-461. An electromagnetic interference suppression test will not be required for electric motors without commutation or sliprings having no more than one starting contact and operated at 3,600 revolutions per minute or less.

b. Equipment used by the Contractor shall comply with MIL-S-16165for internal combustion engines and MIL-STD-461 for other devices capable of producing radiated or conducted interference.

c. Conduct tests for electromagnetic interference on electric motors and Contractor's construction equipment in accordance with MIL-STD-461 and MIL-STD-462. Test location shall be reasonably free from radiated and conducted interference. Furnish testing equipment, instruments, and personnel for making the tests; a test location; and other necessary facilities.

3.4.2 Radio Transmitter Restrictions

Conform to the restrictions and procedures for the use of radio transmitting equipment, as directed. Do not use transmitters without prior approval.

3.5 EROSION AND SEDIMENT CONTROL MEASURES

3.5.1 Local Erosion and Sediment Control Plan

Follow the approved storm water management, erosion and sediment control plan.

3.5.2 Burnoff

Burnoff of the ground cover is not permitted.

3.5.3 Borrow Pit Areas

Manage and control borrow pit areas to prevent sediment from entering nearby streams or lakes. Restore areas, including those outside the borrow pit, disturbed by borrow and haul operations. Restoration includes grading, replacement of topsoil, and establishment of a permanent vegetative cover. Uniformly grade side slopes of borrow pit to not more than a slope of 1 part vertical to 2 parts horizontal. Uniformly grade the bottom of the borrow pits to provide a flat bottom and drain by outfall ditches or other suitable means. Stockpile topsoil removed during the borrow pit operation, and use as part of restoring the borrow pit area.

3.5.4 Protection of Erodible Soils

Immediately finish the earthwork brought to a final grade, as indicated or specified. Immediately protect side and back slopes upon completion of rough grading. Plan and conduct earthwork to minimize duration of exposure of unprotected soils.

3.5.5 Temporary Protection of Erodible Soils

Use the following methods to prevent erosion and control sedimentation:

3.5.5.1 Mechanical Retardation and Control of Runoff

Mechanically retard and control the rate of runoff from the construction site. This includes construction of diversion ditches, benches, berms, and use of silt fences and strawbales to retard and divert runoff to protected drainage courses.

3.5.5.2 Sediment Basins

Trap sediment in temporary sediment basins. Pump dry and remove accumulated sediment, after each storm. Use a paved weir or vertical overflow pipe for overflow. Remove collected sediment from the site. Institute effluent quality monitoring programs.

3.5.5.3 Borrow

Permit only in areas where suitable environmental controls are possible.

3.5.5.4 Vegetation and Mulch

Provide temporary protection on sides and back slopes as soon as rough grading is completed or sufficient soil is exposed to require erosion protection. Protect slopes by accelerated growth of permanent vegetation,

temporary vegetation, mulching, or netting. Stabilize slopes by hydroseeding, anchoring mulch in place, covering with anchored netting, sodding, or such combination of these and other methods necessary for effective erosion control.

a. Provide new seeding where ground is disturbed. Include topsoil or nutriment during the seeding operation necessary to re-establish a suitable stand of grass.

3.6 CONTROL AND DISPOSAL OF SOLID WASTES

Pick up and separate solid wastes, and place in covered containers which are regularly emptied. Do not prepare or cook food on the project site. Prevent contamination of the site or other areas when handling and disposing of wastes. At project completion, leave the areas clean.

3.6.1 Disposal of Metal Paint Cans

All metal paint cans shall be taken to Building 962 for recycling. The cans shall be empty and completely dry. The cans shall be triple rinsed and stenciled "Triple Rinsed" prior to turn in. The Contractor shall give the Government 72 hours advance notice prior to turn-in. Contractor is responsible for rinsing, stenciling, crushing, and deposting in Government owned receptable, located at Building 962.

3.6.2 Disposal of Rubbish and Debris, Metal and Dirt

Rubbish and debris shall be taken off-base for disposal, unless specifically directed otherwise below:

Metals shall be taken to the DRMO disposal area at Lot 203, as specified.

CATEGORY	CONSTRUCTION DEBRIS DISPOSAL - BASE SANITARY LANDFILL EXAMPLE/GENERAL INFORMATION FOR DEPOSIT IN THE LANDFILL
Recyclable Cardboard	Breakdown corrugated cardboard boxes and deliver to the Base Recycling Center located at Building 982. If base personnel rejects the cardboard, take cardboard for off-base disposal.
Recyclable Wood Pallets	Deliver usable pallets to the Base Recycling Center located at Building 982. If base personnel rejects the pellets, take pallets for off-base disposal.
Organic Matter	Organic matter will not be accepted at the landfill.
*****	Weigh each and every vehicle delivering debris upon entrance and exit. Cover debris.
Metals	Metals will not be accepted at the landfill. Remove metals from each and every category before delivery to landfill. (Example: Remove hardware from doors and windows.) Dispose of metal construction debris at Defense Reutilization Maintenance Office (DRMO). Aluminum, brass, copper, lead, other metal, electrical wiring, cable (cut in 3 foot or less sections)
Treated & Untreated Wood/Lumber	Treated & untreated wood/lumber will not be accepted at the landfill.
Concrete	Concrete will not be accepted at the landfill.
Construction Material	Construction material should be managed and placed in a designated area. Area shall be kept clean of debris and all material removed at the end of the project.
Solid Waste	Separate each category of solid waste to enhance recycling.
Hazardous Material	This project involves demolition, renovation/repair and/or construction activities; therefore, hazardous material (such as paints, solvents, thinners, adhesives, etc) may be used during the execution of this project. The contractor

CATEGORY	CONSTRUCTION DEBRIS DISPOSAL - BASE SANITARY LANDFILL EXAMPLE/GENERAL INFORMATION FOR DEPOSIT IN THE LANDFILL
	will be required to appropriately manage the hazardous material and provide secondary containment.
Solid Waste Report	All solid waste generated and recycled will be weighed. Contractor will report the amount of solid wasted disposed and recycled at the end of the project to EMD's Solid Waste Manager or the Pollution Prevention Manager via the OICC. Tonnage information for all materials delivered to the Base Landfill is available at the Landfill Office. Submit a written request to the Landfill Manager, specifying the desired information.
Recycling of Construction Debris	Recyclable material (ex. Scrap metal/aluminum/brass/copper/lead, and other metal) may be recycled through Defense Utilization Maintenance Office) DRMO using a 1348-1a with the following information (Proceeds for the sale of recyclable material are to go to the Qualified Recycling financial account - 17F3875 27RM 00767001 0 000027 3c 000000 06700198004). For additional information contact the Base Recycling Coordinator 910-451-4214.
Electrical Equipment	Before demolition or removal of electrical equipment from the Base - Contractor shall contact Base High Voltage Shop Supervisor at (910) 451-2790, to allow for first right of refusal of electrical equipment such as: ATS, transformers, and generators. Electrical equipment will not be accepted at landfill.

3.6.3 Disposal Off-Base

a. Provide 24-hour advance written notice to the Contracting Office of Contractor's intention to dispose of off base.

b. Disposal at sites or landfills not holding a valid State of North Carolina permit is specifically prohibited. The prohibition also applies to sites where a permit may have been applied for but not yet obtained.

c. Off-base disposal of construction debris outside the parameters of this paragraph at site without State permits and/or not in accordance with regulatory requirements shall require the Contractor at his own expense to remove, transport and relocate the debris to a State approved site. The Contractor shall also be required to pay any fines, penalties, or fees related to the illegal disposal of construction debris

3.7 CONTROL AND DISPOSAL OF HAZARDOUS WASTE

3.7.1 Hazardous Waste Generation

Handle generated hazardous waste in accordance with 40 CFR 262.

3.7.2 Hazardous Waste Disposal

Dispose of hazardous waste in accordance with Federal, State, and local regulations, especially 40 CFR 263, 40 CFR 264, and 40 CFR 265. Removal of hazardous waste from Government property shall not occur without prior notification and coordination with the Contracting officer. Transport hazardous waste by a permitted, licensed, or registered hazardous waste transported to a TSD facility. Hazardous waste shall be properly identified, packaged, and labeled in accordance with 49 CFR 172. Provide completed manifest for hazardous waste disposed of off-site to the Contracting Officer within 7 days of disposal. Hazardous waste shall not be brought onto the station.

3.7.3 Hazardous Waste Storage

Store hazardous waste in containers in accordance with 49 CFR 178. Identify hazardous waste in accordance with 40 CFR 261 and 40 CFR 262. Identify hazardous waste generated within the confines of the station by the station's EPA generator identification number.

3.7.4 Spills of Oil and Hazardous Materials

Take precautions to prevent spills of oil and hazardous material. In the event of a spill, immediately notify the Contracting Officer. Spill response shall be in accordance with 40 CFR 300 and applicable State regulations.

3.7.5 Lead-Acid Batteries

Dispose of lead-acid batteries that are not damaged or leaking at a State-approved battery recycle or at a permitted or interim status hazardous waste TSD facility. For lead-acid batteries that are leaking or have cracked casings, dispose of the electrolyte solution using one of the following alternatives:

a. An industrial waste water treatment plant, if available and approved by the Contracting Officer for disposing of lead-acid battery electrolyte.

b. Dispose of the lead-acid battery electrolyte at a permitted or interim status hazardous waste TSD facility.

The management and disposal of waste lead-acid batteries and electrolyte shall comply with requirements for management and disposal of hazardous wastes.

3.7.6 Mercury Control

Prior to starting work, remove thermostats, switches, and other components that contain mercury. Upon removal, place items containing mercury in doubled polyethylene bags, label, and turn over to the Contracting Officer for disposal.

3.7.7 Petroleum Products

Protect against spills and evaporation during fueling and lubrication of equipment and motor vehicles. Dispose of lubricants to be discarded and excess oil.

3.8 DUST CONTROL

Keep dust down at all times, including nonworking periods. Sprinkle or treat, with dust suppressants, the soil at the site, haul roads, and other areas disturbed by operations. Dry power brooming will not be permitted. Instead, use vacuuming, wet mopping, wet sweeping, or wet power brooming. Air blowing will be permitted only for cleaning nonparticulate debris such as steel reinforcing bars. Only wet cutting will be permitted for cutting concrete blocks, concrete, and bituminous concrete. Do not shake bags of cement, concrete mortar, or plaster unnecessarily.

3.8.1 Abrasive Blasting

3.8.1.1 Blasting Operations

The use of silica sand is prohibited in abrasive blasting.

Provide tarpaulin drop cloths and windscreens to enclose abrasive blasting operations to confine and collect dust, abrasive agent, paint chips, and other debris in accordance with the requirements specified. Perform work involving removal of hazardous material in accordance with 29 CFR 1910.

3.8.1.2 Disposal Requirements

Collect dust, abrasive, paint, and other debris resulting from abrasive blasting operations and store in 55 gallon drums with watertight lids. Take a representative sample of this material, and test for EP toxicity with respect to lead, chromium, and cadmium content. The sampling and testing shall be performed in accordance with 40 CFR 261. Handle debris resulting from the abrasive blasting operations as a hazardous material, and dispose of in accordance with 40 CFR 262, 40 CFR 263, 40 CFR 264, and 40 CFR 265. Transport hazardous material by a transporter licensed and permitted for transportation of hazardous materials. Dispose of hazardous material in an EPA-approved and permitted facility specifically designated for hazardous waste disposal.

3.9 QUARANTINE FOR IMPORTED FIRE ANT (4/82)

Onslow, Jones, and Cartaret Counties and portions of Duplin and Craven Counties have been declared a generally infested area by the United States Department of Agriculture (USDA) for the imported fire ant. Compliance with the quarantine regulations established by this authority as set forth in USDA Publication 301.81 of 31 December 1992, is required for operations hereunder. Pertinent requirements of the quarantine for materials originating on the Camp Lejeune reservation, the Marine Corps Air Station (Helicopter), New River and the Marine Corps Air Station, Cherry Point, which are to be transported outside Onslow County or adjacent suppression areas, include the following:

a. Certification is required for the following articles and they shall not be moved from the reservation to any point outside Onslow County and adjacent designated areas unless accompanied by a valid inspection certificate issued by an Officer of the Plant Protection and Quarantine Program (PPQ) of the U.S. Department of Agriculture.

   (1) Bulk soil

   (2) Used mechanized soil-moving equipment. (Used mechanized soil-moving equipment is exempt if cleaned of loose noncompacted soil).

   (3) Other products, articles, or means of conveyances, if it is determined by an inspector that they present a hazard of transporting spread of the imported fire ant and the person in possession thereof has been so notified.

b. Authorization for movement of equipment outside the imported fire and regulated area shall be obtained from USDA, Animal and Plant Health Inspection Service (APHIS), Plant Protection and Quarantine (PPQ), Box 28, Goldsboro, North Carolina, 27533-0028, Attn: Mr. William Scroggins or Mr. Frank Best, telephone (919) 735-1941. If Mr. Scroggins or Mr. Best are not available, contact Mr. Jim Kelley at (910) 815-4667, the supervisor's office in Wilmington. Requests for inspection shall be made sufficiently in advance of the date of movement to permit arrangements for the services of authorized inspectors. The equipment shall be prepared and assembled so that it may be readily inspected. Soil on or attached to equipment, supplies, and materials shall be removed by washing with water or such other means as necessary to accomplish complete removal. Resulting spoil shall be wasted as necessary and as directed.

ANNUAL REPORT OF PRODUCTS CONTAINING RECOVERED MATERIALS

Contractor shall submit data annually (By 1 December) for the following products used during the previous fiscal year (1 October - 30 September) as required by 6002 of the Solid Waste Disposal Act as ammended by Resource Conservation and Recovery Act (RCRA):

Contract Number: _____ Fiscal Year: _____

MATERIAL	UNIT	QUANTITY (CRM)	TOTAL QUANTITY
A. Insulation			
1. Loose fill	Ft3		
2. Blanket or batt	Ft2		
3. Board	Ft2		
4. Spray-in-place	m3		
5. Other			
B. Cement and Concrete	yd3		
C. Paper and Paper Products			
1. Copy Paper	Box		
2. Printing/Writing Paper	Box		
3. Corrugated and fiberboard boxes	Box		
4. Folding boxboard and cartons	Box		
5. Stationary, office papers, envelopes, and computer paper	$Amt		
6. Toilet tissue, paper towels, fasial tissue, paper napkins, doilies and industrial wipes	$Amt		
7. Brown papers and coarse papers	Box		
8. Other			

APPENDIX A

MATERIAL	DEFINITION
1. Quantity (CRM)	Quantity used containing recovered materials.
2. Total Quantity	Quantity used containing recovered materials plus quantity used not containing recovered materials.
3. Unit	Ft3 (cubic feet), Ft2 (square feet), m3 (cubic meters), yd3 (cubic yards), box (number of boxes used), $ Amt (dollar value of material used)
4. Loose-Fill Insulation	Includes, but is not limited to..."cellulose fiber, mineral fibers (fiberglass and rock wool), vermiculite, and perlite.
5. Blanket or Batt Insulation	Includes, but is not limited to... "mineral fibers (fiberglass and rock wool)."
6. Board Insulation	This category refers to sheathing, roof decking, and wood panel insulation. It includes, but is not limited to... "cellulose fiber fiberboard, perlite composite board, polyurethane, polyisocyanurate, polystyrene, phenolics, and composites."
7. Spray-in-place Insulation	Includes, but is not limited to... "foam-in-place polyurethane and polyisocyanurate, and spray-on cellulose."
8. Cement or Concrete Containing Recovered Materials, Cement, or Concrete Containing Fly Ash	
9. Copy Paper	This item refers to... "any grade of paper suitable for copying by the xerographic method."
10. Printing & Writing Paper	This item refers to... "paper designed for printing, other than newsprint, such as offset or book paper," and... "paper suitable for pen and ink, pencil, typewriter or printing."

APPENDIX A

MATERIAL	DEFINITION
11. Corrugated & Fiberboard Boxes	Corrugated boxes refer to... "boxes made of corrugated paperboard, which, in turn, is made from a fluted corrugating medium pasted to two flat sheets of paperboard (linerboard)." Fiber or fiberboard boxes refer to... "boxes made from containerboard, either solid fiber or corrugated paperboard (general term); or boxes made from solid paperboard of the same material throughout."
12. Folding Boxes and Cartons	This item refers to... "a paperboard suitable for the manufacture of folding cartons."
13. Stationery, Office Papers, Envelopes, and Manifold Business Forms	This item is considered self-explanatory, however, if questions arise refer to 40 CFR 250.4 for definitions of any of these items.
14. Toilet Tissue, Paper Towels, Facial Tissue, Paper Napkins, Doilies, and Industrial Wipes	This item is considered self-explanatory, however, if questions arise refer to 40 CFR 250.4 for definitions of any of these items.
15. Brown Papers, and Coarse Papers	Brown papers refer to... "papers usually made from unbleached kraft pulp and used for bags, sacks, wrapping paper, and so forth." Coarse papers refer to... "papers used for industrial purposes, as distinguished from those used for cultural or sanitary purposes."
16. Other	Any other type of paper not included in any of the above categories.

APPENDIX A

-- End of Section --

SECTION 01 78 00

CLOSEOUT PROCEDURES

05/13

PART 1 GENERAL

1.1 SUBMITTALS

Submit the following in accordance with Section 01 33 00, "Submittal Procedures."

SD-10, Operation and Maintenance Data

Equipment/product warranty list

Submit Data Package 1 in accordance with Section 01 78 23, "Operation and Maintenance Data."

SD-11 Closeout Submittals

Final Payroll

Sales Tax Report

As-built drawings

Record of materials

Complete Submittal Package 2 CD/DVD's

Equipment/product warranty tag

1.2 PROJECT RECORD DOCUMENTS

As-Built Drawings will be submitted as specified in 1.2.1 along with GIS Deliverables which will be created and submitted as specified in Section 01 78 30.00 22 GIS DATA DELIVERABLES.

1.2.1 As-Built Drawings

"FAC 5252.236-9310, Record Drawings." As-built drawings will be submitted in redline mark-up format.

1.2.2 As-Built Record of Materials

Furnish a record of materials.

Where several manufacturers' brands, types, or classes of the item listed have been used in the project, designate specific areas where each item was used. Designations shall be keyed to the areas and spaces depicted on the contract drawing. Furnish the record of materials used in the following format:

MATERIALS DESIGNATION	SPECIFICATION	MANUFACTURER	MATERIALS USED (MANUFACTURER'S DESIGNATION)	WHERE USED
_____	_____	_____	_____	_____

1.2.3 Final Payroll and Sales Tax Report

Provide copy of Final Payroll and Sales Tax Report.

1.3 EQUIPMENT/PRODUCT WARRANTIES

1.3.1 Equipment/Product Warranty List

Furnish to the Contracting Officer a bound and indexed notebook containing written warranties for equipment/products that have extended warranties (warranty periods exceeding the standard one-year warranty) furnished under the contract, and prepare a complete listing of such equipment/products. The equipment/products list shall state the specification section applicable to the equipment/product, duration of the warranty therefor, start date of the warranty, ending date of the warranty, and the point of contact for fulfillment of the warranty. The warranty period shall begin on the same date as project acceptance and shall continue for the full product warranty period. Execute the full list and deliver to the Contracting Officer prior to final acceptance of the facility.

1.3.2 Equipment Warranty Tags and Guarantor's Local Representative

Furnish with each warranty the name, address, and telephone number of the guarantor's representative nearest to the location where the equipment and appliances are installed. The guarantor's representative, upon request of the station representative, shall honor the warranty during the warranty period, and shall provide the services prescribed by the terms of the warranty. At the time of installation, tag each item of warranted equipment with a durable, oil- and water-resistant tag approved by the Contracting Officer. Attach tag with copper wire and spray with a clear silicone waterproof coating. Leave the date of acceptance and QC's signature blank until project is accepted for beneficial occupancy. Tag shall show the following information:

EQUIPMENT/PRODUCT WARRANTY TAG

Type of Equipment/Product _____
Warranty Period _____ From _____ To _____
Contract No. _____
Inspector's Signature _____ Date Accepted _____

Construction Contractor:
Name: _____
Address: _____
Telephone: _____

Warranty Contact: _____
Name: _____
Address: _____
Telephone: _____

STATION PERSONNEL TO PERFORM ONLY OPERATIONAL MAINTENANCE

1.4 COMPLETE SUBMITTAL PACKAGE

Contractor shall make electronic copies of all submittals, including the approved transmittal sheets, and provide two (2) CD/DVD's containing all submittals for the project.

The CD/DVD's shall be marked "Complete Submittal Package - Contract #_____."

1.5 CLEANUP

Leave premises "broom clean." Clean interior and exterior glass surfaces exposed to view; remove temporary labels, stains and foreign substances; polish transparent and glossy surfaces; vacuum carpeted and soft surfaces. Clean equipment and fixtures to a sanitary condition. Clean filters of operating equipment. Clean debris from roofs, gutters, downspouts and drainage systems. Sweep paved areas and rake clean landscaped areas. Remove waste and surplus materials, rubbish and construction facilities from the site.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 78 23

OPERATION AND MAINTENANCE DATA
07/06

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM E 1971	(2005) Stewardship for the Cleaning of Commercial and Institutional Buildings

1.2 SUBMISSION OF OPERATION AND MAINTENANCE DATA

Submit Operation and Maintenance (O&M) Data specifically applicable to this contract and a complete and concise depiction of the provided equipment, product, or system, stressing and enhancing the importance of system interactions, troubleshooting, and long-term preventative maintenance and operation. The subcontractors shall compile and prepare data and deliver to the Contractor prior to the training of Government personnel. The Contractor shall compile and prepare aggregate O&M data including clarifying and updating the original sequences of operation to as-built conditions. Organize and present information in sufficient detail to clearly explain O&M requirements at the system, equipment, component, and subassembly level. Include an index preceding each submittal. Submit in accordance with this section and Section 01 33 00 SUBMITTAL PROCEDURES.

1.2.1 Package Quality

Documents must be fully legible. Poor quality copies and material with hole punches obliterating the text or drawings will not be accepted.

1.2.2 Package Content

Data package content shall be as shown in the paragraph titled "Schedule of Operation and Maintenance Data Packages." Comply with the data package requirements specified in the individual technical sections, including the content of the packages and addressing each product, component, and system designated for data package submission, except as follows. Commissioned items without a specified data package requirement in the individual technical sections shall use Data Package 3. Commissioned items with a Data Package 1 or 2 requirement shall use instead Data Package 3.

1.2.3 Changes to Submittals

Manufacturer-originated changes or revisions to submitted data shall be furnished by the Contractor if a component of an item is so affected subsequent to acceptance of the O&M Data. Changes, additions, or revisions required by the Contracting Officer for final acceptance of submitted data, shall be submitted by the Contractor within 30 calendar days of the notification of this change requirement.

1.2.4 Review and Approval

The Contractor's Commissioning Authority (CA) shall review the commissioned systems and equipment submittals for completeness and applicability. The CA shall verify that the systems and equipment provided meet the requirements of the Contract documents and design intent, particularly as they relate to functionality, energy performance, water performance, maintainability, sustainability, system cost, indoor environmental quality, and local environmental impacts. The CA shall communicate deficiencies to the Contracting Officer. Upon a successful review of the corrections, the CA shall recommend approval and acceptance of these O&M manuals to the Contracting Officer. This work shall be in addition to the normal review procedures for O&M data.

1.2.5 O&M Database

Develop a database from the O&M manuals that contains the information required to start a preventative maintenance program.

1.3 TYPES OF INFORMATION REQUIRED IN O&M DATA PACKAGES

1.3.1 Operating Instructions

Include specific instructions, procedures, and illustrations for the following phases of operation for the installed model and features of each system:

1.3.1.1 Safety Precautions

List personnel hazards and equipment or product safety precautions for all operating conditions.

1.3.1.2 Operator Prestart

Include procedures required to install, set up, and prepare each system for use.

1.3.1.3 Startup, Shutdown, and Post-Shutdown Procedures

Provide narrative description for Startup, Shutdown and Post-shutdown operating procedures including the control sequence for each procedure.

1.3.1.4 Normal Operations

Provide narrative description of Normal Operating Procedures. Include Control Diagrams with data to explain operation and control of systems and specific equipment.

1.3.1.5 Emergency Operations

Include Emergency Procedures for equipment malfunctions to permit a short period of continued operation or to shut down the equipment to prevent further damage to systems and equipment. Include Emergency Shutdown Instructions for fire, explosion, spills, or other foreseeable contingencies. Provide guidance and procedures for emergency operation of all utility systems including required valve positions, valve locations and zones or portions of systems controlled.

1.3.1.6 Operator Service Requirements

Include instructions for services to be performed by the operator such as lubrication, adjustment, inspection, and recording gage readings.

1.3.1.7 Environmental Conditions

Include a list of Environmental Conditions (temperature, humidity, and other relevant data) that are best suited for the operation of each product, component or system. Describe conditions under which the item equipment should not be allowed to run.

1.3.2 Preventive Maintenance

Include the following information for preventive and scheduled maintenance to minimize corrective maintenance and repair for the installed model and features of each system. Include potential environmental and indoor air quality impacts of recommended maintenance procedures and materials.

1.3.2.1 Lubrication Data

Include preventative maintenance lubrication data, in addition to instructions for lubrication provided under paragraph titled "Operator Service Requirements":

a. A table showing recommended lubricants for specific temperature ranges and applications.

b. Charts with a schematic diagram of the equipment showing lubrication points, recommended types and grades of lubricants, and capacities.

c. A Lubrication Schedule showing service interval frequency.

1.3.2.2 Preventive Maintenance Plan and Schedule

Include manufacturer's schedule for routine preventive maintenance, inspections, tests and adjustments required to ensure proper and economical operation and to minimize corrective maintenance. Provide manufacturer's projection of preventive maintenance work-hours on a daily, weekly, monthly, and annual basis including craft requirements by type of craft. For periodic calibrations, provide manufacturer's specified frequency and procedures for each separate operation.

1.3.2.3 Cleaning Recommendations

Provide environmentally preferable cleaning recommendations in accordance with ASTM E 1971.

1.3.3 Corrective Maintenance (Repair)

Include manufacturer's recommended procedures and instructions for correcting problems and making repairs for the installed model and features of each system. Include potential environmental and indoor air quality impacts of recommended maintenance procedures and materials.

1.3.3.1 Troubleshooting Guides and Diagnostic Techniques

Include step-by-step procedures to promptly isolate the cause of typical

malfunctions. Describe clearly why the checkout is performed and what conditions are to be sought. Identify tests or inspections and test equipment required to determine whether parts and equipment may be reused or require replacement.

1.3.3.2 Wiring Diagrams and Control Diagrams

Wiring diagrams and control diagrams shall be point-to-point drawings of wiring and control circuits including factory-field interfaces. Provide a complete and accurate depiction of the actual job specific wiring and control work. On diagrams, number electrical and electronic wiring and pneumatic control tubing and the terminals for each type, identically to actual installation configuration and numbering.

1.3.3.3 Maintenance and Repair Procedures

Include instructions and a list of tools required to repair or restore the product or equipment to proper condition or operating standards.

1.3.3.4 Removal and Replacement Instructions

Include step-by-step procedures and a list required tools and supplies for removal, replacement, disassembly, and assembly of components, assemblies, subassemblies, accessories, and attachments. Provide tolerances, dimensions, settings and adjustments required. Instructions shall include a combination of text and illustrations.

1.3.3.5 Spare Parts and Supply Lists

Include lists of spare parts and supplies required for maintenance and repair to ensure continued service or operation without unreasonable delays. Special consideration is required for facilities at remote locations. List spare parts and supplies that have a long lead-time to obtain.

1.3.4 Corrective Maintenance Work-Hours

Include manufacturer's projection of corrective maintenance work-hours including requirements by type of craft. Corrective maintenance that requires completion or participation of the equipment manufacturer shall be identified and tabulated separately.

1.3.5 Appendices

Provide information required below and information not specified in the preceding paragraphs but pertinent to the maintenance or operation of the product or equipment. Include the following:

1.3.5.1 Product Submittal Data

Provide a copy of all SD-03 Product Data submittals required in the applicable technical sections.

1.3.5.2 Manufacturer's Instructions

Provide a copy of all SD-08 Manufacturer's Instructions submittals required in the applicable technical sections.

1.3.5.3 O&M Submittal Data

Provide a copy of all SD-10 Operation and Maintenance Data submittals required in the applicable technical sections.

1.3.5.4 Parts Identification

Provide identification and coverage for all parts of each component, assembly, subassembly, and accessory of the end items subject to replacement. Include special hardware requirements, such as requirement to use high-strength bolts and nuts. Identify parts by make, model, serial number, and source of supply to allow reordering without further identification. Provide clear and legible illustrations, drawings, and exploded views to enable easy identification of the items. When illustrations omit the part numbers and description, both the illustrations and separate listing shall show the index, reference, or key number that will cross-reference the illustrated part to the listed part. Parts shown in the listings shall be grouped by components, assemblies, and subassemblies in accordance with the manufacturer's standard practice. Parts data may cover more than one model or series of equipment, components, assemblies, subassemblies, attachments, or accessories, such as typically shown in a master parts catalog

1.3.5.5 Warranty Information

List and explain the various warranties and clearly identify the servicing and technical precautions prescribed by the manufacturers or contract documents in order to keep warranties in force. Include warranty information for primary components such as the compressor of air conditioning system.

1.3.5.6 Personnel Training Requirements

Provide information available from the manufacturers that is needed for use in training designated personnel to properly operate and maintain the equipment and systems.

1.3.5.7 Testing Equipment and Special Tool Information

Include information on test equipment required to perform specified tests and on special tools needed for the operation, maintenance, and repair of components.

1.3.5.8 Testing and Performance Data

Include completed prefunctional checklists, functional performance test forms, and monitoring reports. Include recommended schedule for retesting and blank test forms.

1.3.5.9 Contractor Information

Provide a list that includes the name, address, and telephone number of the General Contractor and each Subcontractor who installed the product or equipment, or system. For each item, also provide the name address and telephone number of the manufacturer's representative and service organization that can provide replacements most convenient to the project site. Provide the name, address, and telephone number of the product, equipment, and system manufacturers.

1.4 TYPES OF INFORMATION REQUIRED IN CONTROLS O&M DATA PACKAGES

Include Data Package 5 and the following for control systems:

a. Narrative description on how to perform and apply all functions, features, modes, and other operations, including unoccupied operation, seasonal changeover, manual operation, and alarms. Include detailed technical manual for programming and customizing control loops and algorithms.

b. Full as-built sequence of operations.

c. Copies of all checkout tests and calibrations performed by the Contractor (not Cx tests).

d. Full points list. A listing of rooms shall be provided with the following information for each room:

(1) Floor

(2) Room number

(3) Room name

(4) Air handler unit ID

(5) Reference drawing number

(6) Air terminal unit tag ID

(7) Heating and/or cooling valve tag ID

(8) Minimum cfm

(9) Maximum cfm

e. Full print out of all schedules and set points after testing and acceptance of the system.

f. Full as-built print out of software program.

g. Electronic copy on disk or CD of the entire program for this facility.

h. Marking of all system sensors and thermostats on the as-built floor plan and mechanical drawings with their control system designations.

1.5 SCHEDULE OF OPERATION AND MAINTENANCE DATA PACKAGES

Furnish the O&M data packages specified in individual technical sections. The required information for each O&M data package is as follows:

1.5.1 Data Package 1

a. Safety precautions

b. Cleaning recommendations

c. Maintenance and repair procedures

d. Warranty information

e. Contractor information

f. Spare parts and supply list

1.5.2 Data Package 2

a. Safety precautions

b. Normal operations

c. Environmental conditions

d. Lubrication data

e. Preventive maintenance plan and schedule

f. Cleaning recommendations

g. Maintenance and repair procedures

h. Removal and replacement instructions

i. Spare parts and supply list

j. Parts identification

k. Warranty information

l. Contractor information

1.5.3 Data Package 3

a. Safety precautions

b. Operator prestart

c. Startup, shutdown, and post-shutdown procedures

d. Normal operations

e. Emergency operations

f. Environmental conditions

g. Lubrication data

h. Preventive maintenance plan and schedule

i. Cleaning recommendations

j. Troubleshooting guides and diagnostic techniques

k. Wiring diagrams and control diagrams

l. Maintenance and repair procedures

m. Removal and replacement instructions

n. Spare parts and supply list

o. Product submittal data

p. O&M submittal data

q. Parts identification

r. Warranty information

s. Testing equipment and special tool information

t. Testing and performance data

u. Contractor information

1.5.4 Data Package 4

a. Safety precautions

b. Operator prestart

c. Startup, shutdown, and post-shutdown procedures

d. Normal operations

e. Emergency operations

f. Operator service requirements

g. Environmental conditions

h. Lubrication data

i. Preventive maintenance plan and schedule

j. Cleaning recommendations

k. Troubleshooting guides and diagnostic techniques

l. Wiring diagrams and control diagrams

m. Maintenance and repair procedures

n. Removal and replacement instructions

o. Spare parts and supply list

p. Corrective maintenance man-hours

q. Product submittal data

r. O&M submittal data

s. Parts identification

t. Warranty information

u. Personnel training requirements

v. Testing equipment and special tool information

w. Testing and performance data

x. Contractor information

1.5.5 Data Package 5

a. Safety precautions

b. Operator prestart

c. Start-up, shutdown, and post-shutdown procedures

d. Normal operations

e. Environmental conditions

f. Preventive maintenance plan and schedule

g. Troubleshooting guides and diagnostic techniques

h. Wiring and control diagrams

i. Maintenance and repair procedures

j. Removal and replacement instructions

k. Spare parts and supply list

l. Product submittal data

m. Manufacturer's instructions

n. O&M submittal data

o. Parts identification

p. Testing equipment and special tool information

q. Warranty information

r. Testing and performance data

s. Contractor information

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

-- End of Section --

SECTION 01 78 30.00 22

GIS DATA DELIVERABLES

07/20

PART 1 GENERAL

1.1 OBJECTIVE

The primary objective of this section is to provide detailed specifications for collection and delivery of geospatial data commonly referred to as Geographic Information System (GIS) data. Additionally, this section shall provide guidance to ensure that all GIS data delivered is compatible and will add value to the Marine Corps Base (MCB) Camp Lejeune Installation Geospatial Information and Services (IGI&S) GEOdatabase.

Failure to comply with the specifications outlined in this document will result in non-acceptance of data deliverables.

1.1.1 Point of Contact for MCB Camp Lejeune

The Points of Contact (POC) for assistance in preparation of GIS deliverables are:

Resident Officer In Charge Of Construction	Public Works Division
Construction Manager (CM)	GIS Data Manager
1005 Michael Drive	1005 Michael Road
Camp Lejeune, NC 28547-2521	Camp Lejeune, NC 28547-2521
(910) 451-2581	(910) 451-5507 ext 3264

1.2 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-11 Closeout Submittals

GIS Data Deliverables

1.3 GOVERNMENT GEOSPATIAL DATA AND SCHEMA

1. The IGI&S repository model schema is based on the Spatial Data Standards for Facilities, Infrastructure and Environment (SDSFIE) GEOFidelis Data Model with recurring business driven modifications and or adaptations.

   a. Data will be created and delivered by developing an ARCGIS Personal GEODatabase using ArcGIS 10.1 or higher if a higher version is being utilized by the Government at the time the deliverable is being developed.

   b. The Contractor shall verify the ArcGIS and schema version, via the CM or PM, at the commencement of this contract. All GIS DATA DELIVERABLES will be created in accordance with the current version and these specifications.

c. The Contractor is responsible for requesting the existing GIS Data, Schema and Domain Properties by means of a Data Request Package (DRP). Receipt of request will include Geospatial Database table structure, schema, Domain configuration, Attribute text format, i.e., case size as well as Meta Data information.

d. The DRP should be submitted prior to the start of data collection efforts and again on an as needed basis. The Contractor shall ensure that all GIS data has been created and delivered utilizing the most up to date IGI&S GEODatabase schema.

2. Submit a request for a Geospatial DRP to the CM or the Project Manager.

a. Request to be completely filled out and include all the information as instructed on the data request form.

b. Request only GIS data and or schema for feature classes that are relevant to the contract and within the boundary of project area.

c. Utilize associated Government modified domain structure(s).

d. Attach Scope of Work, which is defined by this GIS DATA DELIVERABLES section for each project request.

e. Return the DRP to the CM or Project Manager for sponsorship and submittal to the Installation Geospatial Information & Services (IGI&S) Office.

f. Incomplete forms may delay receipt of the requested GIS data and Schema.

The following Spatial Data Standards for Facilities, Infrastructure, and Environment (SDSFIE) website may offer definitions for Feature data sets; Feature Classes and other applicable information. However, please note that specific Schema or Domain modifications are not available via this resource:

http://www.sdsfieonline.org/

1.3.1 Global Positioning System (GPS) and Spatial Reference Properties

GPS data shall be completed in accordance with the GPS Data Collection and Documentation Standards, Version 4 (or higher version if available at the time of this project) as prepared by Geographic Information Coordinating Council (GICC) Statewide Mapping Advisory Committee (SMAC) and adopted by the North Carolina Geographic Information Coordinating Council.

1. Prior to GPS efforts, ALL underground utilities are to be located utilizing a utility locating service in order to verify and obtain accurate feature locations.

2. Only bench marks included in the North Carolina Geodetic Survey Base Station Network are to be used for GPS data collection.

3. Mission planning is essential. Utilize the best Position Dilution of Precision (PDOP) values for data accuracy.

4. Utility data, as identified in paragraph "ATTRIBUTE DATA COLLECTION AND GPS REQUIREMENTS FOR SPECIFIC FEATURES" will be collected

utilizing Survey Grade GPS data collection methods.

5. Infrastructure data, as identified in paragraph "ATTRIBUTE DATA COLLECTION AND GPS REQUIREMENTS FOR SPECIFIC FEATURES" will be collected utilizing Sub-Foot or better GPS data collection methods.

    a. Spatial accuracy requirements for Survey and Sub-Foot grade data collection are as follows:

        i. Sub-Foot requirements:

            1) All points shall be within + 12 inches

            2) 95 percent accuracy rate for all points.

        ii. Survey Grade requirements:

            1) All points shall be within + 1 centimeter

            2) 98 percent accuracy rate for all points

6. Make every effort to capture feature locations without using offsets. All Offsets will be noted in the Final Report for each feature.

7. Excessive offsets included in the Final Data, which will be referenced in the Final Report, will be reviewed for quality control.

    a. Resubmittal of data will be required if PDOP planning was not observed per this specification.

The following GEODatabase Coordinate Systems and Spatial Reference Properties should be utilized for Camp Lejeune:

1. Transverse Mercator (UTM) Zone 18N

    a. GRS 1980 spheroid

    b. North American Datum 1983 (NAD83) horizontal datum

    c. North American Vertical Datum 1988 (NAVD88) vertical datum.

2. Domain precision of 1000 which will result in a database accuracy of 1/1000 m

1.3.2 Demolished and Abandoned in Place (AIP) Features

Reference all Demolished and or AIP features in the data delivered. Should the current feature data class attributes and or domains not reference AIP or demolished features, the Contractor will be responsible for appropriately delivering these features by creating an associated "Demolished" or AIP feature class for all point and polyline data, i.e., CLJN.CL.WastewaterUtilitySegment.

1. Utilize a blank schema for the associated feature class.

2. Rename associated feature class and add DEMO or AIP as a prefix, i.e., DEMO.CLJN.CL.WastewaterUtilitySegment, AIP.CLJN.CL.WastewaterUtilitySegment.

3. All demolished and or AIP features should provide existing spatial and non-spatial data which may be copied from existing data.

4. Update attributes appropriately to include the following:

    a. Contract Number.

    b. Drawing Number.

    c. isDemolished.

    d. dateDemolished or dateAIP.

    e. Status.

1.3.3 Creating a New Feature Class

Should a new feature class be required that is not readily available in the current GIS schema provided by the Government; the Contractor shall develop the feature class utilizing the schema consistent with the most current version of SDSFIE and document in the Final Report.

1. The Contractor shall include the following modifications (fields) to the schema structure and shall submit all information to the CM or PM for direction and final approval.

    a. Contract Number

    b. Drawing Number

1.3.4 GIS Topology Rules

All data must be created using GIS topology rules for polygons, points and lines, such as, but not limited to the following examples:

1. Polygons, Polylines and points rules; please reference illustrating topology rules in ArcGIS at www.esri.com.

2. Polygons must not have slivers.

3. All utility or infrastructure system data, which is, but is not limited to, transportation system and electrical, water, steam distribution, and wastewater collection, etc., will be created using GIS spatial connectivity rules which specify that vertex, edge and endpoints be snapped to features within the system.

4. Features will be snapped to the appropriate item.

5. Data will be created to represent the real world, for example, water, sewer, and transportations systems, etc. will be drawn and or created in the direction of flow.

6. Utility and transportation systems will be created from source to sink, etc.

7. Abandoned In Place (AIP) utility lines will be located and updated in the current feature data set and identified as AIP in the attribute table.

1.3.5 Creation of Geographic Data Documentation (METADATA)

For each digital file delivered containing geographic information, the Contractor shall provide documentation consistent with the Federal Geographic Data Committee (FGDC) Content Standards for Digital Geospatial Metadata (CSDGM). Both 'GEOFidelis Mandatory' and 'FGDC Mandatory' fields shall be completed for each geographic data set.

The Geospatial Information & Services (IGI&S) Metadata Authoring Guide is included in the DRP package.

Metadata generation tools included in the ArcGIS suite of software (or equivalent technology) shall be used in the production of the required metadata in XML format. Regardless of the tools used for metadata creation, must ensure that the metadata is delivered in XML format and can be easily imported into the IGI&S GEODatabase. A copy of the FGDC metadata standard can be obtained on the internet at http://www.fgdc.gov or by contacting:

Federal Geographic Data Committee
590 National Center
Reston, Virginia 20192
Email: fgdc@fgdc.gov

(NOTE: The metadata should be formatted from the Government perspective, not the Contractor project perspective. Therefore such items as Point of Contact (POC) should be the POC currently associated with the data and NOT the Contractor's Project Manager. Use language and format consistent with existing metadata.)

1.3.6 New Feature Class Requirements

When developing a new feature class, the Contractor shall develop the initial structure consistent with the most current version of SDSFIE.

a. If further modifications to the database structure are required, the Contractor shall consult with the Government Project Manager for direction and final approval.

b. All new feature data classes shall be created in compliance with SDSFIE noted on the final report.

1.3.7 GIS Submittals Guidelines

All GIS Submittals will be submitted to the CM or PM and then analyzed by Government GIS personnel prior to final approval. Failure to comply with the specifications outlined in this document will result in non-acceptance of data deliverables.

1. Prior to any database development, provide the Government with a technical approach document, in PDF format, for review and approval. The Technical Approach document will describe in detail the Contractor's technical approach to designing and developing the database.

2. All attributes will be populated in accordance with the "ATTRIBUTE DATA COLLECTION AND GPS REQUIREMENTS FOR SPECIFIC FEATURES" and will be obtained via contract specifications, plans and record drawings.

3. The Contractor may be required to conduct research, collect data and make copies of reports and studies as necessary to verify existing and/or record drawing data. Record drawing data and closed contracts can be located in the Technical Records Section in the Public Works Department.

4. Raw GPS data and collection data files will be included with every phase of delivery.

5. Actual spatial and non-spatial conditions in the field always supersede drawings. Locate and field verify all features to ensure attribute data and location is correctly recorded.

6. The Contractor shall submit a preliminary review of data at 15 to 25 percent contract completion to ensure specifications compliance.

7. Deliver digital geographic maps, GPS collection files and related data. All working text and documents and personal geodatabase will be included for review in the draft and final delivery of data.

    a. All maps of GIS DATA DELIVERABLES will be ANSI C size and include a project title, contract number, scale, legend, standard symbology, attributes, i.e., building numbers, road names, segment diameters, etc.

8. When required, provide a technical consultant to meet on site.

9. Do not deliver blank unused schema or feature class data with no attributes. Deliver only data pertinent to the contract that adds value to the GEODatabase per this section.

10. When projects are constructed in phases, deliver GIS Data at the end of each phase for all Phased Projects and Construction projects.

11. It is the Contractor's responsibility to perform quality assurance for all data and related materials required in the section prior to submitting product to the Government.

12. The data will be analyzed for discrepancies in subject content, correct format in accordance with this statement of work, and compatibility with the existing GIS system as well as all other specifications in this section.

1.3.8 Formats, Versions and Guidelines

All data deliverables will be in the following formats and/or versions.

1. GIS data will be provided in an ArcGIS 10.1 or higher if a higher version is being used by the Government at the time of this project. Verify the ArcGIS version, via the CM or PM at the commencement of this contract.

2. Microsoft Windows 10 operating system, unless otherwise approved by the Government.

3. All reports and maps will be delivered as a hard copy and in a searchable Adobe Portable Document Format (PDF).

4. All text, spreadsheet, and database files, reports and maps shall be

delivered on Compact Disc read - only memory (CD-ROM) or Digital Versatile Disc read - only memory (DVD-ROM).

5. Verify required version(s) of software and schema, via the CM or PM.

6. Map submittals will accompany each geospatial deliverable.

   a. Include ANSI C map for each project/area.

   b. Data should be labeled and attributed per specification.

   c. All maps should include the date, a legend, scale, contract title, and number.

1.3.9 Final Report Requirements with additional Guidelines

Follow the following:

1. Specific procedures and list of equipment, software and versions that were utilized for the GPS data collection and creation of geospatial data.

2. Submit all GPS data files.

3. Provide the date(s) the IGI&S schema and geospatial data was received.

4. Provide steps taken to create the GEOdatabase.

5. Provide details on any offsets to include justification as to why offsets were utilized and on which features and or points offsets were used.

6. Describe all modifications to the geodatabase to include the name of all new features classes, i.e., new, demolished or AIP.

7. Provide the source that was utilized for required attributes.

   a. Include an ANSI C size copy of all design drawings that were referenced in the attribute data. This information should be included in all phases of delivery to include draft and final reviews.

   b. Provide the overall utility site plan drawing(s)with each submittal.

8. Specify Deliverable "Draft #" or "Final Submittal" when data is submitted to the CM or PM for review.

9. Provide the name and contact information for the GIS Technical Point of Contact who can answer questions regarding the data deliverable.

10. GIS DATA DELIVERABLES must be provided in a format that does not require translation or pre/post processing prior to being loaded into the IGI&S GEODatabase.

11. Provide any miscellaneous information that is deemed significant.

12. Provide the current version of the GIS DATA DELIVERABLES specification

utilized for this contract submittal.

1.3.10 Ownership

All digital files, final hardcopy products, GPS raw data, source data acquired for this project, and related materials, including that furnished by the Government, will become the property of the Government and will not be issued, posted, distributed, or published by the Contractor.

Note: No endorsement of software or hardware is implied.

1.4 ATTRIBUTE DATA COLLECTION AND GPS REQUIREMENTS FOR SPECIFIC FEATURES

1.4.1 **CLJN.CL.Common**

GPS and collect attribute data as specified for each feature listed with GPS accuracy as described in paragraph "Global Positioning System (GPS) and Spatial Reference Properties."

GPS and collect the following attributes:

CLJN.CL.Sign

A structure that conveys directional, warning, or other information.

a) numberOfSigns
b) assemblyOffset
c) SignText
d) SignType - Directional, Standard Identifier, Safety Warnings, Regulatory, etc.
e) SymbolCode - Utilize manual for Uniform Traffic Control Devices Code as issued by the Federal Highway Administration
f) GisFeatureCollectionMethod - Survey Grade GPS, Digitized, etc.
g) Contract Number
h) SdsFeatureDescription
i) signAssemblyType - Pedestal Pole, Wood 4x4, etc.

1.4.2 **CLJN.CL.EMERGENCY_SERVICES**

GPS and collect attribute data as specified for each feature listed with GPS accuracy as described in paragraph "Global Positioning System (GPS) and Spatial Reference Properties". Attribute fields may be associated with Domains, which are utilized to constrain the values allowed in a particular field, attribute table, or feature class. Domains must be utilized when populating the feature where required.

CLJN.CL.RoadCenterline

The center of the road area

a) roadCategory - Major Roads/Local Roads/etc.
b) trackOrLaneCount
c) speedLimit
d) isPaved - YES / NO
e) isOneWay - Yes/ No
f) baseRoadName
g) dateConstructed
h) mediaID - GIS Collection Method - CAD, Survey Grade GPS, etc.
i) contractNumber
j) designDrawingNumber

1.4.3 **CLJN.CL.REAL.PROPERTY**

GPS and collect attribute data as specified for each feature listed with GPS accuracy as described in paragraph "Global Positioning System (GPS) and Spatial Reference Properties."

GPS and collect the following attributes:

CLJN.CL.PavementSectionParkingArea
A vehicle parking area is an area used for parking vehicles not including residential streets and driveways.

a) mediaID - GIS Collection Method - CAD, Survey Grade GPS, etc.
b) operationalStatus - inService, abandoned, etc.
c) pavementSectionType - parking, slab, driveway, etc.
d) sdsFeatureDescription - Dumpster, Driveway, Transformer, Parking, etc.
e) sdsFeatureName - Pad, Slab, Parking, etc.
f) facilityNumber
g) builtDate
h) contractNumber
i) isLighted

CLJN.CL.PavementSectionRoadway
The surface area that comprise a road area, upon which vehicles drive and park.

a) mediaID - GIS Collection Method - CAD, Survey Grade GPS, etc.
b) operationalStatus - inService, abandoned, etc.
c) pavementSectionType - curb, roadway, etc.
d) facCode - Surfaced or Unsurfaced
e) divided - Yes / No
f) featureCode
g) oneWay - Yes / No
h) routeSurfaceComposition - concrete, asphalt, etc.
i) builtDate
j) contractNumber
k) isLighted - Yes / No
l) isTankTrail - Yes / No

CLJN.CL.PavementSectionSidewalk
The paved pedestrian walkway prepared to facilitate travel on foot. It may or may not be adjacent to a street/road.

a) mediaID - GIS Collection Method - CAD, Survey Grade GPS, etc.
b) operationalStatus - inService, abandoned, etc.
c) pavementSectionType - Sidewalks
d) sdsFeatureDescription - Named Area
e) routeSurfaceComposition - Concrete, Asphalt, etc.
f) builtDate
g) contractNumber
h) installationCode - M67001
i) isLighted - Yes / No

1.4.4 **CLJN.CL.UTILITIES_ELECTRICAL**

GPS and collect attribute data as specified for each feature listed with GPS accuracy as described in paragraph "Global Positioning System (GPS) and Spatial Reference Properties." Attribute fields may be associated with Domains, which are utilized to constrain the values allowed in a particular field, attribute table or feature class. Domains must be utilized when populating the feature where required.

GPS and collect the following attributes:

CLJN.CL.ElecUtilNode_eExteriorLight
Exterior lighting is supplied by local distribution systems and is generally the only service for which the electric utility installs, operates and maintains utilization equipment

a) electricalUtilityNodeIDPK
b) exteriorLightType - streetLight, parkingLotLight, etc.
c) electricalNodeType - eExteriorLight
d) operationalStatus - inservice, abandoned, etc.
e) bulbType LED, INCA, etc.
f) circuitID - This available from CM or PM
g) hasSensor - YES / NO
h) mediaID - GIS Collection Method - CAD, Survey Grade GPS, etc.
i) contractNumber
j) dateInService
k) sdsFeatureName
l) Voltage
m) Wattage

CLJN.CL.ElecUtilNode_eMeterPoint
A electrical meter point represents the location of the metering device

a) electricalNodeType - Description
b) operationalStatus - inservice, abandoned, etc.
c) circuitID - List is available from CM or PM
d) mediaID - GIS Collection Method - CAD, Survey Grade GPS, etc.
e) contractNumber
f) dateInService
g) sdsFeatureName
h) sdsFeatureDescription -
i) mountingType
j) utilityOwner
k) voltage - 208Y-120V, 480Y-277V, etc.

CLJN.CL.ElecUtilNode_eSwitch
Electrical Switches are installed at strategic locations throughout distribution feeder circuits

a) electricalNodeType
b) switchPosition - closed, open, etc.
c) operationalStatus - inservice, abandoned, etc.
d) electricalSwitchType - switches
e) circuitID - List is available from CM or PM

f) numberOfPhases single, three, two
g) switchPosition - Open, closed, etc.
h) voltage - 208Y-120V, 480Y-277V, etc.
i) mediaID - GIS Collection Method - CAD, Survey Grade GPS, etc.
j) contractNumber

CLJN.CL.ElecUtilNode_eTransformer
The Transformer feature class captures information about distribution and power transformers

a) electricalNodeType - Transformer
b) transformerType - stepdown, step up, etc.
c) mountingType - pool or pad
d) numberOfPhases - 1, 2, 3, etc.
e) primaryVoltage - 208Y-120V, 480Y-277V, etc.
f) secondaryVoltage - 208Y-120V, 480Y-277V, etc.
g) totalKVA
h) circuitID - List is available from CM or PM
i) mediaID - GIS Collection Method - CAD, Survey Grade GPS, etc.
j) contractNumber
k) sdsFeatureName - Manufacturer
l) operationalStatus - inservice, abandoned, etc.

CLJN.CL.ElecUtilNode_eVoltageRegulator
Voltage regulators vary the ac supply or source voltage to the customer to maintain the voltage within desired limits

a) electricalNodeType - VoltageRegulator
b) operationalStatus - inservice, abandoned, etc.
c) primaryVoltage - 208Y-120V, 480Y-277V, etc.
d) secondaryVoltage - 208Y-120V, 480Y-277V, etc.
e) numberOfPhases - 1, 2, 3,
f) circuitID - This available from CM or PM
g) mediaID - GIS Collection Method - CAD, Survey Grade GPS, etc.
h) contractNumber

CLJN.CL.UtilFeat_eSupportStructure
A structure that supports electric devices

a) utilityFeatureType - Utility, Guy, Poles, etc.
b) networkType - electrical
c) heightValue -
d) heightUOM - foot, inch, meter, etc.
e) utilityOwner
f) operationalStatus - inservice, abandoned, etc.
g) cableCircuitName - List is available from CM or PM
h) gisFeatureCollectionMethod - CAD, Survey Grade GPS, etc.
i) contractNumber
j) sdsFeatureName - Utility Pole, etc
k) sdsFeatureDescription - Number of circuits attached to pole

CLJN.CL.UtilFeat_eUndergroundStructure
Underground Structure is a simple junction feature that includes vaults and manholes that house and protect electrical equipment

a) utilityFeatureIDPK - Structure Number
b) utilityFeatureType - Underground, surface structure, etc
c) networkType - electrical
d) operationalStatus - inservice, abandoned, etc.
e) electricalJunctionType - Manhole, Junction Box, Handhole, etc.
f) numberOfCables -
g) rimElevation -
h) rimElevationUOM - foot, inch, meter, etc.
i) cableCircuitName - List is available from CM or PM
j) gisFeatureCollectionMethod - CAD, Survey Grade GPS, etc.
k) contractNumber

CLJN.CL.ElecUtilSegment
A subdivision of an electrical distribution network, particularly a line for the transmission of electricity

a) electricalSegmentType - OH Primary, UG Primary, OH Secondary, UG Secondary, etc.
b) cableMaterial - AL, copper, etc.
c) location - aboveground, underground, etc.
e) voltage - 208Y-120V, 480Y-277V, etc.
f) utilityOwner -
g) operationalStatus - inservice, abandoned, etc.
h) insulationMaterial - polyCross, none, etc.
i) conductorSize -
j) neutralSize -
k) numberOfConduct -
l) numberOfNeutral -
m) numberOfPhases - 1, 2, 3, etc.
n) circuitID - List is available from CM or PM
o) mediaID - GIS Collection Method - CAD, Survey Grade GPS, etc.
p) contractNumber -
q) dateInService -
r) sdsFeatureName - Electrical Distribution, exterior lighting, etc.
s) sdsFeatureDescription - Armless mount, cross arm, etc.

CLJN.CL.UtilFeat_eElecFacilitySite
Polygon feature class to define boundaries of electrical facility stations

a) utilityFeatureType - Electrical Facility station
b) operationalStatus - inservice, abandoned, etc.
c) numberOfCircuits
d) numberOfSpareBays
e) numberOfTransformers
f) voltageIn - 208Y-120V, 480Y-277V, etc.
g) utilityOwner
h) gisFeatureCollectionMethod - - CAD, Survey Grade GPS, etc.
i) contractNumber
j) equipmentInstallationDate
k) sdsFeatureDescription - Location of substation
l) facilityIDFK - structure number

1.4.5 **CLJN.CL.UTILITIES_STORMWATER**

GPS and collect attribute data as specified for each feature listed with GPS accuracy as described in paragraph "Global Positioning System GPS and Spatial Reference Properties." Attribute fields may be associated with Domains, which are utilized to constrain the values allowed in a particular field, attribute table or feature class. Domains must be utilized when populating the feature where required.

GPS and collect the following attributes:

CLJN.CL.Impoundment_Stormwater
An accumulation of storm water that is impounded by a dam or weir

a) permitID - Permit Number
b) impoundmentType - minimumPool, topOfFloodControl, etc.
c) waterSurfaceElevation
d) waterSurfaceElevationUOM - foot, inch, meter, etc.
e) dateConstructed
f) gisFeatureCollectionMethod - CAD, Survey Grade GPS, etc.
g) contractNumber
h) operationalStatus - inservice, abandoned, etc.
i) stormwaterTreatmentType - Infiltration Basin, Constructed Wetlands, etc.
j) utilityOwner

CLJN.CL.StormwaterUtilityNode_swInlet
The location at which stormwater is collected/received into the stormwater network

a) stormwaterUtilityNodeIDPK - Structure ID
b) stormwaterNodeType - swInlet description
c) networkSubType - stormWater
d) stormwaterInletType - Inlet, Headwall, etc.
e) gisFeatureCollectionMethod - CAD, Survey Grade GPS, etc.
f) contractNumber
g) equipmentInstallationDate
h) sdsFeatureDescription -
i) operationalStatus inservice, abandoned, etc.

CLJN.CL.StormwaterUtilitySegment
A subdivision of a stormwater network, particularly a pipeline or drainage ditch for the transport of stormwater, between the source, holding facilities, and/or treatment facilities

a) diameter
b) diameterUOM - inch
c) pipeMaterial - cement, plastic, etc.
d) isLined - YES / NO
e) downstreamInvertElevation
f) upstreamInvertElevation
g) gisFeatureCollectionMethod - - CAD, Survey Grade GPS, etc.
h) contractNumber
i) equipmentInstallationDate
j) sdsFeatureName - Stormwater pipe, Open Ditch, etc.
k) sdsFeatureDescription
l) operationalStatus - inservice, abandoned, etc.

m) stormwaterPipeStyle
n) stormwaterSegmentType - open ditch, closed under other feature type, etc.

CLJN.CL.StorUtilNode_swManhole
A storm water manhole is an underground concrete structure with a top opening used for collecting and routing storm water runoff through underground pipes

a) stormwaterNodeType
b) stormwaterUtilityNodeIDPK - Structure Number
c) numberOfPipes
d) operationalStatus - inservice, abandoned, etc.
e) stormwaterBasinIDFK - Basin id
f) gisFeatureCollectionMethod - CAD, Survey Grade GPS, etc.
g) contractNumber
h) equipmentInstallationDate
i) sdsFeatureName
j) sdsFeatureDescription

1.4.6 Non-Compliance

Failure to follow the specification outlined in this document will result in non-acceptance of data deliverable.

Note: Geospatial data delivery does not replace record drawing requirements.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

-- End of Section --

SECTION 02 82 30

RE-ESTABLISHING VEGETATION

03/12

PART 1 GENERAL

1.1 GENERAL REQUIREMENTS

The work covered by this section consists of preparing seedbeds; furnishing and placing limestone, fertilizer, and seed; compacting seedbeds; furnishing, placing, and securing mulch; mowing; and other operations necessary for the permanent establishment of grasses.

Seeding and mulching shall be performed on all earth areas disturbed by construction. The Contractor shall adapt his operations to variations in weather or soil conditions as necessary for the successful establishment and growth.

The quantity of mowing to be performed will be affected by the actual conditions which occur during the construction of the project. The quantity of mowing may be increased, decreased, or eliminated entirely at the direction of the Contracting Officer. Such variations in quantity will not be considered as alterations in the details of construction or a change in the character of the work.

PART 2 PRODUCTS

2.1 FERTILIZER

The quality of all fertilizer and all operations in connection with the furnishing of this material shall comply with the requirements of the North Carolina Fertilizer Law and with the rules and regulations, adopted by the North Carolina Board of Agriculture in accordance with the provisions of said law, in effect at the time of sampling. Fertilizer shall be 10-10-10. Dry fertilizer shall have been manufactured from cured stock. Liquid fertilizer shall be stored and cared for after manufacture in a manner that will prevent loss of plant food values.

2.2 LIMESTONE

The quality of all limestone and all operations in connection with the furnishing of this material shall comply with the requirements of the North Carolina Lime Law and with the rules and regulations adopted by the North Carolina Board of. Limestone shall be agricultural grade ground Dolomitic limestone. All limestone shall contain not less than 90 percent calcium carbonate equivalents. Dolomitic limestone shall contain not less than 10 percent of magnesium. Dolomitic limestone shall be so graded that at least 90 percent will pass through a U.S. Standard 20 mesh screen, and at least 35 percent will pass through a U.S. Standard 100 mesh screen.

2.3 SOD

Sod shall consist of a live, dense, well rooted growth of centipede grass free from an excessive amount of restricted noxious weeds as defined by

the North Carolina Board of Agriculture. The area from which sod is to be obtained shall have been mowed to a height of not less than 2 inches. Sod shall be cut into rectangular sections of sizes convenient for handling without breaking or loss of soil. It shall be cut with a sod cutter or other acceptable means to a depth that will retain in the sod practically all of the dense root system of the grass. During wet weather the sod shall be allowed to dry sufficiently before lifting to prevent tearing during handling and placing, and during extremely dry weather it shall be watered before lifting if such watering is necessary to insure its vitality and to prevent loss of soil during handling.

2.4 MULCH FOR EROSION CONTROL

Mulch for erosion control shall consist of grain straw or other acceptable material, and shall have been approved by the Contracting Officer before being used. All mulch shall be reasonably free from mature seed bearing stalks, roots, or bulblets. Material for holding mulch in place shall be asphalt or other approved binding material.

2.5 SEED

The quality of all seed and all operations in connection with the furnishing of this material shall comply with the requirements of the North Carolina Seed Law and with the rules and regulations adopted by the North Carolina Board of Agriculture. Seed shall have been approved by the North Carolina Department of Agriculture before being sown. No seed will be accepted with a date of test more than 8 months prior to the date of sowing, excluding the month in which the test was completed. Seed mix by weight shall be as specified on the plans.

2.6 MATTING FOR EROSION CONTROL

2.6.1 General

Matting for erosion control shall be or excelsior matting. Other acceptable material manufactured especially for erosion control may be used when approved by the Contracting Officer in writing before being used. Matting for erosion control shall not be dyed, bleached, or otherwise treated in a manner that will result in toxicity to vegetation.

2.6.2 Erosion Control Matting

Matting shall consist of a machine produced mat of curled wood excelsior a minimum of 47 inches in width. The mat shall weigh 1.6 pounds per square yard with a tolerance of plus or minus 10 percent. At least 80 percent of the individual fibers shall be 6 inches or more in length. The fibers shall be evenly distributed over the entire area of the blanket. One side of the excelsior matting shall be covered with an extruded plastic mesh. The mesh size for the plastic mesh shall be a maximum of 1 inch x 1 inch.

2.6.3 Wire Staples

Staples shall be machine made of No. 11 gage new steel wire formed into a "U" shape. The size when formed shall be not less than 6 inches in length with a throat of not less than 1 inch in width.

2.7 WATER

Water used in the planting or care of vegetation shall meet the requirements

of Class C fresh waters as defined in 15 NAC 2B.0200.

PART 3 EXECUTION

3.1 GENERAL REQUIREMENTS

The work shall be performed immediately upon completion of earthwork areas. No exception will be made to this requirement unless otherwise permitted in writing by the Contracting Officer. Upon failure or neglect on the part of the Contractor to coordinate his grading with seeding and mulching operations and diligently pursue the control of erosion and siltation, the Contracting Officer may suspend the Contractor's operations until such time as the work is coordinated in a manner acceptable to the Contracting Officer.

3.2 SEEDBED PREPARATION

The Contractor shall cut and satisfactorily dispose of weeds or other unacceptable growth on the areas to be seeded. The soil shall then be scarified or otherwise loosened to a depth of not less than 3 inches except as otherwise provided below or otherwise directed by the Contracting Officer. Clods shall be broken and the top 2 to 3 inches of soil shall be worked into an acceptable seedbed by the use of soil pulverizers, drags, or harrows; or by other methods approved by the Contracting Officer. All rock and debris 3 inches or larger shall be removed prior to the application of seed and fertilizer. On cut slopes that are 2:1 and steeper, both the depth of preparation and the degree of smoothness of the seedbed may be reduced as permitted by the Contracting Officer, but in all cases the slope surface shall be scarified, grooved, trenched, or punctured so as to provide pockets, ridges, or trenches in which the seeding materials can lodge. On cut slopes that are either 2:1 or steeper, the Contracting Officer may permit the preparation of a partial or complete seedbed during the initial grading of the slope. If at the time of final sodding and mulching operations such initial preparation is still in a condition acceptable to the Contracting Officer, additional seedbed preparation may be reduced or eliminated. Seedbed preparation within 2 feet of the edge of any pavement shall be limited to a depth of 2 to 3 inches. The preparation of seedbeds shall not be done when the soil is frozen, extremely wet, or when the Contracting Officer determines that it is an otherwise unfavorable working condition.

3.3 LIMESTONE AND FERTILIZER

Limestone may be applied as a part of the seedbed preparation, provided it is immediately worked into the soil. If not so applied, limestone and fertilizer shall be distributed uniformly over the prepared seedbed and then harrowed, raked, or otherwise thoroughly worked into the seedbed. Apply fertilizer at the rate as specified on the plans. Apply lime at the rate as specified on the plans. Application equipment for liquid fertilizer, other than a hydraulic seeder, shall be calibrated to ensure that the required rate of fertilizer is applied uniformly.

3.4 SODDING

Extreme care shall be exercised to prevent breaking the sod sections and to prevent the sod from drying out. Any sod that is torn, broken, or too dry will be rejected. Torn or broken sod, if kept moist, may be used for filling unavoidable small gaps in sod cover as permitted by the Contracting Officer. Sod shall be placed on the designated areas within 24

hours after being cut. The area to be sodded shall be brought to a firm uniform surface. The limestone and fertilizer shall be distributed uniformly over the area. The area shall be roughened by means of picks, rakes, or other approved means to a depth of not less than 2 inches without distorting the uniformity of the surface. The finished surface shall be moistened with water prior to placing the sod. Within 24 hours after soil preparation has been completed, place the sod. Each piece of sod shall be packed tightly against the edge of adjacent pieces so that the fewest possible gaps will be left between the pieces. Unavoidable gaps shall be closed with small pieces of sod. Sod shall be placed beginning at either the top or the toe of the slope. Sod shall be placed with the long edge horizontal and with staggered vertical joints. The edge of the sod shall be turned slightly into the ground at the top of a slope and a layer of earth placed over it and tamped as to conduct the surface water over and onto the top of the sod. On all slopes 2:1 or steeper, in drainage channels, and on any areas that are in such condition that there is danger of sod slipping, sod shall be stapled in place by driving staples flush with the sod. Stapling shall be done concurrently with sod placement and prior to tamping. Use wire staples, per Section 2.6.3. The number of staples shall be sufficient to prevent slipping or displacement of the sod. Staples shall be driven perpendicular to the slope. Where backfill is necessary on cut slopes to obtain a uniform sodding area, staples shall be of sufficient length to reach a minimum of 3 inches into the solid earth underneath the backfill. Sod shall not be placed when the atmospheric temperature is below 32 degrees F. Frozen sod shall not be used. After sod has been placed and tamped, it shall be carefully and thoroughly watered as required to maintain the sod in a healthy condition. Watering shall be conducted until final acceptance. Application of water may be made by the use of hydraulic seeding equipment, farm type irrigation equipment, or by other acceptable means.

3.5 MULCHING

All seeded areas shall be mulched. Grain straw or excelsior mat may be used as mulch at any time of the year. Mulch shall be applied within 24 hours after completion of seeding unless otherwise permitted by the Contracting Officer. Care shall be exercised to prevent displacement of soil or seed or other damage to the seeded area during the mulching operations. Mulch shall be uniformly spread by hand or by approved mechanical spreaders or blowers which will provide an acceptable application. An acceptable application will be that which will allow some sunlight to penetrate and air to circulate but also partially shade the ground, reduce erosion, and conserve soil moisture. Mulch shall be held in place by applying a sufficient amount of asphalt or other approved binding material to assure that the mulch is properly held in place. The rate and method of application of binding material shall meet the approval of the Contracting Officer. Where the binding material is not applied directly with the mulch it shall be applied immediately following the mulch application. During the application of binding material, adequate precautions shall be taken to prevent damage to vehicles, structures, guardrails, and devices. Areas where seeding and mulching have been performed shall be maintained in a satisfactory condition until final acceptance of the project. Maintenance shall include mowing at the location and times directed by the Contracting Officer. Areas of damage or failure due to any cause shall be corrected by being repaired or by being completely redone as may be directed by the Contracting Officer. Excelsior matting shall be installed on all seeded slopes greater than 3:1 (h:v). Install the matting per the manufacturer's printed instructions.

3.6 SEEDING

Seed shall be distributed uniformly over the seedbed at the rate as specified on the plans. Seed shall be harrowed, dragged, raked, or otherwise worked so as to cover the seed with a layer of soil. The depth of covering shall be 1/4 inch. When a hydraulic seeder is used for application of seed and fertilizer, the seed shall not remain in water containing fertilizer for more than 30 minutes prior to application unless otherwise permitted by the Contracting Officer. Immediately after seed has been properly covered the seedbed shall be compacted in the manner and degree approved by the Contracting Officer.

-- End of Section --

SECTION 03 30 53

MISCELLANEOUS CAST-IN-PLACE CONCRETE
05/14

PART 1 GENERAL

1.1 SUMMARY

Perform all work in accordance withACI 318.

1.2 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN CONCRETE INSTITUTE (ACI)

ACI 117	(2010; Errata 2011) Specifications for Tolerances for Concrete Construction and Materials and Commentary
ACI 301	(2016) Specifications for Structural Concrete
ACI 304R	(2000; R 2009) Guide for Measuring, Mixing, Transporting, and Placing Concrete
ACI 305R	(2010) Guide to Hot Weather Concreting
ACI 306R	(2016) Guide to Cold Weather Concreting
ACI 318	(2014; Errata 1-2 2014; Errata 3-5 2015; Errata 6 2016; Errata 7-9 2017) Building Code Requirements for Structural Concrete (ACI 318-14) and Commentary (ACI 318R-14)
ACI 347R	(2014; Errata 1 2017) Guide to Formwork for Concrete
ACI SP-66	(2004) ACI Detailing Manual

ASTM INTERNATIONAL (ASTM)

ASTM A615/A615M	(2020) Standard Specification for Deformed and Plain Carbon-Steel Bars for Concrete Reinforcement
ASTM A1064/A1064M	(2017) Standard Specification for Carbon-Steel Wire and Welded Wire Reinforcement, Plain and Deformed, for Concrete
ASTM C31/C31M	(2019a) Standard Practice for Making and Curing Concrete Test Specimens in the Field

ASTM C33/C33M	(2018) Standard Specification for Concrete Aggregates
ASTM C39/C39M	(2020) Standard Test Method for Compressive Strength of Cylindrical Concrete Specimens
ASTM C94/C94M	(2020) Standard Specification for Ready-Mixed Concrete
ASTM C143/C143M	(2020) Standard Test Method for Slump of Hydraulic-Cement Concrete
ASTM C150/C150M	(2020) Standard Specification for Portland Cement
ASTM C172/C172M	(2017) Standard Practice for Sampling Freshly Mixed Concrete
ASTM C173/C173M	(2016) Standard Test Method for Air Content of Freshly Mixed Concrete by the Volumetric Method
ASTM C231/C231M	(2017a) Standard Test Method for Air Content of Freshly Mixed Concrete by the Pressure Method
ASTM C260/C260M	(2010a; R 2016) Standard Specification for Air-Entraining Admixtures for Concrete
ASTM C494/C494M	(2019) Standard Specification for Chemical Admixtures for Concrete
ASTM C618	(2019) Standard Specification for Coal Fly Ash and Raw or Calcined Natural Pozzolan for Use in Concrete
ASTM C685/C685M	(2017) Standard Specification for Concrete Made by Volumetric Batching and Continuous Mixing
ASTM C1064/C1064M	(2017) Standard Test Method for Temperature of Freshly Mixed Hydraulic-Cement Concrete
ASTM C1602/C1602M	(2018) Standard Specification for Mixing Water Used in Production of Hydraulic Cement Concrete
ASTM D75/D75M	(2019) Standard Practice for Sampling Aggregates
ASTM D1752	(2018) Standard Specification for Preformed Sponge Rubber, Cork and Recycled PVC Expansion Joint Fillers for Concrete Paving and Structural Construction
ASTM E96/E96M	(2016) Standard Test Methods for Water Vapor Transmission of Materials

ASTM E1745	(2017) Standard Specification for Water Vapor Retarders Used in Contact with Soil or Granular Fill under Concrete Slabs

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

40 CFR 247	Comprehensive Procurement Guideline for Products Containing Recovered Materials

1.3 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-03 Product Data

Air-Entraining Admixture
Water-Reducing or Retarding Admixture
Curing Materials
Expansion Joint Filler Strips, Premolded
Conveying and Placing Concrete
Formwork
Mix Design Data
Ready-Mix Concrete
Mechanical Reinforcing Bar Connectors
Air Entraining Mixture
Fly Ash

SD-06 Test Reports

Aggregates
Concrete Mixture Proportions
Compressive Strength Testing
Slump
Air Content
Water

SD-07 Certificates

Cementitious Materials
Aggregates
Delivery Tickets

PART 2 PRODUCTS

2.1 SYSTEM DESCRIPTION

The Government retains the option to sample and test aggregates and concrete to determine compliance with the specifications. Provide facilities and labor as may be necessary to assist the Government in procurement of representative test samples. Obtain samples of aggregates at the point of batching in accordance with ASTM D75/D75M. Sample concrete in accordance with ASTM C172/C172M. Determine slump and air content in accordance with ASTM C143/C143M and ASTM C231/C231M, respectively, when cylinders are molded. Prepare, cure, and transport compression test specimens in accordance with ASTM C31/C31M. Test compression test specimens in accordance with ASTM C39/C39M. Take samples for strength tests not less than once each shift in which concrete is

produced. Provide a minimum of five specimens from each sample; two to be tested at 28 days (90 days if pozzolan is used) for acceptance, two will be tested at 7 days for information and one held in reserve.

2.1.1 Strength

Acceptance test results are the average strengths of two specimens tested at 28 days (90 days if pozzolan is used). The strength of the concrete is considered satisfactory so long as the average of three consecutive acceptance test results equal or exceed the specified compressive strength, f'c, but not more than 20 percent, and no individual acceptance test result falls below f'c by more than 500 psi.

2.1.2 Construction Tolerances

Apply a Class "C" finish to all surfaces except those specified to receive a Class "D" finish. Apply a Class "D" finish to all post-construction surfaces which will be permanently concealed. Surface requirements for the classes of finish required are as specified in ACI 117.

2.1.3 Concrete Mixture Proportions

Concrete mixture proportions are the responsibility of the Contractor. Mixture proportions must include the dry weights of cementitious material(s); the nominal maximum size of the coarse aggregate; the specific gravities, absorptions, and saturated surface-dry weights of fine and coarse aggregates; the quantities, types, and names of admixtures; and quantity of water per yard of concrete. Provide materials included in the mixture proportions of the same type and from the same source as will be used on the project. The specified compressive strength f'c is 3,000 psi at 28 days (90 days if pozzolan is used). The maximum nominal size coarse aggregate is 3/4 inch, in accordance with ACI 304R. The air content must be between 4.5 and 7.5 percent with a slump between 2 and 5 inches. The maximum water-cementitious material ratio is 0.50. Submit the applicable test reports and mixture proportions that will produce concrete of the quality required, ten days prior to placement of concrete.

2.2 MATERIALS

Submit manufacturer's literature from suppliers which demonstrates compliance with applicable specifications for the specified materials.

2.2.1 Cementitious Materials

Submit Manufacturer's certificates of compliance, accompanied by mill test reports, attesting that the concrete materials meet the requirements of the specifications in accordance with the Special Clause "CERTIFICATES OF COMPLIANCE". Also, certificates for all material conforming to EPA's Comprehensive Procurement Guidelines (CPG), in accordance with 40 CFR 247. Provide cementitious materials that conform to the appropriate specifications listed:

2.2.1.1 Portland Cement

ASTM C150/C150M, Type I, including false set requirements with tri-calcium aluminates (C3A) content less than 10 percent and a maximum cement-alkali content of 0.80 percent Na2Oe (sodium oxide) equivalent.

2.2.1.2 Pozzolan

Provide pozzolan that conforms to ASTM C618, Class F, including requirements of Tables 1A and 2A.

2.2.2 Aggregates

For fine and coarse aggregates meet the quality and grading requirements of ASTM C33/C33M, Class Designations 4M or better. Submit certificates of compliance and test reports for aggregates showing the material(s) meets the quality and grading requirements of the specifications under which it is furnished.

2.2.3 Admixtures

Provide admixtures, when required or approved, in compliance with the appropriate specification listed. Retest chemical admixtures that have been in storage at the project site, for longer than 6 months or that have been subjected to freezing, at the expense of the Contractor at the request of the Contracting Officer and will be rejected if test results are not satisfactory.

2.2.3.1 Air-Entraining Admixture

Provide air-entraining admixture that meets the requirements of ASTM C260/C260M.

2.2.3.2 Water-Reducing or Retarding Admixture

Provide water-reducing or retarding admixture meeting the requirements of ASTM C494/C494M, Type A, B, or D.

2.2.4 Water

Mixing and curing water in compliance with the requirements of ASTM C1602/C1602M; free of injurious amounts of oil, acid, salt, or alkali. Submit test report showing water complies with ASTM C1602/C1602M.

2.2.5 Reinforcing Steel

Provide reinforcing bars conforming to the requirements of ASTM A615/A615M, Grade 60, deformed. Provide welded steel wire reinforcement conforming to the requirements of ASTM A1064/A1064M. Detail reinforcement not indicated in accordance with ACI 301 and ACI SP-66. Provide mechanical reinforcing bar connectors in accordance with ACI 301 and provide 125 percent minimum yield strength of the reinforcement bar.

2.2.6 Expansion Joint Filler Strips, Premolded

Expansion joint filler strips, premolded of sponge rubber conforming to ASTM D1752, Type I.

2.2.7 Formwork

Design and engineer the formwork as well as its construction in accordance with ACI 301 Section 2 and 5 and ACI 347R. Fabricate of wood, steel, or other approved material.

2.2.8 Form Coatings

Provide form coating in accordance with ACI 301.

2.2.9 Vapor Barrier

ASTM E1745 Class A polyethylene sheeting, minimum 10 mil thickness or other equivalent material with a maximum permeance rating of 0.04 perms per ASTM E96/E96M.

Consider plastic vapor retarders and adhesives with a high recycled content, low toxicity low VOC (Volatile Organic Compounds) levels.

2.2.10 Curing Materials

Provide curing materials in accordance with ACI 301, Section 5.

2.3 READY-MIX CONCRETE

Provide ready-mix concrete with mix design data conforming to ACI 301 Part 2. Submit delivery tickets in accordance with ASTM C94/C94M for each ready-mix concrete delivery, include the following additional information: .

a. Type and brand cement

b. Cement content in 94-pound bags per cubic yard of concrete

c. Maximum size of aggregate

d. Amount and brand name of admixture

e. Total water content expressed by water cementitious material ratio

PART 3 EXECUTION

3.1 PREPARATION

Prepare construction joints to expose coarse aggregate. The surface must be clean, damp, and free of laitance. Construct ramps and walkways, as necessary, to allow safe and expeditious access for concrete and workmen. Remove snow, ice, standing or flowing water, loose particles, debris, and foreign matter. Satisfactorily compact earth foundations. Make spare vibrators available. Placement cannot begin until the entire preparation has been accepted by the Government.

3.1.1 Embedded Items

Secure reinforcement in place after joints, anchors, and other embedded items have been positioned. Arrange internal ties so that when the forms are removed the metal part of the tie is not less than 2 inches from concrete surfaces permanently exposed to view or exposed to water on the finished structures. Prepare embedded items so they are be free of oil and other foreign matters such as loose coatings or rust, paint, and scale. The embedding of wood in concrete is permitted only when specifically authorized or directed. Provide all equipment needed to place, consolidate, protect, and cure the concrete at the placement site and in good operating condition.

3.1.2 Formwork Installation

Forms must be properly aligned, adequately supported, and mortar-tight. Provide smooth form surfaces, free from irregularities, dents, sags, or holes when used for permanently exposed faces. Chamfer all exposed joints and edges , unless otherwise indicated.

3.1.3 Production of Concrete

3.1.3.1 Ready-Mixed Concrete

Provide ready-mixed concrete conforming to ASTM C94/C94M except as otherwise specified.

3.1.3.2 Concrete Made by Volumetric Batching and Continuous Mixing

Conform to ASTM C685/C685M.

3.2 CONVEYING AND PLACING CONCRETE

Convey and place concrete in accordance with ACI 301, Section 5.

3.2.1 Cold-Weather Requirements

Place concrete in cold weather in accordance with ACI 306R

3.2.2 Hot-Weather Requirements

Place concrete in hot weather in accordance with ACI 305R

3.3 FINISHING

3.3.1 Temperature Requirement

Do not finish or repair concrete when either the concrete or the ambient temperature is below 50 degrees F.

3.3.2 Finishing Unformed Surfaces

3.3.2.1 Expansion and Contraction Joints

Provide 1/2 inch thick transverse expansion joints where new work abuts an existing concrete. Provide expansion joints at a maximum spacing of 30 feet on center in sidewalks, unless otherwise indicated. Provide contraction joints at a maximum spacing of 5 linear feet in sidewalks, unless otherwise indicated. Cut contraction joints at a minimum of 1 inch(es) deep with a jointing tool after the surface has been finished.

3.4 CURING AND PROTECTION

Cure and protect in accordance with ACI 301, Section 5.

3.5 FORM WORK

Provide form work in accordance with ACI 301, Section 2 and Section 5.

3.5.1 Removal of Forms

Remove forms in accordance with ACI 301, Section 2.

3.6 STEEL REINFORCING

Reinforcement must be free from loose, flaky rust and scale, and free from oil, grease, or other coating which might destroy or reduce the reinforcement's bond with the concrete.

3.6.1 Fabrication

Shop fabricate steel reinforcement in accordance with ACI 318 and ACI SP-66. Provide shop details and bending in accordance with ACI 318 and ACI SP-66.

3.6.2 Splicing

Perform splices in accordance with ACI 318 and ACI SP-66.

3.6.3 Supports

Secure reinforcement in place by the use of metal or concrete supports, spacers, or ties.

3.7 EMBEDDED ITEMS

Before placing concrete, take care to determine that all embedded items are firmly and securely fastened in place. Provide embedded items free of oil and other foreign matter, such as loose coatings of rust, paint and scale. Embedding of wood in concrete is permitted only when specifically authorized or directed.

3.8 TESTING AND INSPECTING

Report the results of all tests and inspections conducted at the project site informally at the end of each shift. Submit written reports weekly. Deliver within three days after the end of each weekly reporting period. See Section 01 45 10 QUALITY CONTROL.

3.8.1 Field Testing Technicians

The individuals who sample and test concrete must have demonstrated a knowledge and ability to perform the necessary test procedures equivalent to the ACI minimum guidelines for certification of Concrete Field Testing Technicians, Grade I.

3.8.2 Preparations for Placing

Inspect foundation or construction joints, forms, and embedded items in sufficient time prior to each concrete placement to certify that it is ready to receive concrete.

3.8.3 Sampling and Testing

a. Obtain samples and test concrete for quality control during placement. Sample fresh concrete for testing in accordance with ASTM C172/C172M. Make six test cylinders.

b. Test concrete for compressive strength at 7 and 28 days for each design mix and for every 100 cubic yards of concrete. Test two cylinders at 7 days; two cylinders at 28 days; and hold two cylinders in reserve. Conform test specimens to ASTM C31/C31M. Perform

compressive strength testing conforming to ASTM C39/C39M.

c. Test slump at the site of discharge for each design mix in accordance with ASTM C143/C143M. Check slump twice during each shift that concrete is produced for each strength of concrete required.

d. Test air content for air-entrained concrete in accordance with ASTM C231/C231M. Test concrete using lightweight or extremely porous aggregates in accordance with ASTM C173/C173M. Check air content at least twice during each shift that concrete is placed for each strength of concrete required.

e. Determine temperature of concrete at time of placement in accordance with ASTM C1064/C1064M. Check concrete temperature at least twice during each shift that concrete is placed for each strength of concrete required.

3.8.4 Action Required

3.8.4.1 Placing

Do not begin placement until the availability of an adequate number of acceptable vibrators, which are in working order and have competent operators, has been verified. Discontinue placing if any lift is inadequately consolidated.

3.8.4.2 Air Content

Whenever an air content test result is outside the specification limits, adjust the dosage of the air-entrainment admixture prior to delivery of concrete to forms.

3.8.4.3 Slump

Whenever a slump test result is outside the specification limits, adjust the batch weights of water and fine aggregate prior to delivery of concrete to the forms. Make the adjustments so that the water-cementitious material ratio does not exceed that specified in the submitted concrete mixture proportion and the required concrete strength is still met.

-- End of Section --

SECTION 26 20 00

INTERIOR DISTRIBUTION SYSTEM
08/19, CHG 1: 11/19

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM B1	(2013) Standard Specification for Hard-Drawn Copper Wire
ASTM B8	(2011; R 2017) Standard Specification for Concentric-Lay-Stranded Copper Conductors, Hard, Medium-Hard, or Soft
ASTM D709	(2017) Standard Specification for Laminated Thermosetting Materials

INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE)

IEEE 81	(2012) Guide for Measuring Earth Resistivity, Ground Impedance, and Earth Surface Potentials of a Ground System
IEEE 100	(2000; Archived) The Authoritative Dictionary of IEEE Standards Terms
IEEE C2	(2017; Errata 1-2 2017; INT 1 2017) National Electrical Safety Code

NATIONAL ELECTRICAL MANUFACTURERS ASSOCIATION (NEMA)

ANSI C80.1	(2005) American National Standard for Electrical Rigid Steel Conduit (ERSC)
ANSI C80.5	(2015) American National Standard for Electrical Rigid Aluminum Conduit
NEMA ICS 6	(1993; R 2016) Industrial Control and Systems: Enclosures
NEMA RN 1	(2005; R 2013) Polyvinyl-Chloride (PVC) Externally Coated Galvanized Rigid Steel Conduit and Intermediate Metal Conduit
NEMA TC 2	(2020) Standard for Electrical Polyvinyl Chloride (PVC) Conduit
NEMA TC 3	(2016) Polyvinyl Chloride (PVC) Fittings for Use With Rigid PVC Conduit and Tubing

NEMA WD 1	(1999; R 2015) Standard for General Color Requirements for Wiring Devices
NEMA WD 6	(2016) Wiring Devices Dimensions Specifications
NEMA Z535.4	(2011; R 2017) Product Safety Signs and Labels

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 70	(2020; ERTA 20-1 2020; ERTA 20-2 2020; TIA 20-1; TIA 20-2; TIA 20-3; TIA 20-4) National Electrical Code
NFPA 70E	(2021) Standard for Electrical Safety in the Workplace

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

29 CFR 1910.147	The Control of Hazardous Energy (Lock Out/Tag Out)
29 CFR 1910.303	Electrical, General

UNDERWRITERS LABORATORIES (UL)

UL 1	(2005; Reprint Jan 2020) UL Standard for Safety Flexible Metal Conduit
UL 6	(2007; Reprint Sep 2019) UL Standard for Safety Electrical Rigid Metal Conduit-Steel
UL 6A	(2008; Reprint Sep 2019) UL Standard for Safety Electrical Rigid Metal Conduit - Aluminum, Red Brass, and Stainless Steel
UL 44	(2018) UL Standard for Safety Thermoset-Insulated Wires and Cables
UL 50	(2015) UL Standard for Safety Enclosures for Electrical Equipment, Non-Environmental Considerations
UL 67	(2018; Reprint Jul 2020) UL Standard for Safety Panelboards
UL 83	(2017; Reprint Mar 2020) UL Standard for Safety Thermoplastic-Insulated Wires and Cables
UL 360	(2013; Reprint Oct 2020) UL Standard for Safety Liquid-Tight Flexible Metal Conduit
UL 467	(2013; Reprint Jun 2017) UL Standard for Safety Grounding and Bonding Equipment
UL 486A-486B	(2018) UL Standard for Safety Wire Connectors

UL 486C	(2019) UL Standard for Safety Splicing Wire Connectors
UL 489	(2016) UL Standard for Safety Molded-Case Circuit Breakers, Molded-Case Switches and Circuit-Breaker Enclosures
UL 498	(2017; Reprint Aug 2020) UL Standard for Safety Attachment Plugs and Receptacles
UL 510	(2020) UL Standard for Safety Polyvinyl Chloride, Polyethylene and Rubber Insulating Tape
UL 514B	(2012; Reprint May 2020) Conduit, Tubing and Cable Fittings
UL 651	(2011; Reprint Mar 2020) UL Standard for Safety Schedule 40, 80, Type EB and A Rigid PVC Conduit and Fittings
UL 869A	(2006; Reprint Jun 2020) Reference Standard for Service Equipment
UL 870	(2016; Reprint Mar 2019) UL Standard for Safety Wireways, Auxiliary Gutters, and Associated Fittings
UL 943	(2016; Reprint Feb 2018) UL Standard for Safety Ground-Fault Circuit-Interrupters

1.2 DEFINITIONS

Unless otherwise specified or indicated, electrical and electronics terms used in these specifications, and on the drawings, are as defined in IEEE 100.

1.3 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-02 Shop Drawings

Panelboards

Wireways

SD-03 Product Data

Receptacles

Circuit Breakers

SD-06 Test Reports

600-volt Wiring Test

Grounding System Test

Ground-fault Receptacle Test

1.4 QUALITY ASSURANCE

1.4.1 Fuses

Submit coordination data as specified in paragraph, FUSES of this section.

1.4.2 Regulatory Requirements

In each of the publications referred to herein, consider the advisory provisions to be mandatory, as though the word, "shall" or "must" had been substituted for "should" wherever it appears. Interpret references in these publications to the "authority having jurisdiction," or words of similar meaning, to mean the Contracting Officer. Provide equipment, materials, installation, and workmanship in accordance with NFPA 70 unless more stringent requirements are specified or indicated.

1.4.3 Standard Products

Provide materials and equipment that are products of manufacturers regularly engaged in the production of such products which are of equal material, design and workmanship and:

a. Have been in satisfactory commercial or industrial use for 2 years prior to bid opening including applications of equipment and materials under similar circumstances and of similar size.

b. Have been on sale on the commercial market through advertisements, manufacturers' catalogs, or brochures during the 2-year period.

c. Where two or more items of the same class of equipment are required, provide products of a single manufacturer; however, the component parts of the item need not be the products of the same manufacturer unless stated in this section.

1.4.3.1 Alternative Qualifications

Products having less than a 2-year field service record will be acceptable if a certified record of satisfactory field operation for not less than 6000 hours, exclusive of the manufacturers' factory or laboratory tests, is furnished.

1.4.3.2 Material and Equipment Manufacturing Date

Products manufactured more than 3 years prior to date of delivery to site are not acceptable.

1.5 WARRANTY

Provide equipment items supported by service organizations that are reasonably convenient to the equipment installation in order to render satisfactory service to the equipment on a regular and emergency basis during the warranty period of the contract.

PART 2 PRODUCTS

2.1 MATERIALS AND EQUIPMENT

As a minimum, meet requirements of UL, where UL standards are established for those items, and requirements of NFPA 70 for all materials, equipment, and devices.

2.2 CONDUIT AND FITTINGS

Conform to the following:

2.2.1 Rigid Metallic Conduit

2.2.1.1 Rigid, Threaded Zinc-Coated Steel Conduit

ANSI C80.1, UL 6.

2.2.1.2 Rigid Aluminum Conduit

ANSI C80.5, UL 6A.

2.2.2 Rigid Nonmetallic Conduit

PVC Type EPC-40 in accordance with NEMA TC 2,UL 651.

2.2.3 Plastic-Coated Rigid Steel and IMC Conduit

NEMA RN 1, Type 40(40 mils thick).

2.2.4 Flexible Metal Conduit

UL 1.

2.2.4.1 Liquid-Tight Flexible Metal Conduit, Steel

UL 360.

2.2.5 Fittings for Metal Conduit, EMT, and Flexible Metal Conduit

UL 514B. Ferrous fittings: cadmium- or zinc-coated in accordance with UL 514B.

2.2.5.1 Fittings for Rigid Metal Conduit and IMC

Threaded-type. Split couplings unacceptable.

2.2.6 Fittings for Rigid Nonmetallic Conduit

NEMA TC 3 for PVC and UL 514B.

2.3 CABINETS, JUNCTION BOXES, AND PULL BOXES

UL 50; volume greater than 100 cubic inches, NEMA Type 1 enclosure; sheet steel, hot-dip, zinc-coated. Where exposed to wet, damp, or corrosive environments, NEMA Type 4X.

2.4 WIRES AND CABLES

Provide wires and cables in accordance applicable requirements of NFPA 70 and UL for type of insulation, jacket, and conductor specified or indicated. Do not use wires and cables manufactured more than 12 months prior to date of delivery to site.

2.4.1 Conductors

Provide the following:

a. Conductor sizes and capacities shown are based on copper, unless indicated otherwise.

b. Conductors No. 8 AWG and larger diameter: stranded.

c. Conductors No. 10 AWG and smaller diameter: solid.

d. Conductors for remote control, alarm, and signal circuits, classes 1, 2, and 3: stranded unless specifically indicated otherwise.

e. All conductors: copper.

2.4.1.1 Minimum Conductor Sizes

Provide minimum conductor size in accordance with the following:

a. Branch circuits: No. 12 AWG.

b. Class 1 remote-control and signal circuits: No. 14 AWG.

c. Class 2 low-energy, remote-control and signal circuits: No. 16 AWG.

d. Class 3 low-energy, remote-control, alarm and signal circuits: No. 22 AWG.

2.4.2 Color Coding

Provide color coding for service, feeder, branch, control, and signaling circuit conductors.

2.4.2.1 Ground and Neutral Conductors

Provide color coding of ground and neutral conductors as follows:

a. Grounding conductors: Green.

b. Neutral conductors: White.

c. Exception, where neutrals of more than one system are installed in same raceway or box, other neutrals color coding: white with a different colored (not green) stripe for each.

2.4.2.2 Ungrounded Conductors

Provide color coding of ungrounded conductors in different voltage systems as follows:

a. 120/240 volt, single phase: Black and red

2.4.3 Insulation

Unless specified or indicated otherwise or required by NFPA 70, provide power and lighting wires rated for 600-volts, Type XHHW conforming to UL 44, except that grounding wire may be type TW conforming to UL 83; remote-control and signal circuits: Type TW or TF, conforming to UL 83. Where lighting fixtures require 90-degree Centigrade (C) conductors, provide only conductors with 90-degree C insulation or better.

2.4.4 Bonding Conductors

ASTM B1, solid bare copper wire for sizes No. 8 AWG and smaller diameter; ASTM B8, Class B, stranded bare copper wire for sizes No. 6 AWG and larger diameter.

2.5 SPLICES AND TERMINATION COMPONENTS

UL 486A-486B for wire connectors and UL 510 for insulating tapes. Connectors for No. 10 AWG and smaller diameter wires: insulated, pressure-type in accordance with UL 486A-486B or UL 486C (twist-on splicing connector). Provide solderless terminal lugs on stranded conductors.

2.6 DEVICE PLATES

Provide the following:

a. UL listed, one-piece device plates for outlets to suit the devices installed.

b. For metal outlet boxes, plates on unfinished walls: zinc-coated sheet steel or cast metal having round or beveled edges.

c. Screws: machine-type with countersunk heads in color to match finish of plate.

d. Sectional type device plates are not be permitted.

e. Plates installed in wet locations: gasketed and UL listed for "wet locations."

2.7 RECEPTACLES

Provide the following:

a. UL 498, general purpose specification grade, grounding-type. Residential grade receptacles are not acceptable.

b. Ratings and configurations: as indicated.

c. Bodies: brown as per NEMA WD 1.

d. Face and body: thermoplastic supported on a metal mounting strap.

e. Dimensional requirements: per NEMA WD 6.

f. Screw-type, side-wired wiring terminals or of the solderless pressure type having suitable conductor-release arrangement.

g. Grounding pole connected to mounting strap.

h. The receptacle: containing triple-wipe power contacts and double or triple-wipe ground contacts.

2.7.1 Split Duplex Receptacles

Provide separate terminals for each ungrounded pole. One receptacle must be controlled separately.

2.7.2 Weatherproof Receptacles

Provide receptacles, UL listed for use in "wet locations". Include cast metal box with gasketed, hinged, lockable and weatherproof while-in-use, die-cast metal/aluminum cover plate.

2.7.3 Ground-Fault Circuit Interrupter Receptacles

UL 943, duplex type for mounting in standard outlet box. Provide device capable of detecting current leak when the current to ground is 6 milliamperes or higher, and tripping per requirements of UL 943 for Class A ground-fault circuit interrupter devices. Provide screw-type, side-wired wiring terminals or pre-wired (pigtail) leads.

2.8 PANELBOARDS

Provide panelboards in accordance with the following:

a. UL 67 and UL 50 having a short-circuit current rating as indicated.

b. Panelboards for use as service disconnecting means: additionally conform to UL 869A.

c. Panelboards: circuit breaker-equipped.

d. Designed such that individual breakers can be removed without disturbing adjacent units or without loosening or removing supplemental insulation supplied as means of obtaining clearances as required by UL.

e. "Specific breaker placement" is required in panelboards to match the breaker placement indicated in the panelboard schedule on the drawings.

f. Use of "Subfeed Breakers" is not acceptable.

g. Main breaker: "separately" mounted "above" or "below" branch breakers.

h. Where "space only" is indicated, make provisions for future installation of breakers.

i. Directories: indicate load served by each circuit in panelboard.

j. Directories: indicate source of service to panelboard (e.g., Panel PA served from Panel MDP).

k. Type directories and mount in holder behind transparent protective covering.

l. Panelboards: listed and labeled for their intended use.

m. Panelboard nameplates: provided in accordance with paragraph FIELD FABRICATED NAMEPLATES.

2.8.1 Enclosure

Provide panelboard enclosure in accordance with the following:

a. UL 50.

b. Cabinets mounted outdoors or flush-mounted: hot-dipped galvanized after fabrication.

c. Cabinets: painted in accordance with paragraph PAINTING.

d. Outdoor cabinets: NEMA 4x with conduit hubs welded to the cabinet.

e. Front edges of cabinets: form-flanged or fitted with structural shapes welded or riveted to the sheet steel, for supporting the panelboard front.

f. All cabinets: fabricated such that no part of any surface on the finished cabinet deviates from a true plane by more than 1/8 inch.

g. Holes: provided in the back of indoor surface-mounted cabinets, with outside spacers and inside stiffeners, for mounting the cabinets with a 1/2 inch clear space between the back of the cabinet and the wall surface.

h. Flush doors: mounted on hinges that expose only the hinge roll to view when the door is closed.

i. Each door: fitted with a combined catch and lock latch.

j. Keys: two provided with each lock, with all locks keyed alike.

k. Finished-head cap screws: provided for mounting the panelboard fronts on the cabinets.

2.8.2 Panelboard Buses

Support bus bars on bases independent of circuit breakers. Design main buses and back pans so that breakers may be changed without machining, drilling, or tapping. Provide isolated neutral bus in each panel for connection of circuit neutral conductors. Provide separate ground bus identified as equipment grounding bus per UL 67 for connecting grounding conductors; bond to steel cabinet.

2.8.3 Circuit Breakers

UL 489, thermal magnetic-type having a minimum short-circuit current rating equal to the short-circuit current rating of the panelboard in which the circuit breaker will be mounted. Breaker terminals: UL listed as suitable for type of conductor provided. Series rated circuit breakers and plug-in circuit breakers are unacceptable.

2.8.3.1 Multipole Breakers

Provide common trip-type with single operating handle. Design breaker such that overload in one pole automatically causes all poles to open. Maintain phase sequence throughout each panel so that any three adjacent breaker poles are connected to Phases A, B, and C, respectively.

2.9 LOCKOUT REQUIREMENTS

Provide circuit breakers, disconnecting means, and other devices that are electrical energy-isolating capable of being locked out for machines and other equipment to prevent unexpected startup or release of stored energy in accordance with 29 CFR 1910.147, NFPA 70E and 29 CFR 1910.303. Comply with requirements of Division 23, "Mechanical" for mechanical isolation of machines and other equipment.

2.10 GROUNDING AND BONDING EQUIPMENT

2.10.1 Ground Rods

UL 467. Ground rods: cone pointed copper-clad steel, with minimum diameter of 3/4 inch and minimum length 10 feet. Sectional ground rods are permitted.

2.11 MANUFACTURER'S NAMEPLATE

Provide on each item of equipment a nameplate bearing the manufacturer's name, address, model number, and serial number securely affixed in a conspicuous place; the nameplate of the distributing agent will not be acceptable.

2.12 FIELD FABRICATED NAMEPLATES

Provide field fabricated nameplates in accordance with the following:

a. ASTM D709.

b. Provide laminated plastic nameplates for each equipment enclosure, relay, switch, and device; as specified or as indicated on the drawings.

c. Each nameplate inscription: identify the function and, when applicable, the position.

d. Nameplates: melamine plastic, 0.125 inch thick, white with black center core.

e. Surface: matte finish. Corners: square. Accurately align lettering and engrave into the core.

f. Minimum size of nameplates: one by 2.5 inches.

g. Lettering size and style: a minimum of 0.25 inch high normal block style.

2.13 WARNING SIGNS

Provide warning signs for flash protection in accordance with NFPA 70E and NEMA Z535.4 for panelboards, that are in other than dwelling occupancies

and are likely to require examination, adjustment, servicing, or maintenance while energized. Provide field installed signs to warn qualified persons of potential electric arc flash hazards when warning signs are not provided by the manufacturer. Provide marking that is clearly visible to qualified persons before examination, adjustment, servicing, or maintenance of the equipment.

2.14 WIREWAYS

UL 870. Material: steel galvanized 16 gauge for heights and depths up to 6 by 6 inches, and 14 gauge for heights and depths up to 12 by 12 inches. Provide in length required for the application with screw- cover NEMA 3R enclosure per NEMA ICS 6.

PART 3 EXECUTION

3.1 INSTALLATION

Electrical installations, including weatherproof and hazardous locations and ducts, plenums and other air-handling spaces: conform to requirements of NFPA 70 and IEEE C2 and to requirements specified herein.

3.1.1 Overhead Service

Overhead service conductors into buildings: terminate at service entrance fittings or weatherhead outside building.

3.1.2 Service Entrance Identification

Service entrance disconnect devices, switches, and enclosures: labeled and identified as such.

3.1.2.1 Labels

Wherever work results in service entrance disconnect devices in more than one enclosure, as permitted by NFPA 70, label each enclosure, new and existing, as one of several enclosures containing service entrance disconnect devices. Label, at minimum: indicate number of service disconnect devices housed by enclosure and indicate total number of enclosures that contain service disconnect devices. Provide laminated plastic labels conforming to paragraph FIELD FABRICATED NAMEPLATES. Use lettering of at least 0.25 inch in height, and engrave on black-on-white matte finish. Service entrance disconnect devices in more than one enclosure: provided only as permitted by NFPA 70.

3.1.3 Wiring Methods

Provide insulated conductors installed in rigid steel conduit, IMC, rigid nonmetallic conduit, or EMT, except where specifically indicated or specified otherwise or required by NFPA 70 to be installed otherwise. Grounding conductor: separate from electrical system neutral conductor. Provide insulated green equipment grounding conductor for circuit(s) installed in conduit and raceways. Minimum conduit size: 1/2 inch in diameter for low voltage lighting and power circuits. Vertical distribution in multiple story buildings: made with metal conduit in fire-rated shafts, with metal conduit extending through shafts for minimum distance of 6 inches.

3.1.3.1 Pull Wire

Install pull wires in empty conduits. Pull wire: plastic having minimum 200-pound force tensile strength. Leave minimum 36 inches of slack at each end of pull wire.

3.1.4 Conduit Installation

Unless indicated otherwise, conceal conduit under floor slabs and within finished walls, ceilings, and floors. Keep conduit minimum 6 inches away from parallel runs of flues and steam or hot water pipes. Install conduit parallel with or at right angles to ceilings, walls, and structural members where located above accessible ceilings and where conduit will be visible after completion of project.

3.1.4.1 Restrictions Applicable to Aluminum Conduit

a. Do not install underground or encase in concrete or masonry.

b. Do not use brass or bronze fittings.

c. Do not use when the enclosed conductors must be shielded from the effects of High-altitude Electromagnetic Pulse (HEMP).

3.1.4.2 Restrictions Applicable to EMT

a. Do not install underground.

b. Do not encase in concrete, mortar, grout, or other cementitious materials.

c. Do not use in areas subject to physical damage including but not limited to equipment rooms where moving or replacing equipment could physically damage the EMT.

d. Do not use in hazardous areas.

e. Do not use outdoors.

f. Do not use in fire pump rooms.

g. Do not use when the enclosed conductors must be shielded from the effects of High-altitude Electromagnetic Pulse (HEMP).

3.1.4.3 Restrictions Applicable to Nonmetallic Conduit

a. PVC Schedule 40.

(1) Do not use where subject to physical damage, including but not limited to, mechanical equipment rooms, electrical equipment rooms, fire pump rooms, and where restrictions are applying to both PVC Schedule 40 and PVC Schedule 80.

(2) Do not use above grade, except where allowed in this section for rising through floor slab or indicated otherwise.

b. PVC Schedule 40 and Schedule 80.

(1) Do not use where subject to physical damage, including but not

limited to, hospitals, power plant, missile magazines, and other such areas.

(2) Do not use in hazardous (classified) areas.

(3) Do not use in penetrating fire-rated walls or partitions, or fire-rated floors.

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3.1.4.4 Restrictions Applicable to Flexible Conduit

Use only as specified in paragraph FLEXIBLE CONNECTIONS. Do not use when the enclosed conductors must be shielded from the effects of High-altitude Electromagnetic Pulse (HEMP).

3.1.4.5 Conduit Support

Support conduit by pipe straps, wall brackets, threaded rod conduit hangers, or ceiling trapeze. Fasten by wood screws to wood; by toggle bolts on hollow masonry units; by concrete inserts or expansion bolts on concrete or brick; and by machine screws, welded threaded studs, or spring-tension clamps on steel work. Threaded C-clamps may be used on rigid steel conduit only. Do not weld conduits or pipe straps to steel structures. Do not exceed one-fourth proof test load for load applied to fasteners. Provide vibration resistant and shock-resistant fasteners attached to concrete ceiling. Do not cut main reinforcing bars for any holes cut to depth of more than 1 1/2 inches in reinforced concrete beams or to depth of more than 3/4 inch in concrete joints. Fill unused holes. In partitions of light steel construction, use sheet metal screws. In suspended-ceiling construction, run conduit above ceiling. Do not support conduit by ceiling support system. Conduit and box systems: supported independently of both (a) tie wires supporting ceiling grid system, and (b) ceiling grid system into which ceiling panels are placed. Do not share supporting means between electrical raceways and mechanical piping or ducts. Coordinate installation with above-ceiling mechanical systems to assure maximum accessibility to all systems. Spring-steel fasteners may be used for lighting branch circuit conduit supports in suspended ceilings in dry locations. For conduits greater than 2 1/2 inches inside diameter, provide supports to resist forces of 0.5 times the equipment weight in any direction and 1.5 times the equipment weight in the downward direction.

3.1.4.6 Directional Changes in Conduit Runs

Make changes in direction of runs with symmetrical bends or cast-metal fittings. Make field-made bends and offsets with hickey or conduit-bending machine. Do not install crushed or deformed conduits. Avoid trapped conduits. Prevent plaster, dirt, or trash from lodging in conduits, boxes, fittings, and equipment during construction. Free clogged conduits of obstructions.

3.1.4.7 Locknuts and Bushings

Fasten conduits to sheet metal boxes and cabinets with two locknuts where required by NFPA 70, where insulated bushings are used, and where bushings cannot be brought into firm contact with the box; otherwise, use at least minimum single locknut and bushing. Provide locknuts with sharp edges for digging into wall of metal enclosures. Install bushings on ends of conduits, and provide insulating type where required by NFPA 70.

3.1.4.8 Flexible Connections

Provide flexible steel conduit between 3 and 6 feet in length for recessed and semirecessed lighting fixtures; for equipment subject to vibration, noise transmission, or movement; and for motors. Install flexible conduit to allow 20 percent slack. Minimum flexible steel conduit size: 1/2 inch diameter. Provide liquid tight flexible conduit in wet and damp locations for equipment subject to vibration, noise transmission, movement or motors. Provide separate ground conductor across flexible connections.

3.1.5 Boxes, Outlets, and Supports

Provide boxes in wiring and raceway systems wherever required for pulling of wires, making connections, and mounting of devices or fixtures. Boxes for metallic raceways: cast-metal, hub-type when located in wet locations, when surface mounted on outside of exterior surfaces, and when specifically indicated. Boxes in other locations: sheet steel, except that aluminum boxes may be used with aluminum conduit, and nonmetallic boxes may be used with nonmetallic conduit system. Provide each box with volume required by NFPA 70 for number of conductors enclosed in box. Boxes for mounting lighting fixtures: minimum 4 inches square, or octagonal, except that smaller boxes may be installed as required by fixture configurations, as approved. Boxes for use in masonry-block or tile walls: square-cornered, tile-type, or standard boxes having square-cornered, tile-type covers. Provide gaskets for cast-metal boxes installed in wet locations and boxes installed flush with outside of exterior surfaces. Provide separate boxes for flush or recessed fixtures when required by fixture terminal operating temperature; provide readily removable fixtures for access to boxes unless ceiling access panels are provided. Support boxes and pendants for surface-mounted fixtures on suspended ceilings independently of ceiling supports. Fasten boxes and supports with wood screws on wood, with bolts and expansion shields on concrete or brick, with toggle bolts on hollow masonry units, and with machine screws or welded studs on steel. In open overhead spaces, cast boxes threaded to raceways need not be separately supported except where used for fixture support; support sheet metal boxes directly from building structure or by bar hangers. Where bar hangers are used, attach bar to raceways on opposite sides of box, and support raceway with approved-type fastener maximum 24 inches from box. When penetrating reinforced concrete members, avoid cutting reinforcing steel.

3.1.5.1 Pull Boxes

Construct of at least minimum size required by NFPA 70 of code-gauge aluminum or galvanized sheet steel, except where cast-metal boxes are required in locations specified herein. Provide boxes with screw-fastened covers. Where several feeders pass through common pull box, tag feeders to indicate clearly electrical characteristics, circuit number, and panel designation.

3.1.6 Conductor Identification

Provide conductor identification within each enclosure where tap, splice, or termination is made. For conductors No. 6 AWG and smaller diameter, provide color coding by factory-applied, color-impregnated insulation. For conductors No. 4 AWG and larger diameter, provide color coding by plastic-coated, self-sticking markers; colored nylon cable ties and plates; or heat shrink-type sleeves. Identify control circuit terminations in accordance with manufacturer's recommendations.

3.1.7 Splices

Make splices in accessible locations. Make splices in conductors No. 10 AWG and smaller diameter with insulated, pressure-type connector. Make splices in conductors No. 8 AWG and larger diameter with solderless connector, and cover with insulation material equivalent to conductor insulation.

3.1.8 Covers and Device Plates

Install with edges in continuous contact with finished wall surfaces without use of mats or similar devices. Plaster fillings are not permitted. Install plates with alignment tolerance of 1/16 inch. Use of sectional-type device plates are not permitted. Provide gasket for plates installed in wet locations.

3.1.9 Grounding and Bonding

Provide in accordance with NFPA 70. Ground exposed, non-current-carrying metallic parts of electrical equipment, metallic raceway systems, grounding conductor in metallic and nonmetallic raceways, and neutral conductor of wiring systems. Make ground connection at main service equipment. Make ground connection to driven ground rods on exterior of building. Bond additional driven rods together with a minimum of 4 AWG soft bare copper wire buried to a depth of at least 12 inches. Interconnect all grounding media in or on the structure to provide a common ground potential.

3.1.9.1 Ground Rods

Provide ground rods and measure the resistance to ground using the fall-of-potential method described in IEEE 81. Do not exceed 25 ohms under normally dry conditions for the maximum resistance of a driven ground. If this resistance cannot be obtained with a single rod, additional rods, spaced on center. Spacing for additional rods must be a minimum of 10 feet. If the resultant resistance exceeds 25 ohms measured not less than 48 hours after rainfall, notify the Contracting Officer who will decide on the number of ground rods to add.

3.1.9.2 Grounding Connections

Make grounding connections which are buried or otherwise normally inaccessible, by exothermic weld or high compression connector.

a. Make exothermic welds strictly in accordance with the weld manufacturer's written recommendations. Welds which are "puffed up" or which show convex surfaces indicating improper cleaning are not acceptable. Mechanical connectors are not required at exothermic welds.

b. Make high compression connections using a hydraulic or electric compression tool to provide the correct circumferential pressure. Provide tools and dies as recommended by the manufacturer. Use an embossing die code or other standard method to provide visible indication that a connector has been adequately compressed on the ground wire.

3.1.10 Equipment Connections

Provide power wiring for the connection of motors and control equipment under this section of the specification. Except as otherwise specifically noted or specified, automatic control wiring, control devices, and protective devices within the control circuitry are not included in this section of the specifications and are provided under the section specifying the associated equipment.

3.1.11 Government-Furnished Equipment

Contractor rough-in for Government-furnished equipment to make equipment operate as intended, including providing miscellaneous items such as plugs, receptacles, wire, cable, conduit, flexible conduit, and outlet boxes or fittings.

3.2 FIELD FABRICATED NAMEPLATE MOUNTING

Provide number, location, and letter designation of nameplates as indicated. Fasten nameplates to the device with a minimum of two sheet-metal screws or two rivets.

3.3 WARNING SIGN MOUNTING

Provide the number of signs required to be readable from each accessible side. Space the signs in accordance with NFPA 70E.

3.4 FIELD APPLIED PAINTING

Paint electrical equipment as required to match finish of adjacent surfaces or to meet the indicated or specified safety criteria. Where field painting of enclosures for panelboards, load centers or the like is specified to match adjacent surfaces, to correct damage to the manufacturer's factory applied coatings, or to meet the indicated or specified safety criteria, provide manufacturer's recommended coatings and apply in accordance to manufacturer's instructions.

3.5 FIELD QUALITY CONTROL

Furnish test equipment and personnel and submit written copies of test results. Give Contracting Officer 5 working days notice prior to each test.

3.5.1 Devices Subject to Manual Operation

Operate each device subject to manual operation at least five times, demonstrating satisfactory operation each time.

3.5.2 600-Volt Wiring Test

Test wiring rated 600 volt and less to verify that no short circuits or accidental grounds exist. Perform insulation resistance tests on wiring No. 6 AWG and larger diameter using instrument which applies voltage of 1,000 volts DC for 600 volt rated wiring and 500 volts DC for 300 volt rated wiring per NETA ATS to provide direct reading of resistance. All existing wiring to be reused shall also be tested.

3.5.3 Ground-Fault Receptacle Test

Test ground-fault receptacles with a "load" (such as a plug in light) to

verify that the "line" and "load" leads are not reversed. Press the TEST button and then the RESET button to verify by LED status that the device is a self-test model as specified in UL 943.

3.5.4 Grounding System Test

Test grounding system to ensure continuity, and that resistance to ground is not excessive. Test each ground rod for resistance to ground before making connections to rod; tie grounding system together and test for resistance to ground. Make resistance measurements in dry weather, not earlier than 48 hours after rainfall. Submit written results of each test to Contracting Officer, and indicate location of rods as well as resistance and soil conditions at time measurements were made.

3.5.5 Phase Rotation Test

Perform phase rotation test to ensure proper rotation of service power prior to operation of new or reinstalled equipment using a phase rotation meter. Follow the meter manual directions performing the test.

-- End of Section --

SECTION 26 56 00

EXTERIOR LIGHTING
05/20

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS (AASHTO)

AASHTO LTS	(2013; Errata 2013) Standard Specifications for Structural Supports for Highway Signs, Luminaires and Traffic Signals

ASTM INTERNATIONAL (ASTM)

ASTM A153/A153M	(2016a) Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware
ASTM B108/B108M	(2019) Standard Specification for Aluminum-Alloy Permanent Mold Castings
ASTM B117	(2019) Standard Practice for Operating Salt Spray (Fog) Apparatus

EUROPEAN UNION (EU)

Directive 2011/65/EU	(2011) Restriction of the Use of Certain Hazardous Substances in Electrical and Electronic Equipment

ILLUMINATING ENGINEERING SOCIETY (IES)

IES HB-10	(2011; Errata 2015) IES Lighting Handbook
IES LM-79	(2008) Electrical and Photometric Measurements of Solid-State Lighting Products
IES LM-80	(2019) Measuring Lumen Maintenance of LED Light Sources
IES RP-8	(2018; Addenda 1 2020)Recommended Practice for Lighting Roadway and Parking Facilities
IES RP-16	(2017) Nomenclature and Definitions for Illuminating Engineering
IES TM-15	(2011) Luminaire Classification System for Outdoor Luminaires

IES TM-21	(2019) Projecting Long Term Lumen Maintenance of LED Light Sources

INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE)

IEEE 100	(2000; Archived) The Authoritative Dictionary of IEEE Standards Terms
IEEE C2	(2017; Errata 1-2 2017; INT 1 2017) National Electrical Safety Code
IEEE C62.41.2	(2002) Recommended Practice on Characterization of Surges in Low-Voltage (1000 V and Less) AC Power Circuits

NATIONAL ELECTRICAL MANUFACTURERS ASSOCIATION (NEMA)

ANSI C136.3	(2020) Roadway and Area Lighting Equipment - Luminaire Attachments
ANSI C136.13	(2014) Roadway and Area Lighting Equipment - Metal Brackets for Wood Poles
ANSI C136.21	(2014) American National Standard for Roadway and Area Lighting Equipment - Vertical Tenons Used with Post-Top-Mounted Luminaires
NEMA 250	(2018) Enclosures for Electrical Equipment (1000 Volts Maximum)
NEMA ANSLG C78.377	(2017) Electric Lamps— Specifications for the Chromaticity of Solid State Lighting Products
NEMA C82.77-10	(2020) Harmonic Emission Limits - Related Power Quality Requirements
NEMA C136.31	(2018) Roadway and Area Lighting Equipment - Luminaire Vibration
NEMA IEC 60529	(2004) Degrees of Protection Provided by Enclosures (IP Code)
NEMA SSL 1	(2016) Electronic Drivers for LED Devices, Arrays, or Systems
NEMA SSL 3	(2011) High-Power White LED Binning for General Illumination

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 70	(2020; ERTA 20-1 2020; ERTA 20-2 2020; TIA 20-1; TIA 20-2; TIA 20-3; TIA 20-4) National Electrical Code

UNDERWRITERS LABORATORIES (UL)

UL 773	(2016; Reprint Jul 2020) UL Standard for Safety Plug-In, Locking Type Photocontrols for Use with Area Lighting
UL 773A	(2016; Reprint Jun 2020) UL Standard for Safety Nonindustrial Photoelectric Switches for Lighting Control
UL 1310	(2018) UL Standard for Safety Class 2 Power Units
UL 1598	(2008; Reprint Oct 2012) Luminaires
UL 8750	(2015; Reprint Sep 2020) UL Standard for Safety Light Emitting Diode (LED) Equipment for Use in Lighting Products

1.2 DEFINITIONS

a. Unless otherwise specified or indicated, electrical and electronics terms used in these specifications and on the drawings must be as defined in IEEE 100 and IES RP-16.

b. For LED luminaire light sources, "Useful Life" is the operating hours before reaching 70 percent of the initial rated lumen output (L70) with no catastrophic failures under normal operating conditions. This is also known as 70 percent "Rated Lumen Maintenance Life" as defined in IES LM-80.

c. For LED luminaires, "Luminaire Efficacy" (LE) is the appropriate measure of energy efficiency, measured in lumens/watt. This is gathered from LM-79 data for the luminaire, in which absolute photometry is used to measure the lumen output of the luminaire as one entity, not the source separately and then the source and housing together.

d. Total Harmonic Distortion (THD) is the Root Mean Square (RMS) of all the harmonic components divided by the total fundamental current.

e. The "Groundline Section" of wood poles is that portion of the pole between one foot above, and 2 feet below the groundline.

1.3 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-02 Shop Drawings

Luminaire Drawings

Pole Drawings

Exterior Lighting Control System

SD-03 Product Data

Luminaires

Light Sources

LED Drivers

Luminaire Warranty

Lighting Controls Warranty

Pole Warranty

Photosensors

Poles

Brackets

SD-05 Design Data

Luminaire Design Data

SD-06 Test Reports

IES LM-79 Test Report

IES LM-80 Test Report

IES TM-21 Test Report

SD-08 Manufacturer's Instructions

Poles

SD-10 Operation and Maintenance Data

Lighting System, Data Package 5

Exterior Lighting Control System, Data Package 5

1.4 QUALITY ASSURANCE

Data, drawings, and reports must employ the terminology, classifications and methods prescribed by the IES HB-10 as applicable, for the lighting system specified.

1.4.1 Drawing Requirements

1.4.1.1 Luminaire Drawings

Include dimensions, effective projected area (EPA), weight, accessories, and installation and construction details. Photometric data, including CRI, CCT, TM-15-11 BUG rating, LED driver type, zonal lumen data, and candlepower distribution data per LM-79 must accompany shop drawings.

1.4.1.2 Pole Drawings

Include dimensions, wind load determined in accordance with AASHTO LTS, pole deflection, pole class, and other applicable information.

1.4.2 Luminaire Design Data

a. Provide distribution data according to IES classification type as defined in IES HB-10 and IES RP-8.

b. B.U.G. rating for the installed position as defined by IES TM-15 and shielding as defined by IES RP-8.

c. Provide safety certification and file number for the luminaire family. Include listing, labeling and identification in accordance with NFPA 70 (NEC). Applicable testing bodies are determined by the US Occupational Safety Health Administration (OSHA) as Nationally Recognized Testing Laboratories (NRTL) and include: CSA (Canadian Standards Association), ETL (Edison Testing Laboratory), and UL (Underwriters Laboratories).

d. Provide long term lumen maintenance projections for each LED luminaire in accordance with IES TM-21. Data used for projections must be obtained from testing in accordance with IES LM-80.

e. Provide wind loading calculations for luminaires mounted on poles. Weight and effective projected area (EPA) of luminaires and mounting brackets must not exceed maximum rating of pole as installed in particular wind zone area.

1.4.3 IES LM-79 Test Report

Submit test report on manufacturer's standard production model of specified luminaire. Testing must be performed at the same operating drive current as specified luminaire. Include all applicable and required data as outlined under "14.0 Test Report" in IES LM-79.

1.4.4 IES LM-80 Test Report

Submit report on manufacturer's standard production LED light source (package, array, or module) of specified luminaire. Testing must be performed at the same operating drive current as specified luminaire. Include all applicable and required data as outlined under "8.0 Test Report" in IES LM-80.

1.4.5 IES TM-21 Test Report

Submit test report on manufacturer's standard production LED light source (package, array or module) of specified luminaire. Testing must be performed at the same operating drive current as specified luminaire. Include all applicable and required data, as well as required interpolation information as outlined under "7.0 Report" in IES TM-21.

1.4.6 Regulatory Requirements

Equipment, materials, installation, and workmanship must be in accordance with the mandatory and advisory provisions of NFPA 70 unless more stringent requirements are specified or indicated. Provide luminaires and assembled components that are approved by and bear the label of UL for the applicable location and conditions unless otherwise specified.

1.4.7 Standard Products

Provide materials and equipment that are products of manufacturers regularly engaged in the production of such products which are of equal material, design and workmanship. Products must have been in satisfactory commercial or industrial use for six months prior to bid opening. The six-month period must include applications of equipment and materials under similar circumstances and of similar size. The product must have been on sale on the commercial market through advertisements, manufacturers' catalogs, or brochures during the six-month period. Where two or more items of the same class of equipment are required, these items must be products of a single manufacturer; however, the component parts of the item need not be the products of the same manufacturer unless stated in this section.

1.4.7.1 Alternative Qualifications

Products having less than a six-month field service record will be acceptable if a certified record of satisfactory field operation for not less than 6000 hours, exclusive of the manufacturers' factory or laboratory tests, is furnished.

1.4.7.2 Material and Equipment Manufacturing Date

Do not use products manufactured more than six months prior to date of delivery to site, unless specified otherwise.

1.5 DELIVERY, STORAGE, AND HANDLING OF POLES

1.5.1 Aluminum Poles

Do not store poles on ground. Support poles so they are at least one foot above ground level and growing vegetation. Do not remove factory-applied pole wrappings until just before installing pole.

1.6 WARRANTY

Support all equipment items by service organizations which are reasonably convenient to the equipment installation in order to render satisfactory service to the equipment on a regular and emergency basis during the warranty period of the contract.

1.6.1 Luminaire Warranty

Provide and transfer to the government the original LED luminaire manufacturers standard commercial warranty for each different luminaire manufacturer used in the project.

a. Provide a written five year minimum replacement warranty for material, luminaire finish, and workmanship. Provide written warranty document that contains all warranty processing information needed, including customer service point of contact, whether or not a return authorization number is required, return shipping information, and closest return location to the luminaire location.

   (1) Finish warranty must include failure and substantial deterioration such as blistering, cracking, peeling, chalking, or fading.

   (2) Material warranty must include:

(a) All LED drivers and integral control equipment.

(b) Replacement when more than 10 percent of LED sources in any lightbar or subassembly(s) are defective, non-starting, or operating below 70 percent of specified lumen output.

b. Warranty period must begin in accordance with the manufacturer's standard warranty starting date.

c. Provide replacements that are promptly shipped, without charge, to the using Government facility point of contact and that are identical to or an improvement upon the original equipment. All replacements must include testing of new components and installation.

1.6.2 Lighting Controls Warranty

Provide and transfer to the government the original lighting controls manufacturers standard commercial warranty for each different lighting controls manufacturer used in the project. Warranty coverage must begin from date of final system commissioning or three months from date of delivery, whichever is the earliest. Warranty service must be performed by a factory-trained engineer or technician.

a. Unless otherwise noted, provide a written five year minimum warranty on the complete system for all systems with factory commissioning. Provide warranty that covers 100 percent of the cost of any replacement parts and services required over the five years which are directly attributable to the product failure. Failures include, but are not limited to, the following:

(1) Damage of electronic components due to transient voltage surges.

(2) Failure of control devices, including but not limited to photosensors.

b. Provide a written five year minimum warranty on all input devices against defect in workmanship or materials provided by device manufacturer.

c. Provide a written five year minimum warranty on all control components attached to luminaires against defect in workmanship or materials.

1.6.3 Pole Warranty

Provide and transfer to the government the original pole manufacturers standard commercial warranty for each different pole manufacturer used in the project. Warranty coverage must begin from date of final system commissioning or three months from date of delivery, whichever is the earliest. Provide a written one year minimum replacement warranty for material, luminaire finish, and workmanship. Warranty service must be performed by a factory-trained engineer or technician.

1.7 OPERATION AND MAINTENANCE MANUALS

1.7.1 Lighting System

Provide operation and maintenance manuals for the lighting system in accordance with Section 01 78 23 OPERATION AND MAINTENANCE DATA that

provide basic data relating to the design, operation, and maintenance of the lighting system. Include the following:

a. Manufacturers' operating and maintenance manuals.

b. Luminaire shop drawings for modified and custom luminaires.

c. Luminaire Manufacturers' standard commercial warranty information as specified in paragraph LUMINAIRE WARRANTY.

1.7.2 Exterior Lighting Control System

Provide operation and maintenance manuals for the exterior lighting control system in accordance with Section 01 78 23 OPERATION AND MAINTENANCE DATA that provide basic data relating to the design, operation, and maintenance of the exterior lighting control system. Include the following:

a. Product data for all devices, including installation and programming instructions.

PART 2 PRODUCTS

2.1 PRODUCT COORDINATION

2.2 LUMINAIRES

UL 1598, NEMA C82.77-10. Provide luminaires as indicated in the luminaire schedule and XL plates or details on project plans, complete with light source, wattage, and lumen output indicated. All luminaires of the same type must be provided by the same manufacturer. Luminaires must be specifically designed for use with the LED driver and light source provided.

2.2.1 Luminaires

UL 8750, IES LM-79, IES LM-80. For all luminaires, provide:

a. Complete system with LED drivers and light sources.

b. Housing constructed of non-corrosive materials. All new aluminum housings must be anodized or powder-coated. All new steel housings must be treated to be corrosion resistant.

c. IES TM-21, IES LM-80. Minimum L70 lumen maintenance value of 50,000hours unless otherwise indicated in the luminaire schedule. Luminaire drive current value must be identical to that provided by test data for luminaire in question.

d. Minimum efficacy as specified in the luminaire schedule. Theoretical models of initial lamp lumens per watt are not acceptable. If efficacy values are not listed in the luminaire schedule, provide luminaires that meet the following minimum values:

Luminaire Style	Minimum Luminaire Efficacy
Area and Roadway (pole mounted, arm mounted)	95 LPW

e. Product rated for operation within an ambient temperature range of minus 22 degrees F to 122 degrees F.

f. UL listed for wet locations. Optical compartment for LED luminaires must be sealed and rated a minimum of IP65 per NEMA IEC 60529.

g. IES HB-10. Light distribution and NEMA field angle classifications as indicated in luminaire schedule on project plans.

h. Housing finish that is baked-on enamel, anodized, or baked-on powder coat paint. Finish must be capable of surviving ASTM B117 salt fog environment testing for 2500 hours minimum without blistering or peeling.

i. LED driver and light source package, array, or module are accessible for service or replacement without removal or destruction of luminaire.

j. IES TM-15. Does not exceed the BUG ratings as listed in the luminaire schedule.. If BUG ratings are not listed in the luminaire schedule, provide luminaires that meet the following minimum values for each application and mounting conditions:

Lighting Application	Mounting Conditions	BUG Rating
Area and Roadway	All	B3-U0-G3

Lighting Application	Mounting Conditions	BUG Rating

k. Fully assembled and electrically tested prior to shipment from factory.

l. Finish color is as indicated in the luminaire schedule or detail on the project plans.

m. Lenses constructed of frosted tempered glass or UV-resistant acrylic.

n. All factory electrical connections are made using crimp, locking, or latching style connectors. Twist-style wire nuts are not acceptable.

o. NEMA C136.31. Comply with 3G vibration testing.

p. Luminaire arm bolts constructed from 304 stainless steel or zinc-plated steel.

q. Wiring compartment on pole-mounted, street and area luminaires is accessible without the use of hand tools to manipulate small screws, bolts, or hardware.

r. Incorporate modular electrical connections, and construct luminaires to allow replacement of all or any part of the optics, heat sinks, LED drivers, surge suppressors and other electrical components using only a simple tool, such as a manual or cordless electric screwdriver.

s. ANSI C136.3. For all roadway and area luminaires, provide products with an integral tilt adjustment of plus or minus 5 degrees to allow the unit to be leveled.

2.3 LIGHT SOURCES

NEMA ANSLG C78.377, NEMA SSL 3. Provide type, lumen rating, and wattage as indicated in luminaire schedule on project plans.

2.3.1 LED Light Sources

Provide LED light sources that meet the following requirements:

a. NEMA ANSLG C78.377. Emit white light and have a nominal Correlated Color Temperature (CCT) of 4000 Kelvin.

b. Minimum Color Rendering Index (CRI) of 70.

c. Directive 2011/65/EU. Restriction of Hazardous Substances (RoHS) compliant.

d. Light source color consistency by utilizing a binning tolerance within a 4-step McAdam ellipse.

2.4 LED DRIVERS

NEMA SSL 1, UL 1310. Provide LED Drivers that are electronic, UL Class 1 or Class 2, constant-current type and meet the following requirements:

a. The combined LED driver and LED light source system is greater than or

equal to the minimum luminaire efficacy values as listed in the luminaire schedule provided.

b. Operate at a voltage of 120-277 volts at 50/60 hertz, with input voltage fluctuations of plus or minus 10 percent.

c. Power Factor (PF) greater than or equal to 0.90 at full input power and across specified dimming range.

d. Maximum Total Harmonic Distortion (THD) less than or equal to 20 percent at full input power and across specified dimming range.

e. Operates for at least 50,000 hours at maximum case temperature and 90 percent non-condensing relative humidity.

f. Meets the "Elevated" (10kV/10kA) requirements per IEEE C62.41.2 -2002. Manufacturer must indicate whether failure of the electrical immunity system can possibly result in disconnect of power to luminaire. Provide surge protection that is integral to the LED driver.

g. Contains integral thermal protection that reduces the output power to protect the driver and light source from damage if the case temperature approaches or exceeds the driver's maximum operating temperature.

h. Complies with the requirements of the Federal Communications Commission (FCC) rules and regulations, Title 47 CFR part 15, Non-Consumer (Class A) for EMI/RFI (conducted and radiated).

i. Class A sound rating for all drivers mounted under a covered structure, such as a canopy, or where otherwise appropriate.

j. Directive 2011/65/EU. Restriction of Hazardous Substances (RoHS) compliant.

k. UL listed for wet locations typical of exterior installations.

l. Rated to operate between ambient temperatures of minus 22 degrees F and 122 degrees F.

2.5 LIGHTING CONTROLS

2.5.1 Devices

2.5.1.1 Photosensors

UL 773, UL 773A. Provide Photosensors that meet the following requirements:

a. Hermetically sealed, cadmium sulfide light sensor type, rated at 1800 watts, 240 volts, 50/60 Hz with single-pole, single-throw contacts.

b. Turns ON at 1 to 3 footcandles and turns OFF at 3 to 15 footcandles.

c. Designed to fail to the ON position.

d. Housing is constructed of die cast aluminum, rated to operate within a temperature range of minus 40 to 158 degrees F.

e. Time delay that prevents accidental switching from transient light sources.

f. Directional lens in front of the cell to prevent fixed light sources from creating a turnoff condition.

g. Designed for 20-year service to match life expectancy of long-life LED fixtures and exceed 15,000 operations at full load. Provide photosensors with zero-cross technology to withstand severe in-rush current and extend relay life.

h. Swivel base type housing with 1/2 in threaded base for mounting to a junction box or conduit.

i. Provide photosensors with metal oxide varistor (MOV) type surge protection.

2.6 POLES

AASHTO LTS. Provide round straight poles designed for wind loading of 100 miles per hour while supporting luminaires and all other appurtenances indicated. The effective projected areas (EPA) of luminaires and appurtenances used in calculations must be specific for the actual products provided on each pole. Provide poles that are anchor-base type designed for use with underground supply conductors. Poles must have oval-shaped hand hole having a minimum clear opening of 3 by 5 inches. Secure hand hole covers by stainless steel captive screws. Provide metal poles with an internal grounding connection accessible from the hand hole near the bottom of each pole. Install a means of wire disconnection accessible from the hand hole. Do not install square poles. Provide poles from a Manufacturer with a standard provision for protecting the finish during shipment and installation. Do not install scratched, stained, chipped, or dented poles.

2.6.1 Aluminum Poles

Provide aluminum poles with uniform satin finish unless otherwise noted in luminaire schedule on project plans. Do not paint aluminum poles. Provide poles that meet the following requirements:

a. AASHTO LTS. Manufactured of corrosion resistant aluminum alloys for Alloy 6063-T6 or Alloy 6005-T5 for wrought alloys and Alloy 356-T4 (3,5) for cast alloys.

b. Seamless extruded or spun seamless-type with minimum 0.188 inch wall thickness.

c. Top of shaft is fitted with a round or tapered cover.

d. ASTM B108/B108M. Pole base is mounted by anchor bolts, made of cast 356-T6 aluminum alloy. Base must be machined to receive the lower end of shaft.

e. Joint between shaft and base is welded.

f. ASTM B108/B108M. Base cover is cast 356-T6 aluminum alloy.

g. All hardware other than anchor bolts are either 2024-T4 anodized

aluminum alloy or stainless steel.

h. Grounding connection is designed to prevent electrolysis when used with copper ground wire.

2.6.2 Brackets and Supports

ANSI C136.3, ANSI C136.13, and ANSI C136.21. Provide pole brackets that are not less than 1 1/4 inch aluminum secured to pole. Slip-fitter or pipe-threaded brackets may be used, but brackets must be coordinated to luminaires provided, and brackets for use with one type of luminaire must be identical. Brackets for pole-mounted street lights must correctly position luminaire no lower than mounting height indicated. Mount brackets not less than 24 feet above street. Provide special mountings or brackets as indicated and of metal which will not promote galvanic reaction with luminaire head.

2.6.3 Pole Foundations

Provide anchor bolts consisting of a steel rod with a minimum yield strength of 50,000 psi; the top 12 inches of the rod must be galvanized in accordance with ASTM A153/A153M. Concrete must be as specified in Section 03 30 53 MISCELLANEOUS CAST-IN-PLACE CONCRETE.

2.7 EQUIPMENT IDENTIFICATION

2.7.1 Manufacturer's Nameplate

Each item of equipment must have a nameplate bearing the manufacturer's name, address, model number, and serial number securely affixed in a conspicuous place; the nameplate of the distributing agent will not be acceptable.

2.7.2 Labels

UL 1598. Luminaires must be clearly marked for operation of specific light sources and drivers according to proper light source type. Note the following luminaire characteristics in the format "Use Only _____":

a. Correlated color temperature (CCT) and color rendering index (CRI) for all luminaires.

b. Driver and dimming protocol.

Markings related to light source type must be clear and located to be readily visible to service personnel, but unseen from normal viewing angles when light sources are in place. LED drivers must have clear markings indicating dimming type and indicate proper terminals for the various outputs.

2.8 FACTORY APPLIED FINISH

NEMA 250. Provide all luminaires and lighting equipment with factory-applied painting system that as a minimum meets requirements of corrosion-resistance testing.

PART 3 EXECUTION

3.1 INSTALLATION

IEEE C2, NFPA 70.

3.1.1 Luminaires

Install all luminaires in accordance with the luminaire manufacturer's written instructions. Install all luminaires at locations and heights as indicated on the project plans. Level all luminaires in accordance to manufacturer's written instructions.

3.1.2 LED Drivers

Provide LED drivers integral to luminaire as constructed by the manufacturer.

3.1.3 Aluminum and Steel Poles

Provide pole foundations with galvanized steel anchor bolts, threaded at the top end and bent 90 degrees at the bottom end. Provide ornamental covers to match pole and galvanized nuts and washers for anchor bolts. Concrete for anchor bases, polyvinyl chloride (PVC) conduit bells, and ground rods must be as specified in Section 03 30 53 MISCELLANEOUS CAST-IN-PLACE CONCRETE. Thoroughly compact backfill with compacting arranged to prevent pressure between conductor, jacket, or sheath and the end of conduit ell. Adjust poles as necessary to provide a permanent vertical position with the bracket arm in proper position for luminaire location. Install according to pole manufacturer's instructions. Alterations to poles after fabrication will void manufacturer's warranty and is not allowed.

3.1.4 Lighting Controls

3.1.4.1 Photosensors

Aim photosensor according to manufacturer's recommendations.

3.1.5 Grounding

Ground noncurrent-carrying parts of equipment including metal poles, luminaires, mounting arms, brackets, and metallic enclosures as specified in Section 26 20 00 INTERIOR DISTRIBUTION SYSTEM. Where copper grounding conductor is connected to a metal other than copper, provide specially treated or lined connectors suitable for this purpose.

3.2 FIELD QUALITY CONTROL

3.2.1 Tests

Upon completion of installation, verify that equipment is properly installed, connected, and adjusted. Perform initial operational test, consisting of the entire system energized for 72 consecutive hours without any failures of any kind occurring in the system. All circuits must test clear of faults, grounds, and open circuits.

3.2.1.1 Lighting Control Verification Test

Verify lighting control system and devices operate according to approved sequence of operations. Verification tests are to be completed after commissioning.

3.3 CLOSEOUT ACTIVITIES

3.3.1 Training

Provide on-site training to the Owner's personnel in the operation and maintenance of lighting and lighting control system. Provide training that includes calibration, adjustment, troubleshooting, maintenance, repair, and replacement.

-- End of Section --

SECTION 31 11 00

CLEARING AND GRUBBING
11/18

PART 1 GENERAL

1.1 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-03 Product Data

Tree Wound Paint

1.2 DELIVERY, STORAGE, AND HANDLING

Deliver materials to the site, and handle in a manner which will maintain the materials in their original manufactured or fabricated condition until ready for use.

PART 2 PRODUCTS

2.1 MATERIALS

2.1.1 Tree Wound Paint

Use bituminous based paint from standard manufacture specially formulated for tree wounds.

PART 3 EXECUTION

3.1 PREPARATION

3.1.1 Protection

3.1.1.1 Roads and Walks

Keep roads and walks free of dirt and debris at all times.

3.1.1.2 Trees, Shrubs, and Existing Facilities

Protect trees and vegetation to be left standing from damage incident to clearing, grubbing, and construction operations by the erection of barriers or by such other means as the circumstances require.

3.1.1.3 Utility Lines

Protect existing utility lines that are indicated to remain from damage. Notify the Contracting Officer immediately of damage to or an encounter with an unknown existing utility line. The Contractor is responsible for the repair of damage to existing utility lines that are indicated or made known to the Contractor prior to start of clearing and grubbing operations. When utility lines which are to be removed are encountered within the area of operations, notify the Contracting Officer in ample time to minimize interruption of the service. Refer to Section 01 30 00

ADMINISTRATIVE REQUIREMENTS and Section 01 57 19 TEMPORARY ENVIRONMENTAL CONTROLS for additional utility protection.

3.2 CLEARING

Clearing consists of the felling, trimming, and cutting of trees into sections and the satisfactory disposal of the trees and other vegetation designated for removal, including downed timber, snags, brush, and rubbish occurring within the areas to be cleared. Clearing also includes the removal and disposal of structures that obtrude, encroach upon, or otherwise obstruct the work. Cut off flush with or below the original ground surface trees, stumps, roots, brush, and other vegetation in areas to be cleared, except such trees and vegetation as may be indicated or directed to be left standing.

3.2.1 Tree Removal

Where indicated or directed, trees and stumps that are designated as trees shall be removed from areas outside those areas designated for clearing and grubbing. This work includes the felling of such trees and the removal of their stumps and roots as specified in paragraph GRUBBING. Dispose of trees as specified in paragraph DISPOSAL OF MATERIALS.

3.2.2 Pruning

Trim trees designated to be left standing within the cleared areas of dead branches 1-1/2 inches or more in diameter; and trim branches to heights and in a manner as indicated. Neatly cut limbs and branches to be trimmed close to the bole of the tree or main branches. Paint cuts more than 1-1/4 inches in diameter with an approved tree wound paint.

3.2.3 Grubbing

Grubbing consists of the removal and disposal of stumps, roots larger than 3 inches in diameter, and matted roots from the designated grubbing areas. Remove material to be grubbed, together with logs and other organic or metallic debris not suitable for foundation purposes, to a depth of not less than 18 inches below the original surface level of the ground in areas indicated to be grubbed and in areas indicated as construction areas under this contract, such as areas for buildings, and areas to be paved. Fill depressions made by grubbing with suitable material and compact to make the surface conform with the original adjacent surface of the ground.

3.3 DISPOSAL OF MATERIALS

Dispose of excess materials in accordance with the approved solid waste management permit and include those materials in the solid waste management report.

All wood or wood like materials, except for salable timber, remaining from clearing, prunning or grubbing such as limbs, tree tops, roots, stumps, logs, rotten wood, and other similiar materials shall become the property of the Contractor and disposed of as specified. All non-saleable timber and wood or wood like materials remaining from timber harvesting such as limbs, tree tops, roots, stumps, logs, rotten wood, and other similiar materials shall become the property of the Contractor and disposed as specified.

-- End of Section --

SECTION 31 23 00.00 20

EXCAVATION AND FILL
02/11, CHG 2: 08/15

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

AMERICAN WATER WORKS ASSOCIATION (AWWA)

AWWA C600	(2017) Installation of Ductile-Iron Mains and Their Appurtenances

ASTM INTERNATIONAL (ASTM)

ASTM C33/C33M	(2018) Standard Specification for Concrete Aggregates
ASTM C136/C136M	(2019) Standard Test Method for Sieve Analysis of Fine and Coarse Aggregates
ASTM D698	(2012; E 2014; E 2015) Laboratory Compaction Characteristics of Soil Using Standard Effort (12,400 ft-lbf/cu. ft. (600 kN-m/cu. m.))
ASTM D1140	(2017) Standard Test Methods for Determining the Amount of Material Finer than 75-µm (No. 200) Sieve in Soils by Washing
ASTM D1556/D1556M	(2015; E 2016) Standard Test Method for Density and Unit Weight of Soil in Place by Sand-Cone Method
ASTM D1557	(2012; E 2015) Standard Test Methods for Laboratory Compaction Characteristics of Soil Using Modified Effort (56,000 ft-lbf/ft3) (2700 kN-m/m3)
ASTM D2216	(2019) Standard Test Methods for Laboratory Determination of Water (Moisture) Content of Soil and Rock by Mass
ASTM D2321	(2020) Standard Practice for Underground Installation of Thermoplastic Pipe for Sewers and Other Gravity-Flow Applications
ASTM D2487	(2017; E 2020) Standard Practice for Classification of Soils for Engineering Purposes (Unified Soil Classification System)

ASTM D4318	(2017; E 2018) Standard Test Methods for Liquid Limit, Plastic Limit, and Plasticity Index of Soils
ASTM D6938	(2017a) Standard Test Method for In-Place Density and Water Content of Soil and Soil-Aggregate by Nuclear Methods (Shallow Depth)

U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA)

EPA SW-846.3-3	(1999, Third Edition, Update III-A) Test Methods for Evaluating Solid Waste: Physical/Chemical Methods

1.2 DEFINITIONS

1.2.1 Capillary Water Barrier

A layer of clean, poorly graded crushed rock, stone, or natural sand or gravel having a high porosity which is placed beneath a building slab with or without a vapor barrier to cut off the capillary flow of pore water to the area immediately below a slab.

1.2.2 Degree of Compaction

Degree of compaction is expressed as a percentage of the maximum density obtained by the test procedure presented in ASTM D698, for general soil types, abbreviated as percent laboratory maximum density.

1.2.3 Hard Materials

Weathered rock, dense consolidated deposits, or conglomerate materials which are not included in the definition of "rock" but which usually require the use of heavy excavation equipment, ripper teeth, or jack hammers for removal.

1.3 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Shoring and Sheeting Plan

Dewatering work plan

Submit 15 days prior to starting work.

SD-06 Test Reports

Borrow Site Testing

Fill and backfill test

Select material test

Porous fill test for capillary water barrier

Density tests

Moisture Content Tests

Off-Site Soil

Copies of all laboratory and field test reports within 24 hours of the completion of the test.

1.4 DELIVERY, STORAGE, AND HANDLING

Perform in a manner to prevent contamination or segregation of materials.

1.5 CRITERIA FOR BIDDING

Base bids on the following criteria:

a. Surface elevations are as indicated.

b. Pipes or other artificial obstructions, except those indicated, will not be encountered.

c. Ground water elevations indicated by the boring log were those existing at the time subsurface investigations were made and do not necessarily represent ground water elevation at the time of construction.

d. Material character is indicated by the boring logs.

e. Hard materials and rock will not be encountered.

f. Borrow material, suitable backfill and bedding material in the quantities required is not available on Government property.

g. Blasting will not be permitted. Remove material in an approved manner.

1.6 REQUIREMENTS FOR OFF SITE SOIL

Soils brought in from off site for use as backfill shall be tested for petroleum hydrocarbons, BTEX, PCBs and HW characteristics (including toxicity, ignitability, corrosivity, and reactivity). Backfill shall not contain concentrations of these analytes above the appropriate State and/or EPA criteria, and shall pass the tests for HW characteristics. Determine petroleum hydrocarbon concentrations by using appropriate State protocols. Determine BTEX concentrations by using EPA SW-846.3-3 Method 5035/8260B. Perform complete TCLP in accordance with EPA SW-846.3-3 Method 1311. Perform HW characteristic tests for ignitability, corrosivity, and reactivity in accordance with accepted standard methods. Perform PCB testing in accordance with accepted standard methods for sampling and analysis of bulk solid samples. Provide borrow site testing for petroleum hydrocarbons and BTEX from a grab sample of material from the area most likely to be contaminated at the borrow site (as indicated by visual or olfactory evidence), with at least one test from each borrow site. For each borrow site, provide borrow site testing for HW characteristics from a composite sample of material, collected in accordance with standard soil sampling techniques. Do not bring material onsite until tests results have been received and approved by the Contracting Officer.

1.7 QUALITY ASSURANCE

1.7.1 Shoring and Sheeting Plan

Submit drawings and calculations, certified by a registered professional engineer, describing the methods for shoring and sheeting of excavations. Drawings shall include material sizes and types, arrangement of members, and the sequence and method of installation and removal. Calculations shall include data and references used.

The Contractor is required to hire a Professional Geotechnical Engineer to provide inspection of excavations and soil/groundwater conditions throughout construction. The Geotechnical Engineer shall be responsible for performing pre-construction and periodic site visits throughout construction to assess site conditions. The Geotechnical Engineer shall update the excavation, sheeting and dewatering plans as construction progresses to reflect changing conditions and shall submit an updated plan if necessary. A written report shall be submitted, at least monthly, informing the Contractor and Contracting Officer of the status of the plan and an accounting of the Contractor's adherence to the plan addressing any present or potential problems. The Geotechnical Engineer shall be available to meet with the Contracting Officer at any time throughout the contract duration.

1.7.2 Dewatering Work Plan

Submit procedures for accomplishing dewatering work.

1.7.3 Utilities

Movement of construction machinery and equipment over pipes and utilities during construction shall be at the Contractor's risk. Perform work adjacent to non-Government utilities as indicated in accordance with procedures outlined by utility company. Excavation made with power-driven equipment is not permitted within two feet of known Government-owned utility or subsurface construction. For work immediately adjacent to or for excavations exposing a utility or other buried obstruction, excavate by hand. Start hand excavation on each side of the indicated obstruction and continue until the obstruction is uncovered or until clearance for the new grade is assured. Support uncovered lines or other existing work affected by the contract excavation until approval for backfill is granted by the Contracting Officer. Report damage to utility lines or subsurface construction immediately to the Contracting Officer.

PART 2 PRODUCTS

2.1 SOIL MATERIALS

2.1.1 Satisfactory Materials

Any materials classified by ASTM D2487 as GW, GP, GM, GP-GM, GW-GM, GC, GP-GC, GM-GC, SW, SP free of debris, roots, wood, scrap material, vegetation, refuse, soft unsound particles, and deleterious, or objectionable materials. Unless specified otherwise, the maximum particle diameter shall be one-half the lift thickness at the intended location.

2.1.2 Unsatisfactory Materials

Materials which do not comply with the requirements for satisfactory materials. Unsatisfactory materials also include man-made fills, trash, refuse, or backfills from previous construction. Unsatisfactory material also includes material classified as satisfactory which contains root and other organic matter, frozen material, and stones larger than 2 inches. The Contracting Officer shall be notified of any contaminated materials.

2.1.3 Cohesionless and Cohesive Materials

Cohesionless materials include materials classified in ASTM D2487 as GW, GP, SW, and SP. Cohesive materials include materials classified as GC, SC, ML, CL, MH, and CH. Materials classified as GM, GP-GM, GW-GM, SW-SM, SP-SM, and SM shall be identified as cohesionless only when the fines are nonplastic (plasticity index equals zero). Materials classified as GM and SM will be identified as cohesive only when the fines have a plasticity index greater than zero.

2.1.4 Common Fill

Approved, unclassified soil material with the characteristics required to compact to the soil density specified for the intended location.

2.1.5 Backfill and Fill Material

ASTM D2487, classification GW, GP, GM, SW, SP, SM with a maximum ASTM D4318 liquid limit of 35, maximum ASTM D4318 plasticity index of 12, and a maximum of 25 percent by weight passing ASTM D1140, No. 200 sieve.

2.1.6 Select Material

Provide materials classified as GW, GP, SW, SP, by ASTM D2487 where indicated. The liquid limit of such material shall not exceed 35 percent when tested in accordance with ASTM D4318. The plasticity index shall not be greater than 12 percent when tested in accordance with ASTM D4318, and not more than 35 percent by weight shall be finer than No. 200 sieve when tested in accordance with ASTM D1140.

2.1.7 Topsoil

Natural, friable soil representative of productive, well-drained soils in the area, free of subsoil, stumps, rocks larger than one inch diameter, brush, weeds, toxic substances, and other material detrimental to plant growth. Amend topsoil pH range to obtain a pH of 5.5 to 7.

2.2 POROUS FILL FOR CAPILLARY WATER BARRIER

ASTM C33/C33M fine aggregate grading with a maximum of 3 percent by weight passing ASTM D1140, No. 200 sieve, or 1-1/2 inches and no more than 2 percent by weight passing the No. 4 size sieve or coarse aggregate Size 57, 67, or 77 and conforming to the general soil material requirements specified in paragraph entitled "Satisfactory Materials."

2.3 UTILITY BEDDING MATERIAL

Except as specified otherwise in the individual piping section, provide bedding for buried piping in accordance with AWWA C600, Type 4, except as specified herein. Backfill to top of pipe shall be compacted to 95

percent of ASTM D698 maximum density. Plastic piping shall have bedding to spring line of pipe. Provide ASTM D2321 materials as follows:

a. Class I: Angular, 0.25 to 1.5 inches, graded stone, including a number of fill materials that have regional significance such as coral, slag, cinders, crushed stone, and crushed shells.

b. Class II: Coarse sands and gravels with maximum particle size of 1.5 inches, including various graded sands and gravels containing small percentages of fines, generally granular and noncohesive, either wet or dry. Soil Types GW, GP, SW, and SP are included in this class as specified in ASTM D2487.

2.3.1 Sand

Clean, coarse-grained sand classified as SW or SP by ASTM D2487 for bedding.

2.3.2 Gravel

Clean, coarsely graded natural gravel, crushed stone or a combination thereof having a classification of GW or GP in accordance with ASTM D2487 for bedding. Maximum particle size shall not exceed 3 inches.

2.4 BORROW

Obtain borrow materials required in excess of those furnished from excavations from sources outside of Government property.

2.5 MATERIAL FOR RIP-RAP

Bedding material and rock conforming to these requirements for construction indicated.

2.5.1 Rock

Rock fragments sufficiently durable to ensure permanence in the structure and the environment in which it is to be used. Rock fragments shall be free from cracks, seams, and other defects that would increase the risk of deterioration from natural causes. The size of the fragments shall be such that no individual fragment exceeds a weight of 150 pounds and that no more than 10 percent of the mixture, by weight, consists of fragments weighing 2 pounds or less each. Specific gravity of the rock shall be a minimum of 2.50. The inclusion of more than trace 1 percent quantities of dirt, sand, clay, and rock fines will not be permitted.

2.6 BURIED WARNING AND IDENTIFICATION TAPE

Polyethylene plastic and metallic core or metallic-faced, acid- and alkali-resistant, polyethylene plastic warning tape manufactured specifically for warning and identification of buried utility lines. Provide tape on rolls, 3 inch minimum width, color coded as specified below for the intended utility with warning and identification imprinted in bold black letters continuously over the entire tape length. Warning and identification to read, "CAUTION, BURIED (intended service) LINE BELOW" or similar wording. Color and printing shall be permanent, unaffected by moisture or soil.

Warning Tape Color Codes	
Red:	Electric
Yellow:	Gas, Oil; Dangerous Materials
Orange:	Telephone and Other Communications
Blue:	Potable Water Systems
Green:	Sewer Systems
White:	Steam Systems
Gray:	Compressed Air
Purple:	Non Potable, Reclaimed Water, Irrigation and Slurry lines

2.6.1 Warning Tape for Metallic Piping

Acid and alkali-resistant polyethylene plastic tape conforming to the width, color, and printing requirements specified above. Minimum thickness of tape shall be 0.003 inch. Tape shall have a minimum strength of 1500 psi lengthwise, and 1250 psi crosswise, with a maximum 350 percent elongation.

2.6.2 Detectable Warning Tape for Non-Metallic Piping

Polyethylene plastic tape conforming to the width, color, and printing requirements specified above. Minimum thickness of the tape shall be 0.004 inch. Tape shall have a minimum strength of 1500 psi lengthwise and 1250 psi crosswise. Tape shall be manufactured with integral wires, foil backing, or other means of enabling detection by a metal detector when tape is buried up to 3 feet deep. Encase metallic element of the tape in a protective jacket or provide with other means of corrosion protection.

2.7 DETECTION WIRE FOR NON-METALLIC PIPING

Detection wire shall be insulated single strand, solid copper with a minimum of 12 AWG.

PART 3 EXECUTION

3.1 PROTECTION

3.1.1 Drainage and Dewatering

Provide for the collection and disposal of surface and subsurface water encountered during construction.

3.1.1.1 Drainage

So that construction operations progress successfully, completely drain construction site during periods of construction to keep soil materials sufficiently dry. The Contractor shall establish/construct storm drainage features (ponds/basins) at the earliest stages of site development, and

throughout construction grade the construction area to provide positive surface water runoff away from the construction activity and/or provide temporary ditches, swales, and other drainage features and equipment as required to maintain dry soils, prevent erosion and undermining of foundations. When unsuitable working platforms for equipment operation and unsuitable soil support for subsequent construction features develop, remove unsuitable material and provide new soil material as specified herein. It is the responsibility of the Contractor to assess the soil and ground water conditions presented by the plans and specifications and to employ necessary measures to permit construction to proceed. Excavated slopes and backfill surfaces shall be protected to prevent erosion and sloughing. Excavation shall be performed so that the site, the area immediately surrounding the site, and the area affecting operations at the site shall be continually and effectively drained.

3.1.1.2 Dewatering

Groundwater flowing toward or into excavations shall be controlled to prevent sloughing of excavation slopes and walls, boils, uplift and heave in the excavation and to eliminate interference with orderly progress of construction. French drains, sumps, ditches or trenches will not be permitted within 3 feet of the foundation of any structure, except with specific written approval, and after specific contractual provisions for restoration of the foundation area have been made. Control measures shall be taken by the time the excavation reaches the water level in order to maintain the integrity of the in situ material. While the excavation is open, the water level shall be maintained continuously, at least 2 feet below the working level.

3.1.2 Underground Utilities

Location of the existing utilities indicated is approximate. The Contractor shall physically verify the location and elevation of the existing utilities indicated prior to starting construction. The Contractor shall scan the construction site with electromagnetic and sonic equipment and mark the surface of the ground where existing underground utilities are discovered.

3.1.3 Machinery and Equipment

Movement of construction machinery and equipment over pipes during construction shall be at the Contractor's risk. Repair, or remove and provide new pipe for existing or newly installed pipe that has been displaced or damaged.

3.2 SURFACE PREPARATION

3.2.1 Clearing and Grubbing

Unless indicated otherwise, remove trees, stumps, logs, shrubs, brush and vegetation and other items that would interfere with construction operations within the clearing limits. Remove stumps entirely. Grub out matted roots and roots over 2 inches in diameter to at least 18 inches below existing surface.

3.2.2 Stripping

Strip suitable soil from the site where excavation or grading is indicated and stockpile separately from other excavated material. Material

unsuitable for use as topsoil shall be wasted. Locate topsoil so that the material can be used readily for the finished grading. Where sufficient existing topsoil conforming to the material requirements is not available on site, provide borrow materials suitable for use as topsoil. Protect topsoil and keep in segregated piles until needed.

3.2.3 Unsuitable Material

Remove vegetation, debris, decayed vegetable matter, sod, mulch, and rubbish underneath paved areas or concrete slabs.

3.3 EXCAVATION

Excavate to contours, elevation, and dimensions indicated. Reuse excavated materials that meet the specified requirements for the material type required at the intended location. Keep excavations free from water. Excavate soil disturbed or weakened by Contractor's operations, soils softened or made unsuitable for subsequent construction due to exposure to weather. Excavations below indicated depths will not be permitted except to remove unsatisfactory material. Unsatisfactory material encountered below the grades shown shall be removed as directed. Refill with select material and compact to 95 percent of ASTM D698 maximum density. Unless specified otherwise, refill excavations cut below indicated depth with select material and compact to 100 percent of ASTM D698 maximum density. Satisfactory material removed below the depths indicated, without specific direction of the Contracting Officer, shall be replaced with satisfactory materials to the indicated excavation grade; except as specified for spread footings. Determination of elevations and measurements of approved overdepth excavation of unsatisfactory material below grades indicated shall be done under the direction of the Contracting Officer.

3.3.1 Pipe Trenches

Excavate to the dimension indicated. Grade bottom of trenches to provide uniform support for each section of pipe after pipe bedding placement. Tamp if necessary to provide a firm pipe bed. Recesses shall be excavated to accommodate bells and joints so that pipe will be uniformly supported for the entire length. Rock, where encountered, shall be excavated to a depth of at least 6 inches below the bottom of the pipe.

3.3.2 Excavated Materials

Satisfactory excavated material required for fill or backfill shall be placed in the proper section of the permanent work required or shall be separately stockpiled if it cannot be readily placed. Satisfactory material in excess of that required for the permanent work and all unsatisfactory material shall be disposed of as specified in Paragraph "DISPOSITION OF SURPLUS MATERIAL."

3.4 SUBGRADE PREPARATION

Unsatisfactory material in surfaces to receive fill or in excavated areas shall be removed and replaced with satisfactory materials as directed by the Contracting Officer. The surface shall be scarified to a depth of 6 inches before the fill is started. Sloped surfaces steeper than 1 vertical to 4 horizontal shall be plowed, stepped, benched, or broken up so that the fill material will bond with the existing material. When subgrades are less than the specified density, the ground surface shall be broken up to a minimum depth of 6 inches, pulverized, and compacted to the

specified density. When the subgrade is part fill and part excavation or natural ground, the excavated or natural ground portion shall be scarified to a depth of 12 inches and compacted as specified for the adjacent fill. Material shall not be placed on surfaces that are muddy, frozen, or contain frost. Compaction shall be accomplished by sheepsfoot rollers, pneumatic-tired rollers, steel-wheeled rollers, or other approved equipment well suited to the soil being compacted. Material shall be moistened or aerated as necessary to provide the moisture content that will readily facilitate obtaining the specified compaction with the equipment used. Minimum subgrade density shall be as specified herein.

3.4.1 Proof Rolling

Proof rolling shall be done on an exposed subgrade free of surface water (wet conditions resulting from rainfall) which would promote degradation of an otherwise acceptable subgrade. After stripping, proof roll the existing subgrade of the building with six passes of a 15 ton, pneumatic-tired roller. Operate the roller in a systematic manner to ensure the number of passes over all areas, and at speeds between 2 1/2 to 3 1/2 miles per hour. When proof rolling under buildings, the building subgrade shall be considered to extend 5 feet beyond the building lines, and one-half of the passes made with the roller shall be in a direction perpendicular to the other passes. Notify the Contracting Officer a minimum of 3 days prior to proof rolling. Proof rolling shall be performed in the presence of the Contracting Officer. Rutting or pumping of material shall be undercut as directed by the Contracting Officerand replaced with select material.

3.5 FILLING AND BACKFILLING

Fill and backfill to contours, elevations, and dimensions indicated. Compact each lift before placing overlaying lift.

3.5.1 Common Fill Placement

Provide for general site. Use satisfactory materials. Place in 6 inch lifts. Compact areas not accessible to rollers or compactors with mechanical hand tampers. Aerate material excessively moistened by rain to a satisfactory moisture content. Finish to a smooth surface by blading, rolling with a smooth roller, or both.

3.5.2 Backfill and Fill Material Placement

Provide for paved areas and under concrete slabs, except where select material is provided. Place in 6 inch lifts. Do not place over wet or frozen areas. Place backfill material adjacent to structures as the structural elements are completed and accepted. Backfill against concrete only when approved. Place and compact material to avoid loading upon or against the structure.

3.5.3 Select Material Placement

Provide under structures not pile supported. Place in 6 inch lifts. Do not place over wet or frozen areas. Backfill adjacent to structures shall be placed as structural elements are completed and accepted. Backfill against concrete only when approved. Place and compact material to avoid loading upon or against structure.

3.5.4 Porous Fill Placement

Provide under floor and area-way slabs on a compacted subgrade. Place in 4 inch lifts with a minimum of two passes of a hand-operated plate-type vibratory compactor.

3.5.5 Trench Backfilling

Backfill as rapidly as construction, testing, and acceptance of work permits. Place and compact backfill under structures and paved areas in 6 inch lifts to top of trench and in 6 inch lifts to one foot over pipe outside structures and paved areas.

3.6 BORROW

Where satisfactory materials are not available in sufficient quantity from required excavations, approved borrow materials shall be obtained as specified herein.

3.7 BURIED WARNING AND IDENTIFICATION TAPE

Provide buried utility lines with utility identification tape. Bury tape 12 inches below finished grade; under pavements and slabs, bury tape 6 inches below top of subgrade.

3.8 BURIED DETECTION WIRE

Bury detection wire directly above non-metallic piping at a distance not to exceed 12 inches above the top of pipe. The wire shall extend continuously and unbroken, from manhole to manhole. The ends of the wire shall terminate inside the manholes at each end of the pipe, with a minimum of 3 feet of wire, coiled, remaining accessible in each manhole. The wire shall remain insulated over it's entire length. The wire shall enter manholes between the top of the corbel and the frame, and extend up through the chimney seal between the frame and the chimney seal. For force mains, the wire shall terminate in the valve pit at the pump station end of the pipe.

3.9 COMPACTION

Determine in-place density of existing subgrade; if required density exists, no compaction of existing subgrade will be required. Density requirements specified herein are for cohesionless materials. When cohesive materials are encountered or used, density requirements may be reduced by 5 percent.

3.9.1 General Site

Compact underneath areas designated for vegetation and areas outside the 5 foot line of the paved area or structure to 90 percent of ASTM D698.

3.9.2 Paved Areas

Compact top 12 inches of subgrades to 95 percent of ASTM D698. Compact fill and backfill materials to 95 percent of ASTM D698.

3.10 RIP-RAP CONSTRUCTION

Construct rip-rap on filter fabric in the areas indicated.

3.10.1 Preparation

Trim and dress indicated areas to conform to cross sections, lines and grades shown within a tolerance of 0.1 foot.

3.10.2 Bedding Placement

Spread filter fabric on prepared subgrade as indicated. Compaction of bedding is not required. Finish bedding to present even surface free from mounds and windrows.

3.10.3 Stone Placement

Place rock for rip-rap on prepared bedding material to produce a well graded mass with the minimum practicable percentage of voids in conformance with lines and grades indicated. Distribute larger rock fragments, with dimensions extending the full depth of the rip-rap throughout the entire mass and eliminate "pockets" of small rock fragments. Rearrange individual pieces by mechanical equipment or by hand as necessary to obtain the distribution of fragment sizes specified above.

3.11 FINISH OPERATIONS

3.11.1 Grading

Finish grades as indicated within one-tenth of one foot. Grade areas to drain water away from structures. Maintain areas free of trash and debris. For existing grades that will remain but which were disturbed by Contractor's operations, grade as directed.

3.11.2 Topsoil and Seed

Provide as specified in Section 02 82 30 RE-ESTABLISHING VEGETATION.

3.11.3 Protection of Surfaces

Protect newly backfilled, graded, and topsoiled areas from traffic, erosion, and settlements that may occur. Repair or reestablish damaged grades, elevations, or slopes.

3.12 DISPOSITION OF SURPLUS MATERIAL

Remove from Government property surplus or other soil material not required or suitable for filling or backfilling, and brush, refuse, stumps, roots, and timber.

3.13 FIELD QUALITY CONTROL

3.13.1 Sampling

Take the number and size of samples required to perform the following tests.

3.13.2 Testing

Perform one of each of the following tests for each material used. Provide additional tests for each source change.

3.13.2.1 Fill and Backfill Material Testing

Test fill and backfill material in accordance with ASTM C136/C136M for conformance to ASTM D2487 gradation limits; ASTM D1140 for material finer than the No. 200 sieve; ASTM D4318 for liquid limit and for plastic limit; ASTM D698 or ASTM D1557 for moisture density relations, as applicable.

3.13.2.2 Select Material Testing

Test select material in accordance with ASTM C136/C136M for conformance to ASTM D2487 gradation limits; ASTM D1140 for material finer than the No. 200 sieve; ASTM D698 or ASTM D1557 for moisture density relations, as applicable.

3.13.2.3 Porous Fill Testing

Test porous fill in accordance with ASTM C136/C136M for conformance to gradation specified in ASTM C33/C33M.

3.13.2.4 Density Tests

Test density in accordance with ASTM D1556/D1556M, or ASTM D6938. When ASTM D6938 density tests are used, verify density test results by performing an ASTM D1556/D1556M density test at a location already ASTM D6938 tested as specified herein. Perform an ASTM D1556/D1556M density test at the start of the job, and for every 10 ASTM D6938 density tests thereafter. Test each lift at randomly selected locations every 2000 square feet of existing grade in fills for structures and concrete slabs, and every 2500 square feet for other fill areas and every 2000 square feet of subgrade in cut. Include density test results in daily report.

Bedding and backfill in trenches: One test per 50 linear feet in each lift.

3.13.2.5 Moisture Content Tests

In the stockpile, excavation or borrow areas, a minimum of two tests per day per type of material or source of materials being placed is required during stable weather conditions. During unstable weather, tests shall be made as dictated by local conditions and approved moisture content shall be tested in accordance with ASTM D2216. Include moisture content test results in daily report.

-- End of Section --

SECTION 32 10 00

BITUMINOUS CONCRETE PAVEMENT
08/08

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS (AASHTO)

AASHTO T 230	(1968; R 2000) Determining Degree of Pavement Compaction of Bituminous Aggregate Mixtures
AASHTO T 30	(2015) Standard Method of Test for Mechanical Analysis of Extracted Aggregate

ASTM INTERNATIONAL (ASTM)

ASTM D2172/D2172M	(2011) Quantitative Extraction of Bitumen from Bituminous Paving Mixtures
ASTM D2950/D2950M	(2014) Density of Bituminous Concrete in Place by Nuclear Methods
ASTM D6927	(2015) Standard Test Method for Marshall Stability and Flow of Bituminous Mixtures

STATE OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (NCDOT)

NCDOT	(2018) Standard Specifications for Roads and Structures

U.S. GENERAL SERVICES ADMINISTRATION (GSA)

FS TT-P-1952	(2015; Rev F) Paint, Traffic and Airfield Markings, Waterborne

1.2 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-06 Test Reports

Trial batch reports

Mix design

Asphalt concrete

Density

Thickness

Straightedge test

Submit reports for testing specified under paragraph entitled "Field Quality Control."

SD-07 Certificates

Asphalt mix delivery record

Asphalt concrete and material sources

Obtain approval of the Contracting Officer for materials and material sources 2 days prior to the use of such material in the work.

Asphalt concrete

Curbs

Submit certificates, signed by the producer, that paving materials and incidental construction items conform to specification requirements.

1.3 QUALITY ASSURANCE

1.3.1 Regulatory Requirements

Provide work and materials in accordance with applicable requirements of NCDOT, Standard Specifications for Roads and Structures. "Method of Measurement" and "Basis of Payment" shall not apply.

1.3.2 Modification of References

Where term "Engineer" is used in NCDOT it shall be construed to mean Contracting Officer. Where term "state" is used, it shall mean "Federal Government".

1.3.3 Mix Delivery Record Data

Record and submit the following information to each load of mix delivered to the job site. Submit within one day after delivery on Government-furnished forms:

a. Truck No:

b. Time In:

c. Time Out:

d. Tonnage and Discharge Temperature:

e. Mix Type:

f. Location:

g. Stations Placed:

1.3.4 Trial Batch

Submit current bituminous design reports for all mix types proposed for use on the project.

1.3.5 Mix Design

Submit results of laboratory tests performed on each mix design. Testing shall have been accomplished not more than one year prior to date of material placement.

1.4 ENVIRONMENTAL REQUIREMENTS

Do not produce or place bituminous concrete when the weather is rainy or foggy, when the base course is frozen or has excess moisture, or when the ambient temperature is less than 40 degrees F in the shade away from artificial heat.

PART 2 PRODUCTS

2.1 ASPHALT CONCRETE

Provide asphalt concrete in accordance with the applicable requirements of the NCDOT RS, Section 610, except where specified otherwise. Recycled asphalt pavement material may be used as permitted by NCDOT.

2.2 BINDER COURSE

NCDOT, materials for the construction of the binder course shall be Type RI-19.0 C.

2.3 SURFACE COURSE

NCDOT, materials for construction of the surface course shall be Type RS-9.5 C.

2.4 STRIPING

Paint shall conform to FS TT-P-1952, Types I, or II.

2.5 COMPOSITION OF MIXTURE REQUIREMENTS

2.5.1 Mixture Properties

Gradation of mineral aggregate shall be as specified. Percentage of bituminous material provided in the bituminous mixtures shall be within the limits specified. Mixtures shall have the following physical properties:

Test Property	Values
Stability (50 Blows)	Not less than 1000 pounds

Test Property	Values
Flow (0.01 inch)	Not more than 20 nor less than 8
Percent Air Voids	Not less than 3 nor more than 8 for binder course; not less than 3 nor more than 5 for wearing course
Percent Voids in Mineral Aggregates	See Table I

TABLE I

MINIMUM PERCENT VOIDS IN MINERAL AGGREGATE (VMA)

U.S.A. Standard Sieve Designation	Nominal Maximum Particle Size, Inch	Minimum VMA Percent
No. 4	0.187	18
3/8 inch	0.375	16
1/2 inch	0.500	15
3/4 inch	0.750	14
1 inch	1.000	13

PART 3 EXECUTION

3.1 PREPARATION

3.1.1 Excavation and Filling

Excavation and filling to establish elevation of subgrade is specified in Section 31 23 00.00 20 EXCAVATION AND FILL.

3.2 CONSTRUCTION

Provide construction in accordance with the applicable requirements of the NCDOT, except where indicated or specified otherwise.

3.2.1 Subgrade

NCDOT, preparation of subgrade shall be in accordance with 31 23 00.00 EXCAVATION AND FILL.

3.2.2 Base Course

NCDOT, methods of construction of the base course shall be in accordance with Division 2.

3.2.3 Binder and Surface Course

NCDOT, methods of construction of the surface course shall be in

accordance with Division 6. Placement will not be permitted unless the Contractor has a working asphalt thermometer on site.

3.2.4 Striping

NCDOT, provide paint striping in accordance with Division 6. Allow bituminous pavement to cure for at least 21 days before paint is applied. Pavement shall be thoroughly clean and entirely free of loose sand, stones, dust, oil, grease, water, and other substances that will be deleterious to the paint or will adversely affect the adhesion of the paint. Do not apply paint during high wind (over 15 miles per hour) or high humidity (over 70 percent). Apply paint only when ambient temperature is 40 degrees F or above and rising but not more than 95 degrees F. Dimensions and arrangement of striping shall be as indicated. Apply paint to a wet film thickness of 0.015 inch by means of conventional traffic line striping equipment. Traffic shall not be permitted to use the painted areas for a minimum of 30 minutes after painting of lines has been completed.

3.2.5 Curbs and Gutters

Provide curbs and gutters as indicated. Provide concrete construction as specified in Section 03 30 53 MISCELLANEOUS CAST-IN-PLACE CONCRETE (SIDEWALKS ONLY).

3.2.6 Traffic Signs

NCDOT, install traffic signs in accordance with Division 9.

3.3 FIELD QUALITY CONTROL

Sample shall be taken by Contractor as specified herein. Contractor shall replace pavement where sample cores have been removed. Submit 2 pavement cores when using the in-place nuclear density method.

3.3.1 Sample and Core Identification

Place each sample and core in a container and securely seal to prevent loss of material. Tag each sample for identification. Tag shall contain the following information:

a. Contract No.

b. Sample No.

c. Quantity

d. Date of Sample

e. Sample Description

f. Source/Location/Stations Placed/depth below the finish grade

g. Intended Use

h. Thicknesses of various lifts placed

3.3.2 Testing

3.3.2.1 Bituminous Mix Testing

Take two samples per day per mix type at plant or from truck. Test uncompacted mix for extraction in accordance with ASTM D2172/D2172M and sieve analysis in accordance with AASHTO T 30. Test samples for stability and flow in accordance with ASTM D6927. When two consecutive tests fail to meet requirements of specifications, cease placement operations and test a new trial batch prior to resumption of placement operations. Submit 2 per day of each mix type. When two tests on uncompacted mix fail submit new trial batch for approval.

3.3.2.2 Testing of Pavement Course

a. Density: Determine density of pavement by testing cores obtained from the binder and wearing course in accordance with AASHTO T 230. Take three cores at location designated by Contracting Officer for each 200 tons, or fraction thereof, of asphalt placed. Deliver cores undisturbed and undamaged to laboratory and provide test results within 48 hours of each day placement of paving materials.

b. Thickness: Determine thickness of the binder and wearing course from cores taken for density test.

c. Straightedge Test: Test compacted surface of binder course and wearing course with a straightedge as work progresses. Apply straightedge parallel with and at right angles to center line after final rolling. Variations in the binder course surface shall not be more than 1/4 inches from the lower edge of the 10 foot straightedge; variations in wearing course surface shall not be more than 1/4 from the lower edge of the 10 foot straightedge. Variations in final pervious surface shall not be more than 3/8 inch under a 10 foot straightedge. Pavement showing irregularities greater than that specified shall be corrected as directed by Contracting Officer.

3.3.2.3 Alternate Testing Method for Pavement Courses

At Contractor's option the following in-place testing method may be used to determine density and thickness in lieu of testing specified above. Frequency of testing shall be the same. When in-place nuclear method to determine density is used, take two pavement cores at locations designated by Contracting Officer and turn over to Government to verify pavement thickness.

a. Density: Determine density of pavement by in-place testing using Nuclear Method in accordance with ASTM D2950/D2950M.

b. Thickness: Determine thickness of finished pavement by use of following equation:

$$t = \frac{W}{0.75d}$$

Where t= pavement thickness, in inches.
W= average weight per square yard of mixture actually used in work.
d= compacted density as measured by nuclear density device.

3.4 WASTE MANAGEMENT

Protect excess material from contamination and return to manufacturer, or reuse on-site for walkways, patching, ditch beds, speed bumps, or curbs.

-- End of Section --

SECTION 32 11 23

AGGREGATE BASE COURSES
08/17

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by basic designation only.

AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS (AASHTO)

AASHTO T 88	(2013) Standard Method of Test for Particle Size Analysis of Soils
AASHTO T 180	(2017) Standard Method of Test for Moisture-Density Relations of Soils Using a 4.54-kg (10-lb) Rammer and a 457-mm (18-in.) Drop
AASHTO T 224	(2010) Standard Method of Test for Correction for Coarse Particles in the Soil Compaction Test

ASTM INTERNATIONAL (ASTM)

ASTM C29/C29M	(2017a) Standard Test Method for Bulk Density ("Unit Weight") and Voids in Aggregate
ASTM C117	(2017) Standard Test Method for Materials Finer than 75-um (No. 200) Sieve in Mineral Aggregates by Washing
ASTM C131/C131M	(2020) Standard Test Method for Resistance to Degradation of Small-Size Coarse Aggregate by Abrasion and Impact in the Los Angeles Machine
ASTM C136/C136M	(2019) Standard Test Method for Sieve Analysis of Fine and Coarse Aggregates
ASTM D75/D75M	(2019) Standard Practice for Sampling Aggregates
ASTM D1556/D1556M	(2015; E 2016) Standard Test Method for Density and Unit Weight of Soil in Place by Sand-Cone Method
ASTM D1557	(2012; E 2015) Standard Test Methods for Laboratory Compaction Characteristics of Soil Using Modified Effort (56,000 ft-lbf/ft3) (2700 kN-m/m3)

ASTM D2167	(2015) Density and Unit Weight of Soil in Place by the Rubber Balloon Method
ASTM D2487	(2017; E 2020) Standard Practice for Classification of Soils for Engineering Purposes (Unified Soil Classification System)
ASTM D4318	(2017; E 2018) Standard Test Methods for Liquid Limit, Plastic Limit, and Plasticity Index of Soils
ASTM D6938	(2017a) Standard Test Method for In-Place Density and Water Content of Soil and Soil-Aggregate by Nuclear Methods (Shallow Depth)
ASTM E11	(2020) Standard Specification for Woven Wire Test Sieve Cloth and Test Sieves

STATE OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (NCDOT)

NCDOT	(2018) Standard Specifications for Roads and Structures

1.2 DEFINITIONS

For the purposes of this specification, the following definitions apply.

1.2.1 Aggregate Base Course

Aggregate base course (ABC) is well graded, durable aggregate uniformly moistened and mechanically stabilized by compaction.

1.2.2 Degree of Compaction

Degree of compaction required, except as noted in the second sentence, is expressed as a percentage of the maximum laboratory dry density obtained by the test procedure presented in ASTM D1557 abbreviated as a percent of laboratory maximum dry density. Since ASTM D1557 applies only to soils that have 30 percent or less by weight of their particles retained on the 3/4 inch sieve, the degree of compaction for material having more than 30 percent by weight of their particles retained on the 3/4 inch sieve will be expressed as a percentage of the laboratory maximum dry density in accordance with AASHTO T 180 Method D and corrected with AASHTO T 224.

1.3 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-03 Product Data

Plant, Equipment, and Tools
ABC Stone

SD-06 Test Reports

Initial Tests
In-Place Tests

1.4 EQUIPMENT, TOOLS, AND MACHINES

All plant, equipment, and tools used in the performance of the work will be subject to approval by the Contracting Officer before the work is started. Maintain all plant, equipment, and tools in satisfactory working condition at all times. Submit a list of proposed equipment, including descriptive data. Use equipment capable of minimizing segregation, producing the required compaction, meeting grade controls, thickness control, and smoothness requirements as set forth herein.

1.5 QUALITY ASSURANCE

Sampling and testing are the responsibility of the Contractor. Perform sampling and testing using a laboratory approved in accordance with Section 01 45 10 QUALITY CONTROL. Work requiring testing will not be permitted until the testing laboratory has been inspected and approved. Test the materials to establish compliance with the specified requirements and perform testing at the specified frequency. The Contracting Officer may specify the time and location of the tests. Furnish copies of test results to the Contracting Officer within 24 hours of completion of the tests.

1.5.1 Sampling

Take samples for laboratory testing in conformance with ASTM D75/D75M. When deemed necessary, the sampling will be observed by the Contracting Officer.

1.5.2 Tests

1.5.2.1 Sieve Analysis

Perform sieve analysis in conformance with ASTM C117 and ASTM C136/C136M using sieves conforming to ASTM E11. Perform particle-size analysis of the soils in conformance with AASHTO T 88.

1.5.2.2 Liquid Limit and Plasticity Index

Determine liquid limit and plasticity index in accordance with ASTM D4318.

1.5.2.3 Moisture-Density Determinations

Determine the laboratory maximum dry density and optimum moisture content in accordance with paragraph DEGREE OF COMPACTION.

1.5.2.4 Field Density Tests

Measure field density in accordance with ASTM D1556/D1556M, ASTM D2167 or ASTM D6938. For the method presented in ASTM D1556/D1556M use the base plate as shown in the drawing. For the method presented in ASTM D6938 check the calibration curves and adjust them, if necessary, using only the sand cone method as described in paragraph Calibration, of the ASTM publication. Tests performed in accordance with ASTM D6938 result in a wet unit weight of soil and ASTM D6938 will be used to determine the moisture content of the soil. Also check the calibration curves furnished with the moisture gauges along with density calibration checks as

described in ASTM D6938. Make the calibration checks of both the density and moisture gauges using the prepared containers of material method, as described in paragraph Calibration of ASTM D6938, on each different type of material being tested at the beginning of a job and at intervals as directed.

a. Submit certified copies of test results for approval not less than 30 days before material is required for the work.

b. Submit calibration curves and related test results prior to using the device or equipment being calibrated.

c. Submit copies of field test results within 24 hours after the tests are performed.

1.5.2.5 Wear Test

Perform wear tests on ABC course material in conformance with ASTM C131/C131M.

1.5.2.6 Weight of Slag

Determine weight per cubic foot of slag in accordance with ASTM C29/C29M on the ABC course material.

PART 2 PRODUCTS

2.1 AGGREGATES

Provide ABC conforming to NCDOT, Section 1005.

2.2 TESTS, INSPECTIONS, AND VERIFICATIONS

2.2.1 Initial Tests

Perform one of each of the following tests, on the proposed material prior to commencing construction, to demonstrate that the proposed material meets all specified requirements when furnished. Complete this testing for each source if materials from more than one source are proposed.

a. Sieve Analysis.

b. Liquid limit and plasticity index.

c. Moisture-density relationship.

d. Wear.

e. Weight per cubic foot of Slag.

2.2.2 Approval of Material

Select the source of the material 30 days prior to the time the material will be required in the work. Tentative approval of material will be based on initial test results. Final approval of the materials will be based on sieve analysis, liquid limit, and plasticity index tests performed on samples taken from the completed and fully compacted courses.

PART 3 EXECUTION

3.1 GENERAL REQUIREMENTS

When the ABC is constructed in more than one layer, clean the previously constructed layer of loose and foreign matter by sweeping with power sweepers or power brooms, except that hand brooms may be used in areas where power cleaning is not practicable. Provide adequate drainage during the entire period of construction to prevent water from collecting or standing on the working area.

3.2 OPERATION OF AGGREGATE SOURCES

Condition aggregate sources on private lands in accordance with local laws or authorities. Clearing, stripping, and excavating are the responsibility of the Contractor. Operate the aggregate sources to produce the quantity and quality of materials meeting the specified requirements in the specified time limit.

3.3 STOCKPILING MATERIAL

Clear and level storage sites prior to stockpiling of material. Stockpile all materials, including approved material available from excavation and grading, in the manner and at the locations designated. Stockpile aggregates on the cleared and leveled areas designated by the Contracting Officer to prevent segregation. Stockpile materials obtained from different sources separately.

3.4 PREPARATION OF UNDERLYING COURSE OR SUBGRADE

Clean the underlying course or subgrade of all foreign substances prior to constructing the base course(s). Do not construct base course(s) on underlying course or subgrade that is frozen. Construct the surface of the underlying course or subgrade to meet specified compaction and surface tolerances. Correct ruts or soft yielding spots in the underlying courses, areas having inadequate compaction, and deviations of the surface from the specified requirements set forth herein by loosening and removing soft or unsatisfactory material and adding approved material, reshaping to line and grade, and recompacting to specified density requirements. For cohesionless underlying courses or subgrades containing sands or gravels, as defined in ASTM D2487, stabilize the surface prior to placement of the base course(s). Stabilize by mixing ABC into the underlying course and compacting by approved methods. Consider the stabilized material as part of the underlying course and meet all requirements of the underlying course. Do not allow traffic or other operations to disturb the finished underlying course and maintain in a satisfactory condition until the base course is placed.

3.5 GRADE CONTROL

Provide a finished and completed base course conforming to the lines, grades, and cross sections shown. Place line and grade stakes as necessary for control.

3.6 MIXING AND PLACING MATERIALS

Mix the coarse and fine aggregates in a stationary plant, or in a traveling plant or bucket loader on an approved paved working area. Make adjustments in mixing procedures or in equipment, as directed, to obtain

true grades, to minimize segregation or degradation, to obtain the required water content, and to insure a satisfactory base course meeting all requirements of this specification. Place the mixed material on the prepared subgrade or subbase in layers of uniform thickness with an approved spreader. Place the layers so that when compacted they will be true to the grades or levels required with the least possible surface disturbance. Where the base course is placed in more than one layer, clean the previously constructed layers of loose and foreign matter by sweeping with power sweepers, power brooms, or hand brooms, as directed. Make adjustments in placing procedures or equipment as may be directed by the Contracting Officer to obtain true grades, to minimize segregation and degradation, to adjust the water content, and to insure an acceptable base course.

3.7 LAYER THICKNESS

Compact the completed base course to the thickness indicated. No individual layer may be thicker than 6 inches nor be thinner than 3 inches in compacted thickness. Compact the base course(s) to a total thickness that is within 1/2 inch of the thickness indicated. Where the measured thickness is more than 1/2 inch deficient, correct such areas by scarifying, adding new material of proper gradation, reblading, and recompacting as directed. Where the measured thickness is more than 1/2 inch thicker than indicated, the course will be considered as conforming to the specified thickness requirements. The average job thickness will be the average of all thickness measurements taken for the job and must be within 1/4 inch of the thickness indicated. Measure the total thickness of the base course at intervals of one measurement for each 500 square yards of base course. Measure total thickness using 3 inch diameter test holes penetrating the base course.

3.8 COMPACTION

Compact each layer of the base course, as specified, with approved compaction equipment. Maintain water content during the compaction procedure to within plus or minus 2 percent of the optimum water content determined from laboratory tests as specified in this Section. Begin rolling at the outside edge of the surface and proceed to the center, overlapping on successive trips at least one-half the width of the roller. Slightly vary the length of alternate trips of the roller. Adjust speed of the roller as needed so that displacement of the aggregate does not occur. Compact mixture with hand-operated power tampers in all places not accessible to the rollers. Continue compaction until each layer is compacted through the full depth to at least 100 percent of laboratory maximum density. Make such adjustments in compacting or finishing procedures as may be directed by the Contracting Officer to obtain true grades, to minimize segregation and degradation, to reduce or increase water content, and to ensure a satisfactory base course. Remove any materials found to be unsatisfactory and replace with satisfactory material or rework, as directed, to meet the requirements of this specification.

3.9 PROOF ROLLING

In addition to the compaction specified, proof roll areas designated on the drawings by application of two coverages of a heavy pneumatic-tired roller having four or more tires abreast, each tire loaded to a minimum of 30,000 pounds and inflated to a minimum of 125 psi. A coverage is defined as the application of one tire print over the designated area. In the

areas designated, apply proof rolling to the top of the underlying material on which the base course is laid and to each layer of base course. Maintain water content of the underlying material and each layer of the base course as specified in Paragraph COMPACTION from start of compaction to completion of proof rolling of that layer. Remove any base course materials or any underlying materials that produce unsatisfactory results by proof rolling and replace with satisfactory materials. Then recompact and proof roll to meet these specifications.

3.10 EDGES OF BASE COURSE

Place the base course(s) so that the completed section will be a minimum of one-half foot feet wider, on all sides, than the next layer that will be placed above it. Place approved material along the outer edges of the base course in sufficient quantity to compact to the thickness of the course being constructed. When the course is being constructed in two or more layers, simultaneously roll and compact at least a 2 foot width of this shoulder material with the rolling and compacting of each layer of the base course, as directed.

3.11 FINISHING

Finish the surface of the top layer of base course after final compaction and proof rolling by cutting any overbuild to grade and rolling with a steel-wheeled roller. Do not add thin layers of material to the top layer of base course to meet grade. If the elevation of the top layer of base course is 1/2 inch or more below grade, scarify the top layer to a depth of at least 3 inches and blend new material in and compact and proof roll to bring to grade. Make adjustments to rolling and finishing procedures as directed by the Contracting Officer to minimize segregation and degradation, obtain grades, maintain moisture content, and insure an acceptable base course. Should the surface become rough, corrugated, uneven in texture, or traffic marked prior to completion, scarify the unsatisfactory portion and rework and recompact it or replace as directed.

3.12 SMOOTHNESS TEST

Construct the top layer so that the surface shows no deviations in excess of 3/8 inch when tested with a 12 foot straightedge. Take measurements in successive positions parallel to the centerline of the area to be paved. Also take measurements perpendicular to the centerline at 50 foot intervals. Correct deviations exceeding this amount by removing material and replacing with new material, or by reworking existing material and compacting it to meet these specifications.

3.13 FIELD QUALITY CONTROL

3.13.1 In-Place Tests

Perform each of the following tests on samples taken from the placed and compacted ABC. Take samples and test at the rates indicated.

a. Perform density tests on every lift of material placed and at a frequency of one set of tests for every 250 square yards, or portion thereof, of completed area.

b. Perform sieve analysis on every lift of material placed and at a frequency of one sieve analysis for every 500 square yards, or portion thereof, of material placed.

c. Perform liquid limit and plasticity index tests at the same frequency as the sieve analysis.

d. Measure the thickness of the base course at intervals providing at least one measurement for each 500 square yards of base course or part thereof. Measure the thickness using test holes, at least 3 inch in diameter through the base course.

3.13.2 Approval of Material

Select the source of the material 30 days prior to the time the material will be required in the work. Tentative approval of material will be based on initial test results. Final approval of the materials will be based on tests for gradation, liquid limit, and plasticity index performed on samples taken from the completed and fully compacted course(s).

3.14 TRAFFIC

Do not allow traffic on the completed base course.

3.15 MAINTENANCE

Maintain the base course in a satisfactory condition until the full pavement section is completed and accepted. Immediately repair any defects and repeat repairs as often as necessary to keep the area intact. Retest any base course that was not paved over prior to the onset of winter to verify that it still complies with the requirements of this specification. Rework or replace any area of base course that is damaged as necessary to comply with this specification.

3.16 DISPOSAL OF UNSATISFACTORY MATERIALS

Dispose of any unsuitable materials that have been removed outside the limits of Government-controlled land. No additional payments will be made for materials that have to be replaced.

-- End of Section --

SECTION 33 40 00

STORM DRAINAGE UTILITIES
02/10, CHG 6: 02/19

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM A48/A48M	(2003; R 2016) Standard Specification for Gray Iron Castings
ASTM A123/A123M	(2017) Standard Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products
ASTM A536	(1984; R 2019; E 2019) Standard Specification for Ductile Iron Castings
ASTM B26/B26M	(2014; E 2015) Standard Specification for Aluminum-Alloy Sand Castings
ASTM C76	(2020) Standard Specification for Reinforced Concrete Culvert, Storm Drain, and Sewer Pipe
ASTM C231/C231M	(2017a) Standard Test Method for Air Content of Freshly Mixed Concrete by the Pressure Method
ASTM C270	(2019) Standard Specification for Mortar for Unit Masonry
ASTM C443	(2020) Standard Specification for Joints for Concrete Pipe and Manholes, Using Rubber Gaskets
ASTM C478	(2018) Standard Specification for Circular Precast Reinforced Concrete Manhole Sections
ASTM C828	(2011) Low-Pressure Air Test of Vitrified Clay Pipe Lines
ASTM C923	(2008; R 2013; E 2016) Standard Specification for Resilient Connectors Between Reinforced Concrete Manhole Structures, Pipes and Laterals
ASTM C969	(2019) Standard Practice for Infiltration and Exfiltration Acceptance Testing of

	Installed Precast Concrete Pipe Sewer Lines
ASTM C990	(2009; R 2014) Standard Specification for Joints for Concrete Pipe, Manholes and Precast Box Sections Using Preformed Flexible Joint Sealants
ASTM C1103	(2019) Standard Practice for Joint Acceptance Testing of Installed Precast Concrete Pipe Sewer Lines
ASTM C1433	(2020) Standard Specification for Precast Reinforced Concrete Monolithic Box Sections for Culverts, Storm Drains, and Sewers
ASTM D1557	(2012; E 2015) Standard Test Methods for Laboratory Compaction Characteristics of Soil Using Modified Effort (56,000 ft-lbf/ft3) (2700 kN-m/m3)
ASTM D1751	(2004; E 2013; R 2013) Standard Specification for Preformed Expansion Joint Filler for Concrete Paving and Structural Construction (Nonextruding and Resilient Bituminous Types)
ASTM D1752	(2018) Standard Specification for Preformed Sponge Rubber, Cork and Recycled PVC Expansion Joint Fillers for Concrete Paving and Structural Construction
ASTM D2167	(2015) Density and Unit Weight of Soil in Place by the Rubber Balloon Method
ASTM D6938	(2017a) Standard Test Method for In-Place Density and Water Content of Soil and Soil-Aggregate by Nuclear Methods (Shallow Depth)
ASTM F1417	(2011a; E 2020) Standard Practice for Installation Acceptance of Plastic Non-pressure Sewer Lines Using Low-Pressure Air

STATE OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (NCDOT)

NCDOT	(2018) Standard Specifications for Roads and Structures

1.2 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-04 Samples

Pipe for Culverts and Storm Drains

SD-03 Product Data

Pipe

Drainage Structures

SD-07 Certificates

Resin Certification

Oil Resistant Gasket

Leakage Test

Hydrostatic Test on Watertight Joints

Determination of Density

Frame and Cover for Gratings

Post-Installation Inspection Report

SD-08 Manufacturer's Instructions

Placing Pipe

1.3 DELIVERY, STORAGE, AND HANDLING

1.3.1 Delivery and Storage

Materials delivered to site shall be inspected for damage, unloaded, and stored with a minimum of handling. Materials shall not be stored directly on the ground. The inside of pipes and fittings shall be kept free of dirt and debris. Before, during, and after installation, plastic pipe and fittings shall be protected from any environment that would result in damage or deterioration to the material. Keep a copy of the manufacturer's instructions available at the construction site at all times and follow these instructions unless directed otherwise by the Contracting Officer. Solvents, solvent compounds, lubricants, elastomeric gaskets, and any similar materials required to install plastic pipe shall be stored in accordance with the manufacturer's recommendations and shall be discarded if the storage period exceeds the recommended shelf life. Solvents in use shall be discarded when the recommended pot life is exceeded.

1.3.2 Handling

Materials shall be handled in a manner that ensures delivery to the trench in sound, undamaged condition. Pipe shall be carried to the trench, not dragged.

PART 2 PRODUCTS

2.1 PIPE FOR CULVERTS AND STORM DRAINS

Pipe for culverts and storm drains shall be of the sizes indicated and shall conform to the requirements specified.

2.1.1 Concrete Pipe

Manufactured in accordance with and conforming to ASTM C76, Class IV.

2.2 DRAINAGE STRUCTURES

2.2.1 Flared End Sections

Sections shall be of a standard design fabricated from concrete meeting the requirements of NCDOT R/S.

2.2.2 Precast Reinforced Concrete Box

Manufactured in accordance with and conforming to ASTM C1433 and NCDOT R/S.

2.3 MISCELLANEOUS MATERIALS

2.3.1 Concrete

Unless otherwise specified, concrete and reinforced concrete shall conform to the requirements for 3,000 psi concrete under Section 03 30 53 MISCELLANEOUS CAST-IN-PLACE CONCRETE (SIDEWALKS ONLY). The concrete mixture shall have air content by volume of concrete, based on measurements made immediately after discharge from the mixer, of 5 to 7 percent when maximum size of coarse aggregate exceeds 1-1/2 inches. Air content shall be determined in accordance with ASTM C231/C231M. The concrete covering over steel reinforcing shall not be less than 1 inch thick for covers and not less than 1-1/2 inches thick for walls and flooring. Concrete covering deposited directly against the ground shall have a thickness of at least 3 inches between steel and ground. Expansion-joint filler material shall conform to ASTM D1751, or ASTM D1752, or shall be resin-impregnated fiberboard conforming to the physical requirements of ASTM D1752.

2.3.2 Mortar

Mortar for pipe joints, connections to other drainage structures, and brick or block construction shall conform to ASTM C270, Type M, except that the maximum placement time shall be 1 hour. The quantity of water in the mixture shall be sufficient to produce a stiff workable mortar. Water shall be clean and free of harmful acids, alkalis, and organic impurities. The mortar shall be used within 30 minutes after the ingredients are mixed with water. The inside of the joint shall be wiped clean and finished smooth. The mortar head on the outside shall be protected from air and sun with a proper covering until satisfactorily cured.

2.3.3 Precast Reinforced Concrete Manholes

Conform to ASTM C478. Joints between precast concrete risers and tops shall be made with flexible watertight, rubber-type gaskets meeting the requirements of paragraph JOINTS.

2.3.4 Frame and Cover for Gratings

Submit certification on the ability of frame and cover or gratings to carry the imposed live load. Frame and cover for gratings shall be cast gray iron, ASTM A48/A48M, Class 35B; cast ductile iron, ASTM A536, Grade 65-45-12; or cast aluminum, ASTM B26/B26M, Alloy 356.O-T6. Weight, shape,

size, and waterway openings for grates and curb inlets shall be as indicated on the plans. The word "Storm Sewer" shall be stamped or cast into covers so that it is plainly visible.

2.3.5 Joints

2.3.5.1 Flexible Watertight Joints

a. Flexible watertight joints shall be made with plastic or rubber-type gaskets for concrete pipe. The design of joints and the physical requirements for preformed flexible joint sealants shall conform to ASTM C990, and rubber-type gaskets shall conform to ASTM C443. Gaskets shall have not more than one factory-fabricated splice, except that two factory-fabricated splices of the rubber-type gasket are permitted if the nominal diameter of the pipe being gasketed exceeds 54 inches.

b. Rubber gaskets shall comply with the oil resistant gasket requirements of ASTM C443. Certified copies of test results shall be delivered to the Contracting Officer before gaskets or jointing materials are installed. Alternate types of watertight joint may be furnished, if specifically approved.

2.4 STEEL LADDER

Steel ladder shall be provided where the depth of the storm drainage structure exceeds 12 feet. These ladders shall be not less than 16 inches in width, with 3/4 inch diameter rungs spaced 12 inches apart. The two stringers shall be a minimum 3/8 inch thick and 2-1/2 inches wide. Ladders and inserts shall be galvanized after fabrication in conformance with ASTM A123/A123M.

2.5 RESILIENT CONNECTORS

Flexible, watertight connectors used for connecting pipe to manholes and inlets shall conform to ASTM C923.

2.6 EROSION CONTROL RIP RAP

Provide non-erodible rock not exceeding 15 inches in its greatest dimension and choked with sufficient small rocks to provide a dense mass with a minimum thickness of as indicated.

PART 3 EXECUTION

3.1 INSTALLATION OF PIPE CULVERTS, STORM DRAINS, AND DRAINAGE STRUCTURES

Excavation of trenches, and for appurtenances and backfilling for culverts and storm drains, shall be in accordance with the applicable portions of Section 31 23 00.00 20 EXCAVATION AND FILL and the requirements specified below.

3.1.1 Trenching

The width of trenches at any point below the top of the pipe shall be not greater than the outside diameter of the pipe plus 36 inches to permit satisfactory jointing and thorough tamping of the bedding material under and around the pipe. Sheeting and bracing, where required, shall be placed within the trench width as specified, without any overexcavation.

Where trench widths are exceeded, redesign with a resultant increase in cost of stronger pipe or special installation procedures will be necessary. Cost of this redesign and increased cost of pipe or installation shall be borne by the Contractor without additional cost to the Government.

3.1.2 Removal of Rock

Rock in either ledge or boulder formation shall be replaced with suitable materials to provide a compacted earth cushion having a thickness between unremoved rock and the pipe of at least 8 inches or 1/2 inch for each foot of fill over the top of the pipe, whichever is greater, but not more than three-fourths the nominal diameter of the pipe. Where bell-and-spigot pipe is used, the cushion shall be maintained under the bell as well as under the straight portion of the pipe. Rock excavation shall be as specified and defined in Section 31 23 00.00 20 EXCAVATION AND FILL .

3.1.3 Removal of Unstable Material

Where wet or otherwise unstable soil incapable of properly supporting the pipe, as determined by the Contracting Officer, is unexpectedly encountered in the bottom of a trench, such material shall be removed to the depth required and replaced to the proper grade with select granular material, compacted as provided in paragraph BACKFILLING. When removal of unstable material is due to the fault or neglect of the Contractor while performing shoring and sheeting, water removal, or other specified requirements, such removal and replacement shall be performed at no additional cost to the Government.

3.2 BEDDING

The bedding surface for the pipe shall provide a firm foundation of uniform density throughout the entire length of the pipe.

3.2.1 Concrete Pipe Requirements

Concrete pipe shall be bedded in granular material minimum 4 inch in depth in trenches with soil foundation in accordance with details on the project drawings. The middle third of the granular bedding shall be loosely placed. Bell holes and depressions for joints shall be removed and formed so entire barrel of pipe is uniformly supported. The bell hole and depressions for the joints shall be not more than the length, depth, and width required for properly making the particular type of joint.

3.3 PLACING PIPE

Each pipe shall be thoroughly examined before being laid; defective or damaged pipe shall not be used. Pipelines shall be laid to the grades and alignment indicated. Proper facilities shall be provided for lowering sections of pipe into trenches. Lifting lugs in vertically elongated pipe shall be placed in the same vertical plane as the major axis of the pipe. Pipe shall not be laid in water, and pipe shall not be laid when trench conditions or weather are unsuitable for such work. Diversion of drainage or dewatering of trenches during construction shall be provided as necessary.

Note post installation requirements of paragraph DEFLECTION TESTING in PART 3 of this specification for all pipe products including deflection testing requirements for flexible pipe.

3.3.1 Concrete Pipe

Laying shall proceed upgrade with spigot ends of bell-and-spigot pipe and tongue ends of tongue-and-groove pipe pointing in the direction of the flow.

3.3.2 Multiple Culverts

Where multiple lines of pipe are installed, adjacent sides of pipe shall be at least half the nominal pipe diameter or 3 feet apart, whichever is less.

3.4 JOINTING

3.4.1 Concrete Pipe

3.4.1.1 Flexible Watertight Joints

Gaskets and jointing materials shall be as recommended by the particular manufacturer in regard to use of lubricants, cements, adhesives, and other special installation requirements. Surfaces to receive lubricants, cements, or adhesives shall be clean and dry. Gaskets and jointing materials shall be affixed to the pipe not more than 24 hours prior to the installation of the pipe, and shall be protected from the sun, blowing dust, and other deleterious agents at all times. Gaskets and jointing materials shall be inspected before installing the pipe; any loose or improperly affixed gaskets and jointing materials shall be removed and replaced. The pipe shall be aligned with the previously installed pipe, and the joint pushed home. If, while the joint is being made the gasket becomes visibly dislocated the pipe shall be removed and the joint remade.

3.5 DRAINAGE STRUCTURES

3.5.1 Manholes and Inlets

Construction shall be of reinforced concrete, or precast reinforced concrete; complete with frames and covers or gratings; and with fixed galvanized steel ladders where indicated. Pipe connections to concrete manholes and inlets shall be made with flexible, watertight connectors.

3.6 STEEL LADDER INSTALLATION

Ladder shall be adequately anchored to the wall by means of steel inserts spaced not more than 6 feet vertically, and shall be installed to provide at least 6 inches of space between the wall and the rungs. The wall along the line of the ladder shall be vertical for its entire length.

3.7 BACKFILLING

3.7.1 Backfilling Pipe in Trenches

After the pipe has been properly bedded, selected material from excavation or borrow, at a moisture content that will facilitate compaction, shall be placed along both sides of pipe in layers not exceeding 6 inches in compacted depth. The backfill shall be brought up evenly on both sides of pipe for the full length of pipe. The fill shall be thoroughly compacted under the haunches of the pipe. Each layer shall be thoroughly compacted with mechanical tampers or rammers. This method of filling and compacting

shall continue until the fill has reached an elevation equal to the midpoint (spring line) of concrete pipe or has reached an elevation of at least 12 inches above the top of the pipe for flexible pipe. The remainder of the trench shall be backfilled and compacted by spreading and rolling or compacted by mechanical rammers or tampers in layers not exceeding 6 inches. Tests for density shall be made as necessary to ensure conformance to the compaction requirements specified below. Where it is necessary, in the opinion of the Contracting Officer, that sheeting or portions of bracing used be left in place, the contract will be adjusted accordingly. Untreated sheeting shall not be left in place beneath structures or pavements.

3.7.2 Backfilling Pipe in Fill Sections

For pipe placed in fill sections, backfill material and the placement and compaction procedures shall be as specified below. The fill material shall be uniformly spread in layers longitudinally on both sides of the pipe, not exceeding 6 inches in compacted depth, and shall be compacted by rolling parallel with pipe or by mechanical tamping or ramming. Prior to commencing normal filling operations, the crown width of the fill at a height of 12 inches above the top of the pipe shall extend a distance of not less than twice the outside pipe diameter on each side of the pipe or 12 feet, whichever is less. After the backfill has reached at least 12 inches above the top of the pipe, the remainder of the fill shall be placed and thoroughly compacted in layers not exceeding 6 inches. Use select granular material for this entire region of backfill for flexible pipe installations.

3.7.3 Movement of Construction Machinery

When compacting by rolling or operating heavy equipment parallel with the pipe, displacement of or injury to the pipe shall be avoided. Movement of construction machinery over a culvert or storm drain at any stage of construction shall be at the Contractor's risk. Any damaged pipe shall be repaired or replaced.

3.7.4 Compaction

3.7.4.1 General Requirements

Cohesionless materials include gravels, gravel-sand mixtures, sands, and gravelly sands. Cohesive materials include clayey and silty gravels, gravel-silt mixtures, clayey and silty sands, sand-clay mixtures, clays, silts, and very fine sands. When results of compaction tests for moisture-density relations are recorded on graphs, cohesionless soils will show straight lines or reverse-shaped moisture-density curves, and cohesive soils will show normal moisture-density curves.

3.7.4.2 Minimum Density

Backfill over and around the pipe and backfill around and adjacent to drainage structures shall be compacted at the approved moisture content to the following applicable minimum density, which will be determined as specified below.

a. Under airfield and heliport pavements, paved roads, streets, parking areas, and similar-use pavements including adjacent shoulder areas, the density shall be not less than 100 percent of maximum density for cohesive material and 100 percent of maximum density for cohesionless

material, up to the elevation where requirements for pavement subgrade materials and compaction shall control.

b. Under unpaved or turfed traffic areas, density shall not be less than 90 percent of maximum density for cohesive material and 95 percent of maximum density for cohesionless material.

c. Under nontraffic areas, density shall be not less than that of the surrounding material.

3.8 FIELD PAINTING

3.8.1 Cast-Iron Covers, Frames, Gratings, And Steps

After installation, clean cast-iron, not buried in masonry or concrete, of mortar, rust, grease, dirt, and other deleterious materials to bare metal and apply a coat of bituminous paint.

3.9 FIELD QUALITY CONTROL

3.9.1 Tests

Testing is the responsibility of the Contractor. Perform all testing and retesting at no additional cost to the Government.

3.9.1.1 HYDROSTATIC TEST ON WATERTIGHT JOINTS

Watertight joints shall be tested and shall meet test requirements of paragraph HYDROSTATIC TEST ON WATERTIGHT JOINTS. Rubber gaskets shall comply with the oil resistant gasket requirements of ASTM C443. Certified copies of test results shall be delivered to the Contracting Officer before gaskets or jointing materials are installed.

3.9.1.1.1 Concrete Pipe

A hydrostatic test shall be made on the watertight joint types as proposed. Only one sample joint of each type needs testing; however, if the sample joint fails because of faulty design or workmanship, an additional sample joint may be tested. During the test period, gaskets or other jointing material shall be protected from extreme temperatures which might adversely affect the performance of such materials. Performance requirements for joints in reinforced concrete pipe shall conform to ASTM C990 or ASTM C443.

3.9.1.2 Leakage Test

Lines shall be tested for leakage by low pressure air or water testing or exfiltration tests, as appropriate, prior to completing backfill. Low pressure air testing for vitrified clay pipes shall conform to ASTM C828. Low pressure air testing for concrete pipes shall conform to ASTM C969. Low pressure air testing for plastic pipe shall conform to ASTM F1417. Testing of individual joints for leakage by low pressure air or water shall conform to ASTM C1103. Prior to exfiltration tests, the trench shall be backfilled up to at least the lower half of the pipe. If required, sufficient additional backfill shall be placed to prevent pipe movement during testing, leaving the joints uncovered to permit inspection. Visible leaks encountered shall be corrected regardless of leakage test results. When the water table is 2 feet or more above the top of the pipe at the upper end of the pipeline section to be tested,

infiltration shall be measured using a suitable weir or other device acceptable to the Contracting Officer. An exfiltration test shall be made by filling the line to be tested with water so that a head of at least 2 feet is provided above both the water table and the top of the pipe at the upper end of the pipeline to be tested. The filled line shall be allowed to stand until the pipe has reached its maximum absorption, but not less than 4 hours. After absorption, the head shall be reestablished. The amount of water required to maintain this water level during a 2-hour test period shall be measured. Leakage as measured by the exfiltration test shall not exceed 0.2 gallons per inch in diameter per 100 feet of pipeline per hour.

3.9.1.3 Determination of Density

Testing shall be performed by an approved commercial testing laboratory or by the Contractor subject to approval. Tests shall be performed in sufficient number to ensure that specified density is being obtained. Laboratory tests for moisture-density relations shall be made in accordance with ASTM D1557 except that mechanical tampers may be used provided the results are correlated with those obtained with the specified hand tamper. Field density tests shall be determined in accordance with ASTM D2167 or ASTM D6938. When ASTM D6938 is used, the calibration curves shall be checked and adjusted, if necessary, using the sand cone method as described in paragraph Calibration of the referenced publications. ASTM D6938 results in a wet unit weight of soil and ASTM D6938 shall be used to determine the moisture content of the soil. The calibration curves furnished with the moisture gauges shall be checked along with density calibration checks as described in ASTM D6938. Test results shall be furnished the Contracting Officer. The calibration checks of both the density and moisture gauges shall be made at the beginning of a job on each different type of material encountered and at intervals as directed.

3.9.1.4 Deflection Testing

Conduct deflection test no sooner than 30 days after completion of final backfill and compaction testing. Clean or flush all lines prior to testing. Perform a deflection test on entire length of installed flexible pipeline upon completion of work adjacent to and over the pipeline, including backfilling, placement of fill, grading, paving, placement of concrete, and any other superimposed loads. Deflection of pipe in the installed pipeline under external loads shall not exceed limits in paragraph PLACING PIPE above as percent of the average inside diameter of pipe. Use a laser profiler or mandrel to determine if allowable deflection has been exceeded.

3.9.2 Inspection

3.9.2.1 Post-Installation Inspection

Visually inspect each segment of concrete pipe for alignment, settlement, joint separations, soil migration through the joint, cracks, buckling, bulging and deflection. An engineer must evaluate all defects to determine if any remediation or repair is required.

3.9.2.1.1 Concrete

Cracks with a width greater than 0.01 inches. An engineer must evaluate all pipes with cracks with a width greater than 0.01 inches but less than 0.10 inches to determine if any remediation or repair is required.

3.9.2.1.2 Post-Installation Inspection Report

The deflection results and final post installation inspection report must include: pipe location identification, equipment used for inspection, inspector name, deviation from design, grade, deviation from line, deflection and deformation of flexible pipe, inspector notes, condition of joints, condition of pipe wall (e.g. distress, cracking, wall damage dents, bulges, creases, tears, holes, etc.).

3.9.3 Repair Of Defects

3.9.3.1 Leakage Test

When leakage exceeds the maximum amount specified, correct source of excess leakage by replacing damaged pipe and gaskets and retest.

3.9.3.2 Deflection Testing

When deflection readings are in excess of the allowable deflection of average inside diameter of pipe are obtained, remove pipe which has excessive deflection and replace with new pipe. Retest 30 days after completing backfill, leakage testing and compaction testing.

3.9.3.3 Inspection

Replace pipe or repair defects indicated in the Post-Installation Inspection Report.

3.9.3.3.1 Concrete

Replace pipes having cracks with a width greater than 0.1 inches.

3.10 PROTECTION

Protect storm drainage piping and adjacent areas from superimposed and external loads during construction.

3.11 WARRANTY PERIOD

Pipe segments found to have defects during the warranty period must be replaced with new pipe and retested.

-- End of Section --

ADDRESS VERIFICATION REPORT

==========
This report lists any Reference Organization that appears in a Section Reference Article without a corresponding listing in either the Sources for Reference Publications Section (01 42 00, 01420, or 01090) or the Supplemental Reference List.

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SECTION	REFERENCE ORGANIZATION

ALL REFERENCE ADDRESSES HAVE BEEN VERIFIED

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SECTION	SUBPART	BRACKETS	EXPLANATORY NOTES

NO BRACKETS FOUND IN TEXT

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SECTION	REFERENCE

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REFERENCE VERIFICATION REPORT

Unresolved References

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SECTION	SUBPART	REFERENCE

ALL REFERENCES HAVE BEEN VERIFIED

SUBMITTAL REGISTER

CONTRACT NO.

TITLE AND LOCATION
Parking Lot Expansion, AS508

CONTRACTOR

ACTIVITY NO	TRANSMITTAL NO	SPEC SECT	DESCRIPTION ITEM SUBMITTED	PARAG # RAPH	CLASSIFICATION	GOVT OR A/E REVWR	CONTRACTOR: SCHEDULE DATES			CONTRACTOR ACTION			APPROVING AUTHORITY				MAILED TO CONTR/ DATE RCD FRM APPR AUTH	REMARKS
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SECTION VERIFICATION REPORT

==========
This report lists all Sections that are referenced in other Sections, but that are not in the Job or Master.

HINT: With this file opened as a report from the SI Processed Files folder, double-clicking a Section number will open the Section in the Editor.
==========

SECTION	SUBPART	SECTION REFERENCED

ALL SECTIONS HAVE BEEN VERIFIED

SUBMITTAL LIST

==========
This report lists all the submittal numbers and descriptions found in the Section Submittal Articles, along with the Section and subpart in which the descriptions appear. The explanatory text immediately below each submittal description is for information only, and appears in the Submittal Procedure Section, but does not appear in the Sections listed in this report.

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==========

SD-01 Preconstruction Submittals

Certificates of insurance

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SECTION: 01 30 00 **SUBPART:** 1.1

SECTION: 01 32 16 **SUBPART:** 1.1

SECTION: 01 35 29 **SUBPART:** 1.2

SECTION: 01 50 00 **SUBPART:** 1.2

SECTION: 01 57 19 **SUBPART:** 1.4

SECTION: 31 23 00.00 20 **SUBPART:** 1.3

SD-02 Shop Drawings

Drawings, diagrams and schedules specifically prepared to illustrate some portion of the work. Diagrams and instructions from a manufacturer or fabricator for use in producing the product and as aids to the contractor for integrating the product or system into the project. Drawings prepared by or for the contractor to show how multiple systems and interdisciplinary work will be coordinated.

SECTION: 26 20 00 **SUBPART:** 1.3

SECTION: 26 56 00 **SUBPART:** 1.3

SD-03 Product Data

Catalog cuts, illustrations, schedules, diagrams, performance charts, instructions and brochures illustrating size, physical appearance and other characteristics of materials or equipment for some portion of the work.

SECTION: 01 50 00 **SUBPART:** 1.2

SECTION: 03 30 53 **SUBPART:** 1.3

SECTION: 26 20 00 **SUBPART:** 1.3

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SECTION: 31 11 00 **SUBPART:** 1.1

SECTION: 32 11 23 **SUBPART:** 1.3

SECTION: 33 40 00 **SUBPART:** 1.2

SD-04 Samples

Physical examples of materials, equipment or workmanship that illustrate functional and aesthetic characteristics of a material or product and establish standards by which the work can be judged. Color samples from the manufacturer's standard line (or custom color samples if specified) to be used in selecting or approving colors for the project. Field samples and mock-ups constructed on the project site establish standards by which the ensuring work can be judged. Includes assemblies or portions of assemblies which are to be incorporated into the project and those which will be removed at conclusion of the work.

SECTION: 33 40 00 **SUBPART:** 1.2

SD-05 Design Data

Calculations, mix designs, analyses or other data pertaining to a part of work.

SECTION: 26 56 00 **SUBPART:** 1.3

SD-06 Test Reports

Report signed by authorized official of testing laboratory that a material, product or system identical to the material, product or system to be provided has been tested in accord with specified requirements. (Testing must have been within three years of date of contract award for the project.)

SECTION: 01 35 29 **SUBPART:** 1.2

SECTION: 01 50 00 **SUBPART:** 1.2

SECTION: 01 57 19 **SUBPART:** 1.4

SECTION: 03 30 53 **SUBPART:** 1.3

SECTION: 26 20 00 **SUBPART:** 1.3

SECTION: 26 56 00 **SUBPART:** 1.3

SECTION: 31 23 00.00 20 **SUBPART:** 1.3

SECTION: 32 10 00 **SUBPART:** 1.2

SECTION: 32 11 23 **SUBPART:** 1.3

SD-07 Certificates

Statements signed by responsible officials of manufacturer of product, system or material attesting that product, system or material meets specification requirements. Must be dated after award of project contract and clearly name the project.

SECTION: 01 35 29 **SUBPART:** 1.2

SECTION: 01 50 00 **SUBPART:** 1.2

SECTION: 03 30 53 **SUBPART:** 1.3

SECTION: 32 10 00 **SUBPART:** 1.2

SECTION: 33 40 00 **SUBPART:** 1.2

SD-08 Manufacturer's Instructions

Preprinted material describing installation of a product, system or material, including special notices and Material Safety Data sheets concerning impedances, hazards and safety precautions.

SECTION: 26 56 00 **SUBPART:** 1.3

SD-10 Operation and Maintenance Data

Data intended to be incorporated in operations and maintenance manuals.

SECTION: 26 56 00 **SUBPART:** 1.3

SD-10 Operation and Maintenance Data

Data intended to be incorporated in operations and maintenance manuals.

SECTION: 01 78 00 **SUBPART:** 1.1

SD-11 Closeout Submittals

Documentation to record compliance with technical or administrative requirements or to establish an administrative mechanism.

SECTION: 01 31 50 **SUBPART:** 1.1

SECTION: 01 33 00 **SUBPART:** 1.3

SECTION: 01 45 10 **SUBPART:** 1.2

SECTION: 01 57 19 **SUBPART:** 1.4

SECTION: 01 78 00 **SUBPART:** 1.1

SECTION: 01 78 30.00 22 **SUBPART:** 1.2

SUBMITTAL VERIFICATION REPORT

==========
Search for "Submittal Formatting Requirements" in SpecsIntact help for more information about the contents of this report.
==========

Section Submittal Discrepancies

==========
Sections that do not cite Submittal Items in both the Submittal Article and elsewhere in the text, that cite invalid Classifications, or that contain Submittal Descriptions, Classifications, or multiply-defined Submittal Items outside the Submittal Article:

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==========

SECTION	SUBPART	SUBMITTAL DISCREPANCY

Discrepancies Between Submittal Articles and Submittal Procedures Section

==========
Submittal Descriptions from Section Submittal Articles that differ from Descriptions in the Submittal Procedures Section (01 33 00, 01330, or 01300), or that are missing from the Submittal Procedures Section:

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==========

STANDARD DESCRIPTION SECTION	SUBPART	INVALID DESCRIPTION

All the Submittal Descriptions in Sections processed match.

TEST REQUIREMENT LIST

==========
This report lists all the test requirements cited in the text.

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==========

SECTION: 01 30 00 **SUBPART:** 1.4.9.2

All contract requirements realted to space temperature control, HVAC TAB, and Apparatus inspection shall be accomplished directly by a first tier subcontractor.

SECTION: 26 20 00 **SUBPART:** 3.5.1

Operate each device subject to manual operation at least five times, demonstrating satisfactory operation each time.

SECTION: 26 20 00 **SUBPART:** 3.5.2

Test wiring rated 600 volt and less to verify that no short circuits or accidental grounds exist. Perform insulation resistance tests on wiring No. 6 AWG and larger diameter using instrument which applies voltage of 1,000 volts DC for 600 volt rated wiring and 500 volts DC for 300 volt rated wiring per NETA ATS to provide direct reading of resistance.

SECTION: 26 20 00 **SUBPART:** 3.5.3

Test ground-fault receptacles with a "load" (such as a plug in light) to verify that the "line" and "load" leads are not reversed. Press the TEST button and then the RESET button to verify by LED status that the device is a self-test model as specified in UL 943.

SECTION: 26 20 00 **SUBPART:** 3.5.4

Test grounding system to ensure continuity, and that resistance to ground is not excessive.

SECTION: 26 20 00 **SUBPART:** 3.5.5

Perform phase rotation test to ensure proper rotation of service power prior to operation of new or reinstalled equipment using a phase rotation meter.

SECTION: 31 23 00.00 20 **SUBPART:** 3.13.1

Take the number and size of samples required to perform the following tests.

SECTION: 31 23 00.00 20 **SUBPART:** 3.13.2

Perform one of each of the following tests for each material used. Provide additional tests for each source change.

SECTION: 31 23 00.00 20 **SUBPART:** 3.13.2.1

Test fill and backfill material in accordance with ASTM C136/C136M for conformance to ASTM D2487 gradation limits; ASTM D1140 for material finer than the No. 200 sieve; ASTM D4318 for liquid limit and for plastic limit; ASTM D698 or ASTM D1557 for moisture density relations, as applicable.

SECTION: 31 23 00.00 20 **SUBPART:** 3.13.2.2

Test select material in accordance with ASTM C136/C136M for conformance to ASTM D2487 gradation limits; ASTM D1140 for material finer than the No. 200 sieve; ASTM D698 or ASTM D1557 for moisture density relations, as applicable.

SECTION: 31 23 00.00 20 **SUBPART:** 3.13.2.3

Test porous fill in accordance with ASTM C136/C136M for conformance to gradation specified in ASTM C33/C33M.

SECTION: 31 23 00.00 20 **SUBPART:** 3.13.2.4

Test density in accordance with ASTM D1556/D1556M, or ASTM D6938. When ASTM D6938 density tests are used, verify density test results by performing an ASTM D1556/D1556M density test at a location already ASTM D6938 tested as specified herein. Perform an ASTM D1556/D1556M density test at the start of the job, and for every 10 ASTM D6938 density tests thereafter. Test each lift at randomly selected locations every 2000 square feet of existing grade in fills for structures and concrete slabs, and every 2500 square feet for other fill areas and every 2000 square feet of subgrade in cut.

SECTION: 32 10 00 **SUBPART:** 3.3

Sample shall be taken by Contractor as specified herein. Contractor shall replace pavement where sample cores have been removed. Submit 2 pavement cores when using the in-place nuclear density method.

SECTION: 32 10 00 **SUBPART:** 3.3.2.1

Test uncompacted mix for extraction in accordance with ASTM D2172/D2172M and sieve analysis in accordance with AASHTO T 30. Test samples for stability and flow in accordance with ASTM D6927.

SECTION: 32 10 00 **SUBPART:** 3.3.2.2

Test compacted surface of binder course and wearing course with a straightedge as work progresses. Apply straightedge parallel with and at right angles to center line after final rolling. Variations in the binder course surface shall not be more than 1/4 inches from the lower edge of the 10 foot straightedge; variations in wearing course surface shall not be more than 1/4 from the lower edge of the 10 foot straightedge. Variations in final pervious surface shall not be more than 3/8 inch under a 10 foot straightedge. Pavement showing irregularities greater than that specified shall be corrected as directed by Contracting Officer.

SECTION: 33 40 00 **SUBPART:** 3.9.1.1

HYDROSTATIC TEST ON WATERTIGHT JOINTS

SECTION: 33 40 00 **SUBPART:** 3.9.1.2

Leakage Test

SECTION: 33 40 00 **SUBPART:** 3.9.1.3

Determination of Density

SECTION: 33 40 00 **SUBPART:** 3.9.1.4

deflection test

REFERENCE TITLE REPORT

==========
This report lists Reference Identifiers with conflicting Reference Titles in two or more Section Reference Articles.

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==========

SECTION	REFERENCE	REFERENCE TITLE

ALL REFERENCES HAVE BEEN VERIFIED

March 2016

Marine Corps Base (MCB) Camp Lejeune Contractor Environmental Guide

Prepared For:

Marine Corps Installations East-Marine Corps Base Camp Lejeune

Version Number 3

Michael Baker INTERNATIONAL

Prepared By:
Michael Baker International, Inc.

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RECORD OF CHANGES

Date	Description of Changes	Page #	Name/Initials

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CERTIFICATION PAGE

I certify that I have read, understood, and accept this document and all attachments, and that all those within my party working on a job site within Marine Corps Base Camp Lejeune and/or Marine Corps Air Station New River will comply with the environmental policies and regulations herein. I am aware that there are penalties for not complying with this Guide.

_____

Signature

_____

Date

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LIST OF ACRONYMS AND ABBREVIATIONS

ACM	Asbestos-Containing Material
AHERA	Asbestos Hazard and Emergency Response Act
AHPA	Archaeological and Historic Preservation Act
ARPA	Archeological Resource Protection Act
ASHARA	Asbestos School Hazard Abatement Reauthorization Act
ASD	Accumulation Start Date
ASO	Air Station Order
BMP	Best Management Practice
BO	Base Order
C&D	Construction and Demolition
CAA	Clean Air Act
CAMA	Coastal Area Management Act
CERCLA	Comprehensive Environmental Response, Compensation, and Liability
CETEP	Comprehensive Environmental Training and Education Program
CFC	Chlorofluorocarbon
CFR	Code of Federal Regulations
CG	Commanding General
CWA	Clean Water Act
CZMA	Coastal Zone Management Act
DHHS	Department of Health and Human Services
DLADS	Defense Logistics Agency Disposition Services
DM	Decision Memorandum

DMM	Discarded Military Munitions
DoD	Department of Defense
DoN	Department of Navy
DOT	Department of Transportation
DRMS	Defense Reutilization and Marketing Service
EA	Environmental Assessment
EAD	Environmental Affairs Department
ECON	Environmental Conservation Branch
EISA	Energy Independence and Security Act
EHS	Extremely Hazardous Substances
ELLAP	Environmental Lead Laboratory Accreditation Program
EMD	Environmental Management Division
EMS	Environmental Management System
EO	Executive Order
EOD	Explosives and Ordnance Disposal
EPA	Environmental Protection Agency
EPR	Extended Producer Responsibility
EPCRA	Emergency Planning and Community Right-to-Know Act
EPEAT	Electronic Product Environmental Assessment Tool
FAR	Federal Acquisition Regulation
FIFRA	Federal Insecticide, Fungicide, and Rodenticide Act
FSC	Facilities Support Contracts
FWS	Fish and Wildlife Service
GIS	Geographic Information System
GP	Green Procurement
HAP	Hazardous Air Pollutants

HCFC	Hydrochlorofluorocarbon
HCS	Hazard Communication Standard
HHCU	Health Hazards Control Unit (North Carolina)
HM	Hazardous Material
HMTA	Hazardous Materials Transportation Act
HQMC	Headquarters Marine Corps
HQW	High Quality Water
HVAC	Heating, Ventilation, and Air Conditioning
HW	Hazardous Waste
HWMP	Hazardous Waste Management Plan
IGI&S	Installation Geospatial Information & Services
INRMP	Integrated Natural Resources Management Plan
IRP	Installation Restoration Program
LBP	Lead-Based Paint
LDA	Land-Disturbing Activities
LQG	Large Quantity Generator
MAG	Marine Aircraft Group
MCAS	Marine Corps Air Station
MCB	Marine Corps Base
MCM	Minimum Control Measure
MCIEAST	Marine Corps Installations East
MCO	Marine Corps Order
MEC	Munitions and Explosives of Concern
MEF	Marine Expeditionary Force
MRF	Materials Recovery Facility
MS4	Municipal Separate Storm Sewer Systems
MSW	Municipal Solid Waste
NAPL	Non-Aqueous Phase Liquid

NC	North Carolina
NCAC	North Carolina Administrative Code
NCDAQ	North Carolina Department of Air Quality
NCDCM	North Carolina Division of Coastal Management
NCDEQ	North Carolina Department of Environmental Quality
NCDFR	North Carolina Division of Forest Resources
NCDMS	North Carolina Division of Mitigation Services
NCDWR	North Carolina Division of Water Resources
NEPA	National Environmental Policy Act
NESHAP	National Emission Standards for Hazardous Air Pollutants
NHPA	National Historic Preservation Act
NPDES	National Pollutant Discharge Elimination System
NPL	National Priorities List
NRC	National Response Center
NRHP	National Register of Historic Places
ODS	Ozone-Depleting Substance
OPA	Oil Pollution Act
ORW	Outstanding Resource Water
OSHA	Occupational Safety and Health Administration
OWS	Oil-Water Separator
P2	Pollution Prevention
PACM	Presumed Asbestos-Containing Material
PCB	Polychlorinated biphenyl
POC	Point of Contact
POL	Petroleum, Oil, and Lubricant
PPA	Pollution Prevention Act
ppm	Parts Per Million

PPV	Public-Private Venture
PWD	Public Works Division
QRP	Qualified Recycling Program
RACM	Regulated Asbestos-Containing Material
RCRA	Resource Conservation and Recovery Act
RCRS	Resource Conservation and Recovery Section
ROICC	Resident Officer in Charge of Construction
RRP	Renovation, Repair, and Painting
SAA	Satellite Accumulation Area
SARA	Superfund Amendments & Reauthorization Act
SDS	Safety Data Sheet
SHPO	State Historic Preservation Officer
SPCC	Spill Prevention Control and Countermeasures
SSPP	Strategic Sustainability Performance Plan
SWDA	Solid Waste Disposal Act
SWPPP	Stormwater Pollution Prevention Plan (Also referred to as SPPP in NC)
T&P	Treatment and Processing
TCLP	Toxic Characteristic Leaching Procedure
TSD	Treatment, Storage, and Disposal
TSI	Thermal System Insulation
ULCP	Unit Level Contingency Plan
USC	United States Code
USACE	United States Army Corps of Engineers
USMC	United States Marine Corps
UW	Universal Waste

UXO	Unexploded Ordnance
XRF	X-Ray Fluorescence

CONTRACTOR'S PHONE DIRECTORY

In the event of an emergency, refer to the emergency numbers below. All non-emergency contractor inquiries regarding the operations at Marine Corps Base (MCB) Camp Lejeune and Marine Corps Air Station New River should be directed to the Resident Officer in Charge of Construction (ROICC) or Contract Representative. The ROICC or Contract Representative will either directly contact or refer contractors to the appropriate Division or Organization.

Emergency and Important Non-Emergency Numbers

Fire and Emergency Services Division.....911
Ambulance.....911
Hearing Impaired.....(910) 451-4444
CHEMTREC (Emergency 24-hour/Outside MCB Camp Lejeune).....(800) 424-9300
Hazardous Chemical Spill.....911
Military Police.....911
National Response Center (Outside MCB Camp Lejeune).....(202) 372-2428
Toll Free.....(800) 424-8802
Provost Marshall Office.....911

Marine Corps Base Camp Lejeune

Operator/ Directory Assistance.....(910) 451-1113
Confined Space Program Manager.....(910) 451-5725
Environmental Management Division.....(910) 451-5003
-Environmental Compliance Branch.....(910) 451-5837

Asbestos Management
Resource Conservation and Recovery Section
(910) 451-1482
Hazardous Material Consolidation Site/Free Issue
.....(910) 451-1482
Recycling Center, Building 982.....(910) 451-4214
-Environmental Conservation Branch.....(910) 451-5063
Fish & Wildlife
Forestry Management
NEPA
Conservation Law Enforcement
.....(910) 451-2196/5226
-Environmental Quality Branch.....(910) 451-5068
Air Quality
Underground Storage Tanks
Water Quality
Explosives and Ordnance Disposal.....(910) 451-0558
Public Works Division.....(910) 451-5307
-Construction Project Managers.....(910) 451-2583
-Contracts Branch.....(910) 451-2582
-Officer In Charge of Construction (Main)..(910) 451-2581
-Public Works Base Utility Director.....(910) 451-5024
Water Line Break/Wastewater Line Break.....(910) 451-7190 (x225)
-Public Works Solid Waste Division/Landfill
.....(910) 451-2946
Range Control.....(910) 451-3064
Regional Geospatial Information & Services (Installation Manager).....(910) 451-8915
Safety Department.....(910) 451-5725

Marine Corps Air Station New River

Confined Space Program.....(910) 449-4964
Consolidated Hazardous Material Reutilization and
Inventory Management Program.....(910) 449-4531/4533
Environmental Affairs Department
(Director).....(910) 449-5441
-Environmental Affairs Department (Environmental
Manager).....(910) 449-5442
-Environmental Affairs Department (GIS
Manager).....(910) 449-6144
-Environmental Affairs Department (Hazardous
Waste).....(910) 449-5997
-Conservation Law Enforcement.....(910) 449-0108
Explosives Safety Officer.....(910) 449-5443
Military Police (Non-Emergency).....(910) 449-4248/4249
Public Works Division.....(910) 449-6506
-Officer In Charge of Construction.....(910) 449-5587
Safety Department.....(910) 449-4527

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1.0 CONTRACTOR ENVIRONMENTAL GUIDE OVERVIEW

Environmental protection is an integral part of the Marine Corps mission in order to protect public health, preserve environmental quality, comply with regulatory requirements, and develop and strengthen relationships between the Marine Corps community and external stakeholders. The purpose of the MCB Camp Lejeune Contractor Environmental Guide is to assist contractors working aboard Marine Corps Installations East's (MCIEAST's) Marine Corps Base (MCB) Camp Lejeune and Marine Corps Air Station (MCAS) New River in maintaining the mission by complying with Federal and State environmental laws and regulations, as well as the United States Marine Corps (USMC) and installation environmental policies. This guide is written in accordance with Marine Corps Order (MCO) P5090.2A and designed to answer many of the environmental questions that arise, as well as to provide pertinent information on environmental topics and training requirements.

This document should be used only as a *guide* to the environmental issues contractors may face while working aboard MCB Camp Lejeune and MCAS New River.

NOTE: This document should be used only as a guide to the environmental issues contractors may face while working

aboard MCB Camp Lejeune and MCAS New River. It is expected that contractors will work closely with the Environmental Management Division (EMD) at MCB Camp Lejeune, the Environmental Affairs Department (EAD) at MCAS New River, and Contract Representatives regarding environmental management issues, concerns, and/or questions. Should the need arise, this guide provides contractors with EMD, EAD, and emergency response points of contact (POCs). All initial inquiries should be directed to the Resident Officer in Charge of Construction (ROICC) or Contract Representative, who will either direct the contractor or contact the appropriate environmental office if additional clarification regarding an environmental issue is necessary.

Contact the ROICC or Contract Representative with any questions.

NOTE: It is very important to note that this guide is designed to provide requirements specific to MCB Camp Lejeune-issued contracts. It is the contractor's responsibility to know and comply with all Federal, State, and local regulations. MCB Camp Lejeune environmental personnel will assist contractors with compliance issues; however, the primary burden of regulatory identification, familiarity, and compliance lies with the contractor. This training ***does not*** replace any required regulatory environmental training or certification as per contract requirements. All required environmental training should be completed ***prior*** to working at MCIEAST installations.

NOTE: It is the contractor's responsibility to review the project-specific contract and specifications. Additional environmental requirements, submissions, and/or meetings not documented in this guide may be required.

1.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are used throughout this guide. If you have any questions about these definitions or concepts, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

1.1.1. Key Definitions

- **Environment.** Surroundings, to include all surface water, groundwater, drinking water supply, land surface or subsurface area, or ambient air within the United States or under the jurisdiction of the United States, including manmade structures, indoor air environments, natural resources, and archeological and cultural resources.
- **Environmental Management Division.** MCB Camp Lejeune's division responsible for environmental issues and compliance at MCB Camp Lejeune.
- **Environmental Affairs Department.** MCAS New River's department responsible for environmental issues and compliance at MCAS New River.
- **Environmental Management System (EMS).** A systematic approach for integrating environmental

considerations and accountability into day-to-day decisionmaking and long-term planning processes across all missions, practices, and functions. The EMS institutionalizes processes for continual environmental improvement and reducing risks to mission through ongoing planning, review, and preventive or corrective action.

1.1.2. Key Concepts

- **Environmental Requirement.** A defined standard pertaining to environmental compliance, pollution prevention (P2), or natural/cultural resources, subject to uniform application. Environmental requirements may be in the form of a law, regulation, Executive Order (EO), policy, ordinance, permit, Base Order (BO), or other form that prescribes a standard.
- **Executive Order.** Legally binding orders given by the President, as head of the Executive Branch, to direct Federal agencies and officials in their execution of congressionally established laws or policies.
- **MCB Camp Lejeune.** Throughout this document, MCB Camp Lejeune includes all MCB Camp Lejeune real property and contracts for work performed at MCAS New River and all outlying fields associated with MCB Camp Lejeune.
- **Marine Corps Order.** A directive of continuing authority or information, meant to be a permanent reference and requiring continuing action, issued by Headquarters Marine Corps (HQMC). In accordance

with MCO 5215.1K (10 May 2007), all MCOs shall, where applicable: establish, describe, or change existing policy, programs and major activities, and organizations; define missions; assign responsibilities; issue procedural guidance; and be written in standardized format.

- **Resident Officer In Charge of Construction.** The ROICC administers construction contracts and is the contractor's first line of contact with the government.
- **Regulatory Requirements.** Government (including Federal, State, and local) environmental regulations implemented by environmental statutes. Federal regulations often establish minimum standards for State and local governments' implementing programs.
- **Statutory Requirements.** Federal environmental statutes are laws that generally require compliance by U.S. Department of Defense (DoD) installations.

1.2. INSTALLATION BACKGROUND

MCB Camp Lejeune was established in 1941 in Onslow County, along the southern coast of North Carolina (NC). MCB Camp Lejeune is just south of MCAS New River. MCB Camp Lejeune takes advantage of 156,000 acres and 11 miles of beach capable of supporting amphibious operations, 32 gun positions, 48 tactical landing zones, three state-of-the-art training facilities, and 80 live fire ranges for its training mission.

The primary function of MCB Camp Lejeune is national defense, providing a home installation for the II Marine Expeditionary Force (MEF), 2nd Marine Division, 2nd Force Service Support Group, and other combat units and support commands. MCB Camp Lejeune's mission is to maintain combat-ready units for expeditionary deployment. MCB Camp Lejeune maintains and utilizes supply warehouses, maintenance shops, hazardous material storage, nonhazardous and hazardous waste storage, bulk fuel storage and transfer facilities, fleet parking, housing areas, recreational areas, two golf courses, and a marina.

MCAS New River is the principal USMC helicopter operating location on the East Coast and supports aircrew training in the H-53 helicopter. It is also the evaluation and prospective bed-down site for the V-22 Osprey. The mission of MCAS New River is to provide the necessary support for its Marine Aircraft Group (MAG) tenant units, MAG-26 and MAG-29.

1.2.1. Environmental Management Division and Environmental Affairs Department

MCB Camp Lejeune's EMD, within the Installation and Environment Department, is responsible for all natural resource and environmental matters aboard the installation. EMD works closely with MCB Camp Lejeune personnel, educating and training them to comply with environmental laws while accomplishing the military mission.

The EAD at MCAS New River works closely with the EMD on environmental compliance and protection matters. Due to

various joint operations, MCB Camp Lejeune and MCAS New River participate together in one EMS. See Figure 1-1 and Figure 1-2 for organization charts of EMD and EAD.

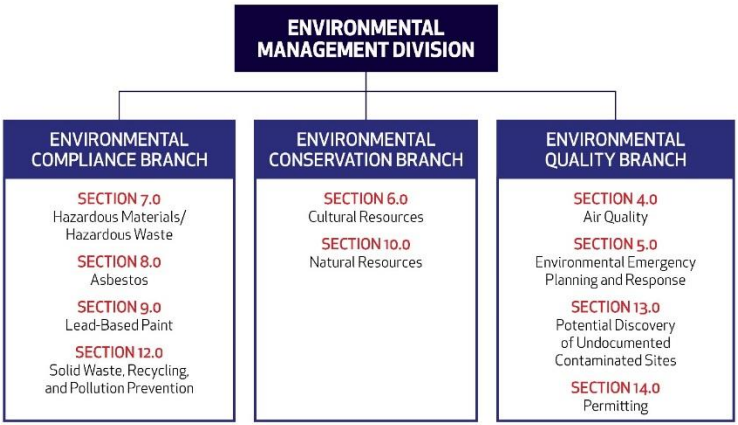

Figure 1-1. Environmental Management Division (MCB Camp Lejeune) Organization Chart

Figure 1-2. Environmental Affairs Department (MCAS New River)
Organization Chart

1.2.2. Expectations

Contractors aboard the installation, which are committed to strict compliance with environmental laws and regulations,

assist MCB Camp Lejeune in providing the best possible training facilities for today's Marines and Sailors, while honoring our environmental responsibilities and objectives. Violation of environmental laws may result in severe civil or criminal penalties and fines.

1.3. OVERVIEW OF REQUIREMENTS

Contractors operating aboard MCB Lejeune and MCAS New River must be aware of and adhere to all applicable environmental regulations and requirements, which include but may not be limited to the following:

- **EO 12088, Federal Compliance with Pollution Control Standards (October 13, 1978).** Requires all facilities owned by or leased to or by the military to be designed, operated, and maintained in compliance with all applicable environmental standards. Military and civilian personnel must cooperate with Federal, State, and local environmental protection agencies and comply with applicable standards and criteria issued by these agencies to the extent permitted by law.
- **EO 13423, Strengthening Federal Environmental, Energy, and Transportation Management.** Requires Federal agencies to comply with applicable Federal, State, local, and host nation environmental laws and regulations. Additionally, requirements include more widespread use of EMSs as the framework for sustainability management.

- **EO 13514, Federal Leadership in Environmental, Energy, and Economic Performance.** Requires Federal agencies to meet various sustainability goals, to include the reduction of greenhouse gas emissions. Applicable provisions for meeting these goals are to be included in acquisition and service contracts.
- **MCO P5090.2A, Environmental Compliance and Protection Manual (26 August 2013).** USMC policies and responsibilities for compliance with environmental statutes and regulations, as well as the management of USMC environmental programs.

1.3.1. Contractor Environmental Guide

This guide consists of the following information:

- MCB Camp Lejeune Contractor Environmental Guide
  - EMS overview and requirements
  - Environmental program-specific requirements
- MCB Camp Lejeune General EMS and Environmental Awareness Training for Contractors and Vendors
- Signature Page

Prior to beginning work onsite, or within 30 days of beginning work onsite, all contractors and their employees performing work aboard MCB Camp Lejeune must review these materials and complete EMS and General Environmental Awareness training.

Prior to beginning work onsite, or within 30 days of beginning work onsite, all contractors and their employees performing work aboard MCB Camp Lejeune must review these materials and complete EMS and General Environmental Awareness training. This guide summarizes the EMS and environmental programs at MCB Camp Lejeune, as well as key requirements associated with the various environmental issues contractors may encounter while performing work aboard the installation. Contractors are expected to work with their ROICC or Contract Representatives and EMD/EAD when environmental concerns or issues arise.

1.3.2. Environmental and EMS Training

In accordance with Department of Defense (DoD) instructions and MCOs, EMD has implemented a Comprehensive Environmental Training and Education Program (CETEP). The goal of the CETEP is to ensure that appropriate environmental instruction and related information are provided to all levels of the Marine Corps in the most effective and efficient manner to achieve full compliance with all applicable environmental training

requirements. A major component of the CETEP is to provide general environmental awareness training to all individuals associated with the installation, including contractors.

All contractors are required to receive both EMS and general environmental awareness training at the level necessary for their job function.

In addition to CETEP requirements, MCB Camp Lejeune has implemented an installation-wide EMS. The EMS highlights the fact that the authority and principal responsibility for controlling environmental impacts belong to those commands, units, offices, and personnel (including contractors) whose activities have the potential to impact the environment.

All contractors are required to receive both EMS and general environmental awareness training at the level necessary for their job function. This guide satisfies these training requirements (See the Appendix).

As such, contractors working aboard MCB Camp Lejeune will do the following:

- Conduct job responsibilities in compliance with environmental regulations and in conformance with EMS requirements.
- Complete all applicable environmental training and maintain associated records as per contract requirements.

- Complete EMS and general environmental awareness training, and be aware of and understand the MCB Camp Lejeune Environmental Policy.
- Contact their ROICC or Contract Representative immediately regarding environmental and/or EMS issues.

Prior to beginning work onsite or within 30 days, all contractors must sign and date the signature page and return it to the installation Contract Representative. Anyone who works on a contract at any point during the contract period must receive this information and training.

1.4. POINTS OF CONTACT

EMD Branches and phone numbers are found in the Contractor's Phone Directory on pages xv and xvi of this Guide. All initial inquiries regarding an environmental issue should be directed to the ROICC or Contract Representative, who will either directly contact or refer the contractor to the appropriate environmental office if additional clarification is necessary. In the case of a spill or environmental emergency, immediately dial 911. Additional emergency response procedures are provided in Section 5.0 of this Guide.

Table 1-1. Contacts in Case of a Spill

For spills of:	Call:	Follow-up:
Hazardous waste	**911**	Spill Report
Unknown materials	**911**	Spill Report
Material on a permeable surface	**911**	Spill Report
Greater than 5 gallons of a material	**911**	Spill Report
Material that reaches stormwater inlets or waterways	**911**	
Nonhazardous waste	(910) 451-1482	911

1.5. OVERVIEW MAP

Figure 1-3 provides an overview map that displays the locations of installation facilities discussed throughout this Guide.

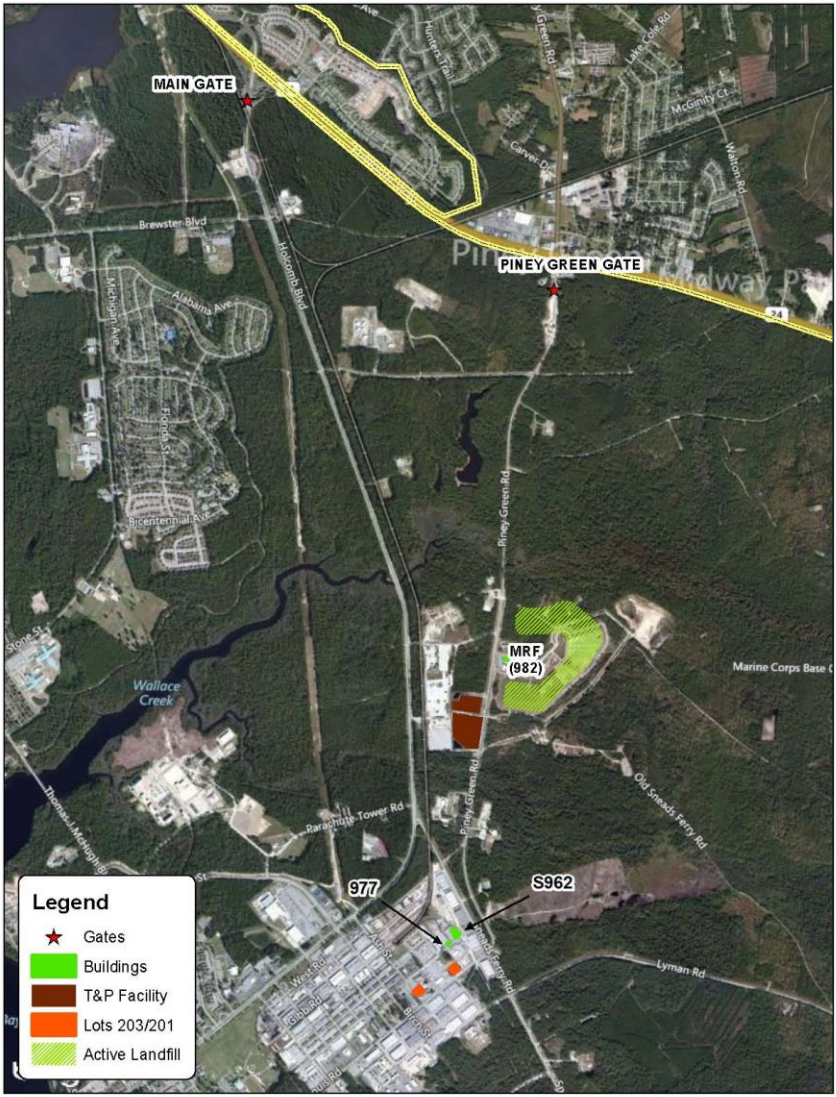

Figure 1-3. Overview Map

2.0 ENVIRONMENTAL MANAGEMENT SYSTEM

Three key principles of the Environmental Policy are to comply with relevant environmental laws and regulations, prevent pollution, and continually improve our EMS.

MCB Camp Lejeune and MCAS New River jointly operate an EMS, which provides a systematic way of continually implementing environmental requirements and evaluating performance. The EMS is founded on the principles of MCB Camp Lejeune's Environmental Policy, which is endorsed by the Commanding General (CG). Three key principles of the Environmental Policy are to:

- Comply with relevant environmental laws and regulations;
- Prevent pollution; and
- Continually improve the EMS.

The EMS promotes sustained mission readiness through actively identifying and implementing opportunities for efficient resource use. The USMC implements EMS at all levels to continually improve environmental compliance programs and meet evolving EOs and DoD requirements for mission sustainability. The EMS highlights the fact that the authority and principal responsibility for controlling environmental impacts belong to those commands, units,

offices, and personnel (including contractors and vendors) whose activities have the potential to impact the environment.

2.1. KEY DEFINITION AND CONCEPTS

The following key definitions and concepts are associated with an EMS. Please consult the ROICC or Contract Representative with any questions about these definitions or concepts.

Please consult the ROICC or Contract Representative with any questions.

2.1.1. Key Definitions

- **Environment.** Surroundings in which an organization operates, including air, water, land, natural resources, flora, fauna, humans, and their interrelation.
- **Environmental Aspect.** A characteristic of an organization's activities, products, or services that may cause, in normal operation or upset mode, an impact to an environmental or other resource. Each practice may have several aspects.
- **Environmental Impact.** An effect, beneficial or adverse, of a practice's aspect on an environmental or other resource. Each practice may have several impacts.
- **Environmental Resources.** Sensitive environmental receptors (e.g., air, water, natural

resources) or cultural or historic assets at MCB Camp Lejeune or MCAS New River, in the surrounding community, within the ecosystem, or beyond, that may be impacted by the operation of practices.

- **Practice.** A unit process that supports a military mission and may impact environmental resources. (It is the ability to impact an environmental resource that is key to defining a practice. However, practices may also impact other resources.)
- **Practice Owner.** Person(s) responsible for control of practices. EMS procedures use the term *practice owner* when the assignment of more specific responsibilities is left to the owning organizations.
- **Requirement.** Legislation, regulation, or policy issued by any Executive, Federal, State, local, DoD, Department of Navy (DoN), or USMC authority that addresses environmental considerations and requires action.

2.1.2. Key Concepts

- **Environmental Management System.** A systematic approach for integrating environmental considerations and accountability into day-to-day decisionmaking and long-term planning processes across all missions, activities, and functions. The EMS institutionalizes processes for continual environmental improvement and for reducing risks to mission through ongoing planning, review, and preventive or corrective action.

- **Environmental Policy.** Public commitment by senior leaders to the management of the installation's environmental affairs, including environmental compliance, pollution prevention, natural/cultural resource management, cleanup, risk to mission, and continual improvement of the EMS.

- **Plan, Do, Check, Act.** Four-step model by which the EMS carries out change – **Plan:** establish objectives and processes; **Do:** implement and execute the plan; **Check:** study and analyze the results; **Act:** take action based on what you learned.

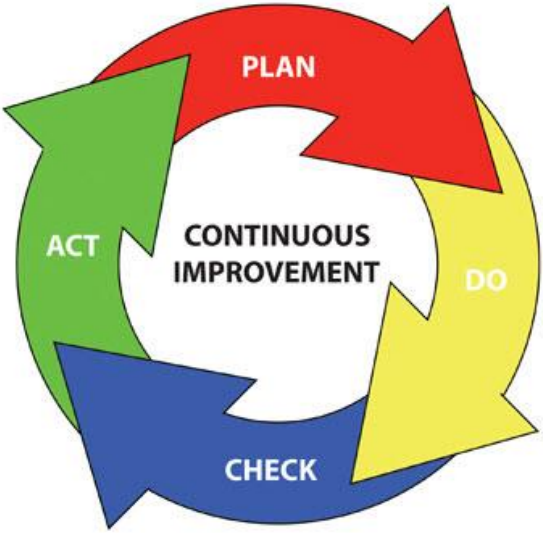

Figure 2-1. Plan, Do, Check, Act Cycle

2.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard MCB Camp Lejeune and MCAS New River must be aware of and adhere to all applicable regulations and requirements concerning EMS, which include but may not be limited to the following:

- **EO 13148, Greening the Government Through Leadership in Environmental Management.** Mandates that environmental management considerations must be an integral component of Federal Government policies, operations, planning, and management, with the primary goal for each agency to promote the sustainable management of Federal facility lands through the implementation of cost-effective, environmentally sound practices, and programs to reduce adverse impacts to the natural environment.
- **EO 13423, Strengthening Federal Environmental, Energy, and Transportation Management.** Establishes the EMS as the primary management approach for addressing environmental aspects, including energy and transportation aspects, and as the reporting mechanism for communicating progress on meeting performance goals.
- **EO 13514, Leadership in Environmental, Energy, and Economic Performance.** Requires continuing implementation of formal EMSs at all appropriate organizational levels to support the sustainability performance requirements of the Order.

2.3. ENVIRONMENTAL MANAGEMENT SYSTEM

An EMS is a systematic way to identify and eliminate or minimize the installation's environmental risk-to-mission. MCB Camp Lejeune's EMS identifies practices and their aspects as a starting point for prioritizing environmental management initiatives. Each installation practice, such as construction/renovation/demolition, equipment operation/maintenance/disposal, landscaping, or pesticide/herbicide management and application, has one or more environmental aspects. Figure 2-2 illustrates the simplified potential interactions of one practice, construction/renovation/demolition, with the environment.

Figure 2-2. Potential Interactions of Construction and Demolition Activities with the Environment

2.4. EMS RESPONSIBILITIES

Contractors are expected to understand that the practices they support on the installation may interact with and have the potential to impact the environment. Therefore, it is expected that contractors will do the following:

Contractors are expected to understand that the activities performed on the installation may interact with the environment and have the potential to impact the environment.

- Review the Contractor Environmental Guide.
- Be aware of the Environmental Policy (Attachment 2-1).
- Conduct practices in a way that avoids and/or minimizes impacts to the environment by complying with all applicable Federal, State, and local environmental regulations and BOs.
- Be familiar with spill response procedures.
- Report all environmental emergencies and spills.
- Report any environmental problems or concerns promptly, and notify the ROICC or Contract Representative.
- Respond to data collection efforts upon request.

2.5. CONTRACTOR ENVIRONMENTAL GUIDE AND EMS

The sections of this Contractor Environmental Guide are categorized based on the type of environmental requirements routinely encountered by contractors at MCB Camp Lejeune. The following matrix is derived from MCB Camp Lejeune's EMS Working Group sessions and relates the contents of this guide to the practices aboard MCB Camp Lejeune. It is provided to assist contractors in narrowing down specific requirements that may apply to onsite activities.

Table 2-1. Practices Identified Under MCB Camp Lejeune's EMS

MCB Camp Lejeune 2015 Practices	Env. Emergency Response/ Spill Response, Section 5.0	HM/HW, Section 7.0	Potential Discovery of Undocumented Contaminated Sites, Section 13.0	Asbestos, Section 8.0	Lead-Based Paint, Section 9.0	Stormwater, Section 11.0	Solid Waste, Recycling, and P2, Section 12.0	Training, Section 3.0	Cultural Resources, Section 6.0	Permitting, Section 14.0	Air Quality, Section 4.0	Natural Resources, Section 10.0
Battery management	Applicable to All Practices Conducted Aboard MCB Camp Lejeune	●	Applicable to All Practices Conducted Aboard MCB Camp Lejeune				●	Applicable to All Practices Conducted Aboard MCB Camp Lejeune				
Boat operation/ maintenance		●									●	
Boat, ramp, dock cleaning						●						
Boiler operation		●									●	
Building operation/ maintenance/ repair		●		●			●					
Channel dredging						●						
Chlorination		●									●	
Composting						●	●					
Construction/demo/ renovation				●	●	●	●		●			
Cooling tower operation and maintenance		●										
De-greasing		●									●	
Drinking water management		●										
Engine operation and maintenance		●									●	
Equipment operation/ maintenance/disposal		●		●			●					
Erosion/ runoff control						●						●
Fish stocking												

MCB Camp Lejeune 2015 Practices	Env. Emergency Response/ Spill Response, Section 5.0	HM/HW, Section 7.0	Potential Discovery of Undocumented Contaminated Sites, Section 13.0	Asbestos, Section 8.0	Lead-Based Paint, Section 9.0	Stormwater, Section 11.0	Solid Waste, Recycling, and P2, Section 12.0	Training, Section 3.0	Cultural Resources, Section 6.0	Permitting, Section 14.0	Air Quality, Section 4.0	Natural Resources, Section 10.0
Fueling and fuel mgt./ storage	Applicable to All Practices Conducted Aboard MCB Camp Lejeune	●	Applicable to All Practices Conducted Aboard MCB Camp Lejeune			●		Applicable to All Practices Conducted Aboard MCB Camp Lejeune			●	
Grease traps							●					
Habitat management		●									●	●
HCP operation		●										
HM storage		●				●					●	
HM transportation		●									●	
HW disposal offsite transport		●					●					
HW satellite accumulation area		●									●	
HW storage (<90 days)		●										
HW transportation		●		●	●						●	
Land clearing						●	●		●			●
Landfill gas energy recovery system												
Landscaping		●				●						
Laundry		●										
Live fire range operation		●				●					●	●
Livestock operation						●	●					
Metal working		●					●				●	
Non-destructive inspection		●										
ODS/ halon management		●									●	
Packaging/unpack-aging							●					

MCB Camp Lejeune 2015 Practices	Env. Emergency Response/ Spill Response, Section 5.0	HM/HW, Section 7.0	Potential Discovery of Undocumented Contaminated Sites, Section 13.0	Asbestos, Section 8.0	Lead-Based Paint, Section 9.0	Stormwater, Section 11.0	Solid Waste, Recycling, and P2, Section 12.0	Training, Section 3.0	Cultural Resources, Section 6.0	Permitting, Section 14.0	Air Quality, Section 4.0	Natural Resources, Section 10.0
Paint booth	Applicable to All Practices Conducted Aboard MCB Camp Lejeune		Applicable to All Practices Conducted Aboard MCB Camp Lejeune					Applicable to All Practices Conducted Aboard MCB Camp Lejeune			●	
Paint gun cleaning		●									●	
Paint removal		●			●		●				●	
Painting		●					●				●	
Parts replacement		●		●			●					
Pesticide/herbicide mgt. and application		●				●						
Polishing		●					●				●	
Pumping station/ force main		●										
Range residue clearance		●				●	●					
Recreational facilities operation		●					●					
Road construction and maintenance						●	●		●	●	●	●
Rock-crushing operations							●				●	
Roofing kettle		●										
Sewers												
Sidewalk and road deicing		●				●						
Soil excavation/grading						●			●			●
Solid waste collection/transportation							●				●	
Storage tank management		●					●				●	

MCB Camp Lejeune 2015 Practices	Env. Emergency Response/ Spill Response, Section 5.0	HM/HW, Section 7.0	Potential Discovery of Undocumented Contaminated Sites, Section 13.0	Asbestos, Section 8.0	Lead-Based Paint, Section 9.0	Stormwater, Section 11.0	Solid Waste, Recycling, and P2, Section 12.0	Training, Section 3.0	Cultural Resources, Section 6.0	Permitting, Section 14.0	Air Quality, Section 4.0	Natural Resources, Section 10.0
Stormwater collection/ conveyance	Applicable to All Practices Conducted Aboard MCB Camp Lejeune		Applicable to All Practices Conducted Aboard MCB Camp Lejeune			●		Applicable to All Practices Conducted Aboard MCB Camp Lejeune				
Surface washing												
Swimming pool operation and maintenance		●										
Timber management												●
Universal waste storage/ collection		●										
Urban wildlife management							●					●
UXO/EOD operations		●									●	
Vehicle maintenance		●					●				●	
Vehicle parking						●						
Wash rack						●						

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Attachment 2-1

MCB Camp Lejeune's Environmental Policy Statement

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COMMANDING GENERAL'S ENVIRONMENTAL POLICY STATEMENT

The protection and enhancement of our natural environment is a valuable tool in sustaining the training and support mission of Marine Corps Installations East-Marine Corps Base Camp Lejeune (MCIEAST-MCB CAMLEJ). As MCIEAST-MCB CAMLEJ prepares for the increasing demands on facilities, training areas, ranges, and quality-of-life services that support the readiness of our forces, we are committed to protecting human health, conserving natural and cultural resources, and complying with regulatory requirements.

The MCIEAST-MCB CAMLEJ Environmental Management System (EMS) promotes sustained mission readiness through actively identifying and implementing solutions and opportunities for efficient resource use. Through the EMS, MCIEAST-MCB CAMLEJ will continually assess daily operations in order to identify and implement improvements to its practices that will ensure compliance with governing regulations and meet the sustainability objectives of Executive Orders 13514 and 13423. In this endeavor, MCIEAST-MCB CAMLEJ will:

- Continue proactive compliance with all environmental laws, regulations, and U. S. Marine Corps policies.
- Integrate natural and cultural resource management with the military mission whenever practical.
- Incorporate sound environmental practices into all of our operations and business decisions.
- Implement pollution prevention initiatives, waste diversion, recycling, and waste minimization programs.
- Assess and remediate contaminated sites aboard the Base that are the result of past disposal practices or spills and leaks of hazardous materials.
- Implement energy efficiency and water conservation management projects.
- Procure sustainable products, including biobased, environmentally preferable, energy efficient, water efficient, and recycled–content products.
- Collaborate with local communities and regulatory agencies to enhance stewardship of the environment, create goodwill and build trust.
- Educate our Marines, Sailors, and Civilian Marines about their responsibility to protect our natural environment, stressing the important role each individual plays in an effective EMS.

Join me in applying these environmental management principles to protect and enhance our natural environment, while strengthening the combat readiness of our forces and the quality-of-life services to our warriors and their families.

R. F. CASTELLVI
Brigadier General, U.S. Marine Corps
Commanding General
Marine Corps Installations East-Marine Corps Base Camp Lejeune

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3.0 TRAINING

To minimize the environmental impact of MCB Camp Lejeune operations, all contractors are required to receive both EMS and general environmental awareness training at the level necessary for their job function.

The contractor is responsible for ensuring that every employee completes a program of classroom instruction or on-the-job training that teaches the employee to perform his or her duties in compliance with Federal, State, and local regulatory requirements.

To minimize the environmental impact of MCB Camp Lejeune operations, all civilian and military personnel, including contractors, are required to receive both EMS and general environmental awareness training at the level necessary for their job function. Use of the Contractor Environmental Guide satisfies these training requirements. A training presentation is provided in the Appendix.

NOTE: The contractor is responsible for knowing and complying with Federal, State, and local regulations. MCB Camp Lejeune environmental personnel will assist contractors with compliance issues; however, the primary burden of regulatory identification, familiarity, and compliance lies with the contractor. This training ***does not***

replace any required regulatory training as per contract requirements. Required training should be completed ***prior*** to working at MCB Camp Lejeune.

3.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with contractor training. If you have any questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

3.1.1. Key Definitions

- **Explicitly Required Training.** Training expressly required by specific laws, regulations, or policies that apply due to the nature of work assignments, job functions, and/or specific licensing or certification requirements mandated by environmental laws, regulations, or policies.
- **Implicitly Required Training.** Instruction/information that is not expressly required by laws, regulations, or policies, but that may be reasonably inferred as being required to maintain compliance or is determined through EMS to reduce overall environmental risk.

3.1.2. Key Concepts

- **Comprehensive Environmental Training and Education Program (CETEP).** The USMC training program designed to ensure that high-quality, efficient, and effective environmental training, education, and information are provided at all levels of the USMC.
- **Environmental Management System (EMS).** The part of the overall management system that includes organizational structure, planning activities, responsibilities, practices, procedures, processes, and resources for developing, implementing, achieving, reviewing, and maintaining the Environmental Policy.
- **EMS Training.** All contractors are required to receive EMS training at the level necessary for their job function.
- **General Environmental Awareness Training.** Instruction designed to ensure that MCB Camp Lejeune and MCAS New River personnel become familiar with the installation environmental policies and programs for regulatory compliance, natural resource conservation, P2, and environmental protection. General EMS and Environmental Awareness Training for contractors and vendors is required for all MCB Camp Lejeune contractors. The training presentation is included as an Appendix to this document.

3.1.3. Environmental Management System

Training is potentially applicable to all EMS practices conducted aboard MCB Camp Lejeune.

3.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard MCB Lejeune and MCAS New River must be aware of and adhere to all applicable regulations and requirements concerning training, which include but may not be limited to the following:

- **Executive Order 13423.** Strengthening Federal Environmental, Energy, and Transportation Management. Requires implementation of an EMS at all appropriate organizational levels.

3.3. TRAINING REQUIREMENTS

3.3.1. General Environmental Awareness

In accordance with DoD instructions and MCO, the EMD at MCB Camp Lejeune has implemented a CETEP. A major component of the CETEP is to provide general environmental awareness training to all individuals associated with the installation, including contractors and vendors. Prior to or within 30 days of beginning work onsite, all contractors and their employees performing work aboard

Prior to or within 30 days of beginning work onsite, all contractors are required to receive both EMS and general environmental awareness training.

MCB Camp Lejeune must receive general environmental awareness training.

3.3.2. Environmental Management System

In addition to CETEP requirements, MCB Camp Lejeune has implemented an installation-wide EMS per EO 13423, *Strengthening Federal Environmental, Energy, and Transportation Management*, and DoD and USMC EMS policy. The EMS highlights the fact that the authority and principal responsibility for controlling environmental impacts belong to those commands, units, offices, and personnel (including contractors and vendors) whose activities have the potential to impact the environment.

Prior to or within 30 days of beginning work onsite, all contractors and their employees performing work aboard MCB Camp Lejeune must receive EMS training.

3.3.3. Recordkeeping

Upon completion of the training materials included in the Appendix of the Contractor Environmental Guide, each employee must sign the Training Roster. The Contracting Representative must maintain these records in the contract file.

All training records, including other applicable environmental training, must be maintained onsite for review.

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4.0 AIR QUALITY

The Air Quality Program is responsible for ensuring that the installation complies with all applicable Federal, State, and local air quality regulations. The ROICC or Contract Representative will provide a copy of BO 5090.6A, Air Quality Management, which has additional information.

4.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with air quality. If you have any questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

4.1.1. Key Definitions

- **Criteria Pollutants.** Pollutants that the U.S. Environmental Protection Agency (EPA) Administrator has determined will cause or contribute to air pollution, that may reasonably be anticipated to endanger public health and welfare, and for which air quality criteria have been established (i.e., sulfur dioxide, nitrogen oxides,

ground-level ozone, carbon monoxide, lead, and particulate matter).

- **Dust-Causing Activity.** Any activity that has the potential to generate an excess level of dust, including but not limited to construction and demolition (C&D), blasting and sanding, construction of haul roads, land clearing, or fallow fields.
- **Hazardous Air Pollutants.** Air pollutants, as identified within 42 United States Code (USC) 7412, that cause or may cause cancer or other serious health effects, such as reproductive effects or birth defects, or adverse environmental and ecological effects.
- **Ozone-Depleting Substance.** Chemicals, such as certain refrigerants, that cause depletion of the stratospheric ozone layer—primarily chlorofluorocarbons (CFCs) and hydrochlorofluorocarbons (HCFCs) and their blends.
- **Particulate Matter.** A criteria air pollutant that includes dust, soot, and other small materials that are released into and transported by air.
- **Title V Operating Permit.** Permit issued under the Clean Air Act (CAA) Amendments of 1990 for all major sources of air pollution. All emission sources at the installation must be listed on the permit.

4.1.2. Key Concepts

- **Emission Sources.** Before beginning any emitting activity, please have the ROICC or Contract

Representative contact EMD to determine whether any permitting, monitoring, reporting, testing, and/or recordkeeping requirements apply.

- **Permitted Sources.** Ensure that construction/authorization permits are in place prior to beginning construction and/or prior to the arrival onsite of new or additional emission sources (emergency generators, paint booths, etc.).

4.1.3. Environmental Management System

Contractor activities associated with air quality include the following:

- Boat operation/maintenance
- Boiler operation
- Chlorination
- Degreasing
- Engine operation and maintenance
- Fueling and fuel management/storage
- Hazardous material (HM) storage/transportation
- Hazardous waste (HW) satellite accumulation area/HW transportation
- Live fire range operations
- Metal working
- Ozone-depleting substance (ODS)/halon management

- Paint booth operations/paint gun cleaning/paint removal
- Polishing
- Road construction and maintenance
- Rock-crushing operations
- Solid waste collection/transportation
- Storage tank management
- Unexploded ordnance (UXO)/explosives and ordnance disposal (EOD) operations
- Vehicle maintenance

The potential impacts of these activities on the environment include degradation of air quality, degradation of quality of life, and depletion of nonrenewable resources.

4.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard the installation must be aware of and adhere to all applicable regulations and requirements regarding air quality, which include but may not be limited to:

- **Clean Air Act Amendments of 1990.** Protect human health and clean air resources by establishing standards and regulations for the control of air pollutants.
- **Title V Operating Permit.** Operating permit required for any major stationary source that emits or

has the potential to emit 100 tons per year or more of any criteria air pollutant and outlines the requirements to address and ensure air quality compliance.

- **BO 5090.6A, Air Quality Management.** Implements policies and procedures at the installation level that all personnel must follow in order to demonstrate compliance with the Title V permit and USMC requirements.
- **Base Bulletin 5090, Open Burning of Vegetative Debris.** Outlines procedures for conducting open burning in accordance with State regulations and installation procedures.
- **North Carolina Department of Air Quality (NCDAQ) Rules.** Outlines all State-specific air quality rules, control requirements, procedures for permits, and approvals contained in 15A North Carolina Administrative Code (NCAC) 02D, 02H, and 02Q applicable to North Carolina entities.

4.3. PERMIT REQUIREMENTS

The installation has a single permit, the CAA Title V Construction and Operating Permit, which includes all stationary air emission sources at the facility; therefore, all permit application submittals to the NCDAQ must be coordinated through the EMD. The NCDAQ will review and process the application and then issue a permit to construct and operate or to modify the emission source(s). A permit is required prior to the construction of any emission source. Timely submittal of the permit application is required to

obtain the final permit prior to commencing construction. The most common types of emission sources at the installation are as follows:

A permit is required for the construction of any emission source. Timely submittal of the permit application is necessary to ensure the permit is available before commencing construction.

- Boilers
- Generators
- Engine test stands
- Surface coating/painting operations
- Paint removal (chemical and mechanical), abrasive blasting, or other surface preparation activities
- Fuel storage and fuel dispensing
- Grinding
- Woodworking
- Welding
- ODS/refrigerant recovery and recycling operations (industrial chillers, refrigerators, air conditioning compressors, cleaning agents, etc.)
- Bulk chemical and flammable materials storage

4.4. ADDITIONAL ACTIVITIES OF CONCERN

Contact the ROICC or Contract Representative for additional information regarding activities that do not

necessarily require modification to the Title V permit, but that must be coordinated with or tracked by EMD or the NCDAQ. Examples of these activities include, but are not limited to, the following:

- **Use, Maintenance, and Management of Refrigerants and other ODS.** Includes installation, recovery, replacement, conversion, or service of refrigerant-containing equipment (chillers, refrigerators, air conditioning condensers, etc.). All contractors will use Best Management Practices (BMPs) during refrigerant management activities. All Heating, Ventilation, and Air Conditioning (HVAC) technicians will maintain their appropriate State-specific licenses and present them to the ROICC or Contract Representative upon request.
- **Emergency Generators.** Includes the installation and temporary use of emergency generators during electrical failures and construction activities. All contractors will coordinate with the ROICC or Contract Representative to determine if the intended generator may be exempted or must be temporarily permitted for the intended use.
- **Open Burning (e.g., right-of-way clearing, storm debris burning).** Open burning activities aboard MCB Camp Lejeune and MCAS New River must coordinated through EMD and the Fire Department. Open burning activities are only permissible for land clearing and right-of-way maintenance when the following conditions are met:

- The wind direction at the time the burning is initiated is away from any public transport roads within 250 feet so they are not affected by smoke, ash, or other air pollutants from the burning.
- The location of the burning is at least 500 feet from any dwelling, group of dwellings, commercial or institutional establishment, or other occupied structure not located on the property on which the burning is conducted, unless an air curtain burner is used. If an air curtain burner is used, the regional office supervisor may grant exceptions to the setback requirements.
- Heavy oils, asphaltic materials (e.g., shingles and other roofing materials), items containing natural or synthetic rubber, or any materials other than vegetative plant growth are not burned.
- Initial burning must begin between 0800 and 1800. After 1800, no material may be added to the fire until 0800 the following day.
- No fires may be started, and no vegetation may be added to existing fires, when the North Carolina Division of Forest Resources has banned burning for that area.
- Burners that have the potential to burn more than 8,100 tons per year may be subject to Title V air quality permitting requirements.

Situations that require a regulatory exemption evaluation by the NCDAQ Regional Office

Supervisor are coordinated through EMD's Environmental Quality Branch Air Quality Program Manager. The ROICC or Contract Representative will address any additional questions or provide a copy of Base Bulletin 5090, which contains a summary of the installation's open burning requirements.

The four designated sites at MCB Camp Lejeune that are permitted for storing and/or burning storm debris are in the following areas: Mainside at the borrow pit near the Piney Green landfill, Courthouse Bay, Camp Johnson, and Camp Geiger. Only storm debris may be accumulated at these sites. EMD must notify the NCDAQ if the installation intends to burn the storm debris at one of these sites. Contact the ROICC or Contract Representative for more information.

- **Fire training outside of designated fire training pits**. State approval is required to conduct fire training outside of the designated fire training pits. First, complete the Notification of Open Burning for the Training of Firefighting Personnel form. The form is available at the following site: http://daq.state.nc.us/enf/openburn/ob_firetrain.pdf.

  Before the training exercise, an accredited North Carolina Asbestos Inspector must inspect any structure to be burned to ensure that it is free from asbestos. Turn in the completed form to EMD for submittal to NCDAQ and the Division of Public Health, Health Hazards Control Unit. Contact the

ROICC or Contract Representative for additional information.

- **Dust-causing activities (e.g., concrete and rock crushing).** Wet suppression is required during the entire dust-causing operation. Ensure that an adequate water supply is available, and coordinate with the Fire and Emergency Services Division if access to a fire hydrant is necessary. Applicable wet suppression may be required during temporary concrete-crushing operations during C&D activities.
- **Noise Management.** USMC commands engaged in any activity resulting in noise emissions must comply with Federal, State, interstate, and local requirements for the control and management of environmental noise to minimize disruption to the local community. To the maximum extent practicable, personnel should limit the use of power tools, machinery, construction equipment, and other noisy devices to normal working hour

5.0 ENVIRONMENTAL EMERGENCY PLANNING AND RESPONSE

Environmental emergency planning and response can reduce injuries, protect employees, reduce asset losses, minimize downtime, and minimize environmental impacts of uncontrolled releases of pollutants to air, land, and water. The purpose of emergency planning is to prepare for, mitigate, respond to, and recover from environmental emergencies while minimizing any potential impacts to human health and the environment. Contractors operating aboard MCB Camp Lejeune must be aware of and adhere to all environmental emergency response procedures and notification requirements to minimize detrimental effects from inadvertent releases.

Procedures relating to emergencies caused by unforeseen site conditions are addressed in Section 5.0of this guide. If an environmental emergency is identified, contact 911 immediately. Additional inquiries should be directed to the ROICC or Contract Representative.

Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

5.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with environmental emergency response and spill response requirements. If you have any

questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

5.1.1. Key Definitions

- **Berm.** A mound used to prevent the spread of a contaminant.
- **Discharge.** Any spilling, leaking, pumping, pouring, emitting, emptying, or dumping not explicitly permitted.
- **Navigable waters.** The waters of the United States and territorial seas, including waters that have been or may be used for commerce, waters subject to tidal flow, interstate waters and wetlands, and all other waters (intrastate lakes, rivers, streams, intermittent streams, flats, wetlands, sloughs, prairies, wet meadows, natural ponds, tributaries, etc.).
- **Petroleum, Oil, and Lubricant (POL).** A broad term that includes all petroleum and associated products or oil of any kind or in any form, including, but not limited to, petroleum, fuel oil, vegetable oil, animal oil, sludge, oil refuse, and oil mixed with wastes.
- **Release.** Pumping, pouring, emitting, emptying, discharging, injecting, escaping, leaching, dumping, or disposing into the environment (including the abandonment or discarding of barrels, containers, and other closed receptacles) of any hazardous

chemical, hazardous substance, or extremely hazardous substance (EHS). Releases may be aboveground, belowground, or to water.

- **Spill Event.** The reportable discharge of oil into or upon the navigable waters of the United States or adjoining shorelines in harmful quantities, as defined by the Code of Federal Regulations (CFR) in 40 CFR 110.

5.1.2. Key Concepts

- **Environmental Emergency Response Contacts.** The following table identifies the emergency contact information for various spill scenarios. In addition to these emergency response contacts, the ROICC or Contract Representative should be notified immediately after an incident.

Table 5-1. Environmental Emergency Response Contacts

For spills of:	Call:	Follow-up:
Hazardous waste	**911**	Spill Report
Unknown materials	**911**	Spill Report
Material on a permeable surface	**911**	Spill Report

For spills of:	Call:	Follow-up:
Greater than 5 gallons of a material	**911**	Spill Report
Material that reaches stormwater inlets or waterways	**911**	
Nonhazardous waste	(910) 451-1482	911

- Contractors have containment and cleanup responsibilities following a spill, and there may be additional follow-up reporting or requirements. Contact the ROICC or Contract Representative for additional guidance.

5.1.3. Environmental Management System

Environmental planning and response are potentially applicable to all EMS practices conducted aboard MCB Camp Lejeune.

5.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard MCB Lejeune and MCAS New River must be aware of and adhere to all applicable regulations and requirements regarding emergency response

and spill response procedures, which include but may not be limited to the following:

- **Clean Air Act of 1970, Section 112r** Mandates the prevention and control of air emissions and specifies emergency planning where the potential exists for accidental release of hazardous air pollutants.
- **Clean Water Act (CWA) of 1972.** Establishes the basic structure for regulating discharges of pollutants into the waters of the United States. The CWA establishes that there should be no discharges of oil or hazardous substances into or upon the navigable waters of the United States or adjoining shorelines, which may affect natural resources under the management of the United States.
- **Comprehensive Environmental Response, Compensation, and Liability (CERCLA) Act of 1980.** Authorizes a Federal response to any release or threatened release of a hazardous substance into the environment. This act defines hazardous substances by reference to substances that are listed or designated under other environmental statutes.
- **Emergency Planning and Community Right-to-Know Act (EPCRA) of 1986, Section 304.** Establishes requirements for reporting a release to ensure a quick response by local emergency responders. Notification requirements apply to two chemical lists: the CERCLA Hazardous Substance list and the EHS list. The “List of Lists” provides a comprehensive identification of hazardous

substances and EHSs. In addition, facilities may be required to submit a list of their hazardous materials inventory maintained onsite or Safety Data Sheets (SDS) to response personnel.

- **Oil Pollution Act (OPA) of 1990.** Addresses oil storage at facilities and emphasizes preparedness and response activities. This act prohibits the harmful discharge of oil and hazardous substances into waters of the United States. The OPA requires contingency planning for "worst case" discharges and demonstrated response capabilities through planning, equipment, training, and exercises.
- **Resource Conservation and Recovery Act (RCRA) of 1976.** Protects human health and the environment from the hazards associated with hazardous waste handling, generation, transportation, treatment, storage, and disposal. Subtitle C of the RCRA requires owners and operators of hazardous waste facilities to develop comprehensive management plans that address spill prevention and cleanup.

5.3. SPILL NOTIFICATION

5.3.1. POL/Hazardous Materials Spill Notification Procedures

In accordance with MCB Camp Lejeune notification requirements, any discharge of oil or hazardous materials must be immediately reported to the MCB Camp Lejeune Fire Department at 911.

MCB Camp Lejeune maintains a Spill Prevention, Control, and Countermeasures (SPCC) Plan that establishes procedures to prevent oil spills and documents existing oil spill prevention structures, procedures, and equipment. The Installation SPCC Plan provides general information for any type of response actions needed for spills aboard MCB Camp Lejeune. Contractors engaged in the handling and transfer of POL or hazardous materials must develop a Unit-Level Contingency Plan (ULCP) that addresses the spill response for their specific sites and potential spill types. This ULCP must be maintained onsite, and all personnel working within that site must be made aware of its location and use.

Contractors must develop a Unit-Level Contingency Plan that addresses the spill response for their specific sites and potential spill types.

In the event of a spill, contact the ROICC or Contract Representative (after contacting emergency responders) to obtain a spill report form. Return the completed spill report form to EMD (fax to (910) 451-3471) and to the ROICC or Contract Representative. A copy of the spill report form is included as Attachment 5-1. The following information must be provided when reporting a spill:

- Name and phone number
- Location of spill (building. number, street)
- Number and type of injuries, if any
- Type and amount of spilled material

- Source of the spill (container, vehicle, etc.)
- Action being taken, if any, to control the spill
- Estimated time of spill

Do not wait to report a spill, even if all of the required information is not immediately available.

5.3.2. Wastewater Spill and Water Line Break Notification

Contractors operating aboard MCB Camp Lejeune and MCAS New River must be aware of water and wastewater utilities in their specific work/project area.

Wastewater Spills

In the event of a wastewater spill, report the incident to the Public Works Base Utilities at (910) 451-7190 (x225). In addition, report the incident immediately to the ROICC or Contract Representative. The following information must be provided:

- Name and phone number
- Location of spill (building number, street address)
- Type and amount of spilled material
- Source of the spill
- Action being taken, if any, to control the spill
- Estimated time of spill

Water Line Breaks

In the event of a water line break, report the incident to the Public Works Base Utilities at (910) 451-7190 (x225). In addition, report the incident immediately to the ROICC or Contract Representative. The following information must be provided:

- Name and phone number
- Location of spill (building number, street address)
- Reason for the break
- Estimated time of the break

5.4. FOLLOW-UP

If surface run-off is contaminated, the contractor will, under the advisement of the Fire Department or EMD, construct a temporary berm or containment area. Contaminated surface water will be removed in accordance with all safety and environmental requirements for the installation. Notify the Resource Conservation and Recovery Section (RCRS) at (910) 451-1482); the RCRS will provide concurrence for temporary containment areas and removal of contaminated runoff.

If solid or hazardous waste was generated as the result of a spill, refer to Sections 12.0 and 7.0 of this guide for disposal requirements.

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Attachment 5-1

Spill Reporting Form

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MARINE CORPS INSALLATIONS EAST
MARINE CORPS BASE CAMP LEJEUNE
UNIT LEVEL SPILL FORM

Spill Date: Spill Time:

RESPONDERS

Response Initiator: Major Command:

Phone Number: Unit Name:

Fire Department Response: Responder Name:

EMD Respond? Responder Name:

GPS Coordinates: X: Y:

SPILL IDENTIFICATION

Spilled Substance: State:

Source (Vehicle, drum, etc.): Building:

Estimated Amount:

Cause of Spill:

Containment/Clean-up Action Taken:

Parties Performing Spill Clean-up/Removal (EMD Turn-in Date):

Additional Assistance Required:

REPORT CERTIFICATION

Printed Name/Rank: Signature:

E-mail: Date:

All releases must be reported to the Base Fire Department by calling 911. The Environmental Management Division can be reached by calling (910) 451-1482. Units are required to maintain a copy of all completed spill forms, preferably in their ESOP Binder.

MCIEAST-MCB CAMLEJ/G-F/EMD/5090.9/18 (2/13) PREVIOUS EDITIONS ARE OBSOLETE ADOBE 9.0

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6.0 CULTURAL RESOURCES

MCB Camp Lejeune enjoys a rich history, and remnants of our past may be found throughout the real properties that make up the installation. All personnel at MCB Camp Lejeune are responsible for ensuring the cultural resources entrusted to the USMC care remain intact and available for future generations. Contractors are responsible for notifying the ROICC or Contract Representative immediately if they encounter suspected archaeological sites, artifacts, or human remains.

6.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with cultural resource management. If you have any questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

6.1.1. Key Definitions

- **Archaeological Resource.** Defined by the Archaeological Resources Protection Act (ARPA) as any material remains of past human life or activities

that are at least 100 years old and are capable of providing scientific or human understanding of past human behavior and cultural adaptation, including the site on which the remains are located. Examples include pottery, basketry, bottles, weapons, weapon projectiles, tools, structures or portions of structures, pit houses, rock paintings, rock carvings, intaglios, graves, human skeletal materials/remains, or any portion or piece of any of the foregoing items or structures. Non-fossilized and fossilized paleontological specimens, or any portion or piece thereof, are not considered archaeological resources unless found in an archaeological context. (According to the National Historic Preservation Act (NHPA) of 1966, some historic properties built within the past 50 years can achieve significance if they are of exceptional importance [National Register Criteria Consideration G].)

- **Cultural Resource.** A generic term for the collective evidence of the past activities and accomplishments of people, including buildings, structures, districts, sites, features, and objects of significance in history, architecture, archaeology, engineering, or culture, per MCO P5090.2A.

- **Effect.** Any condition of a project that may cause a change in the quality of the historic, architectural, archaeological, or cultural character of a property that qualifies it for listing in the National Register of Historic Places (NRHP). A project is considered to have an effect on a historic or cultural property when any aspect of the project changes the integrity of the

location, design, setting, materials, workmanship, feeling, or association of the property that contributes to its significance.

- **Historic Property.** Any prehistoric or historic district, site, building, structure, or object significant in U.S. history, architecture, archaeology, engineering, or culture and included, or eligible for listing in, the NRHP, per the NHPA and MCO P5090.2A.
- **State Historic Preservation Officer.** The person designated to administer the State Historic Preservation Program, including identifying and nominating eligible properties to the NRHP and administering applications for listing historic properties in the NRHP.

6.1.2. Key Concepts

- **Notification.** Contractors must notify the ROICC or Contract Representative if they encounter any cultural resources.
- **Policy.** DoD policy is to preserve significant historic and archaeological resources.

6.1.3. Environmental Management System

Contractor practices associated with cultural resources include the following:

- Construction/demolition/renovation
- Land clearing

- Road construction and maintenance
- Soil excavation/grading

The potential impacts of these activities on the environment include damage, destruction, alteration, theft, or demolition of historic properties.

6.2. OVERVIEW OF REQUIREMENTS

It is DoD policy to integrate the archeological and historic preservation requirements of applicable laws with the planning and management of activities under DoD control; to minimize expenditures through judicious application of options available in complying with applicable laws; and to encourage practical, economically feasible rehabilitation and adaptive use of significant historical resources.

Contractors operating aboard MCB Lejeune and MCAS New River must be aware of and adhere to all applicable regulations and requirements regarding cultural resources, which include but may not be limited to the following:

- **BO 5090.8A.** Sets forth regulations and establishes responsibilities associated with management of archaeological and historic resources aboard MCB Camp Lejeune.
- **Archaeological and Historic Preservation Act (AHPA) of 1974 (16 USC 469 *et seq.*)** Amends the Reservoir Salvage Act to extend its provisions beyond the construction of dams to any terrain alteration resulting from any Federal construction

project or federally licensed project, activity, or program.

- **Archeological Resources Protection Act of 1979 (16 USC 470 et seq.)** Requires Federal land managers to issue permits for the excavation or removal of artifacts from lands under their jurisdiction. The ARPA requires that relevant Native American tribes be notified of permit issuance if significant religious or cultural sites will be affected. It prohibits the excavation, damage, alteration, theft, or defacement of an archaeological site or artifacts unless permitted by the Federal land manager.
- **DoD Directive 4710.1, Archaeological and Historic Resources Management.** Provides policy for the management of archaeological and historic resources on land and in water under DoD control.
- **EO 11593, May 13, 1971.** Requires all Federal agencies to administer cultural properties under their control. Agencies are required to direct their policies, plans, and programs so that significant sites and structures are preserved.
- **Historic Sites, Buildings, and Antiquities Act of 1935 (Public Law 74-292, 16 USC 461 et seq.).** States that it is Federal policy to preserve historic and prehistoric properties of national significance.
- **National Environmental Policy Act (NEPA) of 1969 (42 USC 4321 et seq.).** States that it is Federal government policy to preserve important historic, cultural, and natural aspects of our national heritage

and requires the consideration of environmental concerns during project planning and execution.

- **National Historic Preservation Act of 1966 (16 USC 470 et seq.).** Establishes historic preservation as a national policy and requires Federal agencies undertaking actions that may affect NRHP-eligible historic properties to consult State historic preservation offices and the Advisory Council on Historic Preservation. Section 110 of NHPA requires Federal agencies to inventory, evaluate, identify, and protect cultural resources that are determined eligible for listing in the NRHP.
- **Public Buildings Cooperative Use Act of 1976 (Public Law 94-541).** Encourages adaptive reuse of historic buildings as administrative facilities for Federal agencies.
- **Title 36 CFR Part 65, National Historic Landmarks Program.** Identifies and designates National Historic Landmarks, and encourages the long-range preservation of nationally significant properties that illustrate or commemorate the history and prehistory of the United States.

6.3. PROCEDURES

All contractors are expected to follow these procedures:

- Notify the ROICC or Contract Representative immediately concerning any encounter with suspected archaeological sites, artifacts, human remains, or any other suspected cultural resources during contractor activities.
- Stop work in the immediate area of the discovery until directed by the Contract Representative to resume work.

Notify the ROICC or Contract Representative immediately concerning any encounter with suspected archaeological sites, artifacts, or human remains during contractor activities.

Be particularly aware of surroundings when working in a designated historic area. The Camp Lejeune Installation Geospatial Information & Services Office of the Geospatial Services Division can provide resource mapping of known cultural resource areas for all planners, project managers, contractors, and others, through formal request. The ROICC or Contract Representative will assist with making arrangements to request access for Geographic Information System mapping.

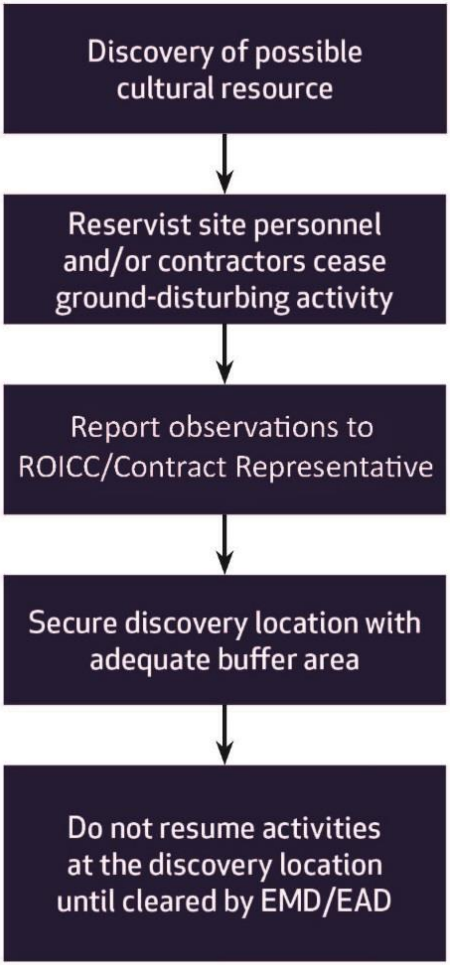

Figure 6-1. Possible Cultural Resource Discovery Flow Chart

7.0 HAZARDOUS MATERIALS/HAZARDOUS WASTE MANAGEMENT

All persons on a USMC installation are subject to compliance with Federal, State, and local regulations and permit conditions addressing the proper management of hazardous materials and waste. Mishandling these wastes and materials may result in violation notices, fines, and/or penalties. The EPA regulates hazardous wastes through the RCRA, which provides specific regulatory definitions for hazardous waste and its management. The RCRA governs all hazardous waste from the point of generation to ultimate disposal, including hazardous waste generated by contractors aboard MCB Camp Lejeune and MCAS New River. Hazardous materials, including those used by contractors aboard the installation, are also regulated by the EPCRA. Additionally, the North Carolina Department of Environmental Quality (NCDEQ) has issued more stringent rules and regulations governing hazardous materials and hazardous waste management that also apply to contractors.

7.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with hazardous materials (HM), hazardous wastes (HW), and their management. If you have any questions or concerns about the information in this section,

Direct questions or concerns about the information in this section to the ROICC or Contract Representative.

please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

7.1.1. Key Definitions

- **90-day Accumulation Area.** These areas are used to store HW temporarily until it is either manifested and shipped off site for disposal or transferred to a permitted storage facility. HW may be accumulated for up to 90 days in these areas. MCB Camp Lejeune's 90-day accumulation facility is located on Michael Road.
- **Generator.** Any person whose activity or process produces HW or whose activity or process subjects HW to regulation.
- **Hazardous Material.** A chemical compound, or a combination of compounds, posing or capable of posing a significant risk to public health, safety, or the environment as a result of its quantity, concentration, or physical/chemical/infectious properties.
- **Hazardous Waste.** Any discarded material (including solid, liquid, or gas) or combination of discarded materials which, due to quantity, concentration, or physical, chemical, or infectious characteristics may:
    - Cause or significantly contribute to an increase in mortality or cause a serious irreversible or incapacitating reversible illness; or

- Pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

- **Manifest.** A document that allows all parties involved in HW management (e.g., generators, transporters, disposal facilities, EPA, State agencies) to track the movement of HW from the point of generation to the point of ultimate treatment, storage, or disposal. All HW manifests for waste generated aboard MCB Camp Lejeune must be reviewed and released by personnel from the Resource Conservation and Recovery Section, EMD, who can be contacted at (910) 451-1482.

- **Non–RCRA-Regulated Waste.** Waste that is not regulated or is exempt from regulation under RCRA HW requirements but has other regulatory requirements for proper management.

- **Satellite Accumulation Area (SAA).** Designated areas at or near the point of generation, where HW is accumulated. Generators may accumulate up to 55 gallons of HW or one quart of acute HW at a satellite area for an indefinite amount of time. When 55 gallons of HW (or 1 quart of acute HW) are exceeded, the generator must date the container and transfer it to an approved 90-day site or long-term HW storage facility within 72 hours. EMD authorization for an SAA must be obtained and posted at the site. EMD authorization will establish individual limits for each SAA. No SAA

authorizations will exceed 55 gallons of HW or 1 quart of acute HW. In accordance with installation policy, HW in an SAA should not be stored longer than 365 days, even if the container is not full.

- **Safety Data Sheet (SDS).** A document that provides information about (1) chemical properties, environmental hazards, and health hazards; and (2) protective measures, along with safety precautions, for handling, storing, and transporting hazardous chemical products. The Hazard Communication Standard (HCS), 29 CFR 1910.1200(g), was revised in 2012 to mandate the use of a single Globally Harmonized System of Classification and Labelling of Chemicals (GHS) by manufacturers, distributors and importers to communicate information on chemical-related hazards. The information contained in the SDS is standardized in a 16-section format. Employers must ensure that the SDSs for all hazardous chemicals in the workplace are readily accessible to employees.
- **Treatment.** Any method, technique, or process designed to change the physical, chemical, or biological character or composition of any HW to neutralize the waste; or to recover energy or material resources from the waste; or to render such waste nonhazardous or less hazardous, safer to transport, store, or dispose of, or amenable for recovery or storage, or reduction in volume.
- **Treatment, Storage, and Disposal (TSD) Facilities.** TSD facilities conduct HW treatment,

storage, or disposal operations and require an RCRA part B permit for final approval to operate. The part B permit is maintained to accurately identify the most current operations at the TSD facility. MCB Camp Lejeune does not have a TSD facility.

- **Universal Waste (UW).** UW regulations streamline HW management standards for batteries, pesticides, mercury-containing equipment, and fluorescent lamps. The regulations govern the collection and management of these widely generated wastes, thus facilitating environmentally sound collection and proper recycling or treatment. In North Carolina, batteries, thermostats, obsolete agricultural pesticides, and fluorescent lamps may be managed under the UW Rule. UW must be transferred off site within 1 year of the date when the material was first identified as waste.

- **Used Oil.** Any oil that has been refined from crude oil or synthetic oil and, as a result of use, storage, or handling, has become unsuitable for its original purpose due to the presence of impurities or loss of original properties. Used oil may be suitable for further use and is economically recyclable; therefore, it is managed as a separate category of material.

7.1.2 Key Concepts

- **HW Management.** The systematic control of the collection, source separation, storage, transportation, processing, treatment, recovery, and disposal of HW. In addition, HW Management includes processes to

reduce the HW's effect on the environment and to recover resources from it.

- **HW Minimization.** The USMC policy is to reduce the quantity of HW disposed of by source reduction, recycling, treatment, and disposal. The highest priorities are reducing HW generation, and recycling. The goal of the USMC is to achieve continuous reduction of HW generation through P2 initiatives, BMPs, and use of the best available demonstrated technology.
- **National Fire Protection Association.** The U.S. trade association that creates and maintains private, copyrighted standards and codes, including the diamond hazard label in Figure 7-1, which is used by emergency personnel to quickly and easily identify the risks posed by hazardous materials.

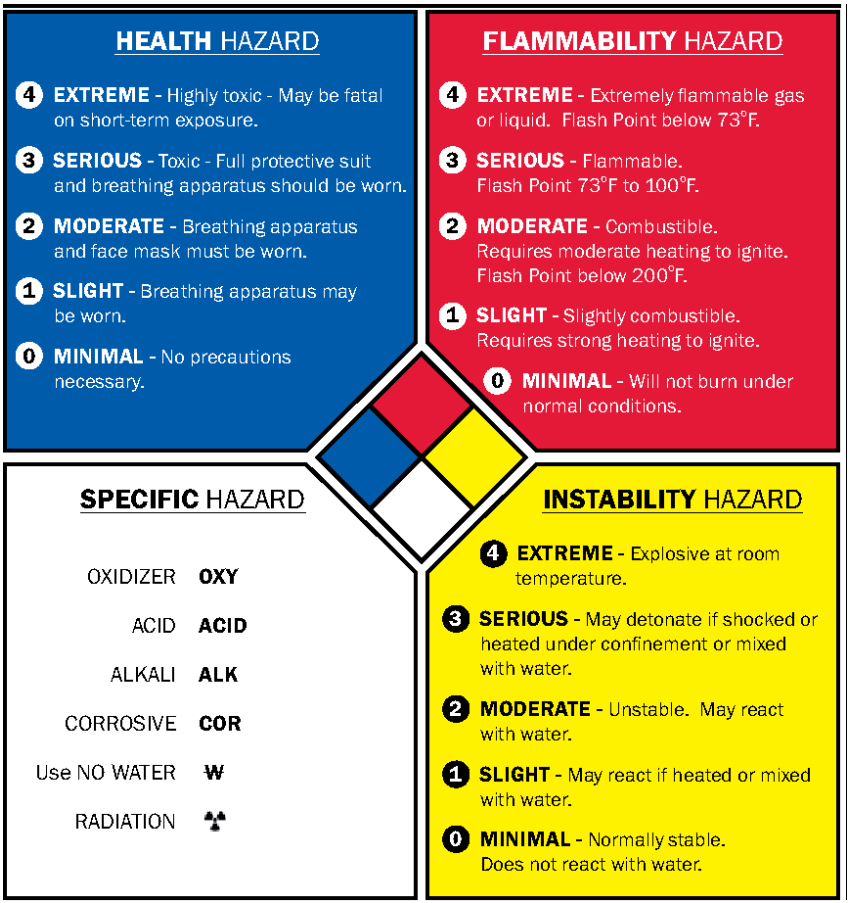

Figure 7-1. Diamond Hazard Label

7.1.3 Environmental Management System

Contractor practices associated with HM and HW management include, but are not limited to, the following:

Battery management

Boat operation/ maintenance

Boiler operation

Building operation/ maintenance/repair

Chlorination

Cooling tower operation and maintenance

Construction/renovation/ demolition

Degreasing

Drinking water management

Engine operation and maintenance

Equipment operation/ maintenance/disposal

Fueling and fuel management/storage

Habitat management

HCP operation

HM storage

HM transportation

HW disposal offsite transport

HW satellite accumulation area

HW storage (<90 days)

HW transportation

Laboratory

Landscaping

Laundry

Live fire range operations

Metal working

Non-destructive inspection

ODS/halon management

Paint gun cleaning

Paint removal

Painting

Parts replacement

Pesticide/herbicide management and application

Polishing

Pumping station/force main

Range residue clearance

Recreational facilities operation

Roofing kettle

Sidewalk and road deicing

Storage tank management

Swimming pool operation and maintenance

Universal waste storage/collection

UXO/EOD operations

Vehicle maintenance

The potential impacts of these activities on the environment include depletion of the HW landfill, depletion of non-renewable resources, and degradation of soil quality.

7.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard MCB Lejeune and MCAS New River must be aware of and adhere to all applicable regulations and requirements regarding HM and HW, which include but may not be limited to the following:

- **BO 5090.9, Hazardous Material/Waste Management/Air Station Order (ASO) 5090.2, Environmental Compliance and Protection Program for MCAS New River.** Establishes procedures and general responsibilities for the disposal of HM and HW under environmental permits and authorizations.
- **Emergency Planning and Community Right-to-Know Act.** Establishes requirements regarding emergency planning and the reporting of hazardous chemical storage and use.
- **Hazardous Material Transportation Act (HMTA) of 1975.** The principal Federal law regulating the transportation of HM. Established to mitigate the risks to health, property, and the environment inherent in the transportation of HM in intrastate, interstate, and foreign commerce. The HMTA is administered by the U.S. Department of Transportation (DOT) and regulates the shipping, marking, labeling, placarding, and recordkeeping requirements for HM, including HW and military munitions.

- **Resource Conservation and Recovery Act of 1976.** Establishes standards for HW generators as necessary to protect human health and the environment by instituting statutory standards for generators and transporters of HW that will ensure the following: proper recordkeeping and reporting; use of a manifest system; use of appropriate labels and containers; containerization and accumulation time; and proper management of TSD facilities. In addition, it gives the EPA and State agencies authority to access facility premises and all records regarding HW management.
- **40 CFR Subchapter I (Parts 260–299), Solid Wastes.** Federal regulations promulgated under the 1976 RCRA that regulate HW management, generators, transporters, and owners or operators of TSD facilities. North Carolina has adopted the Federal HW rules by reference.

Because the installation is designated as a Large Quantity Generator (LQG) of HW, all HW generated aboard MCB Camp Lejeune must meet the regulatory requirements of this generator designation. An LQG may maintain three types of HW accumulation/storage areas: satellite, 90-day, and permitted. Typically, HW is accumulated at an SAA and later transferred to a 90-day or permitted storage area.

Both MCB Camp Lejeune and MCAS New River maintain Hazardous Waste Management Plans (HWMPs) that outline the specific requirements for managing HM and HW. The HWMP identifies and provides guidance to implement all regulatory HW management activities and is available to all

personnel who accumulate, generate, transport (including on-installation transportation), treat, store, or dispose of HW.

Contractors may be required to submit a Hazardous Waste Management Plan to the ROICC or the Contract Representative prior to beginning work.

Contractors are responsible for the management of all HM and the ultimate disposition of any HW generated aboard MCB Camp Lejeune during a contract performance period. The ROICC or Contract Representative will contact Environmental personnel, who will provide additional guidance and oversight to verify compliance with applicable Federal, State, and local laws governing the generation, handling, and disposal of HM, HW, UW, used oil, petroleum-contaminated materials, RCRA-regulated HW, and non–RCRA-regulated waste.

Depending on the type of project, contractors may be required to submit a site-specific HWMP to the ROICC or the Contract Representative prior to beginning work. Additionally, the Contracting Officer may require a Contractor Hazardous Material Inventory Log and corresponding SDSs for all materials to be used during the execution of the contract. EMD/EAD will use the SDSs to help contractors establish their Hazardous Material Storage and SAAs.

7.3. HAZARDOUS MATERIALS REQUIREMENTS

If a project uses HM:

- Reduce/reuse/recycle when possible; meet contract requirements for recycling.
- Segregate incompatible materials. Consult the SDS or material manufacturers with questions about a material's compatibility. Some examples of incompatible materials likely to be used by contractors are:

Do not store large quantities of materials. Keep on hand only what can be used.

  - *Corrosives* (e.g., batteries, stripping and cleaning compounds containing acids or bases) *and Flammables* (e.g., fuels, oils, paints, and adhesives)
  - *Corrosives and Oxidizers* (e.g., peroxide, perchlorates, sodium hypochlorite/bleach, or calcium hypochlorite)
  - *Oxidizers and Flammables*
- All compatible materials should be segregated and stored within designated storage lockers or cabinets (i.e., flammable materials should be stored in designated flammable storage lockers or cabinets, and corrosives should be stored in designated corrosives storage lockers or cabinets).

- Do not store large quantities of materials. Keep on hand only what can be used.
- Maintain an inventory of all HM maintained onsite, with adequate controls in place to prevent unauthorized access.
- Do not dump any HM into floor drains, sinks, oil-water separators (OWSs), or storm drains, or onto the ground.
- Store containers that hold 55 gallons or more (including in-use electrical generators and portable equipment) in proper secondary containment. Permanent secondary containment must be inspected weekly, temporary secondary containment must be inspected daily; all inspections and drainage of stormwater from secondary containment must be documented.

Stop work immediately if a project unearths a hazardous material (such as MEC/DMM/UXO) and report the situation to the ROICC or Contract Representative.

- Maintain SDSs and appropriate spill control/cleanup materials onsite at all times.
- Provide HM storage and usage information for regulatory reporting to the appropriate environmental office upon request.
- Stop work immediately if a project unearths any unknown HM (e.g., munitions and explosives of

concern [MEC], discarded military munitions [DMM], or unexploded ordnance [UXO]), and immediately report the situation to the ROICC or Contract Representative.

- Do not leave HM (or HW) onsite once the contract is completed. Remove it from the installation or make arrangements through the ROICC or Contract Representative to contact RCRS or EAD for turn-in procedures upon completion of the contract.

7.4. UNIVERSAL WASTE REQUIREMENTS

The NCDEQ allows thermostats, obsolete agricultural pesticides, lamps, and certain types of batteries to be managed as UW. UW has less stringent requirements for storage, transport, and collection, but it must still comply with full HW requirements for final recycling, treatment, or disposal. Federal UW requirements are outlined in 40 CFR 273. Contact the ROICC or Contract Representative regarding any additional direction or questions on the handling of UW.

All UW must be properly containerized, stored, and labeled when the waste is first generated. Containers/areas for accumulating UW must be labeled as follows:

- Words: UNIVERSAL WASTE.
- Content: Noun name found on the specific Hazardous Waste Profile Sheet (DRMS Form 1930), which is available from EMD (e.g., *batteries*,

fluorescent lamps, pesticides, mercury-containing equipment).

- Accumulation Start Date (ASD): The ASD must be marked on the subject container as soon as the UW item is placed in the container. Storage of UW cannot exceed 365 days.
- Number of Containers: The number of containers marked reflects the total number of containers disposed of within the current document (i.e., 1 of 1, etc.).

Contractors who need UW accumulation areas should contact the ROICC or Contract Representative, who will contact RCRS or EAD personnel to help contractors establish an accumulation area for UW. Key points for this process:

- The containers must be under the control of the contractor generating the waste and must be closed at all times except when waste is being adding.
- Per installation policy, UW containers/areas must be inspected weekly using the *Weekly Hazardous Waste (HW) Site Inspection Form*, included as Attachment 7-1 and Attachment 7-2. Written records noting discrepancies and corrective actions must be maintained onsite for 3 years. Copies of inspection reports should be provided to the ROICC or Contract Representative.
- When the ASD reaches 1 year, or when the container is full, the waste generator has 72 hours (3 days) to arrange for the transportation of the UW to an RCRA

Part B permitted storage area. Contact the ROICC or Contract Representative to coordinate the removal of the UW when the container is full or the contract is finished.

7.5. HAZARDOUS WASTE REQUIREMENTS

The appropriate environmental office must be notified before any HW is generated on projects managed by the ROICC or the Facilities Support Contracts (FSC). Have the ROICC or Contract Representative contact RCRS or EAD with questions regarding whether or not a waste meets the definition of HW. Installation personnel must approve all regulated waste and HW storage locations.

The appropriate environmental office must be notified before any hazardous waste is generated on projects managed by the ROICC or the FSC.

If a project generates HW:

- Minimize generation through waste minimization and P2 techniques.
- Have the ROICC or Contract Representative contact RCRS or EAD with questions regarding how to manage the waste. Do not mix waste types (e.g., used oil rags and solvent rags).
- Have the ROICC or Contract Representative contact RCRS or EAD for turn-in procedures as wastes are

generated, to determine if waste can be disposed of on the installation.

- Do not dump any HW into floor drains, sinks, OWSs, or storm drains, or onto the ground. Do not place HW into general/municipal trash dumpsters.
- Ensure that HW drums are properly labeled and lids are secured (wrench tight).
- Ensure that SAAs are managed properly and storage limits are not exceeded; have the ROICC or Contract Representative consult RCRS or EAD prior to creating a new SAA.

7.5.1. Storage

All HW must be properly containerized, stored, and labeled at the time the waste is first generated. HW must be stored in containers that meet applicable DOT specifications. HW labels, as required by the EPA and the NCDEQ, must contain the following information:

- Words: HAZARDOUS WASTE.
- Content: Noun name found on the specific Hazardous Waste Profile Sheet (DRMS Form 1930) provided by RCRS or EAD.
- ASD: For HW accumulated in an SAA, the ASD will be affixed once the container is filled or at the 1-year anniversary, whichever comes first.
- Number of Containers: Reflects the total number of containers (e. g., 1 of 1, etc.).

Any HW generated by contractors must be stored in an SAA. Contractors who need an SAA should contact the ROICC or Contract Representative, who will contact RCRS or EAD personnel to help the contractor establish each SAA. A summary of procedures follows:

- The HW generator may accumulate as much as 55 gallons of a specific HW stream (or up to one quart of acute HW) in a container at or near the point of generation.
- The containers must be under the control of the contractor generating the waste and must be kept closed (wrench tight) at all times except when waste is being added.
- HW containers must be inspected weekly using the *Weekly Hazardous Waste (HW) Site Inspection Form*, included as Attachment 7-1 and Attachment 7-2. Written records noting discrepancies and corrective actions must be maintained for a period of 3 years. Copies of inspection reports should be provided to the ROICC or Contract Representative.
- The generating contractor must monitor the level of waste in the SAA container and contact the ROICC or Contract Representative to coordinate disposal or determine if the contractor can turn in the HW to RCRS or EAD before the container is full. If the SAA container becomes full, the generating contractor has 72 hours (3 days) to arrange for the transport of the HW to an RCRA Part B permitted

storage area. Storage of HW in an SAA should not exceed 365 days, even if the container is not full.

7.5.2. Manifesting and Disposal

All disposal of HW generated by contractors must be coordinated with the installation. HW and UW generated aboard MCB Camp Lejeune and MCAS New River must be transported off the installation by a permitted HW transporter and must include a *Uniform Hazardous Waste Manifest* form (EPA Form 8700-22) or an equivalent approved manifest. The following procedures must be followed for disposal of HW:

- Use the MCB Camp Lejeune or MCAS New River EPA identification number for disposal of all contractor-generated HW.
- HW may only be transported by authorized personnel or permitted companies. Prior to transportation offsite, the HW generator must ensure that all DOT requirements for labeling, marking, placarding, and containerizing are met. The HW generator must also ensure that the transporter has obtained the installation's EPA identification number for the transportation of HW and that an appropriate waste manifest accompanies each shipment.

Only personnel from EMD who have been designated in writing by the MCB Camp Lejeune Commanding General can sign the hazardous waste manifest.

- The HW manifest can only be signed by personnel from the installation who have been designated in writing by the CG. The ROICC or Contract Representative should contact RCRS or EAD about manifesting regulated and non-regulated wastes offsite. Under **NO** circumstances can a contractor, ROICC, or Contract Representative sign a HW manifest or use another EPA identification number for wastes generated at the installation.
- All HW must be submitted to a permitted TSD facility. HW generators must certify that the facility receiving the waste employs the most practical and current treatment, storage, or disposal methods for minimizing present and future threats to human health and the environment.

7.6. NON–RCRA-REGULATED WASTE REQUIREMENTS

Non-RCRA-regulated wastes include used oil (when recycled), non-terne (tin and lead alloy) plated oil filters (not mixed with listed waste), CFC refrigerants (from totally enclosed equipment), certain wastes containing Polychlorinated Biphenyl (PCB), asbestos, and batteries not managed as UW.

7.6.1. Used Oil and Oil Filters

Used motor oil itself is *not* regulated as HW in North Carolina if it is recycled or burned for energy recovery. If used oil is not recycled, the generator must determine prior to disposal whether it is HW. Used oil must be collected in

drums or another approved container marked “Used Oil.” If the used oil storage container has a volume of 55 gallons or more, it must be stored in secondary containment.

- Do not dump used oil into drains, sinks, or trash containers, or onto the ground.
- Do not store used oil in open buckets or drip pans, damaged or rusted containers, or containers that cannot be fully closed.
- Do not mix used oil with other waste materials.

Terne plated oil filters contain an alloy of tin and lead. They are considered a hazardous waste due to their lead content and are typically located on industrial and heavy duty vehicles and equipment. All other used oil filters are not regulated as HW in North Carolina, as long as they are not mixed with listed HW. To qualify for this exclusion, the following conditions must be met:

- Used oil filters must be gravity hot-drained by puncturing the filter anti-drain back valve or filter dome and hot draining into a “Used Oil” storage drum. “Hot-drained” means that the oil filter is drained at a temperature that approximates the temperature at which the engine operates.
- Any incidental spillage that occurs must be cleaned up with a dry sweep, rags, or “absorbent matting.”
- Drained used oil filters must be collected in a container that is in good condition and is labeled with the words “Drained Used Oil Filters.”

- No other waste streams should be deposited in containers collecting used oil filters for disposal.
- Coordinate with the ROICC or Contract Representative to determine if the drained used oil filters can be given to RCRS or EAD.

7.6.2. Used Antifreeze

Antifreeze is composed of regulated chemicals, including ethylene glycol and propylene glycol, and during typical use may become contaminated with traces of fuel or metal particles (i.e., lead, cadmium, or chromium). It may also become HW if it has been mixed with other wastes, such as gasoline or solvents. Additional characterization may be required to determine whether or not used antifreeze is HW. Used antifreeze that is not recycled may be regulated as HW if the results from the Toxic Characteristics Leaching Procedure (TCLP) indicate metal contents that meet or exceed RCRA thresholds.

The State of North Carolina does not regulate used antifreeze as HW, as long as it is recycled by reuse, distillation, filtration, or ion exchange. Used antifreeze must be stored in closed containers on an impermeable concrete surface with adequate spill controls (secondary containment, appropriate stocked spill kits, etc.). Contact the ROICC or Contract Representative to determine if used antifreeze can be given to RCRS or EAD.

7.6.3. Petroleum-Contaminated Wipes and Oily Rags

Petroleum-contaminated wipes and oily rags are to be managed as non-regulated waste. Follow these procedures:

- Store oil-contaminated wipes and oily rags in metal containers because of their flammability/combustibility and to protect them from the weather.
- Do not throw these non-regulated waste items into solid waste dumpsters or garbage cans.
- Contact the ROICC or Contract Representative to determine if petroleum-contaminated wipes and oily rags can be given to RCRS or EAD.

7.6.4. Used Electronic Equipment

Used electronic equipment may contain lead solder or PCB oils (e.g., light ballast). Turn in these items as they are generated. Have the ROICC or Contract Representative contact RCRS or EAD for proper handling and/or turn-in procedures.

7.6.5. New and Used Batteries (Not Regulated as Universal Waste)

- Store compatible batteries together (i.e., lithium batteries should be stored with other lithium batteries).

- Store batteries off the ground to prevent them from coming into contact with water.
- Store lead-acid batteries away from an open flame.
- Place rechargeable batteries in plastic bags before storing them with other rechargeable batteries.
- Do not dispose of batteries unless authorized.
- Have the ROICC or Contract Representative contact RCRS or EAD for proper handling and/or turn-in procedures.

Attachment 7-1

Weekly Hazardous Waste (HW) Site Inspection Form
MCB Camp Lejeune

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MCB Camp Lejeune Weekly Hazardous Waste (HW) Site Inspection
Universal Waste (UW)/Satellite Accumulation Area (SAA)

Building Number/location of HW Site: _____
Unit Evaluated: _____
Evaluation Date: _____/_____/_____
Evaluation By (Site Manager): _____
Evaluation Time: _____

QUESTION	**YES**	**NO**	**Location of Discrepancy *and* Proposed Corrective Action**
1. Is housekeeping maintained in acceptable manner?			
2. Is any HW present at the site?			
3. Are HW containers properly marked?			
4. Are HW containers in serviceable condition?			
5. Are container bungs, caps, and openings properly secured?			
6. Is a unit spill plan/activation prominently posted?			
7. Is 911 spill response sign posted?			
8. Are **"Danger-Unauthorized Personnel Keep Out"** signs posted so they may be seen from any approach?			
9. Are **"No Smoking"** signs posted?			

QUESTION	**YES**	**NO**	**Location of Discrepancy *and* Proposed Corrective Action**
10. Does the site have emergency communication system or two-man rule in effect? If the two-man rule is implemented, is a sign posted with the legend "**Two-Man Rule in Effect**"?			
11. Are properly charged fire extinguishers, as well as eye wash stations, present and inspected at least monthly?			
12. Is the post indicator valve in good operating condition and secured in the closed position, and are there any structural defects such as cracked concrete?			
13. Is the proper spill response equipment readily available?			
14. Is the site designated and recognizable, and is the EMD Authorization posted within the site as to be visible to personnel placing waste into the container? (SAA site only)			
15. Are all HWs properly segregated and stored in the designated site?			
16. Are any hazardous materials being stored in the Satellite Accumulation Area or < 90-day storage site?			

Attachment 7-2

Weekly Hazardous Waste (HW) Site Inspection Form
MCAS New River

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Weekly Hazardous Waste Storage
Area Inspection Form

Squadron: _____ **Inspector: _____**

Date: _____ **Signature: _____**

Question	**Yes**	**No**	**Corrective Actions or N/A**
1. Is the HW container located at or near the point of generation?			
2. Is the HW container DOT approved?			
3. Is the HW container marked correctly with the words "Hazardous Waste," correct noun name of contents, NSN'S and unit designator?			
4. Is the HW container closed and wrench tight when no one is adding to the container?			
5. If a funnel is left in place, does that funnel have a plug or ball valve to be considered closed or secured?			
6. Is the HW container in good condition? (No excessive rust or dents in critical areas, seals are in place, no bulging or collapsing and no signs of spillage or leakage)			
7. Is the Spill Contingency Plan posted and in plain view?			
8. Is the SAA Site approval letter from EAD posted at the SAA site?			
9. Is the SAA Site limited to Authorized Personnel only?			

Question	**Yes**	**No**	**Corrective Actions or N/A**
10. Is the HW container below the proper ullage for a liquid to expand? (4 inches from the top)			
11. Are SAA HW containers moved to the 90-Day Site within 72 hours when filled to the proper ullage or weight capacity of the container?			
12. (90-Day Site only) Are all palletized waste streams correctly marked with "Hazardous Waste" or "Universal Waste," noun name of the waste, NSN and unit designator on the pallet or wall of the waste structure?			
13. (90-Day Site only) Are all HW containers turned in prior to the 90th day after the ASD?			
14. Are adequate spill response supplies readily available for use in case of spill or leakage?			
15. Is there a means of emergency communication between storage facilities and working spaces?			
16. Is the SAA site or 90-Day Site in a good state of police?			

NAVOSHENVTRACEN COMPATIBILITY CHART

HMUG GROUP	HCC see note 2	GROUP NAME	EXAMPLES	INCOMPATIBLE MATERIALS	EXAMPLES	REACTION IF MIXED
1	C1, C2, C4, C5	ACIDS	Battery Acid Paint Removers De-Rust Spray	FLAMMABLES/ COMBUSTIBLES ALKALIS/BASES/CAUSTICS OXIDIZERS (HMUG Groups 2, 3, 4, 6, 7, 8, 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 22)	Degreasers, Carbon Removers, Anti-Fogging Compounds	HEAT Gas Generation VIOLENT REACTION
2	P1 to F7, P1, T4, V3, V4	ADHESIVES	Epoxies Isocyanates Diethylenetriamine	ACIDS ALKALIS/BASES/CAUSTICS OXIDIZERS (HMUG Group 1, 3, 18)		HEAT FIRE HAZARD
3	B1, B2	ALKALIES BASES/ CAUSTICS	Ammonia Sodium Hydroxide Cleaners	ACIDS/OXIDIZERS FLAMMABLES/COMBUSTIBLES (HMUG Group 1, 2, 6, 8, 9, 10, 11, 14, 17, 18, 19, 20, 22)	Battery acid, Paint Removers, De-Rust Sprays, Paints, Solvents	HEAT Gas Generation VIOLENT REACTION
4	C1-C4, B1-B3, F2 to F7, T4, T6, V2-V4	CLEANING COMPOUNDS	Degreasers Carbon Removers Antifogging Compounds	DETERGENTS/SOAPS OXIDIZERS (HMUG Group 1, 7, 18)	Calcium Hypochlorite, Sodium Nitrite, Hydrogen Peroxide	HEAT FIRE HAZARD
5	G1 to G8	COMPRESSED GASES	Acetylene, Propane, Nitrogen, Argon, Helium, Oxygen	HEAT SOURCES Consult paragraph C23 for specific handling and storage guidance (HMUG Groups 8, 9, 10, 11, 12, 13, 18, 19)		FIRE HAZARD EXPLOSION HAZARD
6	F2 to F6, T6, V2, V3, V6	CORROSION PREVENTIVE COMPOUNDS	Corrosion Inhibitors Chemical Conversion Compounds	ACIDS/BASES OXIDIZERS IGNITION SOURCES (HMUG Group 1, 3, 18, 20)		FIRE HAZARD
7	B3	DETERGENTS/ SOAPS	Trisodium Phosphate Scouring Powders Disinfectants	ACID-CONTAINING COMPOUNDS (HMUG Groups 1, 4, 18)	Battery Acid, Paint Removers De-Rust Sprays	VIOLENT REACTION HEAT
8	F6, V4, V7	GREASES	Lithium Grease Silicone Molybdenum	OXIDIZERS ALKALIS/BASES/CAUSTICS (HMUG Group 3, 5, 18)		FIRE HAZARD HEAT
9	T6, V4, V6, V7	HYDRAULIC FLUIDS	Petroleum-Based Synthetic Fire-Resistant	CORROSIVES, OXIDIZERS (HMUG Group 1, 3, 5, 18)		VIOLENT REACTION
10	F2 to F4, T4, T6, V2-V6	INSPECTION PENETRANTS	Petroleum-Based Dyes	CORROSIVES, OXIDIZERS (HMUG Group 1, 3, 5, 18)	Battery Acid Caustic Soda Chlorine laundry bleach Calcium Hypochlorite Hydrogen Peroxide OSA Canisters Paint Removers	
11	F4, T5, V2, V3, V4, V6	LUBRICANTS/ OILS	General Purpose, Gear, Turbine, Weapons			EXPLOSION HAZARD
12	F2 to F6, P1, T3, T4, T6, V3-V6	PAINT MATERIALS	Primers, Enamels, Urethanes, Lacquers, Varnishes, Non-Skid, Thinners	ACIDS, OXIDIZERS (HMUG Group 1, 5, 18)		HEAT FIRE HAZARD
13	C1-C4, B1-B3, D1	PHOTO CHEMICALS	Developers, Stopbath, Toners, Bleaches, Replenishers	ACIDS HEAVY METALS (HMUG Group 1, 18, 20)		HEAT FIRE HAZARD
14	F4	POLISH/WAX COMPOUNDS	Buffing Compounds Metal Polishes General Purpose Waxes	CORROSIVES OXIDIZERS (HMUG Group 1, 3, 18)		HEAT, FIRE HAZARD VIOLENT REACTION
15	F2 to F6, T3, T4, T6, V1-V6	SOLVENTS	Methyl Ethyl Ketone (MEK) Toluene, Xylene Acetone	CORROSIVES OXIDIZERS BATTERIES (HMUG Group 1, 5, 18, 21, 22)	Battery Acid Calcium Hypochlorite Sodium Nitrite Sodium Hydroxide	HEAT FIRE HAZARD
16	T6, T7, Z1	THERMAL INSULATION	Asbestos Fiberglass Glass Wool	MATERIAL IS NOT REACTIVE KEEP DRY		NO REACTION
17	C1-C4, B1-B3, D1	WATER TEST/ TREATMENT CHEMICALS	Nitric Acid Mercuric Nitrate Caustic Soda	CORROSIVES OXIDIZERS HEAVY METALS (HMUG Group 1, 3, 18, 20, 21)		HEAT VIOLENT REACTION
18	D1 to D4	OXIDIZERS	Calcium Hypochlorite Laundry Bleach OSA Canisters	PETROLEUM BASED MATERIALS FUELS, SOLVENTS, CORROSIVES, HEAT (HMUG Group 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 17, 18, 20, 21, 22)		FIRE HAZARD VIOLENT REACTION EXPLOSION HAZARD TOXIC GAS GENERATION
19	F1 to F4, V4, V5, V6	FUELS	JP4, JP5 Gasoline Diesel Fuel	CORROSIVES OXIDIZERS (HMUG Group 1, 3, 5, 18)	Battery Acid Calcium Hypochlorite Sodium Nitrite Sodium Hydroxide	FIRE HAZARD TOXIC GAS GENERATION
20	T6, V7, Z2	HEAVY METALS	Mercury Lead Beryllium	CORROSIVES OXIDIZERS WATER TREATMENT/PHOTO CHEMICALS (HMUG Group 1, 3, 6, 13, 17, 18, 20)		VIOLENT REACTION GENERATION OF TOXIC AND FLAMMABLE GAS
21	Z4 to Z7	BATTERIES	Lead-Acid Dry-Cell Alkaline	SOLVENTS HEAVY METALS OXIDIZERS (HMUG Group 15, 17, 18, 20)	Xylene Toluene Alcohol	HEAT VIOLENT REACTION TOXIC GAS GENERATION
22	T2 to T8	PESTICIDES	Insecticides, Fungicides Rodenticides Fumigants	CORROSIVES OXIDIZERS (HMUG Group 1, 3, 15, 18)		TOXIC GAS GENERATION TOXIC

1. This chart is to be used as a ***GUIDE ONLY!***
2. Compare the desired HMUG Group/HCC in the left column with the Incompatible Material(s) of that Group in the center column on the same row. Mixing of the HMUG Group/HCC with the Incompatible Material(s) may result in the reaction(s) listed in the right column.
3. Not all applicable HCCs are listed; only the most frequently encountered HCCs (except N1) are listed.

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8.0 ASBESTOS

Asbestos was widely used in many products (especially building parts) prior to 1990 for its fire resistance, strength, and affordability. However, exposure to friable asbestos can lead to lung diseases including cancer. Contractors working aboard the installation must follow all Federal, State, and local regulations/specifications for the proper notification, removal, disposal, and management of all asbestos-containing materials (ACM) associated with demolition and renovation projects.

8.1. KEY DEFINITIONS AND CONCEPTS

Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

The following key definitions and concepts are associated with asbestos and its management. If you have any questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate EMD program if additional clarification is necessary.

8.1.1. Key Definitions

- **Abatement.** Work performed to repair, maintain, remove, isolate, or encapsulate ACM.
- **Asbestos.** Asbestos is the generic term for a group of naturally occurring fibrous silicate minerals, including those that typically exhibit high tensile

strength, flexibility, and resistance to thermal, chemical, and electrical conditions. Asbestos was commonly used in installed products such as roofing shingles, floor tiles, cement pipe and sheeting, roofing felts, insulation, ceiling tiles, fire-resistant drywall, and acoustical products.

- **Asbestos-Containing Material.** Any material containing more than 1 percent asbestos, per 29 CFR 1926.1101.
- **Category I Non-friable ACM.** Asbestos-containing packings, gaskets, resilient floor covering, and asphalt roofing products containing more than 1 percent asbestos, per 40 CFR 61, Subpart M.
- **Category II Non-friable ACM.** Any material, excluding Category I non-friable ACM, containing more than 1 percent asbestos that, when dry, cannot be crumbled, pulverized, or reduced to powder by hand pressure, per 40 CFR 61, Subpart M.
- **Demolition.** The wrecking or removal of any load-bearing walls or structure with any related handling operations.
- **Friable.** Any ACM that, when dry, can be crumbled, pulverized, or reduced to powder by hand pressure (may include damaged ACM that was previously identified as non-friable), per 40 CFR 763.
- **Glove Bag.** A sealed compartment with attached inner gloves that is used for handling ACM. Glove bags provide a small work area enclosure typically used for small-scale asbestos stripping operations.

- **Presumed Asbestos-Containing Material (PACM).** Thermal system insulation (TSI) and surfacing material found in buildings constructed no later than 1980, per 29 CFR 1926.1101.
- **Regulated Asbestos-Containing Material (RACM).** Includes friable ACM, Category I non-friable ACM that has become friable, Category I non-friable ACM that has been sanded, ground, cut, etc., and Category II non-friable ACM that has a high probability of becoming crumbled, pulverized, or reduced to powder during demolition or renovation, per 40 CFR 61, Subpart M.
- **Removal.** Stripping, chipping, sanding, sawing, drilling, scraping, sucking, and other methods of separating material from its installed location in a building.
- **Renovation.** Altering a facility or its components in any way, including stripping or removal of RACM, per 40 CFR 61, Subpart M.

8.1.2. Key Concepts

- **Demolition Notification.** North Carolina law requires notification for all demolition, regardless of whether asbestos is present, 10 working days prior to starting demolition.
- **Disposal.** ACM waste can be accepted at the MCB Camp Lejeune Sanitary Landfill. Work with the ROICC or Contract Representative to coordinate the disposal through the MCB Camp Lejeune Sanitary

Landfill. Asbestos waste is only accepted on Mondays through Thursdays from 0700 to 1000.

- **Removal Requirements.** Permits for asbestos removal or demolition must be obtained when the ACM present exceeds 260 linear feet, 160 square feet, or 35 cubic feet. Additionally, proper work practice procedures must be followed during demolition or renovation operations.
- **Renovation Notification.** If ACM is present within a structure, North Carolina law requires notification of renovation 10 working days prior to starting renovation.

8.1.3. Environmental Management System

Contractor practices associated with asbestos management include the following:

- Building operation/maintenance/repair
- Construction/demolition/renovation
- Equipment operation/maintenance/disposal
- HW transportation
- Parts replacement

The potential impacts of these activities on the environment include soil contamination, degradation of water quality and air quality, and the potential exposure of installation occupants.

8.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard the installation must be aware of and adhere to all applicable regulations and requirements regarding ACM, which include but may not be limited to the following:

- **Asbestos General Standard, 29 CFR 1910.1001 – Asbestos.** Applies to all occupational exposures to asbestos in all industries covered by the Occupational Safety and Health Administration (OSHA).
- **Asbestos Hazard and Emergency Response Act (AHERA), 1986.** AHERA was written primarily to provide officials in schools, grades K-12, with rules and guidance for the management of ACM.
- **Asbestos School Hazard Abatement Reauthorization Act, 1992.** This act extended AHERA regulations to cover public and commercial buildings.
- **National Emission Standards for Hazardous Air Pollutants (NESHAP), Subpart A, General Provisions, and 40 CFR 61 – Subpart M – National Emission Standard for Asbestos.** Includes standards for asbestos demolition, renovation, and disposal, and administrative requirements.
- **Naval Facilities Engineering Service Center, Facilities Management Guide for Asbestos and Lead.** Summarizes asbestos and lead requirements

that routinely affect facilities operations, to protect workers, building occupants, and the environment.

- **Naval Facilities Guide Specifications and Engineering Control of Asbestos Materials.** Covers the requirements for safety procedures and requirements for the demolition, removal, encapsulation, enclosure, repair, and disposal of ACM.
- **North Carolina Asbestos Hazard Management Program, NC General Statutes, Chapter 130A, Article 19; 10A NCAC 41C.0601–.0608 and .0611.** Incorporates 40 CFR 763 and 29 CFR 1926.1101 by reference and outlines criteria for asbestos exposures in public areas, accreditation of persons conducting asbestos management activities, and asbestos permitting and fee requirements.
- **Safety and Health Regulations for Construction, Asbestos, 29 CFR 1926.1101.** Regulates asbestos in the construction, demolition, alteration, repair, maintenance, or renovation of structures that contain asbestos.

8.3. RESPONSIBILITIES BEFORE A DEMOLITION OR RENOVATION PROJECT

Prior to starting a demolition or renovation project, contractors must:

- Determine whether ACM, PACM, and/or RACM are present in the buildings involved in the project.
- Complete the necessary notifications to the State of North Carolina and obtain any necessary permits for the removal of ACM, PACM, and/or RACM.
- Understand what actions to take if ACM, PACM, and/or RACM are unexpectedly encountered during project execution.
- Remove all non-friable and friable ACM in accordance with all Federal, State, and local regulations, prior to demolition activities.
- Know how to properly dispose of ACM, and provide any waste disposal manifests generated for disposal.

The ROICC or Contract Representative is required to notify Camp Lejeune's Asbestos Program Manager of all work involving asbestos removals, including glove bag projects.

8.3.1. Identification of ACM and PACM

Form DHHS 3768 *must* be posted onsite during all permitted projects.

Contract documents will identify the presence of known ACM, PACM, and RACM. Contact the ROICC or Contract Representative with questions regarding the presence of these materials as identified in the contract documents. An inspection conducted by a Health Hazards

Control Unit (HHCU)-licensed asbestos inspector may be necessary to confirm the location and quantities of any ACM, PACM, and/or RACM and determine if any previously unidentified materials are present.

8.3.2. Notification

To maintain accurate files and records, the ROICC or Contract Representative is required to notify the Asbestos Program Manager, who is part of the Installations and Environment Department, of all work involving asbestos removals, including glove bag projects.

A demolition/ renovation notification form, DHHS 3768, must be submitted to the NC HHCU 10 working days before demolition activities, regardless of whether asbestos is present.

The North Carolina Department of Health and Human Services (DHHS) Form 3768, *Asbestos Permit Application and Notification for Demolition and Renovation,* must be submitted to the North Carolina HHCU 10 working days in advance of demolition activities, regardless of whether asbestos is present. This form must be posted onsite during the entire duration of the project. Have the ROICC or Contract Representative contact the Asbestos Program Manager with questions or concerns about requirements for notification of demolition or renovation.

8.3.3. Removal

Any ACM, PACM, and/or RACM present must be removed before the area is disturbed during renovation or demolition

activities (except in certain rare instances). Certification and handling requirements for asbestos removal are provided in 10A NCAC 41C and the Asbestos NESHAP. Refer to these regulations for detailed requirements.

8.3.4. Training

North Carolina regulations require that all persons who perform asbestos management activities in the State of North Carolina must be accredited by the North Carolina HHCU under the appropriate accreditation category (i.e., Building Inspector, Project Supervisor, and/or Abatement Worker). Training documentation should be available upon request.

8.4. RESPONSIBILITIES DURING A DEMOLITION OR RENOVATION PROJECT

North Carolina regulations require that DHHS Form 3768, *Asbestos Permit Application and Notification for Demolition and Renovation*, be acquired by the contractor and posted onsite during all permitted projects. Contractors must post this form when the project will remove the following: at least 260 linear feet, 160 square feet, or 35 cubic feet of RACM or asbestos that might become regulated as a result of handling. The form must also be posted for nonscheduled asbestos removal that will exceed these numbers in a calendar year.

During a renovation or demolition project, if the contractor suspects the presence of additional ACM (other than the materials identified in contract documents), the contractor

must immediately report the suspected area to the ROICC or Contract Representative. Before proceeding, the facility must be inspected by an asbestos inspector licensed by the North Carolina HHCU. The individual performing the asbestos survey will coordinate with the ROICC or Contract Representative throughout the process. A legible copy of the building inspection report must be provided to the North Carolina HHCU prior to each demolition and upon request for renovations; a building inspection report will be acceptable only if the inspection was performed during the 3 years prior to the demolition. A copy of the report should also be forwarded to the Asbestos Program Manager.

During a renovation or demolition project, a contractor who suspects additional ACM is present must immediately report the suspected area to the ROICC or Contract Representative.

For specific work procedures and requirements for glove bag projects, refer to 29 CFR 1926.1101.

8.5. DISPOSAL OF ACM WASTE

Contractors can dispose of ACM waste at the MCB Camp Lejeune Sanitary Landfill after first coordinating with the MCB Camp Lejeune Landfill office through the ROICC or Contract Representative. The contractor must provide the MCB Camp Lejeune Landfill with Form DHHS 3787, *North Carolina Health Hazards Control Unit's Asbestos*

Waste Shipment Record. The contractor must submit this form to the North Carolina HHCU for all permitted asbestos removal projects.

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9.0 LEAD-BASED PAINT

Lead was used in paint for its color and water-resistant properties until it was banned in 1978 for its highly toxic properties that may cause a range of health problems, especially in young children. Improper removal of lead-based paint (LBP) may result in paint chips and dust, which may contaminate a structure inside and out. The North Carolina DHHS regulations require any person who performs an inspection, risk assessment, or abatement to be certified. North Carolina DHHS also requires a person to obtain a permit for conducting an abatement of a child-occupied facility or target housing.

9.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with LBP activities. If you have any questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate Environmental Department or Safety Representative if additional clarification is necessary.

9.1.1. Key Definitions

- **Abatement.** The permanent removal or elimination of all LBP hazards.
- **Demolition.** The removal of any load-bearing walls or structure.

- **Inspection.** A surface-by-surface investigation to determine the presence of LBP, and a report explaining the results of the investigation.
- **Lead-Based Paint.** Surface coatings that contain lead in amounts equal to or in excess of 1.0 milligram per square centimeter, as measured by X-ray fluorescence (XRF) or laboratory analysis, or more than 0.5 percent by weight, per 40 CFR 745.
- **Lead-Containing Paint.** Surface coatings that contain lead in any amount greater than the laboratory reporting limit but less than 1.0 milligram per square centimeter, or less than 0.5 percent by weight, per 29 CFR 1926.62 and 29 CFR 1910.1025 (also contained in 40 CFR 745 Subpart L, and adopted by the State of North Carolina under North Carolina General Statute Chapter 130A, Article 19A).
- **Renovation.** Alteration of a facility or its components in any way.
- **Target Housing.** Any housing constructed before 1978, with the exception of housing for the elderly and persons with disabilities (unless a child under the age of 6 lives there) and residential dwellings where the living areas are not separated from the sleeping areas (efficiencies, studio apartments, dormitories, etc.).

9.1.2. Key Concepts

- **Disposal.** Analysis is required to determine proper disposal of waste (non-hazardous or hazardous). A Toxic Characteristic Leaching Procedure (TCLP) analysis must be conducted to determine whether lead levels have exceeded 5 parts per million (ppm), which is the RCRA threshold for HW determination.
- **LBP Survey.** A LBP survey is required prior to disturbing painted surfaces, to determine whether the paint meets the criteria of lead containing over 1.0 milligram per square centimeter or over 0.5 percent by weight.
- **Training.** LBP training requirements set forth by the OSHA must be followed by all personnel involved in all LBP removal activities. MCB Camp Lejeune Base Safety tracks this training for contract staff, as the Safety Office houses the Lead Program Manager.

9.1.3. Environmental Management System

Contractor practices associated with LBP include the following:

- Construction/demolition/renovation
- HW transportation
- Paint removal

The potential impacts of these activities on the environment include the potential degradation of soil, water, and air

environments, and the potential exposure of installation occupants.

9.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard the installation must be aware of and adhere to all applicable Federal, State, and local regulations and requirements regarding LBP activities, which include but may not be limited to the following:

- **Naval Facilities Engineering Service Center, Facilities Management Guide for Asbestos and Lead.** Summarizes asbestos and lead requirements that routinely impact facilities operations, in order to protect workers, building occupants, and the environment.
- **Lead-Based Paint Hazard Management Program, NC General Statutes, Chapter 130A, Article 19A. Section 130A-453.01 through 453.11.** Requires a person who performs an inspection, risk assessment, abatement, or abatement design work in a child-occupied facility (daycare center, pre-school, etc.) or housing built before 1978 to be certified and establishes the requirements for certification, including the oversight of required training. It also requires a person who conducts an abatement of a child-occupied facility or target housing to obtain a permit for the abatement; establishes work practice standards for LBP abatement activities; and has adopted requirements included in 40 CFR Part 745, Subpart L and 40 CFR Part 745, Subpart D.

- **Lead-Based Paint Hazard Management Program for Renovation, Repair, and Painting (RRP), 10A NCAC 41C.0900.** Common renovation activities may create hazardous lead dust and chips by disturbing LBP, which may be harmful to adults and children. This article requires that dust sampling technicians, firms, and individuals performing renovation, repair, and painting projects for compensation that disturb LBP in housing and child-occupied facilities built before 1978 be certified and follow specific work practices to prevent lead contamination. Child-occupied facilities include, but are not limited to, child care facilities and schools (with children under the age of 6) that were built before 1978.

- **10A NCAC 41C.0800, Lead-Based Paint Hazard Management Program.** Requires (1) all individuals and firms involved in LBP activities to be certified and (2) all LBP activities to be carried out in accordance with 40 CFR 745.

- **29 CFR 1926, Safety and Health Regulations for Construction.** Contains the OSHA requirements for construction activities where workers may come into contact with lead.

- **40 CFR Part 745, Lead-Based Paint Poisoning Prevention in Certain Residential Structures.** Ensures that (1) LBP abatement professionals, including workers, supervisors, inspectors, risk assessors, and project designers, are well trained in conducting LBP activities; and (2) inspections for the

identification of LBP, risk assessments for the evaluation of LBP hazards, and abatements for the permanent elimination of LBP hazards are conducted safely, effectively, and reliably by requiring certification of professionals.

9.3. RESPONSIBILITIES BEFORE RENOVATION OR DEMOLITION

Buildings constructed prior to 1978 are assumed to contain LBP.

Ordinary renovation and maintenance activities may create dust that contains lead, but following lead-safe work practices may help mitigate or prevent lead hazards. The North Carolina RRP Program (10A NCAC 41C.0900) mandates that contractors, property managers, and others working for compensation in homes and child-occupied facilities built before 1978 be trained in and use lead-safe work practices. In addition, it mandates that contractors provide the owner and occupants with *The Lead-Safe Certified Guide to Renovate Right* information pamphlet, which is found at the following website: http://epi.publichealth.nc.gov/lead/pdf/RenovateRight.pdf

Individuals must be certified by the State of North Carolina to perform RRP activities for compensation in housing and child-occupied facilities built before 1978. A firm engaged in regulated renovation activities (such as RRP that disturbs more than 6 square feet of interior painted surfaces or 20 square feet of exterior painted surfaces, or dust sampling after renovation) must be a certified renovation firm.

To address the hazards associated with the improper abatement or removal of LBP, any person who performs an inspection, risk assessment, abatement, or abatement design work in a child-occupied facility (child development centers, preschools, etc.) or housing built before 1978 must be certified by the State of North Carolina. Any person who conducts an abatement of a child-occupied facility or target housing must also obtain a permit for the abatement. Individuals conducting LBP abatement activities in North Carolina, such as inspections, risk assessments, LBP hazards abatement, clearance testing, or abatement project design in housing and child-occupied facilities built before 1978, must be certified by the State of North Carolina. A firm engaged in abatement activities must be a certified lead abatement firm.

Prior to any renovation or demolition aboard the installation that involves the disturbance of painted surfaces, a LBP survey must be completed by an inspector certified in North Carolina, retained through the ROICC or Public Works Division (PWD). Certain projects will use PWD staff to conduct the sampling, and other projects will use contracted personnel. Buildings constructed prior to 1978 are assumed to contain LBP; therefore, no LBP survey is necessary. The LBP survey (through sampling and analysis) will determine whether painted surfaces meet the criteria of LBP (lead content equal to or greater than 1.0 milligram per square centimeter as measured by XRF or lab analysis, or 0.5 percent by weight). Naval Facilities Guide Specifications and contract documents must be implemented for contracts where LBP is to be abated/removed prior to demolition or renovation.

If the area is to be reoccupied, final clearance must be conducted, including a visual inspection and sample collection, prior to reoccupation. Clearance on all projects involving abatement must be provided by a certified risk assessor or a certified LBP inspector. Clearance for RRP projects may be conducted by a certified risk assessor, certified LBP inspector, or certified dust sampling technician.

9.4. PERMITS

Contractors must obtain a North Carolina LBP Abatement Permit from North Carolina DHHS when lead paint is removed from targeted structures (child-occupied facilities or housing built prior to 1978).

9.5. DISPOSAL

If the LBP survey determines that LBP will be abated as part of a renovation or demolition project, analytical samples must be taken to determine whether the material is hazardous.

If the LBP survey determines that LBP will be abated as part of a renovation or demolition project, the contractor must take analytical samples to determine whether the waste material is hazardous. Usually, a TCLP sample is collected from a "representative" sample of the material removed. The laboratory conducting the sample analysis must be accredited by the Environmental Lead Laboratory Accreditation Program. A list of these accredited labs is available by contacting (703) 849-8888 or visiting

http://apps.aiha.org/qms_aiha/public/pages/reports/publicScopeView.aspx?ProgramCode=37&Version=2.

If the LBP is removed from the underlying building material, then the paint is the waste stream. If the LBP is removed with the building material, then both materials are considered the waste stream.

If the lead content is below HW regulatory disposal levels, consult the ROICC or Contract Representative to determine whether if the contract allows for the disposal of the material in the MCB Camp Lejeune Sanitary Landfill. Lead waste is only accepted on Mondays through Thursdays from 0700 to 1000.

If the abated LBP is above HW regulatory levels, refer to Section 7.0 of this guide for information on HW management and disposal requirements.

9.6. TRAINING

Before the project begins, workers who are subject to lead exposure during abatement or removal activities must be trained according to the OSHA regulations in 29 CFR 1926.62 concerning lead exposure in construction, and they must receive all training and certification specified by 10A NCAC 41C.0800 and 10A NCAC 41C.0900. The contractor is responsible for providing this training before initiating any work aboard MCB Camp Lejeune.

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10.0 NATURAL RESOURCES

The installation has stewardship and recovery responsibilities over the natural resources on the installation. These responsibilities are regulated under numerous laws described in this section. The installation ensures compliance with these laws through an interdisciplinary process of review and coordination of all activities occurring on the installation.

Contractors working on the installation are responsible for complying with conditions and measures imposed on their work as a result of this process; these responsibilities include preserving the natural resources within the project boundaries and outside the limits of permanent work, restoring work sites to an equivalent or improved condition after the work is complete, and confining construction activities to the limits of the work indicated or specified. The contractor is advised that the installation is subject to strict compliance with Federal, State, and local wildlife laws and regulations. The contractor must not disturb wildlife (birds, nesting birds, mammals, reptiles, amphibians, and fish) or the native habitat adjacent to the project area except when indicated or specified.

10.1. KEY DEFINITIONS AND CONCEPTS

Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

The following key definitions and concepts are associated with natural resources management. If you have any questions or concerns

about the information in this section or require assistance regarding any wildlife matters (snakes, nesting birds, nuisance wildlife, etc.) on the site or within the project area, please consult the ROICC or Contract Representative, who will contact the Environmental Conservation Branch.

10.1.1. Key Definitions

- **Conservation.** The planned management, use, and protection of natural resources to provide their sustained use and continued benefit to present and future generations.
- **Ecosystem.** A dynamic, natural complex of living organisms interacting with each other and with their associated nonliving environment.
- **Habitat.** An area where a plant or animal species lives, grows, and reproduces, and the environment that satisfies its life requirements.
- **Natural Resource.** Soil, water, air, plants, and animals, according to the Natural Resources Conservation Service.
- **Endangered or Threatened Species.** Federally listed taxon that is "in danger of extinction throughout all or a significant portion of its range" or "likely to become endangered within the foreseeable future throughout all or a significant portion of its range."
- **Riparian Buffer.** Vegetated area bordering a body of water, such as a stream, lake, or pond.

- **Wetland.** Areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs and similar areas, per the EPA.

10.1.2. Key Concepts

- **Coastal Zone Management Act (CZMA) of 1972.** Requires each installation to ensure that its operations, activities, projects, and programs affecting the coastal zone in or on coastal lands or waters are consistent with the federally approved Coastal Zone Management Plan of the State.

- **Ecosystem Management.** A goal-driven approach to managing natural and cultural resources that supports present and future mission requirements; preserves ecosystem integrity; is at a scale compatible with natural processes; is cognizant of natural processes' time scales; recognizes social and economic viability within functioning ecosystems; is adaptable to complex, changing requirements; and is realized through effective partnerships among private, local, State, tribal, and Federal interests. Ecosystem management is a process that considers the environment as a complex system functioning as a whole, not as a collection of parts, and recognizes that people and their social and economic needs are a part of the whole.

- **Integrated Natural Resources Management Plan (INRMP).** A planning document using ecosystem management principles to direct the management and conservation of installation natural resources, which includes all elements of natural resources management applicable to the installation.
- **National Environmental Policy Act.** Requires Federal agencies, including the USMC, to consider the environmental impacts of projects prior to implementation. All projects that support military training, minor and major military construction, maintenance, and natural resources management actions are reviewed for potential environmental impacts. Contractors must obtain and review any NEPA documentation associated with their projects. All NEPA documentation can be obtained from the ROICC or Contract Representative.
- **Threatened and Endangered Species.** Specific requirements regarding protected areas on the installation apply to contractor activities. Eight federally threatened and endangered species are currently managed at MCB Camp Lejeune – red-cockaded woodpecker, green sea turtle, loggerhead sea turtle, rough-leaved loosestrife, seabeach amaranth, piping plover, red knot, and American alligator. In addition, as of March 25, 2015, the U.S. Fish and Wildlife Service lists six species as threatened and nine as endangered for Onslow County, NC. Consult the ROICC or Contract Representative to determine if there are any project

requirements regarding threatened or endangered species.

- **Timber.** Contractors must ensure that the ROICC or Contract Representative notify the EMD's Forest Management Program prior to conducting site work. Timber will not be released to contractors without the approval of the Forest Management Program.
- **Waters of the United States.** All waters that are currently used, were used in the past, or may be susceptible to use in interstate or foreign commerce; interstate waters; the territorial seas; impoundments; tributaries; adjacent waters including wetlands, ponds, lakes, oxbows, and impoundments; waters determined to have a significant nexus; Carolina bays; Pocosins; and waters within the 100-year floodplain or within 4,000 feet of the high tide line or ordinary high water mark; per 33 U.S.C. 1251 *et seq*. Section 328.3.
- **Wetlands.** Any work in installation waters or wetlands requires a permit prior to the start of an activity.

10.1.3. Environmental Management System

Contractor practices associated with natural resources include the following:

- Erosion/runoff control
- Fish stocking
- Habitat management

- Land clearing
- Live fire range operations
- Road construction and maintenance
- Soil excavation/grading
- Timber management
- Urban wildlife management

The potential impacts of these activities on the environment include air emissions, sedimentation, eutrophication of surface waters (addition of nutrients that stimulate aquatic plant growth and depletes oxygen), degradation of habitat, impacts to marine mammals, damage to commercial and noncommercial timber, impacts to endangered species and natural resources, and degradation of soil quality.

10.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard the installation must be aware of and adhere to all applicable regulations and requirements regarding natural resources, which include but may not be limited to the following:

- **Bald and Golden Eagle Protection Act of 1940, as Amended (16 USC 688 *et seq.*).** Prohibits taking, possessing, and transporting bald eagles and golden eagles and importing and exporting their parts, nests, or eggs. The definition of "take" includes pursue, shoot, shoot at, poison, wound, capture, trap, collect, molest, or disturb.

- **BO 5090.11A, Protected Species Program.** Sets forth regulations and establishes responsibilities to ensure the conservation of threatened and endangered species and species at risk aboard MCB Camp Lejeune.
- **BO 5090.12, Environmental Impact Review Procedures.** Implements NEPA 1969 and NEPA policy and guidance in Chapter 12 of MCO P5090.2A.
- **Clean Water Act of 1972.** Establishes the basic structure for regulating wastewater discharges and placing fill materials into the waters of the United States.
- **CZMA of 1972 (16 USC 1451 *et seq.*).** Requires that Federal actions affecting any land/water use or coastal zone natural resource be implemented consistent with the enforceable policies of an approved State coastal management program. Requires concurrence from the State before taking an action affecting the use of land, water, or natural resources of the coastal zone.
- **Endangered Species Act of 1973 (16 USC 1531 *et seq.*).** Requires all Federal agencies to carry out programs to conserve federally listed endangered and threatened species of plants and wildlife.
- **EO 11990, Protection of Wetlands, 24 May 1977.** Addresses Federal agency actions required to identify and protect wetlands, minimize the risk of wetlands destruction or modification, and preserve

and enhance the natural and beneficial values of wetlands.

- **EO 13186, Responsibilities of Federal Agencies to Protect Migratory Birds, 10 January 2001.** Requires each Federal agency taking actions that have, or are likely to have, a measurable negative effect on migratory bird populations to develop and implement a plan to promote the conservation of migratory bird populations.

- **Marine Mammal Protection Act of 1972 (MMPA), as Amended (16 USC 1361 *et seq.*).** Mandates a moratorium on the killing, capturing, harming, and importing of marine mammals and marine mammal products. The MMPA also prohibits the taking of any marine mammal, including to harass, hunt, capture, collect, or kill any marine mammal, including any of the following: collection of dead animals or their parts, restraint or detention of a marine mammal, tagging a marine mammal, the negligent or intentional operation of an aircraft or vessel, or any other negligent or intentional act that results in disturbing or molesting a marine mammal.

- **Migratory Bird Treaty Act of 1918, as Amended (16 USC 703 *et seq.*).** Protects migratory birds (listed in 50 CFR 10.13) and their nests and eggs and establishes a permitting process for the taking of migratory birds by establishing a Federal prohibition to "pursue, hunt, take, capture, kill, attempt to take, capture or kill, possess, offer for sale, sell, offer to purchase, purchase, deliver for shipment, ship, cause

to be shipped, deliver for transportation, transport, cause to be transported, carry, or cause to be carried by any means whatever, receive for shipment, transportation or carriage, or export, at any time, or in any manner, any migratory bird or any part, nest, or egg of any such bird."

- **MCO P5090.2A, Environmental Compliance and Protection Manual.** Provides guidance and instruction to installations to ensure the protection, conservation, and management of watersheds, wetlands, natural landscapes, soils, forests, fish and wildlife, and other natural resources as vital USMC assets.
- **NEPA 1969 (42 U.S.C. 4321 *et seq*.).** Requires Federal agencies, including the USMC, to consider the environmental impacts of projects before the decisionmaker proceeds with the implementation. All projects that support military training, major and minor military construction, maintenance, and natural resources management actions are reviewed for potential environmental impacts.
- **Rivers and Harbors Act of 1899.** Prohibits the excavation, filling, or alteration of the course, condition, or capacity of any port, harbor, or channel without prior approval from the Chief of Engineers.
- **Sikes Act of 1960, as Amended (16 USC 670 *et seq*.).** Requires military installations to manage natural resources for multipurpose uses and public access appropriate for those uses, as well as ensuring no net loss to training, testing or other defined

missions of the installation through the development and implementation of an INRMP.

- **Neuse River Basin Riparian Buffer Rules (15A NCAC 02B.0233).** Require a 50-foot riparian buffer that is divided into two zones. The 30 feet closest to the water (Zone 1) must remain undisturbed. The outer 20 feet (Zone 2) may include managed vegetation, such as lawns or shrubbery. The riparian buffer rules also require diffuse flow of stormwater runoff. The buffers apply to intermittent streams, perennial streams, lakes, ponds, estuaries, and modified natural streams that are depicted on the most recent printed version of the soil survey map prepared by the Natural Resources Conservation Service or the 1:24,000 scale quadrangle topographic map prepared by the U.S. Geologic Survey.

10.3. NATIONAL ENVIRONMENTAL POLICY ACT

Staff specialists from various installation departments participate in the NEPA process, which coordinates the review of projects and documents environmental impacts (or lack thereof) for projects before implementation.

The documentation of this review process occasionally includes mandatory conditions affecting the design and construction/ implementation of the project. The documentation, when completed, is provided to the action proponent, who is expected to provide it to the ROICC or Contract Representative.

Consult the ROICC or Contract Representative to obtain or review any NEPA documentation associated with the project. The documentation marks the end of the NEPA review process; it does not constitute approval for the proponent of the action to implement the action. Some contracts may include stipulations from the NEPA document that must be implemented prior to the onset of work to prevent environmental impacts and violations of Federal or State rules and regulations. Stipulations could include replacing monitoring wells if damages occur from contractor operations, stopping work if contamination is encountered, notification that a wetlands permit is required, seasonal restrictions, etc.

Consult the ROICC or Contract Representative to obtain or review any NEPA documentation associated with the project.

10.4. TIMBER

Potential timber resources are identified during the NEPA process. The contractor is responsible for advising the ROICC or Contract Representative to notify EMD's Forest Management Program prior to beginning site work. Additionally, the ROICC or Contract Representative and/or contractor is required to notify the Forest Management Program if the contract has been amended with modifications to the site location.

MCB Camp Lejeune manages its forest in accordance with the installation INRMP. The Forest Management Program

maintains first right of refusal for all timber products on construction projects and will determine whether the Government will harvest the timber or release it to the contractor. The Government retains exclusive rights to all forest products on construction projects. If the Government elects to harvest the timber, only merchantable timber will be removed.

Contractors must adhere to the following requirements when performing site work that may impact timber resources:

Protect existing trees that are to remain in place and that may be injured, bruised, defaced, or otherwise damaged by construction operations.

- Do not remove, cut, deface, injure, or destroy trees or shrubs without authorization from the ROICC or Contract Representative.
- Do not fasten or attach ropes, cables, or guy wires to nearby trees for anchorages without authorization from the ROICC or Contract Representative. (If these actions are authorized, the contractor is responsible for any resultant damage.)
- Protect trees that are to remain in place and that may be injured, bruised, defaced, or otherwise damaged by construction operations.
- With the ROICC or Contract Representative's approval, use approved methods of excavation to

remove trees with 30 percent or more of their root systems destroyed.

- With the ROICC or Contract Representative's approval, remove trees and other landscape features scarred or damaged by equipment operations, and replace with equivalent, undamaged trees and landscape features.

Please refer to Section 12.0 for disposal information for land-clearing debris.

10.5. THREATENED AND ENDANGERED SPECIES

Entry into a threatened or endangered species site or shorebird nesting area marked with signs and/or white paint is prohibited without written permission from installation personnel.

With the exception of improved roadways, entry into a threatened or endangered species site or shorebird nesting area marked with signs and/or white paint is prohibited without written permission from installation personnel. BO 5090.11A lists threatened and endangered species that may be encountered at the installation. The following restrictions apply on the installation unless written permission is explicitly provided:

- Work on Onslow Beach or Brown's Island is not permitted between April 1 and October 31. Traffic

on the beaches should be limited to below the high tide line.

- Vehicles and lighting are prohibited on the beaches overnight between May 1 and October 31.
- Construction activities are prohibited within 1,500 feet of a bald eagle's nest (JD, MC, and IF Training area).
- Cutting or damaging pine trees is not permitted.
- Altering hydrology through excavation, ditching, etc., is prohibited.
- Fish and wildlife must not be disturbed.
- Water flows may not be altered; the native habitat adjacent to the project and critical to the survival of fish and wildlife may not be significantly disturbed, except as indicated or specified.

10.6. WETLANDS

10.6.1. Avoidance

Contractors must incorporate avoidance and minimization measures to comply with the national policy to permit no overall net loss of wetlands.

In accordance with MCO P5090.2A, all facilities and operational actions must avoid, to the maximum degree feasible, wetlands destruction or degradation, regardless of the wetlands size or legal necessity for a permit. Prior to the onset of

construction, coordination with the Environmental Conservation Branch of EMD should have taken place during project design to ensure CWA permitting issues are addressed by the contractor at the earliest opportunity. Contractors must incorporate avoidance and minimization measures to comply with the national policy to permit no overall net loss of wetlands, as well as meeting concept design criteria while incorporating avoidance and minimization measures to protect wetlands, streams, and waters of the United States. Any proposed action that would significantly affect wetlands must be coordinated with the CG of MCB Camp Lejeune.

The contractor must ensure that construction of all buildings, facilities, and related amenities, including earthwork, grading, landscaping, drainage, stormwater management, parking lot and paved roadway, sidewalks, site excavation, sanitary sewer system extensions, and domestic water extensions, avoids, to the maximum degree feasible, wetlands destruction or degradation.

Identified and mapped boundaries of the legally defined wetlands on all USMC lands within the project area will be distributed to the ROICC or Contract Representative for use (if available) and included in all design products, including drawings, plans, and figures.

10.6.2. Permits

All unavoidable potential impacts to wetlands or waters of the United States require prior coordination as described in this section. Failure to acquire written authorization for

If work in wetlands is required, know who is responsible for obtaining permits, and what the terms and conditions of the permits require.

impacts to wetlands and/or waters of the United States may result in significant project delays or design modifications.

No discharge of fill material, mechanized land clearing, or any other activity is allowed in jurisdictional wetlands or waters of the United States without the proper approvals. The contractor may be responsible for obtaining the following permits (including pre-permit coordination, preparation, and submission of all permit applications after review and concurrence by the installation) and complying with all regulations and requirements stipulated by the State of North Carolina as conditions upon issuance of the permits:

- U. S. Army Corps of Engineers (USACE), Section 404 Permit (individual or applicable nationwide permit); CWA of 1977, as Amended (Public Law 95-217, 33 U. S. C. 1251 et seq.)
- North Carolina Division of Water Resources (NCDWR), Section 401 Water Quality Certification – (15A NCAC 02H) NCDEQ; CWA of 1977, as Amended (Public Law 95-217, 33 U. S. C. 1251 et seq.)
- North Carolina Division of Coastal Management (NCDCM), Federal Consistency Determination (15A NCAC 07) NCDEQ; CZMA of 1972 (16 USC 1451 et seq.)

Two types of activities generally require a permit from the USACE:

- **Activities within navigable waters.** Activities such as dredging, constructing docks and bulkheads, and placing navigation aids require review under Section 10 of the Rivers and Harbors Act of 1899 to ensure that they will not cause an obstruction to navigation.
- **Activities in wetlands and waters of the United States (regulated by Section 404 of the CWA of 1972).** A major aspect of the regulatory program under Section 404 of the CWA is determining which areas qualify for protection as wetlands. Contractors should contact the USACE, the NCDWR, or the NCDCM if there is any question about whether activities could impact wetlands, streams, or protected buffers.

Contractors working on the installation will not perform any work in waters of the United States or wetlands without an approved permit (even if the work is temporary).

Contractors working on the installation will not perform any work in waters of the United States or wetlands without an approved permit (even if the work is temporary). Examples of temporary discharges include dewatering of dredged material prior to final disposal and temporary fills for access roadways, cofferdams, storage, and work areas.

10.6.3. Impacts

Any disturbance to the soil or substrate (bottom material) of a wetland or water body, including a stream bed or protected buffer, is an impact and may adversely affect the hydrology of an area. Discharges of fill material generally include the following, without limitation:

- Placement of fill material that is necessary for the construction of any structure or impoundment requiring rock, sand, dirt, or other material for its construction; site-development fills for recreational, industrial, commercial, residential, and other uses; and causeways or road fills
- Dams and dikes
- Artificial islands
- Property protection or reclamation devices such as riprap, groins, seawalls, breakwaters, revetments, and beach nourishment
- Levees
- Fill for intake and outfall pipes and subaqueous utility lines
- Fill associated with the creation of ponds
- Any other work involving the discharge of fill or dredged material

10.6.4. Mitigation

Any facility requirement that cannot be sited to avoid wetlands must be designed to minimize wetlands degradation and must include compensatory mitigation as required by wetland regulatory agencies (USACE and NCDWR) in all phases of project planning, programming, and budgeting.

The contractor may be required to develop onsite mitigation, consisting of wetland/stream restoration or creation, for all unavoidable wetland and stream impacts, whenever possible and feasible.

The contractor may be required to develop onsite mitigation, if appropriate, consisting of wetland/stream/buffer restoration or creation, for all unavoidable wetland, stream, and buffer impacts, whenever possible and feasible. Use of USMC lands and lands of other entities may be permissible for mitigation purposes for USMC projects when consistent with EPA and USACE guidelines or permit provisions. Land within the project area suitable for establishment of mitigation may be evaluated by the contractor and used for mitigation where compatible with mission requirements and approved by the CG. Proposals for permanent resource areas must be approved by the Assistant Secretary of the Navy (Installations and Environment) or his/her designee.

Offsite mitigation is preferred and should be coordinated through the North Carolina Division of Mitigation Services or an approved private mitigation bank.

10.7. TEMPORARY CONSTRUCTION

Traces of temporary construction facilities, such as haul roads, work areas, structures, foundations of temporary structures, stockpiles of excess or waste materials, and other signs of construction, should be removed upon completion of a contract or project. Temporary roads, parking areas, and similar temporarily used areas should be graded to conform to surrounding contours and the area restored, to the degree practical, to its state prior to any disturbing activities.

11.0 STORMWATER

MCB Camp Lejeune is responsible for stormwater permits associated with construction, industrial, or municipal activities that discharge to outfalls leading to receiving waters. The most applicable permit for contractors is the construction permit, since the majority of the contractor activities are affiliated with construction/renovation.

However, the contractor is also responsible for adhering to the requirements of the industrial and municipal permits held by MCB Camp Lejeune for all of the contractor activities on the installation. In essence, all contractors for the installation need to know and implement the necessary measures to prevent stormwater runoff and pollution runoff from land-disturbing activities (LDAs) and associated construction permit requirements, as well as industrial and municipal activities. The general requirements for each area, as they apply to contractors, are discussed in the following subsections.

Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

11.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with stormwater. If you have any questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the

appropriate environmental office if additional clarification is necessary.

11.1.1. Key Definitions

- **Best Management Practices.** Schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to prevent or reduce the pollution of waters of the United States. BMPs include structural and nonstructural stormwater controls, operation and maintenance procedures, treatment requirements, and practices to control site runoff (e.g., sediment, spillage or leaks, sludge or waste disposal, or drainage from material storage). See the following website for more information: http://deq.nc.gov/about/divisions/energy-mineral-land-resources/stormwater
- **Certificate of Stormwater Compliance.** A document providing approval for development activities that meet the requirements for coverage under a stormwater general permit.
- **Discharge (Pollutant).** The addition of any pollutant or combination of pollutants to waters of the United States from any point source, including, but not limited to, any spilling, leaking, pumping, pouring, emitting, emptying, or dumping of any pollutant; this excludes discharges in compliance with a National Pollution Discharge Elimination System (NPDES) permit.

- **Erosion and Sedimentation Control Plan.** Any plan, amended plan, or revision to an approved plan submitted to the North Carolina Division of Land Resources or its delegated authority in accordance with North Carolina General Statute 113A-57. Erosion and Sedimentation Control Plans show the devices and practices that are required to retain sediment generated by the land-disturbing activity within the boundaries of the tract during construction and upon development of the tract. *Note that in North Carolina, the Erosion and Sedimentation Control Plan and the NCG010000 Construction General Permit are considered the Stormwater Pollution Prevention Plan (SWPPP, or SPPP) for a construction site.* See the following website for more information:
  http://deq.nc.gov/about/divisions/energy-mineral-land-resources/stormwater

- **Land Disturbance.** Areas that are subject to clearing, excavating, grading, stockpiling, and placement/removal of earth material.

- **Nonpoint Source Discharge.** All discharges from stormwater runoff that cannot be attributed to a discernible, confined, and discrete conveyance. *(See also point source discharge, below.)*

- **Point Source Discharge.** Any discernible, confined, and discrete conveyance, including but specifically not limited to, any pipe, ditch, channel, tunnel conduit, well, discrete fissure, container, rolling stock, or concentrated animal feeding operation from

which pollutants are or may be discharged to waters of the State. *(See also nonpoint source discharge, above.)*

- **Stormwater (Runoff).** The portion of precipitation (rain and/or snowmelt) that does not naturally infiltrate into the ground or evaporate but flows via overland flows, channels, or pipes into a defined surface-water channel or stormwater system during and immediately following a storm event. As the runoff flows over the land or impervious surfaces (such as streets, parking lots, and building rooftops), it accumulates sediment and/or other pollutants that could pollute receiving streams.
- **Stormwater Associated with Construction Activities.** The discharge of stormwater from construction activities, including clearing, grading, and excavating, that result in a land disturbance of equal to or greater than 1 acre, per 40 CFR 122.
- **Stormwater Associated with Industrial Activities.** The discharge from any conveyance that is used for collecting and conveying stormwater and which is directly related to manufacturing, processing, or raw materials storage areas from an applicable industrial plant or activity, per 40 CFR 122.
- **Stormwater Associated with Municipal Activities.** The discharge of stormwater from municipal activities, including public works shops, vehicle maintenance shops, and other municipal activities, with the potential to cause stormwater pollution.

11.1.2. Key Concepts

- **Energy Independence and Security Act (EISA).** In December 2007, Section 438 of EISA was issued. This section requires that Federal facility projects over 5,000 square feet must "maintain or restore, to the maximum extent technically feasible, the predevelopment hydrology of the property with regard to temperature, rate, volume, and duration of flow." In January 2010, the DoD Policy of Implementing Section 438 of the EISA was issued; this document includes a flowchart with implementation steps.
- **Good Housekeeping.** Good housekeeping practices refer to the maintenance of a clean and orderly facility to prevent potential pollution sources from coming into contact with stormwater. The practices include procedures to reduce the possibility of mishandling materials or equipment. Good housekeeping practices benefit stormwater quality and also provide for a clean, safe place for employees and clients. *Note that good housekeeping is one of the six minimum control measures (MCMs) of the MS4 permit requirements.*
- **Low Impact Development (LID).** LID is a holistic approach that incorporates site-specific ecosystem and watershed-based considerations for planning and design. The goal of LID is to mimic a site's predevelopment hydrology by using design techniques that infiltrate, filter, store, evaporate, and detain runoff close to the source. LID seeks to control

non-point source pollutants "nature's way," through the application of plant-soil-water mechanisms that maintain and protect the ecological and biological integrity of receiving waters and wetlands.

- **National Pollution Discharge Elimination System.** The national program for issuing, modifying, revoking, reissuing, terminating, monitoring, and enforcing permits. The NPDES stormwater program regulates stormwater discharges from three potential stormwater sources, as follows:
    - **Construction Activities.** LDAs that disturb 1 or more acres need an NPDES permit. At a minimum, these permits require the development of a site-specific Erosion and Sedimentation Control Plan to address sediment controls during construction and upon development of the tract. As previously noted, the Erosion and Sedimentation Control Plan and the NCG010000 Construction General Permit are considered the SWPPP for a construction site in North Carolina. In the applicable areas of the installation, a State Stormwater Management Permit and coverage under the Construction General Permit may be required. *Note that construction site runoff control is also one of the six MCMs of the Municipal Separate Storm Sewer Systems (MS4) permit requirements.*
    - **Industrial Activities.** Owners and operators of industrial facilities that fall into any of the 30 industrial sectors identified by EPA stormwater

regulations need an NPDES Phase I permit if stormwater is discharged directly into surface water (or MS4). The permit regulations specify steps that facility operators must take prior to becoming eligible for permit coverage and actions that must be taken to continue coverage under an existing permit. These steps and actions include, but are not limited to, effluent limits, monitoring, inspection, sampling, reporting, and corrective action requirements.

- **Municipal Separate Storm Sewer Systems.** Owners and operators of MS4s need an NPDES Phase II permit. An MS4 is a system of pipes and drainage ditches within an urbanized area used to collect storm runoff and convey it to receiving waters. Polluted runoff is commonly transported through MS4s, from which it is often discharged untreated into local waterbodies.

- **Operational Requirements.** Equipment, discharge, and material use requirements that apply to all construction and industrial activities.

- **Post-Construction Requirements.** The management of stormwater generated on a stable, established site after the construction process is complete. The State Stormwater Management Program sets forth requirements for post-construction stormwater runoff control. *Note that post construction is one of the six MCMs of the MS4 permit requirements.*

- **Stormwater Pollution Prevention Plan.** A plan required by permits provided under NPDES that provides guidance to prevent stormwater pollution from construction, industrial, or municipal activities. *Note that the terminology for this plan (and associated acronym) varies somewhat from State to State.*

11.1.3. Environmental Management System

Contractor practices associated with stormwater include the following:

- Boat, ramp, dock cleaning
- Channel dredging
- Composting
- Construction/demolition/renovation
- Erosion/runoff control
- Fueling and fuel management/storage
- HM storage
- Land clearing
- Laundry
- Landscaping
- Livestock operations
- Pesticide/herbicide management and application
- Range residue clearance

- Road construction and maintenance
- Sewers
- Sidewalk and road deicing
- Soil excavation/grading
- Stormwater collection/conveyance
- Surface washing
- Vehicle parking
- Wash rack

Other activities that contractors could be involved in that may cause stormwater pollution include:

- Grounds maintenance (herbicide, pesticides, fertilizer, etc.)
- Outdoor material storage
- Building/roof repairs
- Industrial activities

The potential impacts of these activities on the environment include degradation of water quality and damage to public and private property due to flooding.

11.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard the installation must be aware of and adhere to all applicable regulations and requirements regarding potential stormwater contamination, which include but may not be limited to:

- **Clean Water Act of 1972.** Establishes the basic structure for regulating discharges of pollutants into the waters of the United States. The CWA establishes that no oil or hazardous substances should be discharged into or upon the navigable waters of the United States or adjoining shorelines, which may affect natural resources under the management of the United States through the following goals: (1) eliminate the introduction of pollutants into waters of the United States, and (2) develop water quality, which protects and propagates fish, shellfish, and wildlife and provides for recreation in and on the water.

- **40 CFR 122, National Pollutant Discharge Elimination System.** Requires industrial, construction, and municipal stormwater permits for the discharge of pollutants from any point source into waters of the United States.

- **15A NCAC Chapter 4.** Requires all persons conducting a land-disturbing activity to take all reasonable measures to protect all public and private property from damage caused by the release of sediments from the activity. The primary tool used to accomplish the objective is the development of an Erosion and Sedimentation Control Plan.
    - Identify critical areas
    - Limit exposure areas
    - Limit time of exposure
    - Control surface water

- Control sedimentation
- Manage stormwater runoff

More information can be found at:

http://reports.oah.state.nc.us/ncac.asp?folderName=\Title%2015A%20-%20Environmental%20Quality\Chapter%2004%20-%20Sedimentation%20Control

- **15A NCAC 02H.1000 Stormwater Management.** The State Stormwater Management Program requires all persons conducting LDAs that (1) require a Coastal Area Management Act (CAMA) Major Development Permit or an Erosion and Sedimentation Control Plan, and (2) are located within coastal counties or drain to specific classifications of water bodies, to protect surface waters and highly productive aquatic resources from the adverse impacts of uncontrolled high-density development or the potential failure of stormwater control measures. To receive permit approval, projects must limit the density of development, reduce the use of conventional collection systems in favor of vegetative systems, and incorporate post-construction, structural BMPs.

11.3. PRIOR TO SITE WORK

Contractors are required to address the following in the below section prior to beginning site work.

11.3.1. Construction Notifications

Any project involving LDAs aboard the installation must be reviewed by the installation's NEPA Review Board prior to the onset of work so that potential impacts of the project and associated mitigation measures (if necessary) can be determined. Documentation of this review should have been provided to the ROICC or Contract Representative and may include mandatory conditions affecting the construction/implementation of the project. Consult the ROICC or Contract Representative to obtain or review any NEPA documentation associated with the project in the contract.

Any project involving LDAs aboard the installation must be reviewed by the installation's NEPA Review Board prior to the onset of work.

11.3.2. Familiarity with the Stormwater Phase I Industrial Permit

Discharges of industrial stormwater have the potential to contain contaminants from industrial activity. Because of this, MCB Camp Lejeune holds a Stormwater Phase I industrial permit. This type of discharge is defined and regulated in 40 CFR 122, the EPA final rule regarding NPDES stormwater permitting.

Contractors are responsible for preparing project-specific permit applications and related plans and for coordinating the permit review schedule with the ROICC or Contract Representative.

Daily industrial operations discharging stormwater aboard MCB Camp Lejeune and MCAS New River are covered under an individual NPDES permit. In accordance with the permit, the installation maintains an industrial SWPPP that identifies potential sources of pollution that may affect the water quality of stormwater discharges associated with an industrial activity. Refer to Section 11.4 for more information on contractor responsibilities associated with this permit.

11.3.3. Familiarity with the Stormwater Phase II Municipal Permit

Discharges of municipal stormwater have the potential to contain contaminants from municipal activity. Because of this, MCB Camp Lejeune holds a Stormwater Phase II municipal permit. This type of discharge is defined and regulated in 40 CFR 122, the EPA final rule regarding NPDES stormwater permitting.

Daily municipal operations discharging stormwater aboard MCB Camp Lejeune and MCAS New River are covered under an NPDES permit. In accordance with the permit, the installation maintains a municipal Stormwater Plan to address the six MCMs of the permit, as well as other requirements. Refer to Section 11.4 for more information on contractor responsibilities associated with this permit.

11.3.4. Project-Specific Construction Permits

Contractors are responsible for preparing all project-specific stormwater permit applications and related plans and for coordinating the permit review schedule with the ROICC or

Contract Representative. MCB Camp Lejeune is the responsible party for all project-specific stormwater permits located outside of Public-Private Venture (PPV) housing. All permit-required plans and applications must be submitted to the appropriate MCB Camp Lejeune organization to go through internal approval prior to submission to the appropriate State agency. The permit review schedule should allow adequate time for internal review prior to State submission deadlines. Adequate review time fluctuates and is based on the type of permit application. Stormwater compliance should be coordinated with the appropriate PPV partner for housing-related projects outside the jurisdiction of MCB Camp Lejeune.

All permit-required plans and applications must go through internal approval before being submitted to the appropriate State agency.

Permit coverage is required under the North Carolina General Permit No. NCG010000 (General Permit) for construction activities that disturb 1 acre or more of land. Three copies of a proposed Erosion and Sedimentation Control Plan must be prepared and submitted to the NCDEQ Sedimentation Control Commission (or to an approved local program) at least 30 days prior to beginning construction activity to obtain coverage under the General Permit. A copy of the plan will be kept on file at the job site at all times while the site is active. **Coverage under the permit becomes effective when a plan approval is issued. No LDAs may take place prior to receiving the plan approval.** The

approved plan is considered a requirement or condition of the General Permit; deviation from the approved plan will constitute a violation of the terms and conditions of the permit unless prior approval for the deviations has been obtained.

A State Stormwater Management Permit, issued in accordance with 15A NCAC 02H.1000, is required for all development activities that require a CAMA Major Development Permit or an Erosion and Sedimentation Control Plan and that meet any of the following criteria:

- Development within the 20 coastal counties
- Development within 1 mile of and draining to any waters classified as High Quality Water (HQW) and rated "excellent" based on biological and physical/ chemical characteristics through the NCDWR monitoring or special studies, primary nursery areas designated by the Marine Fisheries Commission, and other functional nursery areas designated by the Marine Fisheries Commission
- Development that drains to an Outstanding Resource Water, which is a subset of HQW that is intended to protect unique and special waters having excellent water quality and being of exceptional ecological or recreational significance to the State or Nation

A State Stormwater Management Permit is required for all activities that will disturb 1 acre or more of land.

Because the installation is in a coastal county, any project that disturbs greater than 1 acre of land (requiring coverage under the General Permit for construction activity) will also require a State Stormwater Management Permit. A State Stormwater Management Permit application must be submitted and filed with the NCDEQ, Division of Water Quality, after the construction plans and specifications are complete and before construction activities begin. Additional information is available on the NCDEQ website:

http://deq.nc.gov/about/divisions/energy-mineral-land-resources/stormwater

State Stormwater Management Permits typically specify design standards for conveyance systems and structural BMPs, a schedule of compliance, and general conditions to which the permittee must adhere.

11.4. RESPONSIBILITIES DURING SITE WORK

The contractor is responsible for maintaining the quality of the stormwater runoff and preventing pollution of stormwater at the construction/job site. The job site may be inspected by installation environmental personnel to ensure compliance with the contractor's construction and/or the installation's industrial SWPPP, municipal stormwater plan, and applicable permits. The following requirements apply to all projects at the installation that have the potential to impact water quality:

- Any changes to the project area that do not comply with the approved Erosion and Sedimentation Control Plan, alter the approved post-construction stormwater conveyance system, or could otherwise significantly change the nature or increase the quantity of pollutants discharged should be immediately communicated to the ROICC or Contract Representative.
- All permitted erosion and sedimentation control projects will be inspected by the contractor at least once every 7 calendar days (unless discharges to a 303(d)-listed water body are occurring) and within 24 hours after any storm event greater than 0.5 inch of rain per 24-hour period, as required by the North Carolina General Permit No. NCG010000. Inspection results shall be maintained by the designated contractor throughout the duration of an active construction project.
- Equipment used during the project activities must be operated and maintained in such a manner as to prevent the potential or actual pollution of the surface or ground waters of the State.
- No POL products (e.g. fuels, lubricants, hydraulic fluids), coolants (e.g., antifreeze), or any other substance shall be discharged onto the ground, into surface waters, or down storm drains (to include leaking vehicles, heavy equipment, pumps, and/or structurally deficient containers of hazardous materials).

- Spent fluids shall be disposed of in a manner so as not to enter surface or ground waters of the State, or storm drains. Disposal of spent fluids is outlined in Section 7.0.
- Implement spill prevention measures, clean up all spills immediately, and follow the spill reporting requirements presented in Section 5.0. Any spilled fluids shall be cleaned up to the extent practicable and disposed of in a manner so as not to allow their entry into the water (surface or ground) of the State. Refer to Section 5.0 for emergency and spill response procedures.
- Herbicide, pesticide, and fertilizer use shall be consistent with the Federal Insecticide, Fungicide, and Rodenticide Act and shall be used in accordance with label restrictions. Refer to Section 7.0 for additional information on Hazardous Material/Hazardous Waste Management.
- Particular care must be used when storing materials outside. Materials and equipment stored outside that could potentially affect the quality of stormwater runoff include, but are not limited to, garbage dumpsters, vehicles, miscellaneous metals, chemical storage, fuels storage, wood products, and empty storage drums. These materials should be stored under cover whenever practicable. Contact the ROICC or Contract Representative with any questions about whether an outdoor storage practice is acceptable.

- Use good housekeeping practices to maintain clean and orderly work areas, paying particular attention to those areas that may contribute pollutants to stormwater. For industrial activities, refer to the link below for more information on best management practices to prevent stormwater pollution. EPA Industrial Fact Sheet Series for Activities Covered by EPA's multi-sector general stormwater permit: http://www.epa.gov/npdes

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12.0 SOLID WASTE, RECYCLING, AND POLLUTION PREVENTION (P2)

Contractors should minimize the amount of solid waste requiring disposal in a landfill.

The installation has a proactive P2 and recycling program, and contractors should minimize the amount of solid waste requiring disposal in a landfill. This section addresses solid waste, including both municipal solid waste (MSW) and construction and demolition (C&D) waste. HM and HW are discussed in Section 7.0 of this guide. Contractors are required to comply with all Federal, State, and local laws and regulations for proper disposal and recycling of all solid wastes.

12.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with solid waste, recycling, and pollution prevention. If you have any questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

12.1.1. Key Definitions

- **Construction and Demolition Debris.** Inert materials generated during the construction, renovation, and demolition of buildings, roads, and bridges. C&D waste often contains bulky, heavy materials such as concrete, lumber (from buildings), asphalt (from roads and roofing shingles), gypsum (the main component of drywall), and glass (from windows).
- **Green Procurement (GP).** The purchase of products and services that are environmentally preferable, when compared with competing products that serve the same purpose, in accordance with federally mandated "green" procurement preference programs. GP is intended to have a lesser or reduced negative effect on human health and the environment, and to permit fulfilling the social, economic, and other requirements of present and future generations.
- **Pollution Prevention.** Reducing the amount of pollution entering waste streams or otherwise released to the environment through source reduction and process efficiencies.
- **Recycling.** Activities that may include collection, separation, and processing, by which products or other materials are recovered from the solid waste stream for use as raw materials in the manufacturing of new products. Recycling also includes using, reusing, or reclaiming materials, as well as processes

that regenerate a material or recover a usable product from it.

- **Municipal Solid Waste.** Any solid materials discarded, including garbage, construction debris, commercial refuse, non-hazardous materials, non-recyclable wood, or other non-recyclable material per BO 11350.1, Refuse Disposal Procedures.

12.1.2. Key Concepts

- **Pollution Prevention/Green Procurement.** Installation contractors are strongly encouraged to use P2 and GP practices.
- **Qualified Recycling Program (QRP).** An organized operation that diverts or recovers scrap or waste streams and that identifies, segregates, and maintains the integrity of the recyclable materials in order to maintain or enhance the marketability of the materials.
- **Recycling.** Recycling is required on the installation. The MCB Camp Lejeune Landfill (Base Landfill) Recycling Center accepts specified recyclables according to the schedule in Table 12-1. Call (910) 451-4214 prior to a bulk turn-in.
- **Solid Waste.** Solid waste is disposed of in accordance with contract specifications (off the installation or at the Base Landfill). Data related to disposal off the installation (to include C&D waste) must be provided to the ROICC or Contract Representative on a monthly basis.

- **Source Reduction.** Any practice that reduces the amount of any HM, pollutant, or contaminant entering any waste stream or released into the environment prior to recycling, treatment, and disposal that could reduce the hazard to public health and the environment. Source reduction may include equipment or technology modification; process or procedure modification; reformulation or redesign of products; substitution of raw materials; and improvements in housekeeping, maintenance, training, or inventory control.

12.1.3. Environmental Management System

Contractor practices associated with solid waste, recycling, and P2 include the following:

- Battery management
- Building operation/maintenance/repair
- Composting
- Construction/demolition/renovation
- Equipment operation/maintenance/disposal
- Grease traps
- HW disposal offsite transport
- Land clearing
- Livestock operations
- Metal working
- Packaging/unpackaging

- Paint removal
- Painting
- Parts replacement
- Polishing
- Range residue clearance
- Recreational facilities operation
- Road construction maintenance
- Rock crushing operations
- Solid waste collection/transportation
- Storage tank management
- Urban wildlife management
- Vehicle maintenance

The potential impacts of these activities on the environment include soil degradation, surface water quality degradation, depletion of landfill space, and depletion of nonrenewable resources.

12.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard the installation must be aware of and adhere to all applicable regulations and requirements regarding solid waste disposal, recycling, and P2, which include but may not be limited to the following:

- **BO 5090.17, Solid Waste Reduction – Qualified Recycling Program.** Provides guidance for solid

waste reduction, P2, and management of recyclable materials.

- **BO 11350.2D, Refuse Disposal Procedures.** Establishes procedures for the separation, collection, and disposal of refuse and the disposal of waste wood products.
- **DoD Instruction 4715.4, Pollution Prevention.** Establishes the DoD requirement for installation QRPs and calls for GP.
- **EO 13423, Strengthening Federal Environmental, Energy and Transportation Management.** Integrates prior practices, strategies, and requirements to further enhance the environmental and energy performance and compliance requirements. The EO sets goals in several environmental areas, including recycling.
- **EO 13514, Federal Leadership in Environmental, Energy, and Economic Performance.** Expands on the environmental performance requirements for Federal agencies, to include setting goals for solid waste diversion.
- **Pollution Prevention Act of 1990 (42 USC 13101 et seq.).** Establishes the national policy that "pollution should be prevented or reduced at the source whenever feasible," and establishes the following hierarchy: source reduction, recycling, treatment, and disposal.
- **Resource Conservation and Recovery Act of 1976.** Governs the disposal of solid waste and establishes

Federal waste disposal standards and requirements for State and regional authorities. The objectives of Subtitle D are to assist in developing and encouraging methods for the disposal of solid waste that are environmentally sound and that maximize the utilization of valuable resources recoverable from solid waste.

- **Solid Waste Disposal Act (SWDA) of 1965.** Requires Federal facilities to comply with all Federal, State, interstate, and local requirements concerning the disposal and management of solid wastes, including permitting, licensing, and reporting requirements. The SWDA encourages the reuse of waste through recycling and requires the procurement of products that contain recycled materials.

12.3. SOLID WASTE REQUIREMENTS

Contractors must follow all Federal, State, and local requirements regarding the collection, storage, and disposal of solid waste. Contact the ROICC or Contract Representative for additional information regarding solid waste requirements.

At a minimum, the following actions are required for all contractors:

1. Prior to performing work that will or may generate solid waste at the installation, all contractors must provide their ROICC or Contract Representative with a copy of their Solid Waste Disposal Permit

unless the use of the Base Landfill is authorized for disposal. If the Base Landfill is authorized, the contractor must contact the Base Landfill Operations Clerk to ensure the contract is registered in the Landfill Tracking System. Recycling should be coordinated with the ROICC or Contract Representative and the Landfill Manager.

2. Provide the weight of ALL waste, both MSW and C&D, that is either disposed of or recycled, to the ROICC or Contract Representative, with a copy to the Landfill Manager. This requirement does not apply if the landfill/recycling facility picks up or accepts materials directly from the contractor. If contractors transport waste offsite for disposal, it is mandatory that they track the material weight and provide that information to their ROICC or Contract Representative for input into the annual Pollution Prevention Annual Data Summary.

In addition, contractors producing solid waste on the installation are required to take these steps:

- Pick up solid waste, separate it according to material type, and place it in covered containers of the correct type that are regularly emptied for recycling or landfilling.
- Verify that the solid waste contains no HM or HW.
- Prevent contamination of the site and the surrounding areas when handling and disposing of waste.

- Leave the project site clean upon completion of a project.

12.3.1. MCB Camp Lejeune Landfill Acceptable Waste Streams

To dispose of waste at the Base Landfill, contractors must be authorized with a valid construction pass and placard representing the related contract. Contractors must also contact the Landfill Operator prior to unloading refuse. Contact the ROICC or Contract Representative with any questions regarding use of the landfill or to coordinate disposal.

The Base Landfill accepts certain types of solid waste under the conditions specified in Table 12-1. Base Landfill hours of operation are 0730 to 1530, Monday through Friday, but ACM waste must be delivered between 0700 and 1000, Monday through Thursday. Each material must be separated into different loads.

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Table 12-1. Base Landfill Requirements

No Personal Property/ Off-Base Trash Accepted
Landfill Operating Hours
0700-1500 Monday – Thursday 0700-1400 Friday
Wood Products
The following products may be mixed together and delivered to the landfill: • Scrap lumber (unpainted) • Embark boxes (broken down) • Pallets (broken/untreated) The following products must be separated and delivered to the landfill: • Trees (cut to 10 feet or less and free of soil) • Leaves and scrubs Serviceable pallets
Lead Based Painted Wood Products
• Delivered before 1400 Monday – Thursday • Not accepted on Friday • Cut in less than 8-foot lengths Wrapped in 6-millimeter plastic bags/sealed
Asbestos (all types)
• Appointment needed (910-451-5011 / 2946) • Delivered by 1000 (Mon – Thurs.) • Not accepted on Friday • Double wrapped in 6-millimeter plastic bags

• Sealed with duct tape Labeled and manifested prior to delivery
Organic Products
• Leaves, pine straw, grass, and shrub clippings • No bags or containers allowed • No twigs or limbs over 2 inches in diameter • Less than 6-foot lengths
Concrete
• Delivered separately from other items • Wire and rebar must be cut off flush with exposed surfaces • Concrete and culverts • Bricks and blocks • Mortar products
Soil
Non-contaminated soil accepted
Recyclable Products (Must be separated and dropped off at a designated recycling drop-off point or at a Recycling Center)
• Wood pallets (delivered separately) • White paper (mixed flat or shredded) • Newspaper • Magazines • Military publications (binders removed) • Phone books • Plastic and glass (containers or bottles) • Toner cartridges • Cardboard (delivered separately if in bulk)

• Vinyl siding (delivered separately, in less than 6-foot lengths) • Asphalt shingles (delivered separately) Scrap metals
Other Related Information
Asphalt may be accepted in small quantities, as needed, at the discretion of the Landfill Manager (large quantities of asphalt must be taken off the installation).
All furniture must be accompanied by a DD Form 1348, with a classification of rejected by the Base Property Office **AND** downgraded to scrap by Defense Logistics Agency Disposition Services (DLADS).
All other Base or USMC property must be accompanied by a DD Form 1348 and downgraded to scrap by DLADS.
Scrap materials related to **ordinance, ammunition or dangerous items**, including containers, tubes, and packing, must also be accompanied by Ammunition, Explosives, and Other Dangerous Articles (AEDA) certifications and copies of the certifier and verifier's appointment letters.
Phone Numbers: (area code 910) • Landfill Manager 451-4998 • Recycling Manager 451-4214 • Landfill Fax 451-9935 • Landfill Clerk 451-2946 • EMD 451-5837 • EOD 451-0558

Unacceptable Items
• Hazardous Waste • Liquid Waste • Useable Appliances • Paint and Paint Cans • Appliances • Electronics • Computer Equipment • Batteries • Wire (Communication/Barbed/ Concertina) • Oyster Shells • Contaminated Soil • Tires • 55-Gallon Drums • Oil Filters • Petroleum Containers • Regulated Medical Waste • PCBs or PCB containers • Demilitarized Waste • Construction and Demolition Debris (unless specified in the contract)

12.4. RECYCLING REQUIREMENTS

The installation's QRP is managed by the EMD in collaboration with the Public Works Division. Reducing solid waste saves money and helps protect the environment by conserving natural resources. Additionally, USMC facilities are mandated to recycle, and the installation must meet solid waste diversion goals specified in EO 13514, the

DoD Strategic Sustainability Performance Plan, and the EMS.

12.4.1. Recycling Center

The MCB Camp Lejeune Recycling Center, Building 982, is co-located with the Base Landfill on Piney Green Road. Normal working hours are Monday through Thursday, 0700–1500, and Friday, 0700-1400. All materials should be brought to the Recycling Center. Have the ROICC or Contract Representative contact the Recycling Center at (910) 451-4214 for additional details. Call Recycling Coordinator at (910) 451-4214 for specific types and categories of materials accepted.

The following types and categories of materials are accepted for recycling but must be delivered to the Recycling Center on Piney Green Road:

- Scrap metal
- Steel (high temperature, corrosion resistant)
- Brass (includes spent/fired munitions, but excludes brass casings above .50 caliber; please call the Recycling Coordinator at (901) 451-4214 for details and documentation requirements)
- Copper and copper wire
- Aluminum (plate, sheet, scrap) and aluminum cans
- Paper (white, news, magazine)
- Cardboard

- Glass bottles (no window, windshields, or drinking glass)
- Plastic bottles
- Toner cartridges

Special arrangements may be made for other materials (C&D waste) or larger volumes of commonly recycled materials from events such as C&D. Regulations set forth in BO 11350.1 must be followed.

12.4.2. Other Recyclables

- **Asphalt Pavement.** Asphalt must be removed and delivered to an asphalt recycling facility. Contractors must provide a record of the total tons of asphalt recycled and the corporate name and location of the recycling facility to their ROICC or Contract Representative, with a copy to the Landfill Manager.
- **Empty Metal Paint Cans.** Take empty metal paint cans to Building S-962 for recycling. Turn in all HM cans or HM containers that are generated from MCB Camp Lejeune or MEF contracts to Building S-962 on Michael Road on the scheduled contractor turn-in day. Have the ROICC or Contract Representative contact EMD for more information. Any waste generated from this process must be managed appropriately.
- **Other Metals.** Take other metals to the DLADS disposal area in Lot 201, following the guidelines of BO 5090.17.

- **Red Rag Recycling.** Contractors should seek a red rag program to supply and launder shop rags. This service supplies clean rags and picks them up after use. The rags are laundered offsite and returned.
- **Universal Waste.** See Section 7.0 of this guide for management procedures.
- **Unused Hazardous Materials.** Turn in these materials to the HM Free Issue Point, Building 977 on Michael Road. Have the ROICC or Contract Representative contact the Free Issue Point at (910) 451-1482.
- **White Rag Recycling.** White rags are used in painting (these have no dye and thus do not interfere with these types of operations) and may be laundered offsite in a program analogous to the red rag recycling service.

12.5. POLLUTION PREVENTION AND GREEN PROCURMENT

MCB Camp Lejeune is subject to GP requirements. GP implements environmentally protective principles in the procurement arena and includes preferential use of the following:

- Products made from recovered materials
- Biobased products
- Water- and energy-efficient products
- Alternatives to ozone-depleting substances

- Non-toxic and less-toxic products
- Electronics that meet Electronic Product Environmental Assessment Tool standards
- Products that do not contain toxic chemicals, hazardous substances, or other pollutants targeted for reduction and elimination by the DoD
- Products with alternative fuel use/increased fuel efficiency
- Environmentally preferable purchasing practices

Contractors are encouraged to employ GP practices whenever feasible.

13.0 POTENTIAL DISCOVERY OF UNDOCUMENTED CONTAMINATED SITES

MCB Camp Lejeune was placed on the EPA National Priorities List, effective November 4, 1989. To ensure the protection of human health and the environment, a proactive Installation Restoration Program has been established to assess and remediate various sites on the installation. Numerous investigations have been performed to ensure that all of the installation's contaminated sites have been found, but additional contaminated areas may still exist. It is the contractor's responsibility to notify the ROICC or Contract Representative of any unforeseen site conditions while on the installation. It is recommended that any contractors performing intrusive activities on the installation be properly trained in accordance with the OSHA standards in 29 CFR 1910.120(e). If intrusive activities are planned for known contaminated areas, all required environmental training should be completed *prior* to working at MCB Camp Lejeune. Copies of training records should be available upon request by Federal or State regulators.

Contact the ROICC or Contract Representative with questions or concerns about the information in this section.

13.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with unforeseen site conditions. If you have any questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

13.1.1. Key Definitions

- **Free Product.** A discharged HM/HW, POL, or environmental pollutant that is present in the environment as a floating or sinking non-aqueous phase liquid that exists in its free state (i.e., exceeds the solubility limit of liquids or saturation limit of soil/solids).
- **National Priorities List.** List of sites of national priority among the known releases or threatened releases of hazardous substances, pollutants, or contaminants.
- **Petroleum, Oil, and Lubricants.** A broad term that includes all petroleum and associated products or oil of any kind or in any form, including, but not limited to, petroleum, fuel oil, vegetable oil, animal oil, sludge, oil refuse, and oil mixed with wastes.
- **Unforeseen Site Condition.** A potentially hazardous or unanticipated site condition encountered on a job site.

- **Munitions and Explosives of Concern.** Military munitions that may pose explosives safety risks, including MEC, UXO, DMM, and munitions constituents present in a high enough concentration to present an explosives hazard.

13.1.2. Key Concepts

- **Notification.** Contractors must notify the ROICC or Contract Representative, in writing, of any unforeseen site conditions prior to disturbing them.
- **Response.** Contractors must stop working and evacuate work areas if unforeseen site contaminants, HM, or MEC/DMM/UXO are suspected to be present.

13.1.3. Environmental Management System

Unforeseen site conditions are potentially applicable to all EMS practices conducted aboard MCB Camp Lejeune.

13.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard the installation must be aware of and adhere to all applicable regulations and requirements regarding unforeseen site conditions, which include but may not be limited to the following:

- **CERCLA of 1980 and Superfund Amendments & Reauthorization Act (SARA) of 1986.** Establishes the Nation's HW site cleanup program.

- **Occupational Safety and Health Standards, 29 CFR 1910.** Federal standards that govern occupational health and safety to ensure the protection of employees from recognized hazards, such as exposure to toxic chemicals, excessive noise levels, mechanical dangers, heat or cold stress, or unsanitary conditions. The standards include provisions for many facets of employee safety and health, including, but not limited to, employee training, personal protective equipment, HM communication, medical surveillance, and emergency planning.

13.3. UNFORESEEN SITE CONDITION PROCEDURES

Contractors must promptly, before the conditions are disturbed, give a written notice to the ROICC or Contract Representative of (1) any subsurface or latent physical conditions at the site that differ materially from those indicated in the contract, or (2) any unknown physical conditions at the site, of an unusual nature, that differ materially from those ordinarily encountered.

The ROICC or Contract Representative will investigate the site conditions promptly after receiving the notice.

The most common unforeseen conditions at MCB Camp Lejeune typically relate to POL contamination and MEC/DMM/UXO. Procedures for these scenarios are provided in the following sections.

13.3.1. Petroleum, Oil, and Lubricants

The most frequently encountered condition that requires EMD assistance is the presence of a POL odor while excavating. If an odor or any free product is encountered during construction or excavation activities, take the following actions:

- Stop work.
- Immediately clear the area of all personnel to a safe distance upwind of the suspected area.
- Call the Fire and Emergency Services Division (911) immediately if personnel are affected or injured by the suspected contaminant.
- Call the Fire and Emergency Services Division to properly secure the area.
- Notify the ROICC or Contract Representative so that the EMD Spill Response Team will be contacted to determine the appropriate course of action.

If there is an odor, stop work and immediately clear the area of all personnel to a safe distance upwind of the suspected area.

Please note that if contaminated soil is removed during excavation activities, the soil will have to be characterized prior to disposition. While it is staged and awaiting characterization sampling results, contaminated soil is to be placed within a bermed area on an impervious surface or barrier and securely covered with plastic or appropriate

material. Sample results and characterization will determine the ultimate disposition of the soil. In accordance with installation policy, contaminated soil is not permitted to be reintroduced into excavations.

Recognize

Retreat

Report

13.3.2. Munitions and Ordnance

MCB Camp Lejeune has been in operation as a military training installation since the early 1940s. As such, munitions or an ordnance item may be encountered during site excavation or construction activities. MEC, DMM, or UXO at MCB Camp Lejeune and its outlying areas typically include flares, mines, grenades, rockets, artillery projectiles, bulk explosives, fuses, or blasting caps. These items may vary in condition from very good/easily recognizable to unrecognizable, fragmented, or corroded scrap metal. MEC, DMM, or UXO may be encountered on the ground surface, partially buried, or completely buried.

Contractors operating aboard the installation should follow the "3R" concept if a possible munitions or ordnance item is discovered: **"Recognize, Retreat, and Report."**

Recognize

Retreat

Report

- **Recognize.** Contractors with the potential to encounter any possible MEC, DMM, or UXO should have a basic knowledge of these items. The item does not have to

be specifically recognized or identified, but it is important for personnel to recognize the potential hazard.

- **Retreat.** If a suspected MEC, DMM, or UXO item is encountered, leave the immediate area and DO NOT DISTURB the item. If possible, note the general size and shape of the item, any markings, and the location.
- **Report.** Report all occurrences to the appropriate authority, including any observations (e.g., size, shape, markings, and location).

Stop work immediately if a project unearths a hazardous material, such as MEC/DMM/UXO, and report the situation to the ROICC or Contract Representative.

If a project unearths any potential MEC/DMM/UXO, recognize the potential hazard. Stop work immediately, and have all personnel clear the immediate area. Report the situation and any observations to the ROICC or Contract Representative, who will then report the item to Range Control and Explosive Ordnance Disposal (EOD). The following link is to a 6-minute "UXO Safety" awareness training video that provides additional guidance.

http://www.lejeune.marines.mil/OfficesStaff/ExplosivesSafety/ %20trainingandguides.aspx

For other emergency response procedures, please refer to Section 5.0 of this guide.

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14.0 PERMITTING

Contractors operating aboard the installation must ensure that all relevant environmental permits are obtained before work commences onsite. Contractors must work with their ROICC or Contract Representative to determine permitting responsibilities prior to beginning work. Contractors must adhere to all permit conditions. Examples of permits related to the environment are provided in Section 14.3.

14.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with contractor permitting requirements. If you have any questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

14.1.1. Key Definitions

- **Major Source.** Any source that emits or has the potential to emit 100 tons per year or more of any criteria air pollutant in accordance with Title V of the CAA.

- **Permit.** A legally enforceable document required by statutory regulation for potential sources of pollution that is required for operations that may have an environmental impact. Permits may be administered at the Federal, State, or local level.
- **Target Housing.** Any housing constructed before 1978, with the exception of housing for the elderly and persons with disabilities (unless a child under the age of 6 lives or is expected to live there) and residential dwellings where the living areas are not separated from the sleeping areas (efficiencies, studio apartments, dormitories, etc.).

14.1.2. Key Concepts

- **Permits.** Prior to beginning work aboard the installation, consult applicable permit requirements and ensure that they are met before work begins. Copies of all applicable permits/authorizations should be retained onsite for the life of the project. Additional information on North Carolina permits is found on the following webpage: http://deq.nc.gov/about/divisions/environmental-assistance-customer-service/deacs-permit-guidance/environmental-permit-assistance

Consult the ROICC or Contract Representative for additional information concerning the contract's permit requirements. The contractor is responsible for ensuring that all required permits are acquired prior to any work aboard MCB Camp Lejeune.

14.1.3. Environmental Management System

Currently, no practices are associated with permitting under the EMS.

14.2. OVERVIEW OF REQUIREMENTS

Please refer to the individual sections of this Guide for applicable permitting regulations and requirements for each environmental media. Many permits have specific timetables for submittal prior to project initiation. Contractors must consult the permit requirements and ensure that all pertaining permits are obtained in the required timeframe.

14.3. PROJECT PERMITS AND APPROVALS

The NCDEQ website (http://deq.nc.gov/) is a useful reference for determining required permits and obtaining necessary forms.

Prior to work being awarded, EMD's NEPA Section should have performed an environmental review of the installation-associated action proponent to comply with NEPA 1969. The outcome of this review would be either a Decision Memorandum or an Environmental Assessment. Contractors must refer to their contract and the requirements outlined in the NEPA documentation for specific permitting requirements. EMD Program Managers are available for

guidance; however, if the contractor is tasked with preparing permit applications, the contractor is expected to have the capability and expertise required to complete the submittals in accordance with the guidance provided by the regulatory agency that issues the permit. In addition, EMD must be provided with copies of all permits submitted to the NCDEQ. In some cases, EMD must submit the permit application. Please direct questions to the ROICC or Contract Representative.

Some permits that may be required are discussed in applicable sections of this Guide. The following list of permits is not meant to be all-inclusive; please be aware that other permits may also be required. The NCDEQ website (http://deq.nc.gov/) is a useful reference for determining required permits and obtaining necessary forms. In addition, any inspection and/or data collection required by the permits must be retained onsite for review upon request.

14.3.1. Stormwater (Section 11.0)

- **NPDES Stormwater Discharge Permit for Construction Activities (also referred to as General Permit No. NCG010000).** Required for all LDAs that exceed 1 acre; also requires an accompanying Erosion and Sedimentation Control Plan.
- **General Permit SWG050000.** Required for residential development activities within the 20 coastal counties (including Onslow County) located within 1/2 mile and draining to class SA waters (waters classified as SA are tidal salt waters that are

used for commercial shellfishing or marketing purposes) that disturb less than 1 acre if adding more than 10,000 square feet of built-upon area that will result in a built-upon area greater than 12 percent of the total project area.

- **High-Density Stormwater Permit.** Required when (1) the LDA exceeds 1 acre and impervious surfaces are greater than or equal to 25 percent of the total project area adjacent to non-SA waters or greater than or equal to 12 percent of the total project area adjacent to SA water; or (2) total development exceeds 10,000 square feet of impervious surface.
- **Low-Density Stormwater Permit.** Required when the LDA exceeds 1 acre and impervious surfaces are less than 25 percent of the total project area when adjacent to non-SA waters or less than 12 percent of the total project area when adjacent to SA waters.

14.3.2. Asbestos (Section 8.0)

- **Asbestos Permit Application and Notification for Demolition/Renovation.** DHHS Form 3768, available at the following website (under *Forms & Applications*):

  http://epi.publichealth.nc.gov/asbestos/ahmp.html

14.3.3. Lead-Based Paint (Section 9.0)

- **North Carolina Lead-Based Paint Abatement Permit Application.** Any person or firm conducting an abatement of a child-occupied facility or target

housing is required to obtain a Lead Hazard Management Plan Permit. The application is available at the following website: http://epi.publichealth.nc.gov/lead/pdf/LeadAbatePermit08-07.pdf

14.3.4. Air Quality (Section 4.0)

- **Construction Permits.** Construction permits are required for all new stationary sources and all existing stationary sources that are added to or are modified with new equipment that may emit air pollutants. Permits may be required for the construction or modification of the following types of emission sources:
  - Boilers
  - Generators
  - Engine test stands
  - Surface coating/painting operations
  - Refrigerant recovery and recycling operations for other ozone-depleting substances, such as industrial chillers, refrigerators, air conditioning compressors, or cleaning agents.
  - Chemical or mechanical paint removal, abrasive blasting, grinding, or other surface preparation activities
  - Fuel storage and fuel dispensing
  - Woodworking shops

- Welding shops
- Bulk chemical or flammables storage
- Open burning
- Fire training
- Rock crushing or other dust-causing activities

- **New Source Review Permit.** A New Source Review permit is a pre-construction permit that authorizes the construction of new major sources of air pollution or major modifications of existing sources.

14.3.5. Wetlands (Section 10.6)

- **Section 404 Clean Water Act Permit.** Contractors working aboard the installation will not perform any work in waters of the United States or wetlands (see definition below) without an approved permit (even if the work is temporary). Unavoidable impacts to wetlands or waters of the United States will require coordination and written approval from the USACE for a Section 404 CWA permit (individual or applicable nationwide permit), the NCDWR for a Section 401c Water Quality certification, and the NCDCM for a Federal Consistency Determination. Failure to acquire written authorization for making impacts to wetlands and/or waters of the United States may result in significant project delays or design modifications. See the following website for more information:

  http://www.epa.gov/laws-regulations

14.3.6. Drinking Water/Wastewater

- **Approval of Engineering Plans and Specifications for Water Supply Systems.** Applicants must submit engineering plans and specifications at least 30 days prior to the date upon which the Authorization to Construct is desired. Authorization to Construct must be obtained prior to onset of work.
- **Wastewater Extension Permit.** NCDEQ Form FTA 02/03 – Rev. 3 04/05. Applicants submitting Form FTA 02/03 should plan to allow the State approximately 90 days to issue the permit. The Wastewater Extension Permit must be obtained prior to onset of work.

Appendix

General EMS & Environmental Awareness Training for Contractors & Vendors

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MCB Camp Lejeune, NC/ MCAS New River

General EMS and Environmental Awareness Training for Contractors and Vendors

Revised: April 2008

Disclaimer

- This training does not replace any required regulatory environmental training as per your contract
  - Required environmental training should be completed *prior* to working aboard the Installation
  - Training records should be available for review upon request

Training Overview

- EMS and the Environmental Policy
- Environmental Management Division
- General Environmental Awareness
- Spill Response Basics
- Summary

EMS and the Environmental Policy

What is an EMS?

- MCB Camp Lejeune and MCAS New River have implemented an Environmental Management System (EMS) that is founded on the principles of our respective **Environmental Policy**.

- The purpose of the EMS is to sustain and enhance mission readiness and access to training areas through effective and efficient environmental management.

- The EMS emphasizes that the authority and principal responsibility for controlling environmental impacts belong to those commands, units, offices, and personnel, ***including contractors and vendors***, whose activities have the potential to impact the environment.

Why have an EMS?

"To sustain our operations and training capabilities, and to safeguard land-use availability, ……. will comply with environmental laws and conserve the natural and cultural resources with which it has been entrusted."

Excerpt from the Commanding Officer's Environmental Policy Statement

What YOU Need to Know

- The Installation has an EMS

- These three goals are the foundation of our **Environmental Policy**:

  1. **Comply** with regulatory requirements
  2. **Protect** human health
  3. **Conserve** natural and cultural resources

YOUR **EMS Responsibilities**

- Be aware of the Environmental Policy
- Be familiar with spill procedures
- Keep your eyes open for potential problems
- Report any environmental problems or concerns promptly and notify your ROICC or Contract Representative

Environmental Management Division (EMD), MCBCL

Environmental Affairs Department (EAD), MCASNR

EMD/EAD can help!

- The appropriate environmental office works with your ROICC or Contract Representative to ensure:
  - Proper management of waste
  - Compliance with regulations
  - Required environmental plans are developed and followed, if applicable
  - Required environmental training material is provided for contractor use

What Does EMD/EAD Do for You?

- If you have EMS or environmentally related questions, contact your ROICC or Contract Representative who will then work with EMD & EAD to determine how to proceed

Remember…

ALL environmental program requirements are applicable to **ALL** contractors and vendors working aboard the Installation!

General Environmental Awareness

Water Quality

- **Construction/demolition and other projects can result in:**
  - Stormwater pollution
  - Erosion and sedimentation

- **If a project could impact water quality:**
  - Don’t dispose of oil, chemicals, or any other material/debris down storm drains
  - Keep sediment, leaves, and construction debris away from storm drains (use barriers)
  - Sediment Erosion Control Plans are required for sites when more than 1 acre will be disturbed

Used Oil

- **Oil handling/changing operations can result in:**
  - Spills
  - Waste
  - Groundwater, stormwater, or soil contamination

- **If a project involves the use of oil:**
  - Perform maintenance in paved, designated areas
  - Recycle used oil, oil filters, and other fluids…don't dump down storm drain or dispose of in the trash
  - Clean up spills immediately and properly!

Air Quality

If a project could impact air quality:

- Prior to beginning operations, have your ROICC or Contract Representative contact the Installation Air Quality Program representative for applicable Federal and state permitting requirements
- Follow all permit requirements, including material usage recordkeeping for Title V permit sources
- Notify your ROICC or Contract Representative before bringing new equipment on site
- Notify your ROICC or Contract Representative before modifying an existing permitted source (including physical changes and material changes). Examples of permitted sources include boilers, generators, fuel tanks, and welding/soldering operations

Hazardous Waste Management

- **Hazardous waste generation can result in:**
  - Consumption of natural resources
  - Increased Regulatory Burden
- **If a project generates hazardous waste:**
  - Reduce/Minimize the generation of hazardous waste
  - Contact your ROICC or Contract Representative if unsure how to manage a waste
  - Don't put hazardous wastes into general trash dumpsters
  - Ensure satellite accumulation areas (SAA) are managed properly
    - Notify your ROICC or Contract Representative prior to creating a new SAA!
  - Ensure hazardous waste drums are labeled and lids are secured

Hazardous Materials

- **If a project requires the use hazardous material (HAZMAT):**
  - Keep flammable materials in HAZMAT lockers
  - Don’t store large quantities – keep on hand only what you will use
  - Maintain MSDSs for each material on-site
  - Place materials stored outside in secondary containment to prevent spill/reduce releases
  - Stop work if you unearth a hazardous material (i.e., ordnance) and report to your ROICC or Contract Representative

PCB and Asbestos

- **If a project generates or involves the removal of PCB or asbestos:**
  - Manage and handle PCB and asbestos only if you are properly trained

  - Manage PCB and asbestos in proper containers with appropriate labeling

Solid Waste Management

- **Solid waste generation can result in:**
  - Consumption of natural resources
  - Decreased landfill space
- **If a project generates regulated or solid waste:**
  - Reduce/Reuse/Recycle when possible; meet contract requirements for recycling
  - Contact your ROICC or Contract Representative if unsure how to manage a waste
  - Don’t put unauthorized wastes into general trash dumpsters – Recyclable products should be placed in appropriate containers & not co-mingled with solid waste
  - Don’t use government-owned dumpsters for your contractor waste and debris

Good Housekeeping

- Poor housekeeping can result in:
  - Fines, termination of contract
  - Environmental contamination, spills
  - Injuries

- Maintain good housekeeping:
  - **DO** store flammable materials in HAZMAT lockers
  - **DO** ensure containers are labeled and lids are secured
  - **DO** keep stormwater drains clear of debris
  - **DO** clean up work sites at the end of *each* day
  - **DO** clean up spills immediately and properly
  - DO clean up work area after job completion
  - **DON'T** pour material down storm or floor drains
  - **DON'T** stockpile waste – put it where it belongs!

Spill Response Basics

If You Have or See a Spill…

Call 911

Natural Resources –
Threatened & Endangered Species

- The Installation is currently home to nine federally listed endangered species: red-cockaded woodpecker (RCW), green sea turtle, loggerhead sea turtle), rough-leaved loosestrife, seabeach amaranth, piping plover, American alligator, and American bald eagle and Hirst's panic grass.

- The following restrictions apply:
  - Construction activities are restricted within 1500 ft of a bald eagle's nest
  - Vehicles & lighting are prohibited on the beaches overnight = 1 May -31 Oct
  - Cutting or damaging pine trees in not permitted
  - Fish & wildlife must not be disturbed

Natural Resources –
Wetlands

- The US Army Corps of Engineers defines a wetland as " areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions."

- No discharge of fill material, mechanized land clearing, or any other activity is allowed in jurisdictional wetlands or Waters of the United States without the proper approvals.

- Permits will be required

Natural Resources –
Timber

There are over 127,000 acres of forested land aboard the Installation

- The MCBCL Forest Management Program has 1st right of refusal for all timber products on construction projects
  - The following restrictions apply:
    - Do not cut or deface trees w/o authorization
    - Protect existing trees that are to remain in place
    - Do not fasten or attach ropes or cables to existing nearby trees for anchorages w/o authorization

Cultural Resources

The Installation manages a variety of historic and prehistoric archaeological sites, as well as historic structures.

- **IF YOU FIND A BONE, BOTTLE OR PIECE OF POTTERY THAT YOU THINK MIGHT HAVE ARCHAELOGICAL OR HISTORIC INTEREST, DON'T PICK IT UP. IF YOU FIND ANY OF THESE THINGS, MARK THE AREA & NOTIFY THE BASE ARCHAEOLOGIST, EMD AT 451-5063.**

Summary

Summary

- MCB Camp Lejeune and MCAS New River protect, preserve, and enhance their natural resources through their EMS and Environmental Policies
  - **We comply** with relevant environmental laws and regulations
  - **We prevent pollution**
  - **We continually improve** the EMS
- **YOU** are responsible for complying with applicable environmental requirements too
- If you aren't sure what to do...**ASK**!
  - Your ROICC or Contract Representative and EMD/EAD are here to help

Remember…

Consult the ***Contractor Environmental Guide*** for more detailed information pertaining to environmental requirements applicable to the work you do.

If you have any questions or concerns about the information in this training, please consult with your ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.