CONTRACT N40085-19-B-0096

NAVFAC SPECIFICATION NO. 05-20-0005

REPLACE ROLL-UP DOORS, HP100 AND HP237

AT THE

MARINE CORPS BASE, CAMP LEJEUNE, NORTH CAROLINA

JACKSONVILLE, NORTH CAROLINA

DESIGN BY:

The Walker Group Architecture, Inc. New Bern, North Carolina

A/E Contract: N40085-15-D-0857

SPECIFICATION PREPARED BY:

The Walker Group Architecture, Inc.

Date: July 28,2021 100% Final

SPECIFICATION APPROVED BY:

T.H. Burton, P.E., Director Design Branch, Public Works Division R. B. Campbell, Commander, CEC, U.S. Navy for Commander, Naval Facilities Engineering

05-20-0005

SECTION COVER Page 1

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LIST OF DRAWINGS

Contract drawings are as follows:

NAVFAC DWG NO.	SHEET NO.	TITLE
60035378	G-101	TITLE SHEET, DRAWING INDEX, SITE MAP
60035379	H-101	LEAD PAINT LOCATION PLAN
60035380	S-001	STRUCTURAL GENERAL NOTES & DETAILS
60035381	D-101	DEMOLITION FLOOR PLANS - HP100
60035382	D-102	DEMOLITION FLOOR PLANS - HP237
60035383	D-201	DEMOLITION ELEVATIONS - HP100
60035384	D-202	DEMOLITION ELEVATIONS - HP237
60035385	D-501	DEMOLITION SECTIONS - HP100 AND HP237
60035386	A-101	CONSTRUCTION FLOOR PLANS - HP100
60035387	A-102	CONSTRUCTION FLOOR PLANS - HP237
60035388	A-201	CONSTRUCTION ELEVATIONS - HP100
60035389	A-202	CONSTRUCTION ELEVATIONS - HP237
60035390	A-501	CONSTRUCTION SECTIONS - HP100 AND HP237
60035391	A-601	SCHEDULES AND DETAILS
60035392	M-001	MECHANICAL GENERAL NOTES, SCHEDULES & LEGEND
60035393	MD101	MECHANICAL DEMOLITION FLOOR PLANS - HP100
60035394	MD102	MECHANICAL DEMOLITION FLOOR PLANS - HP237
60035395	MH101	MECHANICAL CONSTRUCTION FLOOR PLANS - HP100
60035396	MH102	MECHANICAL CONSTRUCTION FLOOR PLANS - HP237
60035397	M-501	MECHANICAL DETAILS
60035398	E-001	ELECTRICAL GENERAL NOTES & LEGEND
60035399	ED101	ELECTRICAL DEMOLITION FLOOR PLAN - HP100
60035400	ED102	ELECTRICAL DEMOLITION FLOOR PLAN - HP237
60035401	EP101	ELECTRICAL CONSTRUCTION FLOOR PLAN - HP100
60035402	EP102	ELECTRICAL CONSTRUCTION FLOOR PLAN - HP237
60035403	E-601	POWER RISER DIAGRAM & SCHEDULES

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20-0005 Replace Roll-up Doors, HP100 and HP237 $\,$

-- End of Project Table of Contents --

SECTION 01 11 00

SUMMARY OF WORK 08/15

PART 1 GENERAL

1.1 SUBMITTALS

Submit the following in accordance with Section

1.2 WORK COVERED BY CONTRACT DOCUMENTS

1.2.1 Project Description

The work includes masonry demolition to enlarge existing openings for overhead coiling doors. Provide lintels and infill with necessary brick and CMU masonry. Provide new overhead coiling doors with electrical operators. Replace carbon monoxide ventilator system, unit heaters, and electrical conduits as necessary and incidental related work.

1.2.2 Location

The work is located at the Marine Corps Base Camp Lejeune, North Carolina, Bldg HP101 & HP237, approximately as indicated. The exact location will be shown by the Contracting Officer.

1.3 OCCUPANCY OF PREMISES

Before work is started, arrange with the Contracting Officer a sequence of procedure, means of access, space for storage of materials and equipment, and use of approaches, corridors, and stairways.

1.4 EXISTING WORK

In addition to FAR 52.236-9 Protection of Existing Vegetation, Structures, Equipment, Utilities, and Improvements:

- a. Remove or alter existing work in such a manner as to prevent injury or damage to any portions of the existing work which remain.
- b. Repair or replace portions of existing work which have been altered during construction operations to match existing or adjoining work, as approved by the Contracting Officer. At the completion of operations, existing work must be in a condition equal to or better than that which existed before new work started.

1.5 LOCATION OF UNDERGROUND UTILITIES

Obtain digging permits prior to start of excavation, and comply with Installation requirements for locating and marking underground utilities. Contact local utility locating service a minimum of 48 hours prior to excavating, to mark utilities, and within sufficient time required if work occurs on a Monday or after a Holiday. Verify existing utility locations indicated on contract drawings, within area of work. 20-0005 Replace Roll-up Doors, HP100 and HP237

1.5.1 Notification Prior to Excavation

Notify the Contracting Officer at least 48 hours prior to starting excavation work.

- 1.6 NAVY AND MARINE CORPS (NMCI) COORDINATION REQUIREMENTS
- 1.6.1 NMCI Contractor Access

Allow the NMCI Contractor access to the facility towards the end of construction (finishes 90 percent complete, rough-in 100 percent complete, Inside Plant (ISP)/Outside Plant (OSP) infrastructure in place) to provide equipment in the telecommunications rooms and make final connections. Coordinate efforts with the NMCI Contractor to facilitate joint use of building spaces during the final phases of construction. After the Contracting Officer has facilitated coordination meetings between the two contractors, within one week, incorporate the effort of additional coordination with the NMCI Contractor into the construction schedule to demonstrate a plan for maintaining the contract duration.

PART 2 PRODUCTS

Not used.

- PART 3 EXECUTION
 - Not used. -- End of Section --

SECTION 01 14 00

WORK RESTRICTIONS

01/07

PART 1 GENERAL

1.1 CONTRACTOR ACCESS AND USE OF PREMISES

1.1.1 Station Regulations

Ensure that Contractor personnel employed on the Station become familiar with and obey Station regulations. Keep within the limits of the work and avenues of ingress and egress as directed. Do not enter restricted areas unless required to do so and until cleared for such entry. Wear hard hats in designated areas. Do not enter any restricted aras unless required to do so and until cleared for such entry. The Contractor's equipment shall be conspicuously marked for identification.

1.1.2 Working Hours

Regular working hours shall consist of an eight and one-half hour period established by the Contracting Officer, Monday through Friday, excluding Government holidays.

1.1.3 Work Outside Regular Hours

Work outside regular working hours requires Contracting Officer approval. Provide written request at least 15 calendar days prior to such work to allow arrangements to be made by the Government for inspecting the work in progress. During periods of darkness, the different parts of the work shall be lighted in a manner approved by the Contracting Officer.

1.1.4 Occupied and Existing Buildings

The Contractor shall be working around existing buildings which are occupied. Do not enter the building without prior approval of the Contracting Officer.

1.1.5 Utility Cutovers and Interruptions

- a. Make utility cutovers and interruptions after normal working hours or on Saturdays, Sundays, and Government holidays. Conform to procedures required in the paragraph "Work Outside Regular Hours."
- b. Ensure that new utility lines are complete, except for the connection, before interrupting existing service.
- c. Interruption to water, sanitary sewer, storm sewer, telephone service, electric service, air conditioning, heating, fire alarm, and compressed air shall be considered utility cutovers pursuant to the paragraph entitled "Work Outside Regular Hours." This time limit includes time for deactivation and reactivation.

- d. Operation of Station Utilities: The Contractor shall not operate nor disturb the setting of control devices in the station utilities system, including water, sewer, electrical, and steam services. The Government will operate the control devices as required for normal conduct of the work. The Contractor shall notify the Contracting Officer giving reasonable advance notice when such operation is required.
- PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 20 00

PRICE AND PAYMENT PROCEDURES

04/12

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

U.S. ARMY CORPS OF ENGINEERS (USACE)

COE EP-1110-1-8	(199	95) Con	Construction			uipment	Ownership
	and	Operat	ing	Expens	se	Schedule	2

1.2 SUBMITTALS

Submit the following in accordance with Section 01 33 00, "Submittal Procedures."

SD-01 Preconstruction Submittals

Schedule of prices

1.3 SCHEDULE OF PRICES

1.3.1 Data Required

Within 15 calendar days of notice of award, prepare and deliver to Contracting Officer a schedule of prices (construction contract) on the forms furnished by the Government. Provide a detailed breakdown of the contract price, giving quantities for each of the various kinds of work, unit prices, and extended prices therefor. Schedule of prices shall be separated by individual building numbers with subtotals for each building.

1.3.2 Schedule Instructions

Payments will not be made until the schedule of prices has been submitted to and approved by the Contracting Officer. Identify the cost for site work, and include incidental work to the 5 foot line. Identify costs for the building(s), and include work out to the 5 foot line. Workout to the 5 foot line shall include construction encompassed within a theoretical line 5 feet from the face of exterior walls and shall include attendant construction, such as cooling towers, placed beyond the 5 foot line.

1.4 CONTRACT MODIFICATIONS

In conjunction with the Contract Clause "DFARS 252.236-7000, Modification Proposals-Price Breakdown," and where actual ownership and operating costs of construction equipment cannot be determined from Contractor accounting records, equipment use rates shall be based upon the applicable provisions

of the COE EP-1110-1-8.

- 1.5 CONTRACTOR'S PAYMENT REQUEST
- 1.5.1 Proper Payment Request

A proper request for payment/invoice shall comply with all requirements specified in this Section and the contract payment clauses. If any invoice does not comply with these requirements, it shall be returned with a statement of the reasons why it was not a proper invoice. A proper payment request/invoice includes the following information, completed forms, and number of copies indicated. Upon request, the Contracting Officer will furnish copies of Government forms.

- a. Contractor's Invoice on NAVFAC Form 7300/30, which shall show the basis for arriving at the amount of the invoice. Submit one original and two copies.
- b. Contractor's Monthly Estimate for Voucher (LANTNAVFACENGCOM Form 4-4330/110. Submit original and two copies.
- c. Payment Certification. Furnish as specified in "FAR Clause 52.232-5 (c) Payments under Fixed-Price Construction Contracts." Submit one original.
- d. QC Invoice Certification. Furnish as specified in Section 01 45 10, "Quality Control." Submit one original.

1.5.1.1 Progress Payments

In addition to the requirements stated in Paragraph 1.5.1, "Proper Payment Request" above, the Contractor's request for progress payments shall include the following:

 a. Updated Progress Schedule: Furnish an updated progress schedule as specified in contract clause FAR 52.236-15 "Schedules for Construction Contracts" and Section 01 32 16, "Construction Progress Documentation." Submit one copy.

1.5.1.2 Final Payments

The request for final payment is submitted after completion and acceptance of all work and all other requirements of the contract. Before submitting the final invoice the Contractor shall meet with the appropriate Government representatives to determine the final invoice amount, including the assessment of liquidated damages, if any, and to make sure the final release is complete and accurate. In addition to the requirements in Paragraph 1.5.1, "Proper Payment Request" above, the Contractor's request for final payment shall include the following:

- a. A final release executed on the standard form provided by the Contracting Officer. Submit two originals with final payment request.
- b. NC Tax certified statement and report for the prime and each subcontractor (FAR 52.229-7). Submit two copies.
- c. As-built drawings (if applicable).

- d. Warranties (if applicable).
- e. O&M manuals (if applicable).
- f. Final payrolls (FAR 52.222-6).
- g. A release for an assignment of claims (if applicable). Submit three originals.
- 1.5.2 Procedures for Submitting Payment Request
 - a. The Contractor may submit only one invoice for payment each month as the work progresses.
 - b. The invoice shall be delivered to the ROICC Office, Administrative Branch, between five calendar days before and five calendar days after the contract award date. Invoices received outside this schedule shall be returned to the Contractor unprocessed. The Contractor will have to wait until the following month to submit their next invoice.
 - c. Invoices shall be delivered during normal work hours from 7:30 AM up to 4:00 PM (EST), Monday through Friday, excluding holidays.
- 1.6 PAYMENTS TO THE CONTRACTOR

Payments will be made on submission of a proper payment request/invoice by the Contractor.

1.6.1 Obligation of Government Payments

The obligation of the Government to make payments required under the provisions of this contract will, at the discretion of the Contracting Officer, be subject to the following:

- a. Reasonable retention and/or deductions due to defects in material or workmanship; potential liquidated damages; and/or failure to comply with any other requirements of the contract.
- b. Claims which the Government may have against the Contractor under or in connection with this contract; and
- c. Unless otherwise adjusted, repayment to the Government upon demand for overpayments made to the Contractor.
- d. Failure to provide up to date record drawings not current as stated in Contract Clause "FAC 5252.236-9310, Record Drawings"; NC State tax certified statement and report in accordance with FAR 52.229-2; labor payrolls in accordance with FAR 52.222-6; as-built drawings in accordance with Section 01 45 10, "Quality Control"; warranties and O&M manuals; and any other requirements in the contract.

1.6.2 Payment for Onsite and Offsite Materials

Progress payments may be made to the contractor for materials delivered on the site, for materials stored off construction sites, or materials that are in transit to the construction sites under the following conditions:

- a. FAR 52.232-5(b) Payments Under Fixed Price Construction Contracts.
- b. Materials delivered on the site but not installed, including completed preparatory work, and off- site materials to be considered for progress payment shall be major high cost, long lead, special order, or specialty items, not susceptible to deterioration or physical damage in storage or in transit to the construction site. Examples of materials acceptable for payment considerations include, but are not limited to, structural steel, non-magnetic steel, non-magnetic aggregate, equipment, machinery, large pipe and fittings, precast/ prestressed concrete products, plastic lumber (e.g. fender piles/ curbs), and high-voltage electrical cable. Materials no acceptable for payment include consumable materials such as nails, fasteners, conduits, gypsum board, glass, insulation, and wall coverings.
- c. Materials to be considered for progress payment prior to installation shall be specifically and separately identified in the Contractor's estimates of work submitted for the Contracting Officer's approval in accordance with Earned Value Report requirement of this contract. Requests for progress payment considerations for such items shall be supported by documents establishing their value and that the title requirements of the clause at FAR 52.232-5 have been met.
- d. Materials are adequately insured and protected from theft and exposure.
- e. Provide a written consent from the surety company with each payment request for offsite materials.
- f. Materials to be considered for progress payments prior to installation shall be stored in the Continental United States.
- PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 30 00

ADMINISTRATIVE REQUIREMENTS

03/12

PART 1 GENERAL

1.1 SUBMITTALS

Submit the following in accordance with the Section 01 33 00, "Submittal Procedures."

SD-01 Preconstruction Submittals

List of contact personnel

1.2 MINIMUM INSURANCE REQUIREMENTS

Procure and maintain during the entire period of performance under this contract the following minimum insurance coverage:

- a. Comprehensive general liability: \$500,000 per occurrence
- b. Automobile liability: \$200,000 per person, \$500,000 per occurrence, \$20,000 per occurrence for property damage
- c. Workmen's compensation as required by Federal and State workers' compensation and occupational disease laws,
- d. Employer's liability coverage of \$100,000, except in States where workers compensation may not be written by private carriers,
- e. Others as required by State law.

1.3 ELECTRONIC MAIL (EMAIL)

- a. The Contractor is required to establish and maintain electronic mail (email) capability along with the capability to open various electronic attachments in Microsoft, Adobe Acrobat, and other similar formats.
- b. Within 10 days after contract award; the Contractor shall provide the Contracting Officer a single (only one) email address for the ROICC office to send communications related to this contract correspondence. The ROICC office may also use email to notify the Contractor of base access conditions when emergency conditions warrant, such as hurricanes, terrorist threats, etc.
- c. Multiple email addresses are not authorized.
- d. It is the Contractor's responsibility to make timely distribution of all ROICC email within its own organization, including field office(s).
- e. The Contractor shall promptly notify the Contracting Officer, in

writing, of any changes to their email address.

1.4 CONTRACTOR PERSONNEL REQUIREMENTS

1.4.1 Subcontractors and Personnel

Furnish a list of contact personnel of the Contractor and subcontractors including addresses and telephone numbers for use in the event of an emergency. As changes occur and additional information becomes available, correct and change the information contained in previous lists.

1.4.2 Identification Badges

Identification badges will be furnished without charge. Application for and use of badges will be as directed below. Immediately report instances of lost or stolen badges to the Contracting Officer. Employees are required to resubmit a complete 50 state criminal records check in order to renew their contractor badge.

- 1.4.3 Business Access Security Requirements
- 1.4.3.1 Business Access Definition

Contractor/subcontractor employees requiring installation access to MCB, Camp Lejeune or MCAS New River, N.C. must obtain a Business Access Identification Badge for that particular installation. Regularly scheduled delivery personnel, to include FEDEX, UPS, Pick-up and deliveries, should, also, follow the Business Access guidelines described below. Personnel requiring Business Access Identification Badges shall submit all documentation listed below. Badges are not required if the contracted position requires the employee to obtain a Common Access Card (CAC) which will be identified separately within the Government contract.

1.4.3.2 Installation Security Access Requirements

Contractor shall accomplish the security requirements below within 10 days after award or prior to performance under the contract.

1.4.3.3 Business Access Identification Badge Requirement

In order to obtain a Business Access Identification Badge for access to MCB, Camp Lejeune, and satellite activities, or MCAS New River, NC, all personnel providing services under this contract shall be required to present the documentation below to the following offices, as applicable:

MCB, Camp Lejeune, NC and its satellite activities. Report as follows:

 Identification Card Center, 60 Molly Pitcher Road for badge (910-450-8444).

MCAS New River, NC. Report as follows:

- 1. Pass and Identification Office, Bldg AS-187 for badge (910-449-7695) and vehicle pass (910-449-5513).
- 1.4.3.4 Proof of Employee Citizenship or Legal Alien Status

Employers may participate in the E-verify program (1-888-464-4218, www.DHS.gov/e-verify) allowing U.S. employers to verify name, DOB, and SSN

along with immigration information for non-citizens, against federal databases in order to verify the employment eligibility of both citizens and non-citizen new hires.

1.4.3.5 Proof of Criminal Records Check

Commercial and contract employees must provide proof a complete 50 state criminal records check on an annual basis. The record check may be obtained from any of the following Internet investigative services: Kroll (former Infolink Screening Services) at www.kroll.com, Castle Branch at www.castlebranch.com, or any other investigative services company that provides records checks for all 50 states. These services also validate social security card numbers. All criminal history checks must be completed no more than 30 days prior to start date of contract. (Note: These Internet screening services are listed as possible sources for obtaining a criminal background check. The United States government and the United States Marine Corps do not endorse nor are they affiliated with any of these services).

1.4.3.6 Letter Provided By Contracting Officer Indicating Contract

Letter provided by Contracting Officer indicating contract, contract period and prime contractor. Proof of employment on a valid Government contract (e.g., a letter on company letterhead from the prime contractor including contract number and term).

1.4.3.7 Photo ID

Valid state or federal issued picture identification card. Acceptable documents include state drivers license, DMV issued photo identification, or alien registration card.

1.4.3.8 National Crime Investigation Center (NCIC) Check

Provost Marshals are authorized to conduct a national crime information center (NCIC) check of all persons entering the installation, if/where applicable, the NCIC check may include drivers's license query, wants and warrants, and criminal history.

1.4.4 Denial of Access

Installation access shall be denied if it is determined that an employee:

- a. Is on the National Terrorist Watch List
- b. Is illegally present in the United States.
- c. Is subject to an outstanding warrant.
- d. Has knowingly submitted an employment questionnaire with false or fraudulent information.
- e. Has been issued a debarment order and is currently banned from military installations.
- f. Is a Registered Sexual Offender.
- g. Has been convicted of a felony or a drug crime within the past five years.

- h. Individuals who have received a DUI/DWI in the last year may be allowed access to the installation, but will not be permitted to drive on the installation.
- i. Any reason the Installation Commander deems reasonable for the good order and discipline.

1.4.5 Appeal Process

All appeals should be directed to the Base Inspector's Office for any individual that has been denied access to the Base.

1.4.6 Display of Badges

Contractors/subcontractors shall prominently display their badges on their person at all times. Upon completion/termination of this contract or an individual's employment, the Contractor shall collect and turn in to the Pass & ID Office all badges. If the Contactor fails to obtain the employee's badge, the Pass & ID Office will be notified within 24 hours. Immediately report instances of lost or stolen badges to the Contracting Officer.

1.4.7 Contractor and Subcontractor Vehicle Requirements

Each vehicle to be used in contract performance shall show the Contractor's or subcontractor's name so that it is clearly visible and shall always display a valid state license plate and safety inspection sticker. To obtain a vehicle decal, which will be valid for one year or contract period, whichever is shorter, Contractor or subcontractor vehicle operators shall provide to the Vehicle Registration Office, 60 Molly Pitcher Road (910-451-1158) or to MCAS, Building AS-187 (910-449-5513) for vehicle decal:

- a. An installation sponsor request forwarded to provost Marshall office
- b. A valid form of Federal or state government I.D.
- c. If driving a motor vehicle, a valid driver's license, vehicle registration and proof of insurance

Upon completion/termination of this contract or an individual's employment, the Contractor shall collect and turn in to Vehicle Registration all Government vehicle decals. If any are not collected, the Contractor shall notify the Vehicle Registration Office within 24 hours.

1.4.8 Security Checks

Contractor personnel and vehicles shall only be present in locations relevant to contract performance. All Contractor personnel entering the base shall conform to all Government regulations and are subject to such checks as may be deemed necessary to ensure that violations do not occur. Employees shall not be permitted on base when such a check reveals that their presence would be detrimental to the security of the base. Subject to security regulations, the Government will allow access to an area for servicing equipment and/or performing required services. Upon request, the Contractor shall submit to the Contracting Officer questionnaires and other forms as may be required for security purposes.

1.4.9 Subcontractor Special Requirements

1.4.9.1 Space Temperature Control, HVAC TAB, and Apparatus Inspection

All contract requirements shall be accomplished directly by a first tier subcontractor. No work required shall be accomplished by a second tier subcontractor.

1.4.9.2 Telecommunication and High Voltage Work

When telecommunications and high voltage work is required, all work associated with telecommunications and high voltage shall be accomplished by a first tier subcontractor. The contractor must possess a valid North Carolina Public Utility - Electrical, contractor's license and be insured to do such work in the State of North Carolina.

1.5 DISCLOSURE OF INFORMATION

Contactor shall comply as follows:

- (a) The Contractor shall not release to anyone outside the Contractor's organization any unclassified information, regardless of medium (e.g., film, tape, document), pertaining to any part of this contract or any program related to this contact, unless -
 - (1) The Contracting Officer has given prior written approval; or

(2) The information is otherwise in th public domain before the date of release.

- (b) Requests for approval shall identify the specific information to be released, the medium to be used, and the purpose for the release. The Contractor shall submit its request to the Contracting Officer at least 45 days before the proposed date for release.
- (c) The Contractor agrees to include a similar requirement in each subcontract under this contract. Subcontractors shall submit requests for authorization to release through the prime contractor to the Contracting Officer.

1.6 SUPERVISION

Have at least one qualified supervisor capable of reading, writing, and conversing fluently in the English language on the job site during working hours. In addition, if a Quality Control (CQ) representative is required on the contract, then that individual shall also have fluent English communication skills.

NOTE: If training and experience requirements of Section 01 45 10, "Quality Control" and 01 35 29, "Safety and Occupational Health Requirements" have been met the supervisor may also serve as QC Manager.

1.7 PRECONSTRUCTION CONFERENCE

After award of the contract but prior to commencement of any work at the site, meet with the Contracting Officer to discuss and develop a mutual understanding relative to the administration of the value engineering and safety program, preparation of the schedule of prices, shop drawings, and

other submittals, scheduling programming, and prosecution of the work. Major subcontractors who will engage in the work shall also attend.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

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-- End of Section --
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SECTION 01 31 50

TRANSFER AND ACCEPTANCE OF MILITARY REAL PROPERTY

01/07

PART 1 GENERAL

1.1 SUBMITTALS

The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-11 Closeout Submittals

Interim DD-1354, Transfer & Acceptance of Military Real Property

1.2 Interim DD-1354, Transfer & Acceptance of Military Real Property

Submit Interim DD-1354 thirty (30) days prior to beneficial occupancy date (draft copy attached).

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

-- End of Section --

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SECTION 01 32 16

CONSTRUCTION PROGRESS DOCUMENTATION

04/12

PART 1 GENERAL

1.1 SUBMITTALS

Submit the following in accordance with Section 01 33 00, "Submittal Procedures."

SD-01 Preconstruction Submittals

Construction schedule

Equipment delivery schedule

1.2 CONSTRUCTION SCHEDULE

Within 21 days after receipt of the Notice of Award, prepare and submit to the Contracting Officer for approval a Critical Path Method (CPM), Network Schedule in accordance with the terms in Contract Clause "FAR 52.236-15, Schedules for Construction Contracts," except as modified in this contract. Primavera P6 will be utilized to produce and update all progress schedules.

1.3 EQUIPMENT DELIVERY SCHEDULE

1.3.1 Initial Schedule

Within 30 calendar days after approval of the proposed construction schedule, submit for Contracting Officer approval a schedule showing procurement plans for materials, plant, and equipment. Submit in the format and content as prescribed by the Contracting Officer, and include as a minimum the following information:

- a. Description.
- b. Date of the purchase order.
- c. Promised shipping date.
- d. Name of the manufacturer or supplier.
- e. Date delivery is expected.
- f. Date the material or equipment is required, according to the current construction schedule.

1.4 NETWORK ANALYSIS SYSTEM (NAS)

The Contractor shall use the critical path method (CPM) to schedule and control construction activities. The Network shall have a minimum of 25

activities and a maximum of 75 activities. The schedule shall identify as a minimum:

- a. Construction time for all major systems and components;
- b. Major submittals and submittal processing time; and
- c. Major equipment lead time.
- 1.4.1 CPM Submittals and Procedures

The Contractor shall use the critical path method (CPM) to schedule and control project activities. Project schedules shall be prepared and maintained using Primavera P6, Primavera SureTrak or current mandated scheduling program. Save files in Concentric P6 or current mandated scheduling program file format, compatible with the Governments version of the scheduling program. The network analysis system shall be kept current, with changes made to reflect the actual progress and status of the construction.

1.5 UPDATED SCHEDULES

Update the construction schedule and equipment delivery schedule at monthly intervals or when schedule has been revised. Reflect any changes occurring since the last update. Submit copies of the purchase orders and confirmation of the delivery dates as directed.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 33 00

SUBMITTAL PROCEDURES

05/13

PART 1 GENERAL

1.1 SUMMARY

1.1.1 Government-Furnished Information

Submittal register will be delivered to the contractor in hard copy format. Register will have the following fields completed, to the extent that will be required by the Government during subsequent usage.

Column (c): Lists specification section in which submittal is required.

Column (d): Lists each submittal description (SD No. and type, e.g. SD-04 Drawings) required in each specification section.

Column (e): Lists one principal paragraph in specification section where a material or product is specified. This listing is only to facilitate locating submitted requirements. Do not consider entries in column (e) as limiting project requirements.

Column (f): Indicate approving authority for each submittal. The Contracting Officer is approving authority for all submittals.

1.2 DEFINITIONS

1.2.1 Submittal

Shop drawings, product data, samples, and administrative submittals presented for review and approval. Contract Clauses "FAR 52.236-5, Material and Workmanship," paragraph (b) and "FAR 52.236-21, Specifications and Drawings for Construction," paragraphs (d), (e), and (f) apply to all "submittals."

1.2.2 Types of Submittals

All submittals are classified as indicated in paragraph "Submittal Descriptions (SD)". Submittals also are grouped as follows:

- a. Shop drawings: As used in this section, drawings, schedules, diagrams, and other data prepared specifically for this contract, by contractor or through contractor by way of subcontractor, manufacturer, supplier, distributor, or other lower tier contractor, to illustrate portion of work.
- b. Product data: Preprinted material such as illustrations, standard schedules, performance charts, instructions, brochures, diagrams, manufacturer's descriptive literature, catalog data, and other data to illustrate portion of work, but not prepared exclusively

for this contract.

- c. Samples: Physical examples of products, materials, equipment, assemblies, or workmanship that are physically identical to portion of work, illustrating portion of work or establishing standards for evaluating appearance of finished work or both.
- d. Administrative submittals: Data presented for reviews and approval to ensure that administrative requirements of project are adequately met but not to ensure directly that work is in accordance with design concept and in compliance with contract documents.

1.2.3 Submittal Descriptions (SD)

SD-01 Preconstruction Submittals

Certificates of insurance Surety bonds List of proposed subcontractors List of proposed products Construction Progress Schedule Submittal schedule Schedule of values Health and safety plan Work plan Quality control plan Environmental protection plan

SD-02 Shop Drawings

Drawings, diagrams and schedules specifically prepared to illustrate some portion of the work.

Diagrams and instructions from a manufacturer or fabricator for use in producing the product and as aids to the contractor for integrating the product or system into the project.

Drawings prepared by or for the contractor to show how multiple systems and interdisciplinary work will be coordinated.

SD-03 Product Data

Catalog cuts, illustrations, schedules, diagrams, performance charts, instructions and brochures illustrating size, physical appearance and other characteristics of materials or equipment for some portion of the work.

Samples of warranty language when the contract requires extended product warranties.

SD-04 Samples

Physical examples of materials, equipment or workmanship that illustrate functional and aesthetic characteristics of a material or product and establish standards by which the work can be judged.

Color samples from the manufacturer's standard line (or custom color samples if specified) to be used in selecting or approving colors for the

project.

Field samples and mock-ups constructed on the project site establish standards by which the ensuring work can be judged. Includes assemblies or portions of assemblies which are to be incorporated into the project and those which will be removed at conclusion of the work.

SD-05 Design Data

Calculations, mix designs, analyses or other data pertaining to a part of work.

SD-06 Test Reports

Report signed by authorized official of testing laboratory that a material, product or system identical to the material, product or system to be provided has been tested in accord with specified requirements. (Testing must have been within three years of date of contract award for the project.)

Report which includes findings of a test required to be performed by the contractor on an actual portion of the work or prototype prepared for the project before shipment to job site.

Report which includes finding of a test made at the job site or on sample taken from the job site, on portion of work during or after installation.

Investigation reports

Daily checklists

Final acceptance test and operational test procedure

SD-07 Certificates

Statements signed by responsible officials of manufacturer of product, system or material attesting that product, system or material meets specification requirements. Must be dated after award of project contract and clearly name the project.

Document required of Contractor, or of a supplier, installer or subcontractor through Contractor, the purpose of which is to further quality of orderly progression of a portion of the work by documenting procedures, acceptability of methods or personnel qualifications.

Confined space entry permits.

SD-08 Manufacturer's Instructions

Preprinted material describing installation of a product, system or material, including special notices and Material Safety Data sheets concerning impedances, hazards and safety precautions.

SD-09 Manufacturer's Field Reports

Documentation of the testing and verification actions taken by manufacturer's representative to confirm compliance with manufacturer's standards or instructions.

20-0005 Replace Roll-up Doors, HP100 and HP237

Factory test reports.

SD-10 Operation and Maintenance Data

Data intended to be incorporated in operations and maintenance manuals.

SD-11 Closeout Submittals

Documentation to record compliance with technical or administrative requirements or to establish an administrative mechanism.

As-built drawings

Special warranties

Posted operating instructions

Training plan

1.2.4 Approving Authority

Person authorized to approve submittal.

1.2.5 Work

As used in this section, on- and off-site construction required by contract documents, including labor necessary to produce construction and materials, products, equipment, and systems incorporated or to be incorporated in such construction.

1.3 SUBMITTALS

Submit the following in accordance with the requirements of this section.

SD-11 Closeout Submittals

Submittal register

Complete Submittal Package 2 CD/DVD's

1.4 USE OF SUBMITTAL REGISTER

Prepare and maintain submittal register, as the work progresses. Use the hard copy submittal register furnished by the Government or other approved format. Do not change data which is output in columns (c), (d), (e), and (f) as delivered by government; retain data which is output in columns (a), (g), (h), and (i) as approved.

1.4.1 Submittal Register

Submit submittal register as a hard copy. Submit with quality control plan and project schedule required. Do not change data in columns (c), (d), (e), and (f) as delivered by the government. Verify that all submittals required for project are listed and add missing submittals. Complete the following on the register:

Column (a) Activity Number: Activity number from the project schedule. Column (g) Contractor Submit Date: Scheduled date for approving authority to receive submittals.

Column (h) Contractor Approval Date: Date contractor needs approval of submittal.

Column (i) Contractor Material: Date that contractor needs material delivered to contractor control.

1.4.2 Contractor Use of Submittal Register

Update the following fields in the government-furnished submittal register.

Column (b) Transmittal Number: Contractor assigned list of consecutive numbers.

Column (j) Action Code (k): Date of action used to record contractor's review when forwarding submittals to QC.

Column (1) List date of submittal transmission.

Column (q) List date approval received.

1.4.3 Approving Authority Use of Submittal Register

Update the following fields in the government-furnished submittal register.

Column (b).

Column (1) List date of submittal receipt.

Column (m) through (p).

Column (q) List date returned to contractor.

1.4.4 Contractor Action Code and Action Code

Entries used will be as follows (others may be prescribed by Transmittal Form):

NR - Not Received AN - Approved as noted

A - Approved

RR - Disapproved, Revise, and Resubmit

1.4.5 Copies Delivered to the Government

Deliver one copy of submitted register updated by contractor to government with each invoice request.

1.5 PROCEDURES FOR SUBMITTALS

1.5.1 Reviewing, Certifying, Approving Authority

QC organization shall be responsible for reviewing and certifying that submittals are in compliance with contract requirements. The Contracting Officer is the approving authority for all submittals.

1.5.2 Constraints

- a. Submittals listed or specified in this contract shall conform to provisions of this section, unless explicitly stated otherwise.
- b. Submittals shall be complete for each definable feature of work; components of definable feature interrelated as a system shall be submitted at same time.
- c. When acceptability of a submittal is dependent on conditions, items, or materials included in separate subsequent submittals, submittal will be returned without review.
- d. Approval of a separate material, product, or component does not imply approval of assembly in which item functions.

1.5.3 Scheduling

- a. Coordinate scheduling, sequencing, preparing and processing of submittals with performance of work so that work will not be delayed by submittal processing. Allow for potential requirements to resubmit.
- b. Except as specified otherwise, allow review period, beginning with receipt by approving authority, that includes at least 15 working days for submittals for QC manager approval and 20 working days for submittals for contracting officer approval. Period of review for submittals with contracting officer approval begins when Government receives submittal from QC organization. Period of review for each resubmittal is the same as for initial submittal.
- c. For submittals requiring review by fire protection engineer, allow review period, beginning when government receives submittal from QC organization, of 45 working days for return of submittal to the contractor. Period of review for each resubmittal is the same as for initial submittal.

1.5.4 Variations

Variations from contract requirements require Government approval pursuant to contract Clause entitled "FAR 52.236-21, Specifications and Drawings for Construction" and will be considered where advantageous to government.

1.5.4.1 Considering Variations

Discussion with contracting officer prior to submission, will help ensure functional and quality requirements are met and minimize rejections and resubmittals. When contemplating a variation which results in lower cost, consider submission of the variation as a Value Engineering Change Proposal (VECP).

1.5.4.2 Proposing Variations

When proposing variation, deliver written request to the contracting officer, with documentation of the nature and features of the variation and why the variation is desirable and beneficial to government. If lower cost is a benefit, also include an estimate of the cost saving. In addition to documentation required for variation, include the submittals required for the item. Clearly mark the proposed variation in all documentation.

1.5.4.3 Warranting That Variation Are Compatible

When delivering a variation for approval, contractor warrants that this contract has been reviewed to establish that the variation, if incorporated, will be compatible with other elements of work.

1.5.4.4 Review Schedule Is Modified

In addition to normal submittal review period, a period of 10 working days will be allowed for consideration by the Government of submittals with variations.

- 1.5.5 Contractor's Responsibilities
 - a. Determine and verify field measurements, materials, field construction criteria; review each submittal; and check and coordinate each submittal with requirements of the work and contract documents.
 - b. Transmit submittals to QC organization in accordance with schedule on approved Submittal Register, and to prevent delays in the work, delays to government, or delays to separate contractors.
 - c. Advise contracting officer of variation, as required by paragraph entitled "Variations."
 - d. Correct and resubmit submittal as directed by approving authority. When resubmitting disapproved transmittals or transmittals noted for resubmittal, the contractor shall provide copy of that previously submitted transmittal including all reviewer comments for use by approving authority. Direct specific attention in writing or on resubmitted submittal, to revisions not requested by approving authority on previous submissions.
 - e. Furnish additional copies of submittal when requested by contracting officer, to a limit of 20 copies per submittal.
 - f. Complete work which must be accomplished as basis of a submittal in time to allow submittal to occur as scheduled.
 - g. Ensure no work has begun until submittals for that work have been returned as "approved," or "approved as noted", except to the extent that a portion of work must be accomplished as basis of submittal.
- 1.5.6 QC Organization Responsibilities
 - a. Note date on which submittal was received from contractor on each submittal.
 - b. Review each submittal; and check and coordinate each submittal with requirements of work and contract documents.
 - c. Review submittals for conformance with project design concepts and compliance with contract documents.

d. Act on submittals, determining appropriate action based on QC organization's review of submittal.

(1) When QC manager is approving authority, take appropriate action on submittal from the possible actions defined in paragraph entitled, "Actions Possible."

(2) When contracting officer is approving authority or when variation has been proposed, forward submittal to Government with certifying statement or return submittal marked "not reviewed" or "revise and resubmit" as appropriate. The QC organization's review of submittal determines appropriate action.

- e. Ensure that material is clearly legible.
- f. Stamp each sheet of each submittal with QC certifying statement or approving statement, except that data submitted in bound volume or on one sheet printed on two sides may be stamped on the front of the first sheet only.

(1) When approving authority is contracting officer, QC organization will certify submittals forwarded to contracting officer with the following certifying statement:

"I hereby certify that the (equipment) (material) (article) shown and marked in this submittal is that proposed to be incorporated with contract Number N40085-15-B-011, is in compliance with the contract drawings and specification, can be installed in the allocated spaces, and is submitted for Government approval.

Certified by Submittal Reviewer _____, Date _____, Certified by Submittal Reviewer _____, Date _____, Date _____, Certified by Submittal Reviewer _____, Date ____, Date _____, Date ____,

Certified by QC manager _____, Date ____" (Signature)

- g. Sign certifying statement or approval statement. The person signing certifying statements shall be QC organization member designated in the approved QC plan. The signatures shall be in original ink. Stamped signatures are not acceptable.
- h. Update submittal register as submittal actions occur and maintain the submittal register at project site until final acceptance of all work by contracting officer.
- i. Retain a copy of approved submittals at project site, including contractor's copy of approved samples.

1.5.7 Government's Responsibilities

When approving authority is contracting Officer, the Government will:

- a. Note date on which submittal was received from QC manager, on each submittal for which the contracting officer is approving authority.
- b. Review submittals for approval within scheduling period specified and only for conformance with project design concepts and compliance with contract documents.

c. Identify returned submittals with one of the actions defined in paragraph entitled "Actions Possible" and with markings appropriate for action indicated.

1.5.8 Actions Possible

Submittals will be returned with one of the following notations:

- a. Submittals marked "not reviewed" will indicate submittal has been previously reviewed and approved, is not required, does not have evidence of being reviewed and approved by contractor, or is not complete. A submittal marked "not reviewed" will be returned with an explanation of the reason it is not reviewed. Resubmit submittals returned for lack of review by contractor or for being incomplete, with appropriate action, coordination, or change.
- b. Submittals marked "approved" "approved as submitted" authorize contractor to proceed with work covered.
- c. Submittals marked "approved as noted" authorize contractor to proceed with work as noted provided contractor takes no exception to the notations.
- d. Submittals marked "revise and resubmit" or "disapproved" indicate submittal is incomplete or does not comply with design concept or requirements of the contract documents and shall be resubmitted with appropriate changes. No work shall proceed for this item until resubmittal is approved.

1.6 FORMAT OF SUBMITTALS

1.6.1 Complete Submittal Package

Contractor shall make electronic copies of all submittals, including the approved transmittal sheets, and provide two (2) CD/DVD's containing all submittals for the project.

The CD/DVD's shall be marked "Complete Submittal Package - Contract # 20-0005 Replace Roll-Up Doors, HP100 & HP237."

1.6.2 Transmittal Form

Transmit each submittal, except sample installations and sample panels, to office of approving authority. Transmit submittals with transmittal form prescribed by contracting officer and standard for project. The transmittal form shall identify contractor, indicate date of submittal, and include information prescribed by transmittal form and required in paragraph entitled "Identifying Submittals." Process transmittal forms to record actions regarding sample panels and sample installations.

1.6.3 Identifying Submittals

Identify submittals, except sample panel and sample installation, with the following information permanently adhered to or noted on each separate component of each submittal and noted on transmittal form. Mark each copy of each submittal identically, with the following:

a. Project title and location.

- b. Construction contract number.
- c. Section number of the specification section by which submittal is required.
- d. Submittal description (SD) number of each component of submittal.
- e. When a resubmission, alphabetic suffix on submittal description, for example, SD-10A, to indicate resubmission.
- f. Name, address, and telephone number of subcontractor, supplier, manufacturer and any other second tier contractor associated with submittal.
- g. Product identification and location in project.
- 1.6.4 Format for Product Data
 - a. Present product data submittals for each section as a complete, bound volume. Include table of contents, listing page and catalog item numbers for product data.
 - b. Indicate, by prominent notation, each product which is being submitted; indicate specification section number and paragraph number to which it pertains.
 - c. Supplement product data with material prepared for project to satisfy submittal requirements for which product data does not exist. Identify this material as developed specifically for project.
- 1.6.5 Format for Shop Drawings
 - a. Shop drawings shall not be less than 8 1/2 by 11 inches nor more than 30 by 42 inches.
 - b. Present 8 1/2 by 11 inches sized shop drawings as part of the bound volume for submittals required by section. Present larger drawings in sets.
 - c. Include on each drawing the drawing title, number, date, and revision numbers and dates, in addition to information required in paragraph entitled "Identifying Submittals."
 - d. Dimension drawings, except diagrams and schematic drawings; prepare drawings demonstrating interface with other trades to scale. Shop drawing dimensions shall be the same unit of measure as indicated on the contract drawings. Identify materials and products for work shown.

1.6.6 Format of Samples

- a. Furnish samples in sizes below, unless otherwise specified or unless the manufacturer has prepackaged samples of approximately same size as specified:
 - (1) Sample of Equipment or Device: Full size.

(2) Sample of Materials Less Than 2 by 3 inches: Built up to 8 1/2 by 11 inches.

(3) Sample of Materials Exceeding 8 1/2 by 11 inches: Cut down to 8 1/2 by 11 inches and adequate to indicate color, texture, and material variations.

(4) Sample of Linear Devices or Materials: 10 inch length or length to be supplied, if less than 10 inches. Examples of linear devices or materials are conduit and handrails.

(5) Sample of Non-Solid Materials: Pint. Examples of non-solid materials are sand and paint.

- (6) Color Selection Samples: 2 by 4 inches.
- (7) Sample Panel: 4 by 4 feet.
- (8) Sample Installation: 100 square feet.
- b. Samples Showing Range of Variation: Where variations are unavoidable due to nature of the materials, submit sets of samples of not less than three units showing extremes and middle of range.
- c. Reusable Samples: Incorporate returned samples into work only if so specified or indicated. Incorporated samples shall be in undamaged condition at time of use.
- d. Recording of Sample Installation: Note and preserve the notation of area constituting sample installation but remove notation at final clean up of project.
- e. When color, texture or pattern is specified by naming a particular manufacturer and style, include one sample of that manufacturer and style, for comparison.
- 1.6.7 Format of Administrative Submittals
 - a. When submittal includes a document which is to be used in project or become part of project record, other than as a submittal, do not apply contractor's approval stamp to document, but to a separate sheet accompanying document.
 - b. Operation and Maintenance Manual Data: Submit in accordance with Section 01 78 23, "Operation and Maintenance Data." Include components required in that section and the various technical sections.

1.7 QUANTITY OF SUBMITTALS

- 1.7.1 Number of Copies of Product Data
 - a. Submit five copies of submittals of product data requiring review and approval only by the Contracting Officer. Submit three copies of submittals of product data for operation and maintenance manuals.

20-0005 Replace Roll-up Doors, HP100 and HP237

1.7.2 Number of Copies of Shop Drawings

Submit shop drawings in compliance with quantity requirements specified for product data.

- 1.7.3 Number of Samples
 - a. Submit two samples, or two sets of samples showing range of variation, of each required item. One approved sample or set of samples will be retained by approving authority and one will be returned to contractor.
 - b. Submit one sample panel. Include components listed in technical section or as directed.
 - c. Submit one sample installation, where directed.
 - d. Submit one sample of non-solid materials.
- 1.7.4 Number of Copies of Administrative Submittals
 - a. Unless otherwise specified, submit administrative submittals compliance with quantity requirements specified for product data.
 - Submit administrative submittals required under "SD-19 Operation and Maintenance Manuals" to conform to Section 01 78 23, "Operation and Maintenance Data."
- 1.8 FORWARDING SUBMITTALS
- 1.8.1 Samples and Submittalsr

Except as otherwise noted, submit samples and submittals to:

The Walker Group Architecture, Inc. 409 Broad Street New Bern, NC 28560

1.8.1.1 Administrative Submittals

Submit administrative submittals for asbestos/lead removal and environmental protection plan to the Resident Officer in Charge of Construction (ROICC/OICC).

1.8.1.2 Fire Protection and Fire Alarm System Submittals

Submit fire protection and fire alarm system submittals to ROICC/OICC.

1.8.1.3 TAB Submittals

Submit to ROICC/OICC for all projects.

1.8.2 Shop Drawings, Product Data, and O&M Data

As soon as practicable after award of the contract, and before procurement or fabrication, submit shop drawings, product data and O&M Data required in the technical sections of this specification.
20-0005 Replace Roll-up Doors, HP100 and HP237 $\,$

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

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			Cement	2.2.3.1.1													
			Cementitious Materials	2.4.1.1													
			SD-04 Samples														
			Clay or Shale Brick	2.2.2													
			Concrete Masonry Units (CMU)	2.2.3.1													
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SUBMITTAL FORM, Jan 96

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SECTION 01 35 29

SAFETY AND OCCUPATIONAL HEALTH REQUIREMENTS

06/11

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI)

ANSI Z359.1	(1992; R	1999) Safety	/ Require	ments for
	Personal	Fall	Arrest	Systems,	Subsystems
	and Compo	onents	3		

ASME INTERNATIONAL (ASME)

ASME	B30.3	(1996) Construction Tower Cranes
ASME	B30.5	(2000) Mobile and Locomotive Cranes
ASME	B30.8	(2000) Floating Cranes and Floating Derricks
ASME	B30.22	(2000) Articulating Boom Cranes
	NATIONAL FIRE PROTECTION	N ASSOCIATION (NFPA)
NFPA	10	(2013) Standard for Portable Fire Extinguishers
NFPA	241	(2013; Errata 2015) Standard for Safeguarding Construction,Alteration, and Demolition Operations
NFPA	51B	(2003) Fire Prevention During Welding, Cutting, and Other Hot Work
NFPA	70	(2020; ERTA 20-1 2020; ERTA 20-2 2020; TIA 20-1; TIA 20-2; TIA 20-3; TIA 20-4) National Electrical Code
NFPA	70E	(2018; TIA 18-1; TIA 81-2) Standard for Electrical Safety in the Workplace
	U. S. ARMY CORPS OF ENG	INEERS (USACE)
EM 38	35-1-1	(2014) Safety and Health Requirements Manual

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

29	CFR 1910.146	Permit-required Confined Spaces
29	CFR 1910.94	Ventilation
29	CFR 1915	Confined and Enclosed Spaces and Other Dangerous Atmospheres in Shipyard Employment
29	CFR 1926	Safety and Health Regulations for Construction
29	CFR 1926.500	Fall Protection

1.2 SUBMITTALS

The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

1.3 DEFINITIONS

a. Associate Safety Professional (ASP). An individual who is currently certified by the Board of Certified Safety Professionals.

b. Certified Construction Health & Safety Technician (CHST). An individual who is currently certified as a CHST by the Board of Certified Safety Professionals.

c. Certified Industrial Hygienist (CIH). An individual who is currently certified as a CIH by the American Board of Industrial Hygiene.

d. Certified Safety Professional (CSP). An individual who is currently certified as a CSP by the Board of Certified Safety Professionals.

e. Certified Safety Trained Supervisor (STS). An individual who is currently certified as an STS by the Board of Certified Safety Professionals.

f. Competent Person for Fall Protection. A person who is cabable of identifying hazardous or dangerous conditions in the personal fall arrest system or any component thereof, as well as their application and use with related equipment, and has the authority to take prompt corrective measures to eliminate the hazards of falling.

g. High Visibility Accident. Any mishap which may generate publicity and/or high visibility.

h. Low-slope roof. A roof having a slope less than or equal to 4 in 12 (vertical to horizontal).

i. Medical Treatment. Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even through provided by a physician or registered personnel. j. Multi-Employer Work Site (MEWS). A multi-employer work site, as defined by OSHA, is one in which many employers occupy the same site. The Government considers the Prime Contractor to be the "controlling authority" for all work site safety and health of the subcontractors.

k. Operating Envelope. The area surrounding any crane. Inside this "envelope" is the crane, the operator, riggers, rigging gear between the hook and the load, the load and the crane's supporting structure (ground, rail, etc.).

1. Qualified Person for Fall Protection. A person with a recognized degree or professional certifictae, extensive knowledge, training and experience in the field of fall protection who is capable of performing design, analysis, and evaluation of fall protection systems and equipment.

m. Recordable Injuries or Illnesses. Any work-related injury or illness that results in:

(1) Death, regardless of the time between the injury and death, or the length of the illness;

- (2) Days away from work;
- (3) Restricted work;
- (4) Transfer to another job;
- (5) Medical treatment beyond first aid;
- (6) Loss of consciousness; or

(7) A significant injury or illness diagnosed by a physician or other licensed health care professional, even if it did not result in (1) through (6) above.

n. Site Safety and Health Officer (SSHO). The superintendent or other qualified or competent person who is responsible for the on-site safety and health required for the project.

o. Steep roof. A roof having a slope greater than 4 in 12 (vertical to horizontal).

p. "USACE" property and equipment specified in USACE EM 385-1-1 should be interpreted as Government property and equipment.

q. Weight Handling Equipment (WHE) Accident. A WHE accident occurs when any one or more of the six elements in the operating envelope fails to perform correctly during operation, including operation during maintenance or testing resulting in personnel injury or death; material or equipment damage; dropped load; derailment; two-blocking; overload; and collision, including unplanned contact between the load, crane, and/or other objects. A dropped load, derailment, two-blocking, overload and collision are considered accidents even though no material damage or injury occurs. A component failure (e.g., motor burnout, gear tooth failure, bearing failure) is not considered an accident solely due to material or equipment damage unless the component failure results in damage to other components (e.g., dropped boom, dropped load, roll over, etc.).

1.4 CONTRACTOR SAFETY SELF-EVALUATION CHECKLIST

Contracting Officer will provide a "Contractor Safety Self-Evaluation checklist" to the Contractor at the pre-construction conference. The checklist will be completed monthly by the Contractor and submitted with each request for payment voucher. An acceptable score of 90 or greater is required. Failure to submit the completed safety self-evaluation checklist or achieve a score of at least 90, will result in a retention of up to 10 percent of the voucher.

1.5 REGULATORY REQUIREMENTS

In addition to the detailed requirements included in the provisions of this contract, work performed shall comply with USACE EM 385-1-1, and the following laws, ordinances, criteria, rules and regulations. Submit matters of interpretation of standards to the appropriate administrative agency for resolution before starting work. Where the requirements of this specification, applicable laws, criteria, ordinances, regulations, and referenced documents vary, the most stringent requirements shall apply.

1.6 DRUG PREVENTION PROGRAM

Conduct a proactive drug and alcohol use prevention program for all workers, prime and subcontractor, on the site. Ensure that no employee uses illegal drugs or consumes alcohol during work hours. Ensure there are no employees under the influence of drugs or alcohol during work hours. After accidents, collect blood, urine, or saliva specimens and test the injured and involved employees for the influence of drugs and alcohol. A copy of the test shall be made available to the Contracting Officer upon request.

1.7 SITE QUALIFICATIONS, DUTIES AND MEETINGS

1.7.1 Personnel Qualifications

Work performed under this contract shall meet Level 2.

1.7.1.1 Site Safety and Health Officer (SSHO)

Site Safety and Health Officer (SSHO) shall be provided at the work site at all times to perform safety and occupational health management, surveillance, inspections, and safety enforcement for the Contractor. The SSHO shall meet the following requirements:

Level 1: Worked on similar projects. 10-hour OSHA construction safety class or equivalent within last 3 years. Competent person training as needed.

Level 2: A minimum of 3 years safety work on similar project. 30-hour OSHA construction safety class or equivalent within last 3 years. Competent person training as needed.

Level 3: A minimum of 5 years safety work on similar projects. 30-hour OSHA construction safety class or equivalent within the last 5 years. An average of at least 24 hours of formal safety training each year for the past 5 years. Competent person training as needed.

Level 4:

A minimum of 10 years safety work of a progressive nature with at least 5 years of experience on similar projects. 30-hour OSHA construction safety class or equivalent within the last 5 years. An average of at least 24 hours of formal safety training each year for the past 5 years with training for competent person status for at least the following areas of competency: Excavation; Scaffolding; Fall protection; Hazardous energy; Confined space; Health hazard recognition, evaluation and control of chemical, physical and biological agents; Personal protective equipment and clothing to include selection, use and maintenance.

Level 5:

An Associate Safety Professional (ASP), Certified Safety Trained Supervisor (STS) and/or Construction Health & Safety Technician (CHST).

A minimum of 10 years safety work of a progressive nature with at least 5 years of experience on similar projects.

30-hour OSHA construction safety class or equivalent within the last 5 years.

An average of at least 24 hours of formal safety training each year for the past 5 years with training for competent person status for at least the following areas of competency: Excavation; Scaffolding; Fall protection; Hazardous energy; Confined space; Health hazard recognition, evaluation and control of chemical, physical and biological agents; Personal protective equipment and clothing to include selection, use and maintenance.

Level 6:

Α

Certified Safety Professional (CSP) and/or Certified Industrial Hygienist (CIH).

A minimum of 10 years safety work of a progressive nature with at least 5 years of experience on similar projects. 30-hour OSHA construction safety class or equivalent within the

last 5 years.

An average of at least 24 hours of formal safety training each year for the past 5 years with training for competent person status for at least the following areas of competency: Excavation; Scaffolding; Fall protection; Hazardous energy; Confined space; Health hazard recognition, evaluation and control of chemical, physical and biological agents; Personal protective equipment and clothing to include selection, use and maintenance.

1.7.1.2 Certified Safety Professional (CSP) and/or Certified Industrial hygienist (CIH)

Provide a Certified Safety Professional (CSP) and/or Certified Industrial Hygienist (CIH) at the work site to perform safety and occupational health management, surveillance, inspections, and safety enforcement for the Contractor. The CSP and/or CIH shall be the safety and occupational health "competent person" as defined by USACE EM 385-1-1. The CSP and/or CIH shall have no other duties than safety and occupational health management, inspections, and/or industrial hygiene.

1.7.1.3 Associate Safety professional (ASP), Certified Safety Trained Supervisor (STS) and/or Construction Health and Safety Technician (CHST).

Provide an Associate Safety Professional (ASP); Certified Safety Trained Supervisor (STS); and/or Construction Health & Safety Technician (CHST) at the work site to perform safety management, surveillance, inspections, and safety enforcement for the Contractor to meet the designated safety level in paragraph 1.6.1. The ASP, STS, and/or CHST shall be the safety and occupational health "competent person" as defined by USACE EM 385-1-1. The ASP, STS, and/or CHST shall be at the work site at all times whenever work or testing is being performed and shall conduct and document daily safety inspections. The ASP, STS, and/or CHST shall have no other duties other than safety and occupational health management, inspections, and enforcement on this contract.

1.7.1.4 Competent Person for Confined Space Entry

Provide a competent person meeting the requirements of EM 385-1-1 who is assigned in writing by the Designated Authority to assess confined spaces and who possesses demonstrated knowledge, skill and ability to:

a. Identify the structure, location, and designation of confined and permit-required confined spaces where work is done;

b. Calibrate and use testing equipment including but not limited to, oxygen indicators, combustible gas indicators, carbon monoxide indicators, and carbon dioxide indicators, and to interpret accurately the test results of that equipment;

c. Perform all required tests and inspections specified in 29 CFR 1910.146 and 29 CFR 1915 Subpart B;

d. Assess hazardous conditions including atmospheric hazards in confined space and adjacent spaces and specify the necessary protection and precautions to be taken;

e. Determine ventilation requirements for confined space entries and operations;

f. Assess hazards associated with hot work in confined and adjacent space and determine fire watch requirements; and,

g. Maintain records required.

When the work involves marine operations that handle combustible or hazardous materials, this qualified person shall be a NFPA certified marine chemist.

1.7.1.5 Competent Person for the Health Hazard Control and Respiratory Protection Program

Provide a competent person meeting the requirements of EM 385-1-1 who is:

a. Capable by education, specialized training and/or experience of anticipating, recognizing, and evaluating employee exposure to hazardous chemical, physical and biological agents in accordance with USACE EM 385-1-1, Section 6.

b. Capable of spe cifying necessary controls and protective actions to ensure worker health.

1.7.2 Personnel Duties

1.7.2.1 Site Safety and Health Officer (SSHO)/Superintendent

a. Conduct daily safety and health inspections and maintain a written log which includes area/operation inspected, date of inspection, identified hazards, recommended corrective actions, estimated and actual dates of corrections. Safety inspection logs shall be attached to the Contractors' daily report.

b. Conduct mishap investigations and complete required reports. Maintain the OSHA Form 300 and Daily Production reports for prime and sub-contractors.

c. Maintain applicable safety reference material on the job site.

d. Attend the pre-construction conference, pre-work meetings including preparatory inspection meeting, and periodic in-progress meetings.

e. Implement and enforce accepted APPS and AHAs.

f. Maintain a safety and health deficiency tracking system that monitors outstanding deficiencies until resolution. A list of unresolved safety and health deficiencies shall be posted on the safety bulletin board.

g. Ensure sub-contractor compliance with safety and health requirements.

h. Ensure an approved "Special Permission Energized Electrical Work Permit" prior to starting any activity on energized electrical systems.

Failure to perform the above duties will result in dismissal of the superintendent and/or SSHO, and a project work stoppage. The project work stoppage will remain in effect pending approval of a suitable replacement.

1.7.2.2 Certified Safety Professional (CSP), Certified Industrial Hygienist (CIH), Associate Safety Professional (ASP), Certified Safety Trained Supervisor (STS), and/or Certified Construction Health & Safety Technician (CHST)

a. Perform safety and occupational health management, surveillance, inspections, and safety enforcement for the project.

b. Perform as the safety and occupational health "competent person" as defined by USACE EM 385-1-1.

c. Be on site whenever work or testing is being performed.

d. Conduct and document safety inspections.

e. Shall have no other duties other than safety and occupational health management, inspections, and enforcement on this contract.

If the CSP, CIH, ASP, STS, CHST is appointed as the SSHO all duties of that position shall also be performed.

1.7.3 Meetings

1.7.3.1 Preconstruction Conference

a. The Contractor will be informed, in writing, of the date of the preconstruction conference. The purpose of the preconstruction conference is for the Contractor and the Contracting Officer's representatives to become acquainted and explain the functions and operating procedures of their respective organizations and to reach mutual understanding relative to the administration of the overall project's Accident Prevention Plan (APP) before the initiation of work.

b. Contractor representatives who have a responsibility or significant role in accident prevention on the project shall attend the preconstruction conference. This includes the project superintendent, site safety and health officer, quality control supervisor, or any other assigned safety and health professionals who participated in the development of the APP (including the Activity Hazard Analyses (AHAs) and special plans, program and procedures associated with it).

c. The Contractor shall discuss the details of the submitted APP to include incorporated plans, programs, procedures and a listing of anticipated AHAs that will be developed and implemented during the performance of the contract. This list of proposed AHAs will be reviewed at the conference and an agreement will be reached between the Contractor and the Contracting Officer's representative as to which phases will require an analysis. In addition, a schedule for the preparation, submittal, review, and acceptance of AHAs shall be established to preclude project delays.

d. Deficiencies in the submitted APP will be brought to the attention of the Contractor at the preconstruction conference, and the Contractor shall revise the plan to correct deficiencies and re-submit it for acceptance. Work shall not begin until there is an accepted APP.

e. The functions of a Preconstruction conference may take place at the Post-Awqrd Kickoff meeting for Design Build Contracts.

1.7.3.2 Weekly Safety Meetings

Conduct weekly safety meetings at the project site for all employees. The Contracting Officer will be informed of the meeting in advance and be allowed attendance. Minutes showing contract title, signatures of attendees and a list of topics discussed shall be attached to the Contractors' daily report.

1.7.3.3 Work Phase Meetings

The appropriate AHA shall be reviewed and attendance documented by the Contractor at the preparatory, initial, and follow-up phases of quality control inspection. The analysis should be used during daily inspections to ensure the implementation and effectiveness of safety and health controls.

1.8 TRAINING

1.8.1 New Employee Indoctrination

New employees (prime and sub-contractor) will be informed of specific site hazards before they begin work. Documentation of this orientation shall be kept on file at the project site.

1.8.2 Periodic Training

Provide Safety and Health Training in accordance with USACE EM 385-1-1 and the accepted APP. Ensure all required training has been accomplished for all onsite employees.

1.8.3 Training on Activity Hazard Analysis (AHA)

Prior to beginning a new phase, training will be provided to all affected employees to include a review of the AHA to be implemented.

1.9 DISPLAY OF SAFETY INFORMATION

Within 1 calendar days after commencement of work, erect a safety bulletin board at the job site. The following information shall be displayed on the safety bulletin board in clear view of the on-site construction personnel, maintained current, and protected against the elements and unauthorized removal:

- a. Map denoting the route to the nearest emergency care facility.
- b. Emergency phone numbers.
- c. Copy of the most up-to-date APP.
- d. Current AHA(s).
- e. OSHA 300A Form.
- f. OSHA Safety and Health Protection-On-The-Job Poster.
- g. Hot work permit.

h. A sign indicating the number of hours worked since last lost workday accident.

i. Safety and Health Warning Posters.

1.10 SITE SAFETY REFERENCE MATERIALS

Maintain safety-related references applicable to the project, including those listed in the article "References." Maintain applicable equipment manufacturer's manuals.

1.11 EMERGENCY MEDICAL TREATMENT

Contractors will arrange for their own emergency medical treatment. Government has no responsibility to provide emergency medical treatment.

1.12 HOT WORK

Prior to performing "Hot Work" (welding, cutting, etc.) or operating other flame-producing/spark producing devices, a written permit shall be requested from the Fire Division. CONTRACTORS ARE REQUIRED TO MEET ALL CRITERIA BEFORE A PERMIT IS ISSUED. The Contractor will provide at least two (2) twenty (20) pound 4A:20 BC rated extinguishers for normal "Hot Work". All extinguishers shall be current inspection tagged, approved safety pin and tamper resistant seal. It is also mandatory to have a designated FIRE WATCH for any "Hot Work" done at this activity. The Fire Watch shall be trained in accordance with NFPA 51B and remain on-site for a minimum of 30 minutes after completion of the task or as specified on the hot work permit.

a. Oil painting materials (paint, brushes, empty paint cans, etc.), and all flammable liquids shall be removed from the facility at quitting time. All painting materials and flammable liquids shall be stored outside in a suitable metal locker or box and will require re-submittal with non-hazardous materials.

b. Accumulation of trays, paper, shavings, sawdust, boxes and other packing materials shall be removed from the facility at the close of each workday and such material disposed of in the proper containers located away from the facility.

c. The storage of combustible supplies shall be a safe distance from structures.

d. Area outside the facility undergoing work shall be cleaned of trash, paper, or other discarded combustibles at the close of each workday.

e. All portable electric devices (saws, sanders, compressors, extension chord, lights, etc.) shall be disconnected at the close of each workday. When possible, the main electric switch in the facility shall be deactivated.

f. When starting work in the facility, Contractors shall require their personnel to familiarize themselves with the location of the nearest fire alarm boxes and place in memory the emergency phone number 911. ANY FIRE, NO MATTER HOW SMALL, SHALL BE REPORTED IMMEDIATELY.

g. Obtain services from th FIRE DIVISION for "HOT WORK" within or around flammable materials (such as fuel systems, welding/cutting on fuel pipes) or confined spaces (such as sewer wet wells, manholes, vaults, etc.) that have the potential for flammable or explosive atmospheres.

PART 2 PRODUCTS

2.1 CONFINED SPACE SIGNAGE

The Contractor shall provide permanent signs integral to or securely attached to access covers for all required confined spaces. Signs wording: "DANGER--PERMIT-REQUIRED CONFINED SPACE - DO NOT ENTER -" in bold letters a minimum of 25 mm(one inch) in height and constructed to be clearly legible with all paint removed. The signal word "DANGER" shall be red and readable from 1.52 m(5 feet).

2.2 FALL PROTECTION ANCHORAGE

Fall protection anchorage, conforming to ANSI Z359.1, installed under the supervision of a qualified person in fall protection, shall be left in place for continued customer use and so identified by signage stating the capacity of the anchorage (strength and number of persons who may be tied-off to it at any one time).

PART 3 EXECUTION

3.1 CONSTRUCTION AND/OR OTHER WORK

The Contractor shall comply with USACE EM 385-1-1, NFPA 241, the APP, the AHA, Federal and/or State OSHA regulations, and other related submittals and activity fire and safety regulations. The most stringent standard shall prevail.

3.1.1 Hazardous Material Use

Each hazardous material must receive approval prior to being brought onto the job site or prior to any other use in connection with this contract. Allow a minimum of 10 working days for processing of the request for use of a hazardous material. Any work or storage involving hazardous chemicals or materials must be done in a manner that will not expose Government or Contractor employees to any unsafe or unhealthful conditions. Adequate protective measures must be taken to prevent Government or Contractor employees from being exposed to any hazardous condition that could result from the work or storage. The Prime Contractor shall keep a complete inventory of hazardous materials brought onto the work-site. Approval by the Contracting Officer of protective measures and storage area is required prior to the start of the work.

3.1.2 Hazardous Material Exclusions

Notwithstanding any other hazardous material used in this contract, radioactive materials or instruments capable of producing ionizing/non-ionizing radiation (with the exception of radioactive material and devices used in accordance with USACE EM 385-1-1 such as nuclear density meters for compaction testing and laboratory equipment with radioactive sources) as well as materials which contain asbestos, mercury or polychlorinated biphenyls, di-isocynates, lead-based paint are prohibited. The Contracting Officer, upon written request by the Contractor, may consider exceptions to the use of any of the above excluded materials.

3.1.3 Unforeseen Hazardous Material

The design should have identified materials such as PCB, lead paint, and friable and non-friable asbestos. If additional material, not indicated, that may be hazardous to human health upon disturbance during construction operations is encountered, stop that portion of work and notify the Contracting Officer immediately. Within 14 calendar days the Government will determine if the material is hazardous. If material is not hazardous or poses no danger, the Government will direct the Contractor to proceed without change. If material is hazardous and handling of the material is necessary to accomplish the work, the Government will issue a modification pursuant to "FAR 52.243-4, Changes" and "FAR 52.236-2, Differing Site Conditions."

3.2 PRE-OUTAGE COORDINATION MEETING

Contractors are required to apply for utility outages at least 15 days in advance. As a minimum, the request should include the location of the outage, utilities being affected, duration of outage and any necessary sketches. Special requirements for electrical outage requests are contained elsewhere in this specification section. Once approved, and prior to beginning work on the utility system requiring shut down, the Contractor shall attend a pre-outage coordination meeting with the Contracting Officer to review the scope of work and the lock-out/tag-out procedures for worker protection. No work will be performed on energized electrical circuits unless proof is provided that no other means exist.

3.3 FALL HAZARD PROTECTION AND PREVENTION

The Contractor shall establish a fall protection and prevention program, for the protection of all employees exposed to fall hazards. The program shall include company policy, identify responsibilities, education and training requirements, fall hazard identification, prevention and control measures, inspection, storage, care and maintenance of fall protection equipment and rescue and escape procedures.

3.3.1 Training

The Contractor shall institute a fall protection training program. As part of the Fall Hazard Protection and Prevention Program, the Contractor shall provide training for each employee who might be exposed to fall hazards. A competent person for fall protection shall provide the training. Training requirements shall be in accordance with USACE EM 385-1-1, section 21.A.16.

3.3.2 Fall Protection Equipment

The Contractor shall enforce use of the fall protection equipment designated for each specific work activity in the Fall Protection and Prevention Plan and/or AHA at all times when an employee is on a surface 1.8 m(6 feet) or more above lower levels. Fall protection systems such as guardrails, personnel fall arrest system, safety nets, etc., are required when working within 1.8m (6 feet) of any leading edge. In addition to the required fall protection systems, safety skiff, personal floatation devices, life rings etc., are required when working above or next to water in accordance with USACE EM 385-1-1, paragraphs 05.I. and 05.J. Personal fall arrest systems are required when working from an articulating or extendible boom, swing stages, or suspended platform. In addition, personal fall arrest systems may be required when operating other equipment such as scissor lifts if the work platform is capable of being positioned outside the wheelbase. The need for tying-off in such equipment is to prevent ejection of the employee from the equipment during raising, lowering, or travel. Fall protection must comply with 29 CFR 1926.500, Subpart M and USACE EM 385-1-1.

3.3.2.1 Personal Fall Arrest Equipment

Personal fall arrest equipment, systems, subsystems, and components shall meet ANSI Z359.1. Only a full-body harness with a shock-absorbing lanyard or self-retracting lanyard is an acceptable personal fall arrest device. Body belts may only be used as a positioning device system (for uses such as steel reinforcing assembly and in addition to an approved fall arrest system). Harnesses shall have a fall arrest attachment affixed to the body support (usually a Dorsal D-ring) and specifically designated for attachment to the rest of the system. Only locking snap hooks and carabiners shall be used. Webbing, straps, and ropes shall be made of synthetic fiber. The maximum free fall distance when using fall arrest equipment shall not exceed 1.8 m (6 feet). The total fall distance and any swinging of the worker (pendulum-like motion) that can occur during a fall shall always be taken into consideration when attaching a person to a fall arrest system.

3.3.3 Fall Protection for Roofing Work

Fall protection controls shall be implemented based on the type of roof being constructed and work being performed. The roof area to be accessed shall be evaluated for its structural integrity including weight-bearing capabilities for the projected loading.

a. Low Sloped Roofs:

(1) For work within 1.8 m (6 feet) of an edge, on low-slope roofs, personnel shall be protected from falling by use of personal fall arrest systems, guardrails, or safety nets. A safety monitoring system is not adequate fall protection and is not authorized.

(2) For work greater than 1.8 m (6 feet) from an edge, warning lines shall be erected and installed in accordance with 29 CFR 1926.500 and USACE EM 385-1-1.

b. Steep Roofs: Work on steep roofs requires a personal fall arrest system, guardrails with toe-boards, or safety nets. This requirement also includes residential or housing type construction.

3.3.4 Safety Nets

If safety nets are used as the selected fall protection system on the project, they shall be provided at unguarded workplaces, leading edge work or when working over water, machinery, dangerous operations and or other surfaces where the use of ladders, scaffolds, catch platforms, temporary floors, fall arrest systems or restraint/positioning systems are impractical. Safety nets shall be tested immediately after installation with a drop test of 181.4 kg (400 pounds) dropped from the same elevation a person might fall, and every six months thereafter.

3.3.5 Existing Anchorage

Existing anchorages, to be used for attachment of personal fall arrest equipment, shall be certified (or re-certified) by a qualified person for fall protection in accordance with ANSI Z359.1. Exiting horizontal lifeline achorages shall be certified (or re-certified) by a registered professional engineer with experience in designing horizontal lifeline systems.

3.3.6 Horizontal Lifelines

Horizontal lifelines shall be designed, installed, certified and used under the supervision of a qualified person for fall protection as part of a complete fall arrest system which maintains a safety factor of 2 (29 CFR 1926.500).

3.3.7 Guardrail Systems

Guardrails shall consist of top and mid-rails, post and toe boards. The top edge height of standard railing must be 42 inches plus or minus 3 inches above the walking/working level. When mid-rails are used, they must be installed at a height midway between the top edge of the guardrail system and the walking/working level. Posts shall be placed no more than 8 feet apart (29 CFR 1926.500 and USACE EM 385-1-1).

3.3.8 Rescue and Evacuation Procedures

When personal fall arrest systems are used, the contracator must ensure that the mishap victim can self-rescue or can be rescued promptly should a fall occur. A Rescue and Evacuation Plan shall be prepared by the contractor and include a detailed discussion of the following: methods of rescue; methods of self-rescue; equipment used; training requirement; specialized training for the rescuers; procedures for requesting rescue and medical assistance; and transportation routes to a medical facility. The Rescue and Evaluation Plan shall be included in the Activity Hazard Analysis (AHA) for the phase of work, in the Fall Protection and Prevention (FP&P) Plan, and the Accident Prevention Plan (APP).

3.4 PERSONAL PROTECTIVE EQUIPMENT

All personnel who enter a construction site area shall wear Personal Protective Equipment (PPE) at all times as outlined in the EM 385 1-1. In addition to the requirements of the EM 385 1-1, Safety Glasses (ANSI 287.1) and High-Visibility Apparel (ANSI 107-2004 Performance Class II, Shirt or Vest) will be worn at all times on construction sites. Hearing protection is required in noise hazard areas or when performing noise hazard tasks. Mandatory PPE on all construction sites includes:

- a. Hard Hats
- b. Safety Glasses
- c. High-Visibility Shirt or Vest
- d. Safety-Toed Shoes or Boots

3.5 SCAFFOLDING

Employees shall be provided with a safe means of access to the work area on the scaffold. Climbing of any scaffold braces or supports not specifically designed for access is prohibited. Access to scaffold platforms greater than 6 m (20 feet) in height shall be accessed by use of a scaffold stair system. Vertical ladders commonly provided by scaffold system manufacturers shall not be used for accessing scaffold platforms greater than 6 m (20 feet) in height. The use of an adequate gate is required. Contractor shall ensure that employees are qualified to perform scaffold erection and dismantling. Do not use scaffold without the capability of supporting at least four times the maximum intended load or without appropriate fall protection as delineated in the accepted fall protection and prevention plan. Stationary scaffolds must be attached to structural building components to safeguard against tipping forward or backward. Special care shall be given to ensure scaffold systems are not overloaded. Side brackets used to extend scaffold platforms on self-supported scaffold systems for the storage of material is

prohibited. The first tie-in shall be at the height equal to 4 times the width of the smallest dimension of the scaffold base. Work platforms shall be placed on mud sills. Scaffold or work platform erectors shall have fall protection during the erection and dismantling of scaffolding or work platforms that are more than six feet. Delineate fall protection requirements when working above six feet or above dangerous operations in the Fall Protection and Prevention (FP&P) Plan and Activity Hazard Analysis (AHA) for the phase of work.

3.5.1 Stilts

The use of stilts for gaining additional height in construction, renovation, repair or maintenance work is prohibited.

3.6 EQUIPMENT

3.6.1 Material Handling Equipment

a. Material handling equipment such as forklifts shall not be modified with work platform attachments for supporting employees unless specifically delineated in the manufacturer's printed operating instructions.

b. The use of hooks on equipment for lifting of material must be in accordance with manufacturer's printed instructions.

c. Operators of forklifts or power industrial trucks shall be licensed in accordance with OSHA.

3.6.2 Weight Handling Equipment

a. Cranes must be equipped with:

(1) Load indicating devices (LIDs) and a boom angle or radius indicator,

(2) or load moment indicating devices (LMIs).

(3) Anti-two block prevention devices.

(4) Boom hoist hydraulic relief valve, disconnect, or shutoff (stops hoist when boom reaches a predetermined high angle).

(5) Boom length indicator (for telescoping booms).

(6) Device to prevent uncontrolled lowering of a telescoping hydraulic boom.

(7) Device to prevent uncontrolled retraction of a telescoping hydraulic boom.

b. The Contractor shall notify the Contracting Officer 15 days in advance of any cranes entering the activity so that necessary quality assurance spot checks can be coordinated. Contractor's operator shall remain with the crane during the spot check.

c. The Contractor shall comply with the crane manufacturer's specifications and limitations for erection and operation of cranes and hoists used in support of the work. Erection shall be performed

under the supervision of a designated person (as defined in ASME B30.5). All testing shall be performed in accordance with the manufacturer's recommended procedures.

d. The Contractor shall comply with ASME B30.5 for mobile and locomotive cranes, ASME B30.22 for articulating boom cranes, ASME B30.3 for construction tower cranes, and ASME B30.8 for floating cranes and floating derricks.

e. The presence of Government personnel does not relieve the Contractor of an obligation to comply with all applicable safety regulations. The Government will investigate all complaints of unsafe or unhealthful working conditions received in writing from contractor employees, federal civilian employees, or military personnel.

f. Each load shall be rigged/attached independently to the hook/master-link in such a fashion that the load cannot slide or otherwise become detached. Christmas-tree lifting (multiple rigged materials) is not allowed.

g. Under no circumstance shall a Contractor make a lift at or above 90% of the cranes rated capacity in any configuration.

h. When operating in the vicinity of overhead transmission lines, operators and riggers shall be alert to this special hazard and shall follow the requirements of USACE EM 385-1-1 section 11 and ASME B30.5 or ASME B30.22 as applicable.

i. Crane suspended personnel work platforms (baskets) shall not be used unless the Contractor proves that using any other access to the work location would provide a greater hazard to the workers or is impossible. Personnel shall not be lifted with a line hoist or friction crane.

j. A fire extinguisher having a minimum rating of 10BC and a minimum nominal capacity of 51b of extinguishing agent shall be available at all operator stations or crane cabs. Portable fire extinguishers shall be inspected, maintained, and recharged as specified in NFPA 10, Standard for Portable Fire Extinguishers.

k. All employees shall be kept clear of loads about to be lifted and of suspended loads.

1. A weight handling equipment operator shall not leave his position at the controls while a load is suspended.

m. The Contractor shall use cribbing when performing lifts on outriggers.

n. The crane hook/block must be positioned directly over the load. Side loading of the crane is prohibited.

o. A physical barricade must be positioned to prevent personnel from entering the counterweight swing (tail swing) area of the crane.

p. A substantial and durable rating chart containing legible letters and figures shall be provided with each crane and securely mounted onto the crane cab in a location allowing easy reading by the operator while seated in the control station. q. Certification records which include the date of inspection, signature of the person performing the inspection, and the serial number or other identifier of the crane that was inspected shall always be available for review by Contracting Officer personnel.

r. Written reports listing the load test procedures used along with any repairs or alterations performed on the crane shall be available for review by Contracting Officer personnel.

s. The Contractor shall certify that all crane operators have been trained in proper use of all safety devices (e.g. anti-two block devices).

3.6.3 Equipment and Mechanized Equipment

a. Equipment shall be operated by designated qualified operators. Proof of qualifications shall be kept on the project site for review.

 b. Manufacture specifications or owner's manual for the equipment shall be on site and reviewed for additional safety precautions or requirements that are sometimes not identified by OSHA or USACE
 EM 385-1-1. Such additional safety precautions or requirements shall be incorporated into the AHAs.

c. Equipment and mechanized equipment shall be inspected in accordance with manufacturer's recommendations for safe operation by a competent person prior to being placed into use.

d. Daily checks or tests shall be conducted and documented on equipment and mechanized equipment by designated competent persons.

3.7 EXCAVATIONS

The competent person for excavations performed as a result of contract work shall be on-site when excavation work is being performed, and shall inspect, and document the excavations daily prior to entry by workers. The competent person must evaluate all hazards, including atmospheric, that may be associated with the work, and shall have the resources necessary to correct hazards promptly. The competent person shall perform soil classification in accordance with 29 CFR 1926.

3.7.1 Utility Locations

All underground utilities in the work area must be positively identified by a third party, independent, private utility locating company in addition to any station locating service and coordinated with the station utility department. Any markings made during the utility investigation must be maintained throughout the contract.

3.7.2 Utility Location Verification

The Contractor must physically verify underground utility locations, including utility depth, by hand digging using wood or fiberglass handled tools when any adjacent construction work is expected to come within three feet of the underground system. Digging within 2 feet of a known utility must not be performed by means of mechanical equipment; hand digging shall be used. If construction is parallel to an existing utility the utility shall be exposed by hand digging every 100 feet if parallel within 5 feet of the excavation.

3.7.3 Utilities Within and Under Concrete, Bituminous Asphalt and Other Impervious Surfaces

Utilities located within concrete slabs or pier decks, bridges, parking areas, and the like, are extremely difficult to identify. Whenever contract work involves chipping, saw cutting, or core drilling through concrete, bituminous asphalt or other impervious surfaces, the existing utility location must be coordinated with station utility departments in addition to location and depth verification by a third party, independent, private locating company. The third party, independent, private locating company shall locate utility depth by use of Ground Penetrating Radar (GPR), X-ray, bore scope, or ultrasound prior to the start of demolition and construction. Outages to isolate utility systems must be used in circumstances where utilities are unable to be positively identified. The use of historical drawings does not alleviate the contractor from meeting this requirement.

3.7.4 Shoring Systems

Trench and shoring systems must be identified in the accepted safety plan and AHA. Manufacture tabulated data and specifications or registered engineer tabulated data for shoring or benching systems shall be readily available on site for review. Job-made shoring or shielding shall have the registered professional engineer stamp, specifications, and tabulated data. Extreme care must be used when excavating near direct burial electric underground cables.

3.7.5 Trenching Machinery

Trenching machines with digging chain drives shall be operated only when the spotters/laborers are in plain view of the operator. Operator and spotters/laborers shall be provided training on the hazards of the digging chain drives with emphasis on the distance that needs to be maintained when the digging chain is operating. Documentation of the training shall be kept on file at the project site.

3.8 ELECTRICAL

3.8.1 Conduct of Electrical Work

Underground electrical spaces must be certified safe for entry before entering to conduct work. Cables that will be cut must be positively identified and de-energized prior to performing each cut. Positive cable identification must be made prior to submitting any outage request for electrical systems. Arrangements are to be coordinated with the Contracting Officer and Station Utilities for identification. The Contracting Officer will not accept an outage request until the Contractor satisfactorily documents that the circuits have been clearly identified. Perform all high voltage cable cutting remotely using hydraulic cutting tool. When racking in or live switching of circuit breakers, no additional person other than the switch operator will be allowed in the space during the actual operation. Plan so that work near energized parts is minimized to the fullest extent possible. Use of electrical outages clear of any energized electrical sources is the preferred method. When working in energized substations, only qualified electrical workers shall be permitted to enter. When work requires Contractor to work near energized circuits as defined by the NFPA 70, high voltage personnel must

use personal protective equipment that includes, as a minimum, electrical hard hat, safety shoes, insulating gloves with leather protective sleeves, fire retarding shirts, coveralls, face shields, and safety glasses. In addition, provide electrical arc flash protection for personnel as required by NFPA 70E. Insulating blankets, hearing protection, and switching suits may be required, depending on the specific job and as delineated in the Contractor's AHA.

3.8.2 Arc Flash Risk/Hazard Analysis

Contractor shall provide an Arc Flash Risk/Hazsrd Analysis in accordance with NFPA 70E for all locations where workers may be exposed to arc flash hazard (work on energized electrical equipment). The Arc Flash Risk/Hazard Analysis shall be sealed and signed by a qualified professional engineer.

3.8.3 Arc Flash Risk/Hazard Analysis Qualifications

Contractor shall engage the services of a qualified organization to provide Arc Flash Risk/Hazard Analysis of the electrial distribution system. Organization shall be independent of th aupplier, manufacturer, and installer of ht equipment. The organization shall be a first tier subcontractor. This work shall not be performed by a second tier subcontractor.

- a. Submit name and qualifications of organization. Organization shall have been regularaly engaged in providing Arc Flash Risk/Hazard Analysis for a minimum of 5 years.
- b. Submit name and qualifications of the professional engineer performing the analysis. Include a list of three comparable jobs performed by the engineer with specific names nad telephone numbers for reference.
- 3.8.4 Special Permission Energized Electrical Work Permit

All work on energized electrical systems, including high voltage, must have an approved "Special Permission Energized Electrical Work Permit." The results of a Arc Flash Risk/Hazard Analysis, per NFPA 70E, shall be included in the "Special Permission Energized Electrical Work Permit" request. Flame-resistant (FR) clothing and personel protective equipment (PPE) shall be rated for a minimum of 8 calories per square centimeter even if the flash hazard analysis indicates a lower value. A blank copy of the permit request is attached. An editable version may be obtained from the Contracting Officer.

3.8.5 Portable Extension Cords

Portable extension cords shall be sized in accordance with manufacturer ratings for the tool to be powered and protected from damage. All damaged extension cords shall be immediately removed from service. Portable extension cords shall meet the requirements of NFPA 70.

3.9 WORK IN CONFINED SPACES

The Contractor shall comply with the requirements in Section 06.I of USACE EM 385-1-1 and OSHA 29 CFR 1910.146. Any potential for a hazard in the confined space requires a permit system to be used.

a. Entry Procedures. Prohibit entry into a confined space by personnel for any purpose, including hot work, until the qualified person has conducted appropriate tests to ensure the confined or enclosed space is safe for the work intended and that all potential hazards are controlled or eliminated and documented. (See Section 06.I.05 of USACE EM 385-1-1 for entry procedures.) All hazards pertaining to the space shall be reviewed with each employee during review of the AHA.

b. Forced air ventilation is required for all confined space entry operations and the minimum air exchange requirements must be maintained to ensure exposure to any hazardous atmosphere is kept below its' action level.

c. Ensure the use of rescue and retrieval devices in confined spaces greater than 1.5 m (5 feet) in depth. Conform to Sections 06.I.09, 06.I.10 and 06.I.11 of USACE EM 385-1-1.

d. Sewer wet wells require continuous atmosphere monitoring with audible alarm for toxic gas detection.

e. Include training information for employees who will be involved as entrants and attendants for the work. Conform to Section 06.I.06 of USACE EM 385-1-1.

f. Daily Entry Permit. Post the permit in a conspicuous place close to the confined space entrance.

3.10 CRYSTALLINE SILICA

Grinding, abrasive blasting, and foundry operations of construction materials containing crystalline silica, shall comply with OSHA regulations, such as 29 CFR 1910.94, and USACE EM 385-1-1, Appendix C. The Contractor shall develop and implement effective exposure control and elimination procedures to include dust control systems, engineering controls, and establishment of work area boundaries, as well as medical surveillance, training, air monitoring, and personal protective equipment.

3.11 HOUSEKEEPING

3.11.1 Clean-Up

All debris in work areas shall be cleaned up daily or more frequently if necessary. Construction debris may be temporarily located in an approved location, however garbage accumulation must be removed each day.

3.11.2 Falling Object Protection

All areas must be barricaded to safeguard employees. When working overhead, barricade the area below to prevent entry by unauthorized employees. Construction warning tape and signs shall be posted so they are clearly visible from all possible access points. When employees are working overhead all tools and equipment shall be secured so that they will not fall. When using guardrail as falling object protection, all openings shall be small enough to prevent passage of potential falling objects.

-- End of Section --

20-0005 Replace Roll-up Doors, HP100 and HP237

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SECTION 01 42 00

SOURCES FOR REFERENCE PUBLICATIONS 11/14

PART 1 GENERAL

1.1 REFERENCES

Various publications are referenced in other sections of the specifications to establish requirements for the work. These references are identified in each section by document number, date and title. The document number used in the citation is the number assigned by the standards producing organization (e.g. ASTM B564 Standard Specification for Nickel Alloy Forgings). However, when the standards producing organization has not assigned a number to a document, an identifying number has been assigned for reference purposes.

1.2 ORDERING INFORMATION

The addresses of the standards publishing organizations whose documents are referenced in other sections of these specifications are listed below, and if the source of the publications is different from the address of the sponsoring organization, that information is also provided.

AIR MOVEMENT AND CONTROL ASSOCIATION INTERNATIONAL, INC. (AMCA)

AMERICAN CONFERENCE OF GOVERNMENTAL INDUSTRIAL HYGIENISTS (ACGIH) 1330 Kemper Meadow Drive Cincinnati, OH 45240 Ph: 513-742-2020 or 513-742-6163 Fax: 513-742-3355 E-mail: mail@acgih.org Internet: http://www.acgih.org

AMERICAN INSTITUTE OF STEEL CONSTRUCTION (AISC) One East Wacker Drive, Suite 700 Chicago, IL 60601-1802 Ph: 312-670-2400 Fax: 312-670-5403 Bookstore: 800-644-2400 E-mail: aisc@ware-pak.com Internet: http://www.aisc.org

AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI) 1899 L Street, NW,11th Floor Washington, DC 20036 Ph: 202-293-8020 Fax: 202-293-9287 E-mail: storemanager@ansi.org Internet: http://www.ansi.org/

AMERICAN SOCIETY OF CIVIL ENGINEERS (ASCE) 1801 Alexander Bell Drive Reston, VA 20191 Ph: 703-295-6300; 800-548-2723 E-mail: member@asce.org Internet: http://www.asce.org

AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS (ASHRAE) 1791 Tullie Circle, NE Atlanta, GA 30329 Ph: 800-527-4723 or 404-636-8400 Fax: 404-321-5478 E-mail: ashrae@ashrae.org Internet: <u>http://www.ashrae.org</u>

AMERICAN SOCIETY OF MECHANICAL ENGINEERS (ASME) 1800 East Oakton Street Des Plaines, IL 60018 Ph: 847-699-2929 Internet: <u>http://www.asse.org</u>

AMERICAN SOCIETY OF SAFETY PROFESSIONALS (ASSP)

AMERICAN WELDING SOCIETY (AWS) 13301 NW 47 Ave Miami, FL 33054

Ph: 888-WELDING, 305-824-1177, 305-826-6192
Fax: 305-826-6195
E-mail: customer.service@awspubs.com
Internet: http://www.aws.org

ASME INTERNATIONAL (ASME) Two Park Avenue, M/S 10E New York, NY 10016-5990 Ph: 800-843-2763 Fax: 973-882-1717 E-mail: customercare@asme.org Internet: http://www.asme.org

ASSOCIATED AIR BALANCE COUNCIL (AABC) 1518 K Street, NW Washington, DC 20005 Ph: 202-737-0202 Fax: 202-638-4833 E-mail: info@aabc.com Internet: http://www.aabc.com/

ASTM INTERNATIONAL (ASTM) 100 Barr Harbor Drive, P.O. Box C700 West Conshohocken, PA 19428-2959 Ph: 877-909-2786 Internet: http://www.astm.org

INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE) 445 and 501 Hoes Lane Piscataway, NJ 08854-4141 Ph: 732-981-0060 or 800-701-4333

Fax: 732-562-9667 E-mail: onlinesupport@ieee.org Internet: http://www.ieee.org INTERNATIONAL CODE COUNCIL (ICC) 500 New Jersey Avenue, NW 6th Floor, Washington, DC 20001 Ph: 800-786-4452 or 888-422-7233 E-mail: order@iccsafe.org Internet: www.iccsafe.org INTERNATIONAL ELECTRICAL TESTING ASSOCIATION (NETA) 3050 Old Centre Ave. Suite 102 Portage, MI 49024 Ph: 269-488-6382 Internet: http://www.netaworld.org MANUFACTURERS STANDARDIZATION SOCIETY OF THE VALVE AND FITTINGS INDUSTRY (MSS) 127 Park Street, NE Vienna, VA 22180-4602 Ph: 703-281-6613 E-mail: info@mss-hq.com Internet: http://mss-hq.org/Store/index.cfm MASTER PAINTERS INSTITUTE (MPI) 2800 Ingleton Avenue Burnaby, BC CANADA V5C 6G7 Ph: 1-888-674-8937 Fax: 1-888-211-8708 E-mail: info@paintinfo.com or techservices@mpi.net Internet: http://www.mpi.net/ NATIONAL ELECTRICAL MANUFACTURERS ASSOCIATION (NEMA) 1300 North 17th Street, Suite 900 Arlington, VA 22209 Ph: 703-841-3200 Internet: http://www.nema.org/ NATIONAL ENVIRONMENTAL BALANCING BUREAU (NEBB) 8575 Grovemont Circle Gaithersburg, MD 20877 301-977-3698 Ph: Fax: 301-977-9589 Internet: http://www.nebb.org NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) 1 Batterymarch Park Quincy, MA 02169-7471 617-770-3000

Ph: 617-770-3000 Fax: 617-770-0700 Internet: http://www.nfpa.org

SCIENTIFIC CERTIFICATION SYSTEMS (SCS) 2000 Powell Street, Suite 600 Emeryville, CA 94608 Ph: 800-326-3228 E-mail: info@SCSglobal services.com Internet: http://www.scsglobalservices.com/

SHEET METAL AND AIR CONDITIONING CONTRACTORS' NATIONAL ASSOCIATION (SMACNA) 4201 Lafayette Center Drive Chantilly, VA 20151-1219 703-803-2980 Ph: Fax: 703-803-3732 Internet: http://www.smacna.org THE SOCIETY FOR PROTECTIVE COATINGS (SSPC) THE MASONRY SOCIETY (TMS) 105 South Sunset Street, Suite Q Longmont, CO 80501-9215 303-939-9700 Ph: Fax: 303-541-9215 E-mail: info@masonrysociety.org http://www.masonrysociety.org U.S. ARMY CORPS OF ENGINEERS (USACE) CRD-C DOCUMENTS available on Internet: http://www.wbdg.org/ccb/browse_cat.php?c=68 Order Other Documents from: USACE Publications Depot Attn: CEHEC-IM-PD 2803 52nd Avenue Hyattsville, MD 20781-1102 Ph: 301-394-0081 Fax: 301-394-0084 E-mail: pubs-army@usace.army.mil Internet: http://www.publications.usace.army.mil/ or http://www.hnc.usace.army.mil/Missions/Engineering/TECHINFO.aspx U.S. DEPARTMENT OF DEFENSE (DOD) Order DOD Documents from: Room 3A750-The Pentagon 1400 Defense Pentagon Washington, DC 20301-1400 Ph: 703-571-3343 FAX: 215-697-1462 E-mail: customerservice@ntis.gov Internet: http://www.ntis.gov Obtain Military Specifications, Standards and Related Publications from: Acquisition Streamlining and Standardization Information System (ASSIST) Department of Defense Single Stock Point (DODSSP) Document Automation and Production Service (DAPS) Building 4/D 700 Robbins Avenue Philadelphia, PA 19111-5094 Ph: 215-697-6396 - for account/password issues Internet: http://assist.daps.dla.mil/online/start/; account registration required Obtain Unified Facilities Criteria (UFC) from: Whole Building Design Guide (WBDG) National Institute of Building Sciences (NIBS)
1090 Vermont Avenue NW, Suite 700 Washington, CD 20005 Ph: 202-289-7800 Fax: 202-289-1092 Internet: http://www.wbdg.org/references/docs_refs.php U.S. GENERAL SERVICES ADMINISTRATION (GSA) General Services Administration 1275 First St. NE Washington, DC 20417 Ph: 202-501-1231 Internet: http://www.gsaelibrary.gsa.gov/ElibMain/home.do Obtain documents from: Acquisition Streamlining and Standardization Information System (ASSIST) Internet: https://assist.dla.mil/online/start/; account registration required U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA) 8601 Adelphi Road College Park, MD 20740-6001 Ph: 866-272-6272 Fax: 301-837-0483 Internet: http://www.archives.gov Order documents from: Superintendent of Documents U.S.Government Printing Office (GPO) 710 North Capitol Street, NW Washington, DC 20401 Ph: 202-512-1800 202-512-2104 Fax: E-mail: contactcenter@gpo.gov Internet: http://www.gpoaccess.gov UNDERWRITERS LABORATORIES (UL) 2600 N.W. Lake Road Camas, WA 98607-8542 Ph: 877-854-3577 E-mail: CEC.us@us.ul.com Internet: http://www.ul.com/ UL Directories available through IHS at http://www.ihs.com

PART 2 PRODUCTS

Not used

PART 3 EXECUTION

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Not used
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-- End of Section --

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SECTION 01 45 10

QUALITY CONTROL

09/01

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM A 880	(1996) Criteria for Use in Evaluation of Testing Laboratories and Organizations for Examination and Inspection of Steel, Stainless Steel, and Related Alloys
ASTM C 1077	(1998) Laboratories Testing Concrete and Concrete Aggregates for Use in Construction and Criteria for Laboratory Evaluation
ASTM D 3666	(2000) Minimum Requirements for Agencies Testing and Inspecting Bituminous Paving Materials
ASTM D 3740	(1999c) Agencies Engaged in the Testing and/or Inspection of Soil and Rock as Used in Engineering Design and Construction
ASTM E 329	(2009) Standard Specification for Agencies Engaged in the Testing and/or Inspection of Materials Used in Construction
ASTM E 543	(1999) Evaluating Agencies that Perform Nondestructive Testing

1.2 SUBMITTALS

Submit the following in accordance with Section 01 33 00, "Submittal Procedures."

SD-11 Closeout Submittals

Quality Control Plan (QC PLAN)

Submit a QC plan within 15 calendar days after receipt of Notice of Award.

1.3 INFORMATION FOR THE CONTRACTING OFFICER

Deliver the following to the Contracting Officer:

- a. Combined Contractor Production Report/Contractor Quality Control Report (1 sheet): Original and 1 copy, by 10:00 AM the next work ing day after each day that work is performed;
- D. QC Specialist Reports and Test Results: Originals and 1 copy, by 10:00 AM the next working day after each day that work is per formed;
- c. Testing Plan and Log, 1 copy, at the end of each month;
- d. QC Meeting Minutes: 1 copy, within 2 calendar days of the meeting;
- e. Rework Items List: 1 copy, by the last working day of the month
 and;
- f. QC Certifications: As required by the paragraph entitled "QC Certifications".

1.4 QC PROGRAM REQUIREMENTS

Establish and maintain a QC program as described in this section. The QC program consists of a QC Organization, a QC Plan, attending a QC Plan meet ing, attending a Coordination and Mutual Understanding Meeting, conducting QC meetings, performing three phases of control, performing submittal review, ensuring testing is performed, and preparing QC certifications and documentation necessary to provide materials, equipment, workmanship, fabrication, construction and operations which comply with the requirements of this Contract. The QC program shall cover construction operations on- site and off-site and shall be keyed to the proposed construction sequence.

1.5 QC ORGANIZATION

1.5.1 QC Manager

1.5.1.1 Duties

Provide a QC Manager at the work site to manage and implement the QC program. The QC Manager is required to attend the QC Plan meeting, attend the Coordination and Mutual Understanding Meeting, conduct the QC meetings, perform the three phases of control, perform submittal review, ensure testing is performed and prepare QC certifications and documentation required in this Contract. The QC Manager is responsible for managing and coordinating the three phases of control and documentation performed by the QC specialists. In addition to managing and implementing the QC program, the QC Manager may perform the duties of project superintendent.

1.5.1.2 Qualifications

An individual with a minimum of five years experience as a foreman, super intendent, inspector, QC Manager, project manager, or construction manager on similar size construction contracts which included the major trades that are part of this Contract.

1.5.1.3 Construction Quality Management Training

In addition to the above experience and education requirements, the QC Manager shall have completed the course entitled "Construction Quality Management for Contractors." This course is periodically offered by the Navy and the Corps of Engineers. However, it is sponsered by both the AGC and the ABC of Charlotte, North Carolina. Call one of the following to sign up for the next available class:

The Army Corps of Engineers, Baltimore District; (Offered in Baltimore, MD) Contact: Corps of Engineers, Baltimore District 10 South Howard Street Baltimore, MD 21201 Phone: 410-962-2323

The Associated General Contractors (AGC), Virginia Chapter in Cooperation with the Army Corps of Engineers, Norfolk District, and the Naval Facilities Engineering Command, Atlantic Division. (Offered at rotating locations in Norfolk, Williamsburg, and Richmond) Contact: AGC of Virginia 8631 Maylan Drive, Parham Park Richmond, VA 23294 Phone: 804-346-3383

Carolinas Associated General Contractors (CACG) Contact: CACG 1100 Euclid Avenue Charlotte, NC 28203 Phone: 704-372-1450 (ext. 5248)

Associated Builders and Contractors (ABC), Carolinas Chapter Contact: ABC, Carolinas Chapter 3705 Latrobe Drive Charlotte, NC 28211 Phone: 704-367-1331 or: 877-470-4819

1.5.2 Alternate QC Manager Duties and Qualifications

Designate an alternate for the QC Manager at the work site to serve in the event of the designated QC Manager's absence. The period of absence may not exceed two weeks at one time, and not more than 30 workdays during a calendar year. The qualification requirements for the Alternate QC Manager shall be three years of experience in one of the specified positions.

- 1.6 QC PLAN
- 1.6.1 Requirements

Provide for approval by the Contracting Officer, a QC plan submitted in a 3-ring binder with pages numbered sequentially that covers, both on-site and off-site work and includes, the following:

- a. A table of contents listing the major sections identified with tabs in the following order:
 - I. QC ORGANIZATION

II.	NAMES AND QUALIFICATIONS
111. TT	DUILES, RESPONSIBILITY AND AUTHORITY OF QC PERSONNEL
IV.	OUTSIDE ORGANIZATIONS
V.	APPOINTMENT LETTERS
VI.	SUBMITTAL PROCEDURES AND INITIAL SUBMITTAL REGISTER
VII.	TESTING LABORATORY INFORMATION
VIII.	TESTING PLAN AND LOG
IX.	PROCEDURES TO COMPLETE REWORK ITEMS
х.	DOCUMENTATION PROCEDURES
XI.	LIST OF DEFINABLE FEATURES
XII.	PROCEDURES FOR PERFORMING THE THREE PHASES OF CONTROL
XIII.	PERSONNEL MATRIX
XIV.	PROCEDURES FOR COMPLETION INSPECTION

- b. A chart showing the QC organizational structure and its relationship to the production side of the organization.
- c. Names and qualifications, in resume format, for each person in the QC organization.
- d. Duties, responsibilities and authorities of each person in the QC organization.
- e. A listing of outside organizations such as, architectural and consulting engineering firms that will be employed by the Contractor and a description of the services these firms will provide.
- f. A letter signed by an officer of the firm appointing the QC Manager and stating that he/she is responsible for managing and implementing the QC program as described in this contract. Include in this letter the QC Manager's authority to direct the removal and replacement of non-conforming work.
- g. Procedures for reviewing, approving and managing submittals. Provide the names of the persons in the QC organization authorized to review and certify submittals prior to approval.
- h. Testing laboratory information required by the paragraphs entitled "Accredited Laboratories" or "Testing Laboratory Requirements", as applicable.
- i. A Testing Plan and Log that includes the tests required, referenced by the specification paragraph number requiring the test, the frequency, and the person responsible for each test.
- j. Procedures to identify, record, track and complete rework items.
- k. Documentation procedures, including proposed report formats.
- 1. A list of the definable features of work. A definable feature of work is a task which is separate and distinct from other tasks and requires separate control requirements. As a minimum, if approved by the Contracting Officer, consider each Section of the Specifications as a definable feature of work. However, at times, there may be more than one definable feature of work in each Section of the Specifications.
- m. A personnel matrix showing, for each section of the specification,

who will perform and document the three phases of control, and who will perform and document the testing.

- Procedures for Identifying and Documenting the Completion Inspection process. Include in these procedures the responsible party for punch out inspection, prefinal inspection, and final acceptance inspection.
- 1.6.2 Preliminary Work Authorized Prior to Approval

The only work that is authorized to proceed prior to the approval of the QC plan is mobilization of storage and office trailers and surveying.

1.6.3 Approval

Approval of the QC plan is required prior to the start of construction. The Contracting Officer reserves the right to require changes in the QC plan and operations as necessary to ensure the specified quality of work. The Contracting Officer reserves the right to interview any member of the QC organization at any time in order to verify his/her submitted qualifications.

1.6.4 Notification of Changes

Notify the Contracting Officer, in writing, of any proposed change, including changes in the QC organization personnel, a minimum of seven calendar days prior to a proposed change. Proposed changes must be approved by the Contracting Officer.

1.7 QC PLAN MEETING

Prior to submission of the QC plan, meet with the Contracting Officer to discuss the QC plan requirements of this Contract. The purpose of this meeting is to develop a mutual understanding of the QC plan requirements prior to plan development and submission.

1.8 COORDINATION AND MUTUAL UNDERSTANDING MEETING

After submission of the QC Plan, but prior to the start of construction, meet with the Contracting Officer to discuss the QC program required by this Contract. The purpose of this meeting is to develop a mutual understanding of the QC details, including forms to be used for documentation, administration for on-site and off-site work, and the coordination of the Contractor's management, production and QC personnel with the Contracting Officer. As a minimum, the Contractor's personnel required to attend shall include the project manager, project superintendent, and QC Manager. Minutes of the meeting shall be prepared by the QC Manager and signed by both the Contractor and the Contracting Officer.

1.9 QC MEETINGS

After the start of construction, the QC Manager shall conduct weekly QC meetings at the work site with the project superintendent and QC specialists. The QC Manager shall prepare the minutes of the meeting and provide a copy to the Contracting Officer within 2 working days after the meeting. The Contracting Officer may attend these meetings. The QC Manager shall notify the Contracting Officer at least 48 hours in advance of each meet ing. As a minimum, the following shall be accomplished at

each meeting:

- a. Review the minutes of the previous meeting;
- b. Review the schedule and the status of work:
 - Work or testing accomplished since last meeting
 - Rework items identified since last meeting
 - Rework items completed since last meeting;
- c. Review the status of submittals:
 - Submittals reviewed and approved since last meeting
 - Submittals required in the near future;
- d. Review the work to be accomplished in the next 2 weeks and documen tation required. Schedule the three phases of control and testing:
 - Establish completion dates for rework items
 - Preparatory phases required
 - Initial phases required
 - Follow-up phases required
 - Testing required
 - Status of off-site work or testing
 - Documentation required;
- e. Resolve QC and production problems; and
- f. Address items that may require revising the QC plan:
 - Changes in QC organization personnel
 - Changes in procedures.

1.9.1 THREE PHASES OF CONTROL

The QC Manager shall perform the three phases of control to ensure that work complies with Contract requirements. The Three Phases of Control shall adequately cover both on-site and off-site work and shall include the following for each definable features of work: A definable feature of work is a task which is separate and distinct from other tasks and requires separate control requirements.

1.9.2 Preparatory Phase

Notify the Contracting Officer at least 48 hours in advance of each preparatory phase. Conduct the preparatory phase with the superintendent, and the foreman responsible for the definable feature. Document the results of the preparatory phase actions in the daily Contractor Quality Control Report. Perform the following prior to beginning work on each definable feature of work:

- a. Review each paragraph of the applicable specification sections;
- b. Review the Contract drawings;
- c. Verify that appropriate shop drawings and submittals for materials and equipment have been submitted and approved. Verify receipt of approved factory test results, when required;

- d. Review the testing plan and ensure that provisions have been made to provide the required QC testing;
- e. Examine the work area to ensure that the required preliminary work has been completed;
- f. Examine the required materials, equipment and sample work to ensure that they are on hand and conform to the approved shop drawings and submitted data;
- g. Review the safety plan and appropriate activity hazard analysis to ensure that applicable safety requirements are met, and that required Material Safety Data Sheets (MSDS) are submitted; and
- h. Discuss construction methods

1.9.3 Initial Phase

Notify the Contracting Officer at least 48 hours in advance of each initial phase. When construction crews are ready to start work on a definable feature of work, conduct the initial phase with the QC Specialists, the super intendent, and the foreman responsible for that definable feature of work. Observe the initial segment of the definable feature of work to ensure that the work complies with Contract requirements. Document the results of the initial phase in the daily Contractor Quality Control Report. Repeat the initial phase for each new crew to work on-site, or when acceptable levels of specified quality are not being met. Perform the following for each definable feature of work:

- a. Establish the quality of workmanship required;
- b. Resolve conflicts;
- c. Review the Safety Plan and the appropriate activity hazard analysis to ensure that applicable safety requirements are met; and
- d. Ensure that testing is performed by an approved laboratory.

1.9.4 Follow-Up Phase

Perform the following for on-going work daily, or more frequently as necessary until the completion of each definable feature of work and document in the daily Contractor Quality Control Report:

- a. Ensure the work is in compliance with Contract requirements;
- b. Maintain the quality of workmanship required;
- c. Ensure that testing is performed by an approved laboratory; and
- d. Ensure that rework items are being corrected.

1.9.5 Notification of Three Phases of Control for Off-Site Work

Notify the Contracting Officer at least two weeks prior to the start of the preparatory and initial phases.

1.10 SUBMITTAL REVIEW

Procedures for submittals are as described in Section entitled "Submittal Procedures."

1.11 TESTING

Except as stated otherwise in the specification sections, perform sampling and testing required under this Contract.

1.11.1 Testing Laboratory Requirements

Provide an independent testing laboratory or establish a laboratory quali fied to perform sampling and tests required by this Contract. When the proposed testing laboratory is not accredited by an acceptable accreditation program as described by the paragraph entitled "Accredited Laboratories", submit to the Contracting Officer for approval, certified statements signed by an official of the testing laboratory attesting that the proposed laboratory meets or conforms to the following requirements:

- a. Sampling and testing shall be under the technical direction of a Registered Professional Engineer (P.E) with at least 5 years of experience in construction material testing.
- b. Laboratories engaged in testing of concrete and concrete aggregates shall meet the requirements of ASTM C 1077.
- c. Laboratories engaged in testing of bituminous paving materials shall meet the requirements of ASTM D 3666.
- d. Laboratories engaged in testing of soil and rock, as used in engineering design and construction, shall meet the requirements of ASTM D 3740.
- e. Laboratories engaged in inspection and testing of steel, stainless steel, and related alloys will be evaluated according to ASTM A 880. Laboratories shall meet the requirements of ASTM E 329.
- f. Laboratories engaged in nondestructive testing (NDT) shall meet the requirements of ASTM E 543.
- g. Laboratories engaged in hazardous materials testing shall meet the requirements of OSHA and EPA.

1.11.2 Accredited Laboratories

Acceptable accreditation programs are the National Institute of Standards and Technology (NIST) National Voluntary Laboratory Accreditation Program (NVLAP), the American Association of State Highway and Transportation Officials (AASHTO) program and the American Association for Laboratory Accreditation (A2LA) program. Furnish to the Contracting Officer, a copy of the Certificate of Accreditation, Scope of Accreditation and latest directory of the accrediting organization for accredited laboratories. The scope of the laboratory's accreditation shall include the test methods required by the Contract.

1.11.3 Inspection of Testing Laboratories

Prior to approval of non-accredited laboratories, the proposed testing

laboratory facilities and records shall be subject to inspection by the Contracting Officer. Records subject to inspection include equipment inventory, equipment calibration dates and procedures, library of test procedures, audit and inspection reports by agencies conducting laboratory evaluations and certifications, testing and management personnel qualifications, test report forms, and the internal QC procedures.

1.11.4 Capability Check

The Contracting Officer retains the right to check laboratory equipment in the proposed laboratory and the laboratory technician's testing procedures, techniques, and other items pertinent to testing, for compliance with the standards set forth in this Contract.

1.11.5 Test Results

Cite applicable Contract requirements, tests or analytical procedures used. Provide actual results and include a statement that the item tested or analyzed conforms or fails to conform to specified requirements. Conspicuously stamp the cover sheet for each report in large red letters "CONFORMS" or "DOES NOT CONFORM" to the specification requirements, whichever is applicable. Test results shall be signed by a testing laboratory representative authorized to sign certified test reports. Furnish the signed reports, certifications, and other documentation to the Contracting Officer via the QC Manager. Furnish a summary report of field tests at the end of each month. Attach a copy of the summary report to the last daily Contractor Quality Control Report of each month.

1.12 QC CERTIFICATIONS

1.12.1 Contractor Quality Control Report Certification

Each Contractor Quality Control Report shall contain the following statement: "On behalf of the Contractor, I certify that this report is complete and correct and equipment and material used and work performed during this reporting period is in compliance with the contract drawings and specifications to the best of my knowledge, except as noted in this report".

1.12.2 Invoice Certification

Furnish a certificate to the Contracting Officer with each payment request, signed by the QC Manager, attesting that as-built drawings are current and attesting that the work for which payment is requested, including stored material, is in compliance with contract requirements.

1.12.3 Completion Certification

Upon completion of work under this Contract, the QC Manager shall furnish a certificate to the Contracting Officer attesting that "the work has been completed, inspected, tested and is in compliance with the Contract".

1.13 DOCUMENTATION

Maintain current and complete records of on-site and off-site QC program operations and activities.

1.13.1 Contractor Production Report

Reports are required for each day that work is performed and shall be attached to the Contractor Quality Control Report prepared for the same day. Account for each calendar day throughout the life of the Contract. The reporting of work shall be identified by terminology consistent with the construction schedule. Contractor Production Reports are to be prepared, signed and dated by the project superintendent and shall contain the following information:

- a. Date of report, report number, name of contractor, contract number, title and location of Contract and superintendent present.
- b. Weather conditions in the morning and in the afternoon including maximum and minimum temperatures.
- c. A list of Contractor and subcontractor personnel on the work site, their trades, employer, work location, description of work performed and hours worked.
- e. A list of job safety actions taken and safety inspections conducted. Indicate that safety requirements have been met including the results on the following:

(1) Was a job safety meeting held this date? (If YES, attach a copy of the meeting minutes.)

(2) Were there any lost time accidents this date? (If YES, attach a copy of the completed OSHA report.)

(3) Was crane/manlift/trenching/scaffold/hv electrical/high work/hazmat work done? (If YES, attach a statement or checklist showing inspection performed.)

(4) Was hazardous material/waste released into the environment? (If YES, attach a description of incident and proposed action.)

- f. A list of safety actions taken today and safety inspections conducted.
- g. A list of equipment/material received each day that is incorporated into the job.
- h. A list of construction and plant equipment on the work site including the number of hours used, idle and down for repair.
- i. Include a "remarks" section in this report which will contain pertinent information including directions received, problems encountered during construction, work progress and delays, conflicts or errors in the drawings or specifications, field changes, safety hazards encountered, instructions given and corrective actions taken, delays encountered and a record of visitors to the work site.

1.13.2 Contractor Quality Control Report

Reports are required for each day that work is performed and for every seven consecutive calendar days of no-work and on the last day of a no-work period. Account for each calendar day throughout the life of the Contract. The reporting of work shall be identified by terminology consistent with the construction schedule. Contractor Quality Control Reports are to be prepared, signed and dated by the QC Manager and shall contain the following information:

- a. Identify the control phase and the definable feature of work.
- b. Results of the Preparatory Phase meetings held including the location of the definable feature of work and a list of personnel present at the meeting. Indicate in the report that for this definable feature of work, the drawings and specifications have been reviewed, submittals have been approved, materials comply with approved submittals, materials are stored properly, preliminary work was done correctly, the testing plan has been reviewed, and work methods and schedule have been discussed.
- c. Results of the Initial Phase meetings held including the location of the definable feature of work and a list of personnel present at the meeting. Indicate in the report that for this definable feature of work the preliminary work was done correctly, samples have been prepared and approved, the workmanship is satisfactory, test results are acceptable, work is in compliance with the Contract, and the required testing has been performed and include a list of who performed the tests.
- d. Results of the Follow-up Phase inspections held including the location of the definable feature of work. Indicate in the report for this definable feature of work that the work complies with the Contract as approved in the Initial Phase, and that required testing has been performed and include a list of who performed the tests.
- e. Results of the three phases of control for off-site work, if applicable, including actions taken.
- f. List the rework items identified, but not corrected by close of business.
- g. List the rework items corrected from the rework items list along with the corrective action taken.
- h. Include a "remarks" section in this report which will contain pertinent information including directions received, quality control problem areas, deviations from the QC plan, construction deficiencies encountered, QC meetings held, acknowledgement that as-built drawings have been updated, corrective direction given by the QC Organization and corrective action taken by the Contractor.
- i. Contractor Quality Control Report certification.

1.13.3 Testing Plan and Log

As tests are performed, the QC Manager shall record on the "Testing Plan and Log" the date the test was conducted, the date the test results were forwarded to the Contracting Officer, remarks and acknowledgement that an accredited or Contracting Officer approved testing laboratory was used. Attach a copy of the updated "Testing Plan and Log" to the last daily Contractor Quality Control Report of each month.

1.13.4 Rework Items List

The QC Manager shall maintain a list of work that does not comply with the Contract, identifying what items need to be reworked, the date the item was originally discovered, and the date the item was corrected. There is no requirement to report a rework item that is corrected the same day it is discovered. Attach a copy of the "Contractor Rework Items List" to the last daily Contractor Quality Control Report of each month. The Contractor shall be responsible for including on this list items needing rework including those identified by the Contracting Officer.

1.13.5 As-Built Drawings

The QC Manager is required to review the as-built drawings required by Section 01 11 00, "Summary of Work", to ensure that as-built drawings are kept current on a daily basis and marked to show deviations which have been made from the Contract drawings. The QC Manager shall initial each deviation and each revision. Upon completion of work, the QC Manager shall furnish a certificate attesting to the accuracy of the as-built drawings prior to submission to the Contracting Officer.

1.13.6 Report Forms

The following forms, which are attached at the end of this section, are acceptable for providing the information required by the paragraph entitled "Documentation". While use of these specific formats are not required, any other format used shall contain the same information:

- a. Combined Contractor Production Report and Contractor Quality Control Report (1 sheet), with separate continuation sheet
- b. Testing Plan and Log
- c. Rework Items List

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

SECTION 01 57 19

TEMPORARY ENVIRONMENTAL CONTROLS

05/12

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

U.S. DEPARTMENT OF DEFENSE (DOD)

MIL-S-16165	(Rev E) Shielding Harnesses, Shielding Items and Shielding Enclosures for Use in the Reduction of Interference from Engine Electrical Systems
MIL-STD-461	(Rev E) Control of Electromagnetic Interference Emissions and Susceptibility
MIL-STD-462	(Rev D; Notice 4) Electromagnetic Interference Characteristics
U.S. NATIONAL ARCHIVES	AND RECORDS ADMINISTRATION (NARA)
29 CFR 1910	Occupational Safety and Health Standards
40 CFR 261	Identification and Listing of Hazardous Waste
40 CFR 262	Generators of Hazardous Waste
40 CFR 263	Transporters of Hazardous Waste
40 CFR 264	Owners and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities
40 CFR 265	Owners and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities
40 CFR 300	National Oil and Hazardous Substances Pollution Contingency Plan
49 CFR 171	General Information, Regulations, and Definitions
49 CFR 172	Hazardous Materials Tables and Hazardous Materials Communications Regulations

49 CFR 178

Shipping Container Specification

1.2 Contractor Liabilities for Environmental Protection

Contractors shall complete and provide environmental training documentation for training required by Federal, State, and local regulations.

1.3 DEFINITIONS

1.3.1 Sediment

Soil and other debris that have eroded and have been transported by runoff water or wind.

1.3.2 Solid Waste

Rubbish, debris, garbage, and other discarded solid materials, except recyclables and hazardous waste as defined in paragraph entitled "Hazardous Waste," resulting from industrial, commercial, and agricultural operations and from community activities.

1.3.3 Sanitary Wastes

Wastes characterized as domestic sanitary sewage.

1.3.4 Rubbish

Combustible and noncombustible wastes such as non-recyclable paper and cardboard, crockery, and bones.

Recyclables includes: clean paper, cardboard, glass, plastics (No. 1 & 2), metal, and cans.

Non-recyclable paper and cardboard are defined as material that has become wet or contaminated with food or other residue that render it un-acceptable for recycling.

Treated wood/lumber is defined as wood that has been stained or treated to prevent rot, or composite wood products such as OSB, pressboard furniture, etc.

Untreated wood is defined as lumber, trees, stumps, limbs, tops, and shrubs.

1.3.5 Debris

Combustible and noncombustible wastes such as ashes and waste materials resulting from construction or maintenance and repair work, (excluding organic matter) leaves, pine straw, grass and shrub clippings.

1.3.6 Chemical Wastes

This includes salts, acids, alkalies, herbicides, pesticides, and organic chemicals.

1.3.7 Garbage

Refuse and scraps resulting from preparation, cooking, dispensing, and consumption of food.

1.3.8 Hazardous Waste

Hazardous substances as defined in 40 CFR 261 or as defined by applicable State and local regulations.

1.3.9 Hazardous Materials

Hazardous materials as defined in 49 CFR 171 and listed in 49 CFR 172.

1.3.10 Landscape Features

Trees, plants, shrubs, and ground cover.

1.3.11 Lead Acid Battery Electrolyte

The electrolyte substance (liquid medium) within a battery cell.

1.3.12 Oily Waste

Petroleum products and bituminous materials.

1.3.13 Class I Ozone Depleting Substance (ODS)

Class I and Class II ODS are defined in Sections 602 (a and b) of The Clean Air Act.

1.4 SUBMITTALS

Submit the following in accordance with Section 01 33 00, "Submittal Procedures."

SD-06 Test Reports

Abrasive blasting

SD-11 Closeout Submittals

Solid waste disposal permit

Disposal permit for hazardous waste

Environmental training documentation

Permit to transport hazardous waste

Hazardous waste certification

1.4.1 Solid Waste Disposal Permit

Submit one copy of a State permit or license for the solid waste disposal facility. If the contract permists the use of the Base Landfill, request a letter from the Contracting Offcier authorizing permission to dump on base; submit the letter to the Base Landfill Office. In lieu of the letter a copy of the contract must be delivered to the Landfill Office for review.

1.4.2 Disposal Permit for Hazardous Waste

Submit a copy of the applicable EPA and State permits, manifests, or licenses for transportation, treatment, storage, and disposal of hazardous waste by permitted facilities.

1.4.3 Permit to Transport Hazardous Waste

Submit one copy of the EPA or State permit license, or regulation for the transporter who will ship the hazardous waste to the permitted Treatment, Storage, and Disposal (TSD) facility.

1.4.4 Hazardous Waste Certification

Submit written certification that hazardous waste turned in for disposal was generated on Government property and is identified, packaged, and labeled in accordance with 40 CFR 261, 40 CFR 262, and 40 CFR 263.

1.5 ENVIRONMENTAL PROTECTION REGULATORY REQUIREMENTS

Provide and maintain, during the life of the contract, environmental protection as defined in this Section. Plan for and provide environmental protective measures to control pollution that develops during normal construction practice. Plan for and provide environmental protective measures required to correct conditions that develop during the construction of permanent or temporary environmental features associated with the project. Comply with Federal, State, and local regulations pertaining to the environment, including but not limited to water, air, solid waste, and noise pollution.

1.6 ADMINISTRATIVE REQUIREMENTS

1.6.1 Licenses and Permits

Obtain licenses and permits pursuant to "FAR 52.236-7, Permits and Responsibilities" except for those permits which will be obtained by the Contracting Officer.

For permits obtained by the Contracting Officer, whether or not required by the permit, perform inspections of the work in progress, and submit certifications to the applicable regulatory agency, via the Contracting Officer, that the work conforms to the contract and permit requirements. The inspections and certifications shall be provided through the services of a Professional Engineer, registered in the State where the work is being performed. As a part of the quality control plan, which is required to be submitted for approval by the quality control section, provide a subitem containing the name, P.E. registration number, address, and telephone number of the professional engineer(s) who will be performing the inspections and certifications for each permit listed above.

1.7 GENERAL ENVIRONMENTAL MANAGEMENT SYSTEM AND ENVIRONMENTAL AWARENESS

The Contractor shall familiarize himself with requirements of the attached "Marine Corps Base (MCB), Camp Lejeune, Contractor Environmental Guide."

1.8 CAMP LEJEUNE SANITARY LANDFILL INFORMATION SHEET

See attached "Camp Lejeune Sanitary Landfill Information Sheet" for hours of operation and other important information pertaining Landfill.

PART 2 PRODUCTS

PART 3 EXECUTION

3.1 HISTORICAL AND ARCHAEOLOGICAL RESOURCES

Carefully protect in-place and report immediately to the Contracting Officer historical and archaeological items or human skeletal remains discovered in the course of work. Stop work in the immediate area of the discovery until directed by the Contracting Officer to resume work. The Government retains ownership and control over historical and archaeological resources.

3.2 NOISE

Make the maximum use of low-noise emission products, as certified by the EPA. Blasting or use of explosives will not be permitted without written permission from the Contracting Officer, and then only during designated times.

3.3 RESTRICTIONS ON EQUIPMENT

3.3.1 Electromagnetic Interference Suppression

- a. Electric motors must comply with MIL-STD-461 relative to radiated and conducted electromagnetic interference. A test for electromagnetic interference will not be required for motors that are identical physically and electrically to those that have previously met the requirements of MIL-STD-461. An electromagnetic interference suppression test will not be required for electric motors without commutation or sliprings having no more than one starting contact and operated at 3,600 revolutions per minute or less.
- b. Equipment used by the Contractor shall comply with MIL-S-16165for internal combustion engines and MIL-STD-461 for other devices capable of producing radiated or conducted interference.
- c. Conduct tests for electromagnetic interference on electric motors and Contractor's construction equipment in accordance with MIL-STD-461 and MIL-STD-462. Test location shall be reasonably free from radiated and conducted interference. Furnish testing equipment, instruments, and personnel for making the tests; a test location; and other necessary facilities.

3.3.2 Radio Transmitter Restrictions

Conform to the restrictions and procedures for the use of radio transmitting equipment, as directed. Do not use transmitters without prior approval.

3.4 CONTROL AND DISPOSAL OF SOLID WASTES

Pick up and separate solid wastes, and place in covered containers which are regularly emptied. Do not prepare or cook food on the project site. Prevent contamination of the site or other areas when handling and disposing of wastes. At project completion, leave the areas clean.

3.4.1 Disposal of Metal Paint Cans

All metal paint cans shall be taken to Building 962 for recycling. The cans shall be empty and completely dry. The cans shall be triple rinsed and stenciled "Triple Rinsed" prior to turn in. The Contractor shall give the Government 72 hours advance notice prior to turn-in. Contractor is responsible for rinsing, stenciling, crushing, and deposting in Government owned receptable, located at Building 962.

3.4.2 Disposal of Rubbish and Debris

Rubbish and debris shall be taken off-base for disposal, unless specifically directed otherwise below:

Metals shall be taken to the DRMO disposal area at Lot 203, as specified.

CATEGORY	CONSTRUCTION DEBRIS DISPOSAL - BASE SANITARY LANDFILL EXAMPLE/GENERAL INFORMATION FOR DEPOSIT IN THE LANDFILL		
Recyclable Cardboard	Breakdown corrugated cardboard boxes and deliver to the Base Recycling Center located at Building 982. If base personnel rejects the cardboard, take cardboard for off-base disposal.		
Recyclable Wood Pallets	Deliver usable pallets to the Base Recycling Center located at Building 982. If base personnel rejects the pellets, take pallets for off-base disposal.		
Organic Matter	Organic matter will not be accepted at the landfill.		
****	Weigh each and every vehicle delivering debris upon entrance and exit. Cover debris.		
Metals	Metals will not be accepted at the landfill. Remove metals from each and every category before delivery to landfill. (Example: Remove hardware from doors and windows.)		
	Dispose of metal construction debris at Defense Reutilization Maintenance Office (DRMO).		
	Aluminum, brass, copper, lead, other metal, electrical wiring, cable (cut in 3 foot or less sections)		
Treated & Untreated Wood/Lumber	Treated & untreated wood/lumber will not be accepted at the landfill.		
Concrete	Concrete will not be accepted at the landfill.		
Construction Material	Construction material should be managed and placed in a designated area. Area shall be kept clean of debris and all material removed at the end of the project.		
Solid Waste	Separate each category of solid waste to enhance recycling.		
Hazardous Material	This project involves demolition, renovation/repair and/or construction activities; therefore, hazardous material (such as paints, solvents, thinners, adhesives, etc) may be used during the execution of this project. The contractor		

CATEGORY	CONSTRUCTION DEBRIS DISPOSAL - BASE SANITARY LANDFILL EXAMPLE/GENERAL INFORMATION FOR DEPOSIT IN THE LANDFILL
	will be required to appropriately manage the hazardous material and provide secondary containment.
Solid Waste Report	All solid waste generated and recycled will be weighed. Contractor will report the amount of solid wasted disposed and recycled at the end of the project to EMD's Solid Waste Manager or the Pollution Prevention Manager via the OICC.
	Tonnage information for all materials delivered to the Base Landfill is available at the Landfill Office. Submit a written request to the Landfill Manager, specifying the desired information.
Recycling of Construction Debris	Recyclable material (ex. Scrap metal/aluminum/brass/copper/lead, and other metal) may be recycled through Defense Utilization Maintenance Office) DRMO using a 1348-1a with the following information (Proceeds for the sale of recyclable material are to go to the Qualified Recycling financial account - 17F3875 27RM 00767001 0 000027 3c 000000 06700198004). For additional information contact the Base Recycling Coordinator 910-451-4214.
Electrical Equipment	Before demolition or removal of electrical equipment from the Base - Contractor shall contact Base High Voltage Shop Supervisor at (910) 451-2790, to allow for first right of refusal of electrical equipment such as: ATS, transformers, and generators. Electrical equipment will not be accepted at landfill.

3.4.3 Disposal Off-Base

- a. Provide 24-hour advance written notice to the Contracting Office of Contractor's intention to dispose of off base.
- b. Disposal at sites or landfills not holding a valid State of North Carolina permit is specifically prohibited. The prohibition also applies to sites where a permit may have been applied for but not yet obtained.
- c. Off-base disposal of construction debris outside the parameters of this paragraph at site without State permits and/or not in accordance with regulatory requirements shall require the Contractor at his own expense to remove, transport and relocate the debris to a State approved site. The Contractor shall also be required to pay any fines, penalties, or fees related to the illegal disposal of construction debris
- 3.5 CONTROL AND DISPOSAL OF HAZARDOUS WASTE
- 3.5.1 Hazardous Waste Generation

Handle generated hazardous waste in accordance with 40 CFR 262.

3.5.2 Hazardous Waste Storage

Store hazardous waste in containers in accordance with 49 CFR 178. Identify hazardous waste in accordance with 40 CFR 261 and 40 CFR 262. Identify hazardous waste generated within the confines of the station by the station's EPA generator identification number.

3.5.3 Spills of Oil and Hazardous Materials

Take precautions to prevent spills of oil and hazardous material. In the event of a spill, immediately notify the Contracting Officer. Spill response shall be in accordance with 40 CFR 300 and applicable State regulations.

3.5.4 Lead-Acid Batteries

Dispose of lead-acid batteries that are not damaged or leaking at a State-approved battery recycle or at a permitted or interim status hazardous waste TSD facility. For lead-acid batteries that are leaking or have cracked casings, dispose of the electrolyte solution using one of the following alternatives:

- a. An industrial waste water treatment plant, if available and approved by the Contracting Officer for disposing of lead-acid battery electrolyte.
- b. Dispose of the lead-acid battery electrolyte at a permitted or interim status hazardous waste TSD facility.

The management and disposal of waste lead-acid batteries and electrolyte shall comply with requirements for management and disposal of hazardous wastes.

3.5.5 Mercury Control

Prior to starting work, remove thermostats, switches, and other components that contain mercury. Upon removal, place items containing mercury in doubled polyethylene bags, label, and turn over to the Contracting Officer for disposal.

3.5.6 Petroleum Products

Protect against spills and evaporation during fueling and lubrication of equipment and motor vehicles. Dispose of lubricants to be discarded and excess oil.

3.6 DUST CONTROL

Keep dust down at all times, including nonworking periods. Sprinkle or treat, with dust suppressants, the soil at the site, haul roads, and other areas disturbed by operations. Dry power brooming will not be permitted. Instead, use vacuuming, wet mopping, wet sweeping, or wet power brooming. Air blowing will be permitted only for cleaning nonparticulate debris such as steel reinforcing bars. Only wet cutting will be permitted for cutting concrete blocks, concrete, and bituminous concrete. Do not shake bags of cement, concrete mortar, or plaster unnecessarily.

3.6.1 Abrasive Blasting

3.6.1.1 Blasting Operations

The use of silica sand is prohibited in abrasive blasting.

Provide tarpaulin drop cloths and windscreens to enclose abrasive blasting operations to confine and collect dust, abrasive agent, paint chips, and other debris in accordance with the requirements specified. Perform work involving removal of hazardous material in accordance with 29 CFR 1910.

3.6.1.2 Disposal Requirements

Collect dust, abrasive, paint, and other debris resulting from abrasive blasting operations and store in 55 gallon drums with watertight lids. Take a representative sample of this material, and test for EP toxicity with respect to lead, chromium, and cadmium content. The sampling and testing shall be performed in accordance with 40 CFR 261. Handle debris resulting from the abrasive blasting operations as a hazardous material, and dispose of in accordance with 40 CFR 262, 40 CFR 263, 40 CFR 264, and 40 CFR 265. Transport hazardous material by a transporter licensed and permitted for transportation of hazardous materials. Dispose of hazardous material in an EPA-approved and permitted facility specifically designated for hazardous waste disposal.

3.7 QUARANTINE FOR IMPORTED FIRE ANT (4/82)

Onslow, Jones, and Cartaret Counties and portions of Duplin and Craven Counties have been declared a generally infested area by the United States Department of Agriculture (USDA) for the imported fire ant. Compliance with the quarantine regulations established by this authority as set forth in USDA Publication 301.81 of 31 December 1992, is required for operations hereunder. Pertinent requirements of the quarantine for materials originating on the Camp Lejeune reservation, the Marine Corps Air Station (Helicopter), New River and the Marine Corps Air Station, Cherry Point, which are to be transported outside Onslow County or adjacent suppression areas, include the following:

a. Certification is required for the following articles and they shall not be moved from the reservation to any point outside Onslow County and adjacent designated areas unless accompanied by a valid inspection certificate issued by an Officer of the Plant Protection and Quarantine Program (PPQ) of the U.S. Department of Agriculture.

(1) Bulk soil

(2) Used mechanized soil-moving equipment. (Used mechanized soil-moving equipment is exempt if cleaned of loose noncompacted soil).

(3) Other products, articles, or means of conveyances, if it is determined by an inspector that they present a hazard of transporting spread of the imported fire ant and the person in possession thereof has been so notified.

b. Authorization for movement of equipment outside the imported fire and regulated area shall be obtained from USDA, Animal and Plant Health Inspection Service (APHIS), Plant Protection and Quarantine (PPQ), Box 28, Goldsboro, North Carolina, 27533-0028, Attn: Mr. William Scroggins or Mr. Frank Best, telephone (919) 735-1941. If Mr. Scroggins or Mr. Best are not available, contact Mr. Jim Kelley at (910) 815-4667, the supervisor's office in Wilmington. Requests for inspection shall be made sufficiently in advance of the date of movement to permit arrangements for the services of authorized inspectors. The equipment shall be prepared and assembled so that it may be readily inspected. Soil on or attached to equipment, supplies, and materials shall be removed by washing with water or such other means as necessary to accomplish complete removal. Resulting spoil shall be wasted as necessary and as directed. ANNUAL REPORT OF PRODUCTS CONTAINING RECOVERED MATERIALS

Page 1 of 3

Contractor shall submit data annually (By 1 December) for the following products used during the previous fiscal year (1 October - 30 September) as required by 6002 of the Solid Waste Disposal Act as ammended by Resource Conservation and Recovery Act (RCRA):

Contract Number: _____ Fiscal Year: _____

MATERIAL	<u>UNIT</u>	QUANTITY (CRM)	<u>TOTAL QUANTITY</u>
	=======================================	======================================	=======================================
A. Insulation	₽ +2		
1. LOOSE 1111	FC5		
2 Blanket or batt	F+ 2		
3. Board	Ft2		
4. Spray-in-place	m3		
5. Other			
======================================	=========	=======================================	============
B. <u>Cement and Concrete</u>	yd3		
	========	===============================	===================
C. Paper and Paper Products			
1. Copy Paper	Box		
2. Printing/Writing Paper	Box		
2 Communicated and			
5. Corrugated and	Poy		
	BUX		
4 Folding boxboard and			
cartons	Box		
5. Stationary, office			
papers, envelopes, and			
computer paper	\$Amt		
6. Toilet tissue, paper			
towels, fasial tissue,			
paper napkins, doilies			
and industrial wipes	\$Amt		
7. Brown papers and			
coarse papers	Box		
0. 0th an			
o. Utner			
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	MATERIAL	DEFINITION
1.	Quantity (CRM)	Quantity used containing recovered materials.
2.	Total Quantity	Quantity used containing recovered materials plus quantity used not containing recovered materials.
3.	Unit	<pre>Ft3 (cubic feet), Ft2 (square feet), m3 (cubic meters), yd3 (cubic yards), box (number of boxes used), \$ Amt (dollar value of material used)</pre>
4.	Loose-Fill Insulation	Includes, but is not limited to"cellulose fiber, mineral fibers (fiberglass and rock wool), vermiculite, and perlite.
5.	Blanket or Batt Insulation	Includes, but is not limited to "mineral fibers (fiberglass and rock wool)."
6.	Board Insulation	This category refers to sheathing, roof decking, and wood panel insulation. It includes, but is not limited to "cellulose fiber fiberboard, perlite composite board, polyurethane, polyisocyanurate, polystyrene, phenolics, and composites."
7.	Spray-in-place Insulation	Includes, but is not limited to "foam-in- place polyurethane and polyisocyanurate, and spray-on cellulose."
8.	Cement or Concrete Containing Recovered Materials, Cement, or Concrete Containing Fly Ash	
9.	Copy Paper	This item refers to "any grade of paper suitable for copying by the xerographic method."
10.	Printing & Writing Paper	This item refers to "paper designed for printing, other than newsprint, such as offset or book paper," and "paper suitable for pen and ink, pencil, typewriter or printing."

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<u>MATERIAL</u>	DEFINITION
11. Corrugated & Fiberboard Boxes	Corrugated boxes refer to "boxes made of corrugated paperboard, which, in turn, is made from a fluted corrugating medium pasted to two flat sheets of paperboard (linerboard)." Fiber or fiberboard boxes refer to "boxes made from containerboard, either solid fiber or corrugated paperboard (general term); or boxes made from solid paperboard of the same material throughout."
12. Folding Boxes and Cartons	This item refers to "a paperboard suitable for the manufacture of folding cartons."
13. Stationery, Office Papers, Envelopes, and Manifold Business Forms	This item is considered self-explanatory, however, if questions arise refer to 40 CFR 250.4 for definitions of any of these items.
14. Toilet Tissue, Paper Towels, Facial Tissue, Paper Napkins, Doilies, and Industrial Wipes	This item is considered self-explanatory, however, if questions arise refer to 40 CFR 250.4 for definitions of any of these items.
15. Brown Papers, and Coarse Papers	Brown papers refer to "papers usually made from unbleached kraft pulp and used for bags, sacks, wrapping paper, and so forth." Coarse papers refer to "papers used for industrial purposes, as distinguished from those used for cultural or sanitary purposes."
16. Other	Any other type of paper not included in any of the above categories.
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-- End of Section --

SECTION 01 78 00

CLOSEOUT PROCEDURES

05/13

PART 1 GENERAL

1.1 SUBMITTALS

Submit the following in accordance with Section 01 33 00, "Submittal Procedures."

SD-10, Operation and Maintenance Data

Equipment/product warranty list

Submit Data Package 1 in accordance with Section 01 78 23, "Operation and Maintenance Data."

SD-11 Closeout Submittals

As-built drawings

Record of materials

Complete Submittal Package 2 CD/DVD's

Equipment/product warranty tag

1.2 PROJECT RECORD DOCUMENTS

As-Built Drawings will be submitted as specified in 1.2.1.

1.2.1 As-Built Drawings

"FAC 5252.236-9310, Record Drawings." As-built drawings will be submitted in redline mark-up format.

1.2.2 As-Built Record of Materials

Furnish a record of materials.

Where several manufacturers' brands, types, or classes of the item listed have been used in the project, designate specific areas where each item was used. Designations shall be keyed to the areas and spaces depicted on the contract drawing. Furnish the record of materials used in the following format:

MATERIALS SPECIFICATION MANUFACTURER MATERIALS USED WHERE DESIGNATION (MANUFACTURER'S USED DESIGNATION) MATERIALS SPECIFICATION MANUFACTURER MATERIALS USED WHERE DESIGNATION (MANUFACTURER'S USED DESIGNATION)

1.3 EQUIPMENT/PRODUCT WARRANTIES

1.3.1 Equipment/Product Warranty List

Furnish to the Contracting Officer a bound and indexed notebook containing written warranties for equipment/products that have extended warranties (warranty periods exceeding the standard one-year warranty) furnished under the contract, and prepare a complete listing of such equipment/products. The equipment/products list shall state the specification section applicable to the equipment/product, duration of the warranty therefor, start date of the warranty, ending date of the warranty, and the point of contact for fulfillment of the warranty. The warranty period shall begin on the same date as project acceptance and shall continue for the full product warranty period. Execute the full list and deliver to the Contracting Officer prior to final acceptance of the facility.

1.3.2 Equipment Warranty Tags and Guarantor's Local Representative

Furnish with each warranty the name, address, and telephone number of the guarantor's representative nearest to the location where the equipment and appliances are installed. The guarantor's representative, upon request of the station representative, shall honor the warranty during the warranty period, and shall provide the services prescribed by the terms of the warranty. At the time of installation, tag each item of warranted equipment with a durable, oil- and water-resistant tag approved by the Contracting Officer. Attach tag with copper wire and spray with a clear silicone waterproof coating. Leave the date of acceptance and QC's signature blank until project is accepted for beneficial occupancy. Tag shall show the following information:

EQUIPMENT/PRODUCT WARRANTY TAG

Type of Equipment/Product Warranty Period Contract No.	From	То
Inspector's Signature		Date Accepted
Construction Contractor: Name:		
Telephone:		
Warranty Contact: Name:		
Address:		
Telephone:		

STATION PERSONNEL TO PERFORM ONLY OPERATIONAL MAINTENANCE

1.4 MECHANICAL TESTING AND BALANCING

All contract requirements shall be fully completed, including all testing, prior to contract completion date. In addition, all contract requirements shall be fully completed, including testing and inspection, prior to contract completion date, except as noted otherwise.

1.5 COMPLETE SUBMITTAL PACKAGE

Contractor shall make electronic copies of all submittals, including the approved transmittal sheets, and provide two (2) CD/DVD's containing all submittals for the project.

The CD/DVD's shall be marked "Complete Submittal Package - Contract #MCB CL 20-0005, Replace Roll-Up Doors, HP100 & HP237."

1.6 CLEANUP

Leave premises "broom clean." Clean interior and exterior glass surfaces exposed to view; remove temporary labels, stains and foreign substances; polish transparent and glossy surfaces; vacuum carpeted and soft surfaces. Clean equipment and fixtures to a sanitary condition. Clean filters of operating equipment. Clean debris from roofs, gutters, downspouts and drainage systems. Sweep paved areas and rake clean landscaped areas. Remove waste and surplus materials, rubbish and construction facilities from the site.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

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SECTION 01 78 23

OPERATION AND MAINTENANCE DATA 07/06

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM E 1971

(2005) Stewardship for the Cleaning of Commercial and Institutional Buildings

SUBMISSION OF OPERATION AND MAINTENANCE DATA 1.2

Submit Operation and Maintenance (O&M) Data specifically applicable to this contract and a complete and concise depiction of the provided equipment, product, or system, stressing and enhancing the importance of system interactions, troubleshooting, and long-term preventative maintenance and operation. The subcontractors shall compile and prepare data and deliver to the Contractor prior to the training of Government personnel. The Contractor shall compile and prepare aggregate O&M data including clarifying and updating the original sequences of operation to as-built conditions. Organize and present information in sufficient detail to clearly explain O&M requirements at the system, equipment, component, and subassembly level. Include an index preceding each submittal. Submit in accordance with this section and Section 01 33 00 SUBMITTAL PROCEDURES.

1.2.1 Package Quality

Documents must be fully legible. Poor quality copies and material with hole punches obliterating the text or drawings will not be accepted.

1.2.2 Package Content

Data package content shall be as shown in the paragraph titled "Schedule of Operation and Maintenance Data Packages." Comply with the data package requirements specified in the individual technical sections, including the content of the packages and addressing each product, component, and system designated for data package submission, except as follows. Commissioned items without a specified data package requirement in the individual technical sections shall use Data Package 3.

1.2.3 Changes to Submittals

Manufacturer-originated changes or revisions to submitted data shall be furnished by the Contractor if a component of an item is so affected subsequent to acceptance of the O&M Data. Changes, additions, or revisions required by the Contracting Officer for final acceptance of submitted data, shall be submitted by the Contractor within 30 calendar days of the notification of this change requirement.

1.3 TYPES OF INFORMATION REQUIRED IN O&M DATA PACKAGES

1.3.1 Operating Instructions

Include specific instructions, procedures, and illustrations for the following phases of operation for the installed model and features of each system:

1.3.1.1 Safety Precautions

List personnel hazards and equipment or product safety precautions for all operating conditions.

1.3.1.2 Operator Prestart

Include procedures required to install, set up, and prepare each system for use.

1.3.1.3 Startup, Shutdown, and Post-Shutdown Procedures

Provide narrative description for Startup, Shutdown and Post-shutdown operating procedures including the control sequence for each procedure.

1.3.1.4 Normal Operations

Provide narrative description of Normal Operating Procedures. Include Control Diagrams with data to explain operation and control of systems and specific equipment.

1.3.1.5 Emergency Operations

Include Emergency Procedures for equipment malfunctions to permit a short period of continued operation or to shut down the equipment to prevent further damage to systems and equipment. Include Emergency Shutdown Instructions for fire, explosion, spills, or other foreseeable contingencies. Provide guidance and procedures for emergency operation of all utility systems including required valve positions, valve locations and zones or portions of systems controlled.

1.3.1.6 Operator Service Requirements

Include instructions for services to be performed by the operator such as lubrication, adjustment, inspection, and recording gage readings.

1.3.1.7 Environmental Conditions

Include a list of Environmental Conditions (temperature, humidity, and other relevant data) that are best suited for the operation of each product, component or system. Describe conditions under which the item equipment should not be allowed to run.

1.3.2 Preventive Maintenance

Include the following information for preventive and scheduled maintenance to minimize corrective maintenance and repair for the installed model and features of each system. Include potential environmental and indoor air quality impacts of recommended maintenance procedures and materials.

1.3.2.1 Lubrication Data

Include preventative maintenance lubrication data, in addition to instructions for lubrication provided under paragraph titled "Operator Service Requirements":

- a. A table showing recommended lubricants for specific temperature ranges and applications.
- b. Charts with a schematic diagram of the equipment showing lubrication points, recommended types and grades of lubricants, and capacities.
- c. A Lubrication Schedule showing service interval frequency.
- 1.3.2.2 Preventive Maintenance Plan and Schedule

Include manufacturer's schedule for routine preventive maintenance, inspections, tests and adjustments required to ensure proper and economical operation and to minimize corrective maintenance. Provide manufacturer's projection of preventive maintenance work-hours on a daily, weekly, monthly, and annual basis including craft requirements by type of craft. For periodic calibrations, provide manufacturer's specified frequency and procedures for each separate operation.

1.3.2.3 Cleaning Recommendations

Provide environmentally preferable cleaning recommendations in accordance with ASTM E 1971.

1.3.3 Corrective Maintenance (Repair)

Include manufacturer's recommended procedures and instructions for correcting problems and making repairs for the installed model and features of each system. Include potential environmental and indoor air quality impacts of recommended maintenance procedures and materials.

1.3.3.1 Troubleshooting Guides and Diagnostic Techniques

Include step-by-step procedures to promptly isolate the cause of typical malfunctions. Describe clearly why the checkout is performed and what conditions are to be sought. Identify tests or inspections and test equipment required to determine whether parts and equipment may be reused or require replacement.

1.3.3.2 Wiring Diagrams and Control Diagrams

Wiring diagrams and control diagrams shall be point-to-point drawings of wiring and control circuits including factory-field interfaces. Provide a complete and accurate depiction of the actual job specific wiring and control work. On diagrams, number electrical and electronic wiring and pneumatic control tubing and the terminals for each type, identically to actual installation configuration and numbering.

1.3.3.3 Maintenance and Repair Procedures

Include instructions and a list of tools required to repair or restore the product or equipment to proper condition or operating standards.

1.3.3.4 Removal and Replacement Instructions

Include step-by-step procedures and a list required tools and supplies for removal, replacement, disassembly, and assembly of components, assemblies, subassemblies, accessories, and attachments. Provide tolerances, dimensions, settings and adjustments required. Instructions shall include a combination of text and illustrations.

1.3.3.5 Spare Parts and Supply Lists

Include lists of spare parts and supplies required for maintenance and repair to ensure continued service or operation without unreasonable delays. Special consideration is required for facilities at remote locations. List spare parts and supplies that have a long lead-time to obtain.

1.3.4 Corrective Maintenance Work-Hours

Include manufacturer's projection of corrective maintenance work-hours including requirements by type of craft. Corrective maintenance that requires completion or participation of the equipment manufacturer shall be identified and tabulated separately.

1.3.5 Appendices

Provide information required below and information not specified in the preceding paragraphs but pertinent to the maintenance or operation of the product or equipment. Include the following:

1.3.5.1 Product Submittal Data

Provide a copy of all SD-03 Product Data submittals required in the applicable technical sections.

1.3.5.2 Manufacturer's Instructions

Provide a copy of all SD-08 Manufacturer's Instructions submittals required in the applicable technical sections.

1.3.5.3 O&M Submittal Data

Provide a copy of all SD-10 Operation and Maintenance Data submittals required in the applicable technical sections.

1.3.5.4 Parts Identification

Provide identification and coverage for all parts of each component, assembly, subassembly, and accessory of the end items subject to replacement. Include special hardware requirements, such as requirement to use high-strength bolts and nuts. Identify parts by make, model, serial number, and source of supply to allow reordering without further identification. Provide clear and legible illustrations, drawings, and exploded views to enable easy identification of the items. When illustrations omit the part numbers and description, both the illustrations and separate listing shall show the index, reference, or key number that will cross-reference the illustrated part to the listed part. Parts shown in the listings shall be grouped by components, assemblies, and subassemblies in accordance with the manufacturer's standard practice. Parts data may cover more than one model or series of
equipment, components, assemblies, subassemblies, attachments, or accessories, such as typically shown in a master parts catalog

1.3.5.5 Warranty Information

List and explain the various warranties and clearly identify the servicing and technical precautions prescribed by the manufacturers or contract documents in order to keep warranties in force. Include warranty information for primary components such as the compressor of air conditioning system.

1.3.5.6 Personnel Training Requirements

Provide information available from the manufacturers that is needed for use in training designated personnel to properly operate and maintain the equipment and systems.

1.3.5.7 Testing Equipment and Special Tool Information

Include information on test equipment required to perform specified tests and on special tools needed for the operation, maintenance, and repair of components.

1.3.5.8 Testing and Performance Data

Include completed prefunctional checklists, functional performance test forms, and monitoring reports. Include recommended schedule for retesting and blank test forms.

1.3.5.9 Contractor Information

Provide a list that includes the name, address, and telephone number of the General Contractor and each Subcontractor who installed the product or equipment, or system. For each item, also provide the name address and telephone number of the manufacturer's representative and service organization that can provide replacements most convenient to the project site. Provide the name, address, and telephone number of the product, equipment, and system manufacturers.

1.4 TYPES OF INFORMATION REQUIRED IN CONTROLS O&M DATA PACKAGES

Include Data Package 5 and the following for control systems:

a. Narrative description on how to perform and apply all functions, features, modes, and other operations, including unoccupied operation, seasonal changeover, manual operation, and alarms. Include detailed technical manual for programming and customizing control loops and algorithms.

b. Full as-built sequence of operations.

c. Copies of all checkout tests and calibrations performed by the Contractor (not Cx tests).

1.5 SCHEDULE OF OPERATION AND MAINTENANCE DATA PACKAGES

Furnish the O&M data packages specified in individual technical sections. The required information for each O&M data package is as follows:

- 1.5.1 Data Package 1
 - a. Safety precautions
 - b. Cleaning recommendations
 - c. Maintenance and repair procedures
 - d. Warranty information
 - e. Contractor information
 - f. Spare parts and supply list

1.5.2 Data Package 2

- a. Safety precautions
- b. Normal operations
- c. Environmental conditions
- d. Lubrication data
- e. Preventive maintenance plan and schedule
- f. Cleaning recommendations
- g. Maintenance and repair procedures
- h. Removal and replacement instructions
- i. Spare parts and supply list
- j. Parts identification
- k. Warranty information
- 1. Contractor information

1.5.3 Data Package 3

- a. Safety precautions
- b. Operator prestart
- c. Startup, shutdown, and post-shutdown procedures
- d. Normal operations
- e. Emergency operations
- f. Environmental conditions
- g. Lubrication data
- h. Preventive maintenance plan and schedule
- i. Cleaning recommendations

- j. Troubleshooting guides and diagnostic techniques
- k. Wiring diagrams and control diagrams
- 1. Maintenance and repair procedures
- m. Removal and replacement instructions
- n. Spare parts and supply list
- o. Product submittal data
- p. O&M submittal data
- q. Parts identification
- r. Warranty information
- s. Testing equipment and special tool information
- t. Testing and performance data
- u. Contractor information

1.5.4 Data Package 4

- a. Safety precautions
- b. Operator prestart
- c. Startup, shutdown, and post-shutdown procedures
- d. Normal operations
- e. Emergency operations
- f. Operator service requirements
- g. Environmental conditions
- h. Lubrication data
- i. Preventive maintenance plan and schedule
- j. Cleaning recommendations
- k. Troubleshooting guides and diagnostic techniques
- 1. Wiring diagrams and control diagrams
- m. Maintenance and repair procedures
- n. Removal and replacement instructions
- o. Spare parts and supply list
- p. Corrective maintenance man-hours

- q. Product submittal data
- r. O&M submittal data
- s. Parts identification
- t. Warranty information
- u. Personnel training requirements
- v. Testing equipment and special tool information
- w. Testing and performance data
- x. Contractor information

1.5.5 Data Package 5

- a. Safety precautions
- b. Operator prestart
- c. Start-up, shutdown, and post-shutdown procedures
- d. Normal operations
- e. Environmental conditions
- f. Preventive maintenance plan and schedule
- g. Troubleshooting guides and diagnostic techniques
- h. Wiring and control diagrams
- i. Maintenance and repair procedures
- j. Removal and replacement instructions
- k. Spare parts and supply list
- 1. Product submittal data
- m. Manufacturer's instructions
- n. O&M submittal data
- o. Parts identification
- p. Testing equipment and special tool information
- q. Warranty information
- r. Testing and performance data
- s. Contractor information

PART 2 PRODUCTS

Not Used

20-0005 Replace Roll-up Doors, HP100 and HP237 $\,$

PART 3 EXECUTION

Not Used

-- End of Section --

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SECTION 02 41 00

DEMOLITION 05/10

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN SOCIETY OF SAFETY PROFESSIONALS (ASSP)

ASSP A10.6	(2006) Safety & Health Program
	Requirements for Demolition Operations -
	American National Standard for
	Construction and Demolition Operations

U.S. ARMY CORPS OF ENGINEERS (USACE)

- EM 385-1-1 (2014) Safety and Health Requirements Manual
 - U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)
- 40 CFR 61 National Emission Standards for Hazardous Air Pollutants

1.2 PROJECT DESCRIPTION

1.2.1 Demolition/Deconstruction Plan

Prepare a Demolition Plan and submit proposed demolition and removal procedures for approval before work is started. Include in the plan procedures for careful removal and disposition of materials specified to be removed, a detailed description of methods and equipment to be used for each operation and of the sequence of operations.

1.2.2 General Requirements

Do not begin demolition until authorization is received from the Contracting Officer. Remove rubbish and debris from the project site; do not allow accumulations inside or outside the buildings. The work includes demolition, salvage of identified items and materials, and removal of resulting rubbish and debris. Remove rubbish and debris from Government property daily, unless otherwise directed. Store materials that cannot be removed daily in areas specified by the Contracting Officer. In the interest of occupational safety and health, perform the work in accordance with EM 385-1-1, Section 23, Demolition, and other applicable Sections.

1.3 ITEMS TO REMAIN IN PLACE

Take necessary precautions to avoid damage to existing items to remain in place, to be reused, or to remain the property of the Government. Repair or replace damaged items as approved by the Contracting Officer.

Coordinate the work of this section with all other work indicated. Construct and maintain shoring, bracing, and supports as required. Ensure that structural elements are not overloaded. Provide new supports and reinforcement for existing construction weakened by demolition, deconstruction, or removal work. Repairs, reinforcement, or structural replacement require approval by the Contracting Officer prior to performing such work.

1.3.1 Existing Construction Limits and Protection

Do not disturb existing construction beyond the extent indicated or necessary for installation of new construction. Provide temporary shoring and bracing for support of building components to prevent settlement or other movement. Provide protective measures to control accumulation and migration of dust and dirt in all work areas. Remove dust, dirt, and debris from work areas daily.

1.3.2 Trees

Protect trees within the project site which might be damaged during demolition or deconstruction, and which are indicated to be left in place, by a 6 foot high fence. Erect and secure fence a minimum of 5 feet from the trunk of individual trees or follow the outer perimeter of branches or clumps of trees. Replace any tree designated to remain that is damaged during the work under this contract with like-kind or as approved by the Contracting Officer.

1.3.3 Utility Service

Maintain existing utilities indicated to stay in service and protect against damage during demolition and deconstruction operations. Prior to start of work, utilities serving each area of alteration or removal will be shut off by the Government and disconnected and sealed by the Contractor.

1.3.4 Facilities

Protect electrical and mechanical services and utilities. Where removal of existing utilities and pavement is specified or indicated, provide approved barricades, temporary covering of exposed areas, and temporary services or connections for electrical and mechanical utilities. Floors, roofs, walls, columns, pilasters, and other structural components that are designed and constructed to stand without lateral support or shoring, and are determined to be in stable condition, must remain standing without additional bracing, shoring, or lateral support until demolished or deconstructed, unless directed otherwise by the Contracting Officer. Ensure that no elements determined to be unstable are left unsupported and place and secure bracing, shoring, or lateral supports as may be required as a result of any cutting, removal, deconstruction, or demolition work performed under this contract.

1.4 BURNING

The use of burning at the project site for the disposal of refuse and debris will not be permitted.

1.5 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Demolition Plan

SD-11 Closeout Submittals

Receipts

Receipts and Bills of Laden, as specified.

1.6 QUALITY ASSURANCE

Submit timely notification of demolition projects to Federal, State, regional, and local authorities in accordance with 40 CFR 61, Subpart M. Notify the Contracting Officer in writing 10 working days prior to the commencement of work in accordance with 40 CFR 61, Subpart M. Comply with federal, state, and local hauling and disposal regulations. In addition to the requirements of the "Contract Clauses," conform to the safety requirements contained in ASSP A10.6. Comply with the Environmental Protection Agency requirements specified. Use of explosives will not be permitted.

1.6.1 Dust and Debris Control

Prevent the spread of dust and debris to occupied portions of the building and avoid the creation of a nuisance or hazard in the surrounding area. Do not use water if it results in hazardous or objectionable conditions such as, but not limited to, ice, flooding, or pollution. Sweep pavements as often as necessary to control the spread of debris that may result in foreign object damage potential to aircraft.

1.7 PROTECTION

1.7.1 Traffic Control Signs

a. Where pedestrian and driver safety is endangered in the area of removal work, use traffic barricades with flashing lights. Notify the Contracting Officer prior to beginning such work.

1.7.2 Protection of Personnel

Before, during and after the demolition work continuously evaluate the condition of the structure being demolished and take immediate action to protect all personnel working in and around the project site. No area, section, or component of floors, roofs, walls, columns, pilasters, or other structural element will be allowed to be left standing without sufficient bracing, shoring, or lateral support to prevent collapse or failure while workmen remove debris or perform other work in the immediate area.

1.8 RELOCATIONS

Perform the removal and reinstallation of relocated items as indicated with workmen skilled in the trades involved. Repair or replace items to be relocated which are damaged by the Contractor with new undamaged items as approved by the Contracting Officer.

1.9 EXISTING CONDITIONS

Before beginning any demolition or deconstruction work, survey the site and examine the drawings and specifications to determine the extent of the work. Record existing conditions in the presence of the Contracting Officer showing the condition of structures and other facilities adjacent to areas of alteration or removal. Photographs sized 4 inch will be acceptable as a record of existing conditions. Include in the record the elevation of the top of foundation walls, finish floor elevations, possible conflicting electrical conduits, plumbing lines, alarms systems, the location and extent of existing cracks and other damage and description of surface conditions that exist prior to before starting work. It is the Contractor's responsibility to verify and document all required outages which will be required during the course of work, and to note these outages on the record document. Submit survey results.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

3.1 EXISTING FACILITIES TO BE REMOVED

3.1.1 Structures

- a. Remove existing structures indicated to be removed.
- b. Deconstruct structures in a systematic manner from the top of the structure to the ground or as indicated. Deconstruct concrete and masonry walls in small sections. Remove structural framing members and lower to ground by means of derricks, platforms hoists, or other suitable methods as approved by the Contracting Officer.
- c. Locate demolition and deconstruction equipment throughout the structure and remove materials so as to not impose excessive loads to supporting walls, floors, or framing.
- 3.1.2 Utilities and Related Equipment

3.1.2.1 General Requirements

Do not interrupt existing utilities serving occupied or used facilities, except when authorized in writing by the Contracting Officer. Do not interrupt existing utilities serving facilities occupied and used by the Government except when approved in writing and then only after temporary utility services have been approved and provided. Do not begin demolition or deconstruction work until all utility disconnections have been made. Shut off and cap utilities for future use, as indicated.

3.1.2.2 Disconnecting Existing Utilities

Remove existing utilities, as indicated and terminate in a manner conforming to the nationally recognized code covering the specific utility and approved by the Contracting Officer. When utility lines are encountered but are not indicated on the drawings, notify the Contracting Officer prior to further work in that area. Remove meters and related equipment and deliver to a location in accordance with instructions of the Contracting Officer.

3.1.3 Chain Link Fencing

Remove chain link fencing, gates and other related salvaged items scheduled for removal and transport to designated areas. Remove gates as whole units. Cut chain link fabric to 25 foot lengths and store in rolls off the ground.

3.1.4 Paving and Slabs

Remove concrete and asphaltic concrete paving and slabs including aggregate base to a depth of 16 inches below new finish grade. Provide neat sawcuts at limits of pavement removal as indicated.

3.1.5 Masonry

Sawcut and remove masonry so as to prevent damage to surfaces to remain to facilitate the installation of new work. Where new masonry adjoins existing, the new work shall abut or tie into the existing construction as indicated. Provide square, straight edges and corners where existing masonry adjoins new work and other locations.

3.1.6 Concrete

Saw concrete along straight lines to a depth of a minimum 2 inch. Make each cut in walls perpendicular to the face and in alignment with the cut in the opposite face. Break out the remainder of the concrete provided that the broken area is concealed in the finished work, and the remaining concrete is sound. At locations where the broken face cannot be concealed, grind smooth or saw cut entirely through the concrete.

3.1.7 Patching

Where removals leave holes and damaged surfaces exposed in the finished work, patch and repair these holes and damaged surfaces to match adjacent finished surfaces, using on-site materials when available. Where new work is to be applied to existing surfaces, perform removals and patching in a manner to produce surfaces suitable for receiving new work. Finished surfaces of patched area shall be flush with the adjacent existing surface and shall match the existing adjacent surface as closely as possible as to texture and finish. Patching shall be as specified and indicated, and shall include:

a. Concrete and Masonry: Completely fill holes and depressions, caused by previous physical damage or left as a result of removals in existing masonry walls to remain, with an approved masonry patching material, applied in accordance with the manufacturer's printed instructions.

3.2 CONCURRENT EARTH-MOVING OPERATIONS

Do not begin excavation, filling, and other earth-moving operations that are sequential to demolition or deconstruction work in areas occupied by structures to be demolished or deconstructed until all demolition and deconstruction in the area has been completed and debris removed. Fill holes, open basements and other hazardous openings.

3.3 DISPOSITION OF MATERIAL

3.3.1 Title to Materials

Except for salvaged items specified in related Sections, and for materials or equipment scheduled for salvage, all materials and equipment removed and not reused or salvaged, shall become the property of the Contractor and shall be removed from Government property. Title to materials resulting from demolition and deconstruction, and materials and equipment to be removed, is vested in the Contractor upon approval by the Contracting Officer of the Contractor's demolition, deconstruction, and removal procedures, and authorization by the Contracting Officer to begin demolition and deconstruction. The Government will not be responsible for the condition or loss of, or damage to, such property after contract award. Showing for sale or selling materials and equipment on site is prohibited.

3.4 CLEANUP

Remove debris and rubbish from basement and similar excavations. Remove and transport the debris in a manner that prevents spillage on streets or adjacent areas. Apply local regulations regarding hauling and disposal.

- 3.5 DISPOSAL OF REMOVED MATERIALS
- 3.5.1 Regulation of Removed Materials

Dispose of debris, rubbish, scrap, and other nonsalvageable materials resulting from removal operations with all applicable federal, state and local regulations.

3.5.2 Burning on Government Property

Burning of materials removed from demolished and deconstructed structures will not be permitted on Government property.

3.5.3 Removal from Government Property

Transport waste materials removed from demolished and deconstructed structures, except waste soil, from Government property for legal disposal. Dispose of waste soil as directed.

3.6 REUSE OF SALVAGED ITEMS

Recondition salvaged materials and equipment designated for reuse before installation. Replace items damaged during removal and salvage operations or restore them as necessary to usable condition.

-- End of Section --

SECTION 04 20 00

UNIT MASONRY 11/15

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM	C1019	(2014) Standard Test Method for Sampling and Testing Grout
ASTM	C1384	(2012a) Standard Specification for Admixtures for Masonry Mortars
ASTM	C207	(2006; R 2011) Standard Specification for Hydrated Lime for Masonry Purposes
ASTM	C216	(2015) Facing Brick (Solid Masonry Units Made from Clay or Shale)
ASTM	C270	(2014a) Standard Specification for Mortar for Unit Masonry
ASTM	C476	(2010) Standard Specification for Grout for Masonry
ASTM	C90	(2015) Loadbearing Concrete Masonry Units
	THE MASONRY SOCIETY (TMS	5)
TMS M	ISJC	(2011) Masonry Standard Joint Committee's

(2011) Masonry Standard Joint Committee's (MSJC) Book - Building Code Requirements and Specification for Masonry Structures, Containing TMS 402/ACI 530/ASCE 5, TMS 602/ACI 530.1/ASCE 6, and Companion Commentaries

1.2 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-02 Shop Drawings

Cut CMU Drawings Reinforcement

SD-03 Product Data

Hot Weather Procedures

Cold Weather Procedures

Clay or Shale Brick

Cement

Cementitious Materials

SD-04 Samples

Clay or Shale Brick

Concrete Masonry Units (CMU)

SD-05 Design Data

Masonry Compressive Strength

SD-07 Certificates

Concrete Masonry Units (CMU)

Cementitious Materials

Admixtures for Masonry Mortar

SD-08 Manufacturer's Instructions

Admixtures for Masonry Mortar

1.3 DELIVERY, STORAGE, AND HANDLING

Deliver, store, handle, and protect material to avoid chipping, breakage, and contact with soil or contaminating material. Store and prepare materials in already disturbed areas to minimize project site disturbance and size of project site.

1.3.1 Masonry Units

Cover and protect masonry units from precipitation. Conform to handling and storage requirements of TMS MSJC.

- a. Mark prefabricated lintels on top sides to show either the lintel schedule number or the number and size of top and bottom bars.
- 1.3.2 Reinforcement, Anchors, and Ties

Store steel reinforcing bars, coated anchors, ties, and joint reinforcement above the ground. Maintain steel reinforcing bars and uncoated ties free of loose mill scale and loose rust.

1.3.3 Cementitious Materials, Sand and Aggregates

Deliver cementitious and other packaged materials in unopened containers, plainly marked and labeled with manufacturers' names and brands. Store cementitious material in dry, weathertight enclosures or completely cover. Handle cementitious materials in a manner that will prevent the inclusion of foreign materials and damage by water or dampness. Store sand and aggregates in a manner to prevent contamination and segregation.

1.4 PROJECT/SITE CONDITIONS

Conform to TMS MSJC for hot and cold weather masonry erection.

1.4.1 Hot Weather Procedures

When ambient air temperature exceeds 100 degrees F, or exceeds 90 degrees F and the wind velocity is greater than 8 mph, comply with TMS MSJC Article 1.8 D for: preparation prior to conducting masonry work; construction while masonry work is in progress; and protection for newly completed masonry.

1.4.2 Cold Weather Procedures

When ambient temperature is below 40 degrees F, comply with TMS MSJC Article 1.8 C for: preparation prior to conducting masonry work; construction while masonry work is in progress; and protection for newly completed masonry.

- PART 2 PRODUCTS
- 2.1 SYSTEM DESCRIPTION
- 2.1.1 Performance Verify Masonry Compressive Strength

Verify specified compressive strength of masonry using the "Unit Strength Method" of TMS MSJC. Submit calculations and certifications of unit and mortar strength.

- 2.2 MANUFACTURED UNITS
- 2.2.1 General Requirements

Do not change the source of materials, which will affect the appearance of the finished work, after the work has started except with Contracting Officer's approval. Submit test reports from an approved independent laboratory. Certify test reports on a previously tested material as the same materials as that proposed for use in this project. Submit certificates of compliance stating that the materials meet the specified requirements.

- 2.2.2 Clay or Shale Brick
- 2.2.2.1 General
- 2.2.2.1.1 Sample Submittal

Submit brick samples as specified, showing the color range and texture of clay or shale brick. Limit units used on the project to those that conform to the approved sample. Submit sample of colored mortar with applicable masonry unit and color samples of three stretcher units and one unit for each type of special shape.

2.2.2.1.2 Uniformity

Manufacture bricks at one time and from the same run. Deliver clay or

shale brick units factory-blended to provide a uniform appearance and color range in the completed wall.

2.2.2.2 Solid Clay or Shale Brick

Provide solid clay or shale brick that conforms to ASTM C216, Type FBS . Provide brick with specified sizes.

- a. Match existing brick. (Modular size, 3-5/8 inches thick, 2-1/4 inches high, and 7-5/8 inches long.)
- 2.2.3 Concrete Units
- 2.2.3.1 Concrete Masonry Units (CMU)
- 2.2.3.1.1 Cement

Use only cement that has a low alkali content and is of one brand.

2.2.3.1.2 Size

Provide units with specified dimension of 7-5/8" inches wide, 7-5/8 inches high, and 16 inches long.

2.2.3.1.3 Surfaces

Provide units with exposed surfaces that are smooth and of uniform texture.

- 2.2.3.1.4 Unit Types
 - a. Hollow Load-Bearing Units: ASTM C90, lightweight or normal weight.
- 2.3 EQUIPMENT
- 2.3.1 Vibrators

Maintain at least one spare vibrator on site at all times.

2.3.2 Grout Pumps

Pumping through aluminum tubes is not permitted.

- 2.4 MATERIALS
- 2.4.1 Mortar Materials
- 2.4.1.1 Cementitious Materials

Provide cementitious materials that conform to those permitted by ASTM C270.

2.4.1.2 Hydrated Lime and Alternates

Provide lime that conforms to one of the materials permitted by ASTM C207 for use in combination with portland cement, hydraulic cement, and blended hydraulic cement. Do not use lime in combination with masonry cement or mortar cement.

2.4.1.3 Admixtures for Masonry Mortar

In cold weather, use a non-chloride based accelerating admixture that conforms to ASTM C1384, unless Type III portland cement is used in the mortar.

2.4.1.4 Aggregate and Water

Provide aggregate (sand) and water that conform to materials permitted by ASTM C270.

- 2.4.2 Grout and Ready-Mix Grout Materials
- 2.4.2.1 Cementitious Materials for Grout

Provide cementitious materials that conform to those permitted by ASTM C476.

2.4.2.2 Aggregate and Water

Provide fine and coarse aggregates and water that conform to materials permitted by ASTM C476.

- 2.5 MORTAR AND GROUT MIXES
- 2.5.1 Mortar Mix
 - a. Provide Type N or S mortar for non-load-bearing, non-shear-wall interior masonry.
- 2.5.2 Grout and Ready Mix Grout Mix

Use grout that conforms to ASTM C476, fine. Use conventional grout with a slump between 8 and 11 inches. Use self-consolidating grout with slump flow of 24 to 30 inches and a visual stability index (VSI) not greater than 1. Provide minimum grout strength of 2000 psi in 28 days, as tested in accordance with ASTM C1019. Do not change proportions and do not use materials with different physical or chemical characteristics in grout for the work unless additional evidence is furnished that grout meets the specified requirements. Use ready-mixed grout that conforms to ASTM C476.

PART 3 EXECUTION

3.1 EXAMINATION

Prior to start of work, verify the applicable conditions as set forth in TMS MSJC, inspection.

- 3.2 PREPARATION
- 3.2.1 Stains

Protect exposed surfaces from mortar and other stains. When mortar joints are tooled, remove mortar from exposed surfaces with fiber brushes and wooden paddles. Protect base of walls from splash stains by covering adjacent ground with sand, sawdust, or polyethylene.

3.2.2 Loads

Do not apply uniform loads for at least 12 hours or concentrated loads for

at least 72 hours after masonry is constructed. Provide temporary bracing as required.

3.2.3 Concrete Surfaces

Where masonry is to be placed, clean concrete of laitance, dust, dirt, oil, organic matter, or other foreign materials and slightly roughen to provide a surface texture with a depth of at least 1/8 inch. Sandblast, if necessary, to remove laitance from pores and to expose the aggregate.

3.2.4 Shelf Angles

Adjust shelf angles as required to keep the masonry level and at the proper elevation.

- 3.3 ERECTION
- 3.3.1 General
 - a. Coordinate masonry work with the work of other trades to accommodate built-in items and to avoid cutting and patching. Lay masonry units in running bond pattern. Lay facing courses level with back-up courses, unless the use of adjustable ties has been approved in which case the tolerances is plus or minus 1/2 inch. Adjust each unit to its final position while mortar is still soft and has plastic consistency.
 - b. Remove and clean units that have been disturbed after the mortar has stiffened, and relay with fresh mortar. Keep air spaces, cavities, chases, expansion joints, and spaces to be grouted free from mortar and other debris. Select units to be used in exposed masonry surfaces from those having the least amount of chipped edges or other imperfections detracting from the appearance of the finished work.
 - c. When necessary to temporarily discontinue the work, step (rack) back the masonry for joining when work resumes. Toothing may be used only when specifically approved by the Contracting Officer. Before resuming work, remove loose mortar and thoroughly clean the exposed joint. Cover the top of walls subjected to rain or snow with nonstaining waterproof covering or membrane when work is not in process. Extend the covering a minimum of 610 mm 2 feet down on each side of the wall and hold securely in place.
 - d. UnitEnsure that units being laid and surfaces to receive units are free of water film and frost. Lay solid units in a nonfurrowed full bed of mortar. Bevel mortar for veneer wythes and slope down toward the cavity side. Shove units into place so that the vertical joints are tight. Completely fill vertical joints between solid units with mortar, except where indicated at control, expansion, and isolation joints. Place hollow units so that mortar extends to the depth of the face shell at heads and beds, unless otherwise indicated. Mortar will be permitted to protrude up to 1/2 inch into the space or cells to be grouted. Provide means to prevent mortar from dropping into the space below or clean grout spaces prior to grouting.

3.3.1.1 Jointing

Tool mortar joints when the mortar is thumbprint hard. Tool horizontal joints after tooling vertical joints. Brush mortar joints to remove loose

and excess mortar.

3.3.1.1.1 Tooled Joints

Tool mortar joints in exposed exterior and interior masonry surfaces concave, using a jointer that is slightly larger than the joint width so that complete contact is made along the edges of the unit. Perform tooling so that the mortar is compressed and the joint surface is sealed. Use a jointer of sufficient length to obtain a straight and true mortar joint.

3.3.1.1.2 Flush Joints

Flush cut mortar joints in concealed masonry surfaces and joints at electrical outlet boxes in wet areas. Finish flush cut joints by cutting off the mortar flush with the face of the wall. Point joints in unparged masonry walls below grade tight. For architectural units, such as fluted units, completely fill both the head and bed joints and flush cut.

3.3.1.1.3 Door and Window Frame Joints

On the exposed interior side of exterior frames, joints between frames and abutting masonry walls shall be raked to a depth of 3/8 inch. On the exterior side of exterior frames, joints between frames and abutting masonry walls shall be raked to a depth of 3/8 inch.

3.3.1.1.4 Joint Widths

- a. Construct brick masonry with mortar joint widths equal to the difference between the specified and nominal dimensions of the unit, within tolerances permitted by TMS MSJC.
- Provide 3/8 inch wide mortar joints in concrete masonry, except for prefaced concrete masonry units.
- c. Provide 3/8 inch wide mortar joints on unfaced side of prefaced concrete masonry units and not less than 3/16 inch nor more than 1/4 inch wide on prefaced side.
- d. Maintain mortar joint widths within tolerances permitted by TMS MSJC

3.3.1.2 Cutting and Fitting

Use full units of the proper size wherever possible, in lieu of cut units. Locate cut units where they would have the least impact on the architectural aesthetic goals of the facility. Perform cutting and fitting, including that required to accommodate the work of others, by masonry mechanics using power masonry saws. Concrete masonry units may be wet or dry cut. Before being placed in the work, dry wet-cut units to the same surface-dry appearance as uncut units being laid in the wall. Provide cut edges that are clean, true and sharp.

a. Carefully make openings in the masonry so that wall plates, cover plates or escutcheons required by the installation will completely conceal the openings and will have bottoms parallel with the masonry bed joints. Provide reinforced masonry lintels above openings over 12 inches wide for pipes, ducts, cable trays, and other wall penetrations, unless steel sleeves are used. b. Do not reduce masonry units in size by more than one-third in height and one-half in length. Do not locate cut products at ends of walls, corners, and other openings.

3.3.1.3 Unfinished Work

Rack back unfinished work for joining with new work. Toothing may be resorted to only when specifically approved by the Contracting Officer. Remove loose mortar and thoroughly clean the exposed joints before laying new work.

- 3.3.2 Reinforced, Single Wythe Concrete Masonry Units Walls
- 3.3.2.1 Concrete Masonry Unit Placement
 - a. Fully bed units used to form piers, pilasters, columns, starting courses on footings, solid foundation walls, lintels, and beams, and where cells are to be filled with grout in mortar under both face shells and webs. Provide mortar beds under both face shells for other units. Mortar head joints for a distance in from the face of the unit not less than the thickness of the face shell.
 - b. Solidly grout foundation walls below grade.
 - c. Stiffen double walls at wall-mounted plumbing fixtures by use of strap anchors, two above each fixture and two below each fixture, located to avoid pipe runs, and extending from center to center of each wall within the double wall. Adequately reinforce walls and partitions for support of wall-hung plumbing fixtures when chair carriers are not specified.
 - d. Submit drawings showing elevations of walls exposed to view and indicating the location of all cut CMU products.
- 3.3.2.2 Preparation for Reinforcement

Lay units in such a manner as to preserve the unobstructed vertical continuity of cores to be grouted. Remove mortar protrusions extending 1/2 inch or more into cells before placing grout. Position reinforcing bars accurately as indicated before placing grout. Where vertical reinforcement occurs, fill cores solid with grout in accordance with paragraph PLACING GROUT in this Section.

3.3.3 Lintels

3.3.3.1 Masonry Lintels

Construct masonry lintels with lintel units filled solid with grout in all courses and reinforced with a minimum of two No. 4 bars in the bottom course unless otherwise indicated. Extend lintel reinforcement beyond each side of masonry opening 40 bar diameters or 24 inches, whichever is greater. Support reinforcing bars in place prior to grouting and locate 1/2 inch above the bottom inside surface of the lintel unit.

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3.4 INSTALLATION

3.4.1 Placing Grout

3.4.1.1 General

Fill cells containing reinforcing bars with grout. Solidly grout hollow masonry units in walls or partitions supporting plumbing, heating, or other mechanical fixtures, voids at door and window jambs, and other indicated spaces. Solidly grout cells under lintel bearings on each side of openings for full height of openings. Solidly grout walls below grade, lintels, and bond beams. Units other than open end units may require grouting each course to preclude voids in the units.

Discard site-mixed grout that is not placed within 1-1/2 hours after water is first added to the batch or when the specified slump is not met without adding water after initial mixing. Discard ready-mixed grout that does not meet the specified slump without adding water other than water that was added at the time of initial discharge. Allow sufficient time between grout lifts to preclude displacement or cracking of face shells of masonry units. Provide a grout shear key between lifts when grouting is delayed and the lower lift loses plasticity. If blowouts, flowouts, misalignment, or cracking of face shells should occur during construction, tear down the wall and rebuild.

3.4.1.2 Vertical Grout Barriers for Multi-Wythe Composite Walls

In multi-wythe composite walls, provide grout barriers in the collar join not more than 30 feet apart, or as required, to limit the horizontal flow of grout for each pour.

3.4.1.3 Horizontal Grout Barriers

Embed horizontal grout barriers in mortar below cells of hollow units receiving grout.

3.4.1.4 Grout Holes and Cleanouts

3.4.1.4.1 Grout Holes

Provide grouting holes in slabs, spandrel beams, and other in-place overhead construction. Locate holes over vertical reinforcing bars or as required to facilitate grout fill in bond beams. Provide additional openings spaced not more than 16 inches on centers where grouting of hollow unit masonry is indicated. Fom such openings not less than 4 inches in diameter or 3 by 4 inches in horizontal dimensions. Upon completion of grouting operations, plug and finish grouting holes to match surrounding surfaces.

3.4.1.4.2 Cleanouts for Hollow Unit Masonry Construction

For hollow masonry units. provide cleanout holes at the bottom of every grout pour in cores containing vertical reinforcement when the height of the grout pour exceeds 5 feet 4 inches. Where all cells are to be grouted, construct cleanout courses using bond beam units in an inverted position to permit cleaning of all cells. Provide cleanout holes at a maximum spacing of 32 inches where all cells are to be filled with grout.

Establish a new series of cleanouts if grouting operations are stopped

for more than 4 hours. Provide cleanouts not less than 3 by 3 inch by cutting openings in one face shell. Manufacturer's standard cutout units may be used at the Contractor's option. Do not cleanout holes until masonry work, reinforcement, and final cleaning of the grout spaces have been completed and inspected. For walls which will be exposed to view, close cleanout holes in an approved manner to match surrounding masonry.

3.4.1.4.3 Cleanouts for Multi-Wythe Composite Masonry Construction

Provide cleanouts for construction of walls that incorporate a grout filled cavity between solid masonry wythes, provide cleanouts at the bottom of every pour by omitting every other masonry unit from one wythe. Establish a new series of cleanouts if grouting operations are stopped for more than 4 hours. Do not plug cleanout holes until masonry work, reinforcement, and final cleaning of the grout spaces have been completed and inspected. For walls which will be exposed to view, close cleanout holes in an approved manner to match surrounding masonry.

3.4.1.5 Grout Placement

A grout pour is the total height of masonry to be grouted prior to erection of additional masonry. A grout lift is an increment of grout placement within a grout pour. A grout pour is filled by one or more lifts of grout.

- a. Lay masonry to the top of a pour permitted by TMS MSJC Table 7, based on the size of the grout space and the type of grout. Prior to grouting, remove masonry protrusions that extend 1/2 inch or more into cells or spaces to be grouted. Provide grout holes and cleanouts in accordance with paragraph GROUT HOLES AND CLEANOUTS above when the grout pour height exceeds 5 feet 4 inches. Hold reinforcement, bolts, and embedded connections rigidly in position before grouting is started. Do not prewet concrete masonry units.
- b. Place grout using a hand bucket, concrete hopper, or grout pump to fill the grout space without segregation of aggregate. Operate grout pumps to produce a continuous stream of grout without air pockets, segregation, or contamination.
- c. If the masonry has cured at least 4 hours, grout slump is maintained between 10 to 11 inches, and no intermediate reinforced bond beams are placed between the top and bottom of the pour height, place conventional grout in lifts not exceeding 12 feet 8 inches. For the same curing and slump conditions but with intermediate bond beams, limit conventional grout lift to the bottom of the lowest bond beam that is more than 5 feet 4 inches above the bottom of the lift, but do not exceed 12 feet 8 inches. If masonry has not cured at least 4 hours or grout slump is not maintained between 10 to 11 inches, place conventional grout in lifts not exceeding 5 feet 4 inches.
- d. Consolidate conventional grout lift and reconsolidate after initial settlement before placing next lift. For grout pours that are 12 inches or less in height, consolidate and reconsolidate grout by mechanical vibration or puddling. For grout pours that are greater than 12 inches in height, consolidate and reconsolidate grout by mechanical vibration. Apply vibrators at uniformly spaced points not further apart than the visible effectiveness of the machine. Limit duration of vibration to time necessary to produce satisfactory consolidation without causing segregation. If previous lift is not

permitted to set, dip vibrator into previous lift. Do not insert vibrators into lower lifts that are in a semi-solidified state. If lower lift sets prior to placement of subsequent lift, form a grout key by terminating grout a minimum of 1-1/2 inch below a mortar joint. Vibrate each vertical cell containing reinforcement in partially grouted masonry. Do not form grout keys within beams.

- e. If the masonry has cured 4 hours, place self-consolidating grout (SCG) in lifts not exceeding the pour height. If masonry has not cured for at least 4 hours, place SCG in lifts not exceeding 5 feet 4 inches. Do not mechanically consolidate self-consolidating grout. Place self-consolidating grout in accordance with manufacturer's recommendations.
- f. Upon completion of each day's grouting, remove waste materials and debris from the equipment, and dispose of outside the masonry.

3.5 APPLICATION

3.5.1 Interface with Other Products

3.5.1.1 Built-In Items

Fill spaces around built-in items with mortar. Point openings around flush-mount electrical outlet boxes in wet locations with mortar. Embed anchors, ties, wall plugs, accessories, flashing, pipe sleeves and other items required to be built-in as the masonry work progresses. Fully embed anchors, ties and joint reinforcement in the mortar. Fill cells receiving anchor bolts and cells of the first course below bearing plates with grout, unless otherwise indicated.

3.5.1.2 Door and Window Frame Joints

On the exposed interior and exterior sides of exterior frames, rake joints between frames and abutting masonry walls to a depth of 3/8 inch.

3.5.2 Tolerances

Lay masonry plumb, true to line, with courses level within the tolerances of TMS MSJC, Article 3.3 F.

- 3.6 FIELD QUALITY CONTROL
- 3.6.1 Tests

3.7 POINTING AND CLEANING

After mortar joints have attained their initial set, but prior to hardening, completely remove mortar and grout daubs and splashings from masonry-unit surfaces that will be exposed or painted. Before completion of the work, rake out defects in joints of masonry to be exposed or painted, fill with mortar, and tool to match existing joints. Immediately after grout work is completed, remove scum and stains that have percolated through the masonry work using a low pressure stream of water and a stiff bristled brush. Do not clean masonry surfaces, other than removing excess surface mortar, until mortar in joints has hardened. Leave masonry surfaces clean, free of mortar daubs, dirt, stain, and discoloration, including scum from cleaning operations, and with tight mortar joints throughout. Do not use metal tools and metal brushes for cleaning.

3.7.1 Dry-Brushing Concrete Masonry

Dry brush exposed concrete masonry surfaces at the end of each day's work and after any required pointing, using stiff-fiber bristled brushes.

3.8 PROTECTION

Protect facing materials against staining. Cover top of walls with nonstaining waterproof covering or membrane to protect from moisture intrusion when work is not in progress. Continue covering the top of the unfinished walls until the wall is waterproofed with a complete roof or parapet system. Extend covering a minimum of 2 feet down on each side of the wall and hold securely in place. Before starting or resuming work, clean top surface of masonry in place of loose mortar and foreign material.

-- End of Section --

SECTION 05 12 00

STRUCTURAL STEEL 08/18

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN INSTITUTE OF STEEL CONSTRUCTION (AISC)

AISC 303	(2016) Code of Standard Practice for Steel Buildings and Bridges			
AISC 325	(2017) Steel Construction Manual			
AISC 326	(2009) Detailing for Steel Construction			
AISC 360	(2016) Specification for Structural Steel Buildings			
AISC DESIGN GUIDE 10	(1997) Erection Bracing of Low-Rise Structural Steel Buildings			
AMERICAN WELDING SOCIETY (AWS)				
AWS A2.4	(2012) Standard Symbols for Welding, Brazing and Nondestructive Examination			
AWS D1.1/D1.1M	(2020) Structural Welding Code - Steel			
AWS QC1	(2016) Specification for AWS Certification of Welding Inspectors			
ASME INTERNATIONAL (ASME)				
ASME B46.1	(2009) Surface Texture, Surface Roughness, Waviness and Lay			
ASTM INTERNATIONAL (ASTM)				
ASTM A6/A6M	(2017a) Standard Specification for General Requirements for Rolled Structural Steel Bars, Plates, Shapes, and Sheet Piling			
ASTM A29/A29M	(2016) Standard Specification for General Requirements for Steel Bars, Carbon and Alloy, Hot-Wrought			
ASTM A36/A36M	(2014) Standard Specification for Carbon Structural Steel			
ASTM A123/A123M	(2017) Standard Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and			

Steel Products

- ASTM A143/A143M (2007; R 2014) Standard Practice for Safeguarding Against Embrittlement of Hot-Dip Galvanized Structural Steel Products and Procedure for Detecting Embrittlement
- ASTM A780/A780M (2009; R 2015) Standard Practice for Repair of Damaged and Uncoated Areas of Hot-Dip Galvanized Coatings
- ASTM A992/A992M (2011; R 2015) Standard Specification for Structural Steel Shapes
- ASTM B695 (2004; R 2016) Standard Specification for Coatings of Zinc Mechanically Deposited on Iron and Steel
- ASTM C827/C827M (2016) Standard Test Method for Change in Height at Early Ages of Cylindrical Specimens of Cementitious Mixtures
- ASTM C1107/C1107M (2017) Standard Specification for Packaged Dry, Hydraulic-Cement Grout (Nonshrink)
- ASTM F1136/F1136M (2011) Standard Specification for Zinc/Aluminum Corrosion Protective Coatings for Fasteners
- ASTM F2329/F2329M (2015) Standard Specification for Zinc Coating, Hot-Dip, Requirements for Application to Carbon and Alloy Steel Bolts, Screws, Washers, Nuts, and Special Threaded Fasteners
- ASTM F2833 (2011; R 2017) Standard Specification for Corrosion Protective Fastener Coatings with Zinc Rich Base Coat and Aluminum Organic/Inorganic Type

U.S. DEPARTMENT OF DEFENSE (DOD)

UFC 3-301-01 (2019) Structural Engineering

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

29 CFR Part 1926, Subpart R Steel Erection

1.2 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-02 Shop Drawings

Fabrication Drawings Including Details of Connections

SD-03 Product Data

Welding Electrodes and Rods

Non-Shrink Grout

SD-06 Test Reports

Weld Inspection Reports

Embrittlement Test Reports

SD-07 Certificates

Steel

Galvanizing

Welding Procedures and Qualifications

Welding Electrodes and Rods

Certified Welding Inspector

- 1.3 QUALITY ASSURANCE
- 1.3.1 Preconstruction Submittals
- 1.3.2 Fabrication Drawing Requirements

Submit fabrication drawings for approval prior to fabrication. Prepare in accordance with AISC 303, AISC 326 and AISC 325. Fabrication drawings must not be reproductions of contract drawings.Include complete information for the fabrication and erection of the structure's components, including the location, type, and size of bolts, welds, member sizes and lengths, connection details, blocks, copes, and cuts. Use AWS A2.4 standard welding symbols.Clearly highlight any deviations from the details shown on the contract drawings highlighted on the fabrication drawings. Explain the reasons for any deviations from the contract drawings.

1.3.3 Certifications

1.3.3.1 Welding Procedures and Qualifications

Prior to welding, submit certification for each welder stating the type of welding and positions qualified for, the code and procedure qualified under, date qualified, and the firm and individual certifying the qualification tests. If the qualification date of the welder or welding operator is more than 6 months old, the welding operator's qualification certificate must be accompanied by a current certificate by the welder attesting to the fact that he has been engaged in welding since the date of certification, with no break in welding service greater than 6 months.

Conform to all requirements specified in AWS D1.1/D1.1M.

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PART 2 PRODUCTS

2.1 SYSTEM DESCRIPTION

Provide the structural steel system, including galvanizing, complete and ready for use. Provide structural steel systems including design, materials, installation, workmanship, fabrication, assembly, erection, inspection, quality control, and testing in accordance with AISC 360 and UFC 3-301-01.

- 2.2 STEEL
- 2.2.1 Structural Steel

Wide flange and WT shapes, ASTM A992/A992M. Angles, Channels and Plates, ASTM A36/A36M.

- 2.3 STRUCTURAL STEEL ACCESSORIES
- 2.3.1 Welding Electrodes and Rods

AWS D1.1/D1.1M. Submit product data for welding electrodes and rods.

2.3.2 Non-Shrink Grout

ASTM C1107/C1107M, with no ASTM C827/C827M shrinkage. Grout must be nonmetallic.

2.3.3 Welded Shear Stud Connectors

ASTM A29/A29M, Grades 1010 through 1020. AWS D1.1/D1.1M, Table 7.1, Type B.

2.4 GALVANIZING

ASTM F2329/F2329M, ASTM F1136/F1136M, ASTM F2833 or ASTM B695 for threaded parts or ASTM A123/A123M for structural steel members, as applicable, unless specified otherwise galvanize after fabrication where practicable. All steel must be galvanized.

2.5 FABRICATION

Fabrication must be in accordance with the applicable provisions of AISC 325. Fabrication and assembly must be done in the shop to the greatest extent possible. Punch, subpunch and ream, or drill bolt holes perpendicular to the surface of the member.

Compression joints depending on contact bearing must have a surface roughness not in excess of 500 micro inch as determined by ASME B46.1, and ends must be square within the tolerances for milled ends specified in ASTM A6/A6M.

Shop splices of members between field splices will be permitted only where indicated on the Contract Drawings. Splices not indicated require the approval of the Contracting Officer.

2.5.1 Markings

Prior to erection, identify members by a painted erection mark.

Connecting parts assembled in the shop for reaming holes in field connections must be match marked with scratch and notch marks. Do not locate erection markings on areas to be welded. Do not locate match markings in areas that will decrease member strength or cause stress concentrations.

2.6 DRAINAGE HOLES

Drill adequate drainage holes to eliminate water traps. Hole diameter must be 1/2 inch and location indicated on the detail drawings. Hole size and locations must not affect the structural integrity.

PART 3 EXECUTION

3.1 ERECTION

- Erection of structural steel, except as indicated in item b. below, must be in accordance with the applicable provisions of AISC 325, AISC 303 and 29 CFR Part 1926, Subpart R.
- b. For low-rise structural steel buildings (60 feet tall or less and a maximum of 2 stories), erect the structure in accordance with AISC DESIGN GUIDE 10.

After final positioning of steel members, provide full bearing under base plates and bearing plates using nonshrink grout. Place nonshrink grout in accordance with the manufacturer's instructions.

3.1.1 STORAGE

Store the material out of contact with the ground in such manner and location as to minimize deterioration.

3.2 CONNECTIONS

Except as modified in this section, design connections indicated in accordance with AISC 360. Build connections into existing work. Do not tighten anchor bolts set in concrete with impact torque wrenches. Holes must not be cut or enlarged by burning. Bolts, nuts, and washers must be clean of dirt and rust, and lubricated immediately prior to installation.

3.3 GAS CUTTING

Use of gas-cutting torch in the field for correcting fabrication errors is not permitted on any major member in the structural framing. Use of a gas cutting torch will be permitted on minor members not under stress only after approval has been obtained from the Contracting Officer.

3.4 WELDING

Welding must be in accordance with AWS D1.1/D1.1M. Provide AWS D1.1/D1.1M qualified welders, welding operators, and tackers.

3.4.1 Removal of Temporary Welds, Run-Off Plates, and Backing Strips

Remove only from finished areas.

3.5 GALVANIZING REPAIR

Repair damage to galvanized coatings using ASTM A780/A780M zinc rich paint for galvanizing damaged by handling, transporting, cutting, welding, or bolting. Do not heat surfaces to which repair paint has been applied.

3.6 FIELD QUALITY CONTROL

Perform field tests, and provide labor, equipment, and incidentals required for testing, except that electric power for field tests will be furnished as set forth in Division 1. Notify the Contracting Officer in writing of defective welds, bolts, nuts, and washers within 7 working days of the date of the inspection.

3.6.1 Welds

3.6.1.1 Visual Inspection

AWS D1.1/D1.1M. Furnish the services of AWS-certified welding inspectors for fabrication and erection inspection and testing and verification inspections. A Certified Welding Inspector must perform visual inspection on 100 percent of all welds. Submit weld inspection reports. Submit certificates indicating that certified welding inspectors meet the requirements of AWS QC1.

Inspect proper preparation, size, gaging location, and acceptability of all welds; identification marking; operation and current characteristics of welding sets in use.

3.6.2 Testing for Embrittlement

ASTM A143/A143M for steel products hot-dip galvanized after fabrication. Submit embrittlement test reports.

-- End of Section --

SECTION 07 92 00

JOINT SEALANTS 01/07

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM C 734	(2006) Low-Temperature Flexibility of Latex Sealants After Artificial Weathering
ASTM C 834	(2005) Latex Sealants
ASTM C 919	(2008) Use of Sealants in Acoustical Applications
ASTM C 920	(2011) Standard Specification for Elastomeric Joint Sealants
ASTM D 217	(2002; R 2008) Cone Penetration of Lubricating Grease
ASTM E84	(2018) Standard Test Method for Surface Burning Characteristics of Building Materials

1.2 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-03 Product Data

Sealants

Primers

Bond breakers

Backstops

Manufacturer's descriptive data including storage requirements, shelf life, curing time, instructions for mixing and application, and primer data (if required). Provide a copy of the Material Safety Data Sheet for each solvent, primer or sealant material.

SD-07 Certificates

Sealant

Certificates of compliance stating that the materials conform to

the specified requirements.

1.3 ENVIRONMENTAL CONDITIONS

Apply sealant when the ambient temperature is between 40 and 90 degrees F.

1.4 DELIVERY AND STORAGE

Deliver materials to the job site in unopened manufacturers' external shipping containers, with brand names, date of manufacture, color, and material designation clearly marked thereon. Label elastomeric sealant containers to identify type, class, grade, and use. Carefully handle and store materials to prevent inclusion of foreign materials or subjection to sustained temperatures exceeding 90 degrees F or less than 0 degrees F.

1.5 QUALITY ASSURANCE

1.5.1 Compatibility with Substrate

Verify that each of the sealants are compatible for use with joint substrates.

1.5.2 Joint Tolerance

Provide joint tolerances in accordance with manufacturer's printed instructions.

1.6 SPECIAL WARRANTY

Guarantee sealant joint against failure of sealant and against water penetration through each sealed joint for five years.

PART 2 PRODUCTS

2.1 SEALANTS

Provide sealant that has been tested and found suitable for the substrates to which it will be applied.

2.1.1 Interior Sealant

Provide ASTM C 834 . Location(s) and color(s) of sealant for the following:

LOCATION

a.	Small voids between walls or partitions and adjacent lockers, casework, shelving,	As selected
	door frames, built-in or surface-mounted equipment and fixtures, and similar items.	

COLOR

- b. Perimeter of frames at doors, windows, Match adjacent and access panels which adjoin exposed interior concrete and masonry surfaces.
- c. Joints of interior masonry walls and Match adjacent partitions which adjoin columns, pilasters, concrete walls, and exterior walls unless otherwise detailed.

LOCATION COLOR d. Joints between edge members for acoustical Match adjacent tile and adjoining vertical surfaces. e. Interior locations, not otherwise indicated Match adjacent or specified, where small voids exist between materials specified to be painted. f. Joints between bathtubs and ceramic tile; As selected joints between shower receptors and ceramic tile; joints formed where nonplaner tile surfaces meet. g. Joints formed between tile floors and tile As selected base cove; joints between tile and dissimilar materials; joints occurring where substrates change. h. Behind escutcheon plates at valve pipe As selected penetrations and showerheads in showers. 2.1.2 Exterior Sealant For joints in vertical surfaces, provide ASTM C 920, Type S or M, Grade NS, Class 25, Use NT. For joints in horizontal surfaces, provide ASTM C 920, Type S or M, Grade P, Class 25, Use T. Provide location(s) and color(s) of sealant as follows: LOCATION COLOR a. Joints and recesses formed where frames and subsills of windows, doors, louvers, and vents adjoin masonry, concrete, or As selected metal frames. Use sealant at both exterior and interior surfaces of exterior wall penetrations. b. Joints between new and existing exterior Match adjacent

- masonry walls.
- c. Masonry joints where shelf angles occur. Match adjacent
- d. Expansion and control joints. Match adjacent
- e. Interior face of expansion joints in As selected exterior concrete or masonry walls where metal expansion joint covers are not required.
- f. Voids where items pass through exterior Match adjacent walls.
- g. Metal reglets, where flashing is inserted Match adjacent into masonry joints, and where flashing is penetrated by coping dowels.
- h. Metal-to-metal joints where sealant is As selected indicated or specified.

LOCATION

COLOR

- i. Joints between ends of gravel stops, fascias, As selected copings, and adjacent walls.
- 2.1.3 Floor Joint Sealant

ASTM C 920, Type S or M, Grade P, Class 25, Use T. Provide location(s) and color(s) of sealant as follows:

LOCATION COLOR

- a. Seats of metal thresholds for As selected exterior doors.
- b. Control and expansion joints in floors, As selected slabs, ceramic tile, and walkways.

2.1.4 Acoustical Sealant

Rubber or polymer-based acoustical sealant conforming to ASTM C 919 must have a flame spread of 25 or less and a smoke developed rating of 50 or less when tested in accordance with ASTM E84. Acoustical sealant must have a consistency of 250 to 310 when tested in accordance with ASTM D 217, and must remain flexible and adhesive after 500 hours of accelerated weathering as specified in ASTM C 734, and must be non-staining.

2.2 PRIMERS

Provide a nonstaining, quick-drying type and consistency recommended by the sealant manufacturer for the particular application.

2.3 BOND BREAKERS

Provide the type and consistency recommended by the sealant manufacturer to prevent adhesion of the sealant to backing or to bottom of the joint.

2.4 BACKSTOPS

Provide glass fiber roving or neoprene, butyl, polyurethane, or polyethylene foams free from oil or other staining elements as recommended by sealant manufacturer. Provide 25 to 33 percent oversized backing for closed cell and 40 to 50 percent oversized backing for open cell material, unless otherwise indicated. Make backstop material compatible with sealant. Do not use oakum and other types of absorptive materials as backstops.

2.5 CLEANING SOLVENTS

Provide type(s) recommended by the sealant manufacturer except for aluminum and bronze surfaces that will be in contact with sealant.

PART 3 EXECUTION

3.1 SURFACE PREPARATION

Clean surfaces from dirt frost, moisture, grease, oil, wax, lacquer, paint, or other foreign matter that would tend to destroy or impair

adhesion. Remove oil and grease with solvent. Surfaces must be wiped dry with clean cloths. When resealing an existing joint, remove existing caulk or sealant prior to applying new sealant. For surface types not listed below, contact sealant manufacturer for specific recommendations.

3.1.1 Steel Surfaces

Remove loose mill scale by sandblasting or, if sandblasting is impractical or would damage finish work, scraping and wire brushing. Remove protective coatings by sandblasting or using a residue-free solvent.

3.1.2 Aluminum or Bronze Surfaces

Remove temporary protective coatings from surfaces that will be in contact with sealant. When masking tape is used as a protective coating, remove tape and any residual adhesive just prior to sealant application. For removing protective coatings and final cleaning, use nonstaining solvents recommended by the manufacturer of the item(s) containing aluminum or bronze surfaces.

3.1.3 Concrete and Masonry Surfaces

Where surfaces have been treated with curing compounds, oil, or other such materials, remove materials by sandblasting or wire brushing. Remove laitance, efflorescence and loose mortar from the joint cavity.

3.2 SEALANT PREPARATION

Do not add liquids, solvents, or powders to the sealant. Mix multicomponent elastomeric sealants in accordance with manufacturer's instructions.

3.3 APPLICATION

3.3.1 Joint Width-To-Depth Ratios

a. Acceptable Ratios:

JOINT WIDTH	JOINT DEPTH		
	Minimum	Maximum	
For metal, glass, or other nonporous surfaces:			
1/4 inch (minimum) over 1/4 inch	1/4 inch 1/2 of width	1/4 inch Equal to width	
For wood, concrete, masonry, stone:			
1/4 inch (minimum) Over 1/4 inch to 1/2 inch	1/4 inch 1/4 inch	1/4 inch Equal to width	
Over 1/2 inch to 2 inch Over 2 inch.	1/2 inch (As recommend manufacturer	5/8 inch ded by sealant	

b. Unacceptable Ratios: Where joints of acceptable width-to-depth ratios have not been provided, clean out joints to acceptable depths and grind or cut to acceptable widths without damage to the adjoining work. Grinding is not required on metal surfaces.

3.3.2 Masking Tape

Place masking tape on the finish surface on one or both sides of a joint cavity to protect adjacent finish surfaces from primer or sealant smears. Remove masking tape within 10 minutes after joint has been filled and tooled.

3.3.3 Backstops

Install backstops dry and free of tears or holes. Tightly pack the back or bottom of joint cavities with backstop material to provide a joint of the depth specified. Install backstops in the following locations:

- a. Where indicated.
- b. Where backstop is not indicated but joint cavities exceed the acceptable maximum depths specified in paragraph entitled, "Joint Width-to-Depth Ratios".

3.3.4 Primer

Immediately prior to application of the sealant, clean out loose particles from joints. Where recommended by sealant manufacturer, apply primer to joints in concrete masonry units, wood, and other porous surfaces in accordance with sealant manufacturer's instructions. Do not apply primer to exposed finish surfaces.

3.3.5 Bond Breaker

Provide bond breakers to the back or bottom of joint cavities, as recommended by the sealant manufacturer for each type of joint and sealant used, to prevent sealant from adhering to these surfaces. Carefully apply the bond breaker to avoid contamination of adjoining surfaces or breaking bond with surfaces other than those covered by the bond breaker.

3.3.6 Sealants

Provide a sealant compatible with the material(s) to which it is applied. Do not use a sealant that has exceeded shelf life or has jelled and can not be discharged in a continuous flow from the gun. Apply the sealant in accordance with the manufacturer's printed instructions with a gun having a nozzle that fits the joint width. Force sealant into joints to fill the joints solidly without air pockets. Tool sealant after application to ensure adhesion. Make sealant uniformly smooth and free of wrinkles. Upon completion of sealant application, roughen partially filled or unfilled joints, apply sealant, and tool smooth as specified. Apply sealer over the sealant when and as specified by the sealant manufacturer.

3.4 PROTECTION AND CLEANING

3.4.1 Protection

Protect areas adjacent to joints from sealant smears. Masking tape may be used for this purpose if removed 5 to 10 minutes after the joint is filled.
3.4.2 Final Cleaning

Upon completion of sealant application, remove remaining smears and stains and leave the work in a clean and neat condition.

- a. Masonry and Other Porous Surfaces: Immediately scrape off fresh sealant that has been smeared on masonry and rub clean with a solvent as recommended by the sealant manufacturer. Allow excess sealant to cure for 24 hour then remove by wire brushing or sanding.
- b. Metal and Other Non-Porous Surfaces: Remove excess sealant with a solvent-moistened cloth.
 - -- End of Section --

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SECTION 08 33 23

OVERHEAD COILING DOORS 07/07

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN SOCIETY OF CIVIL ENGINEERS (ASCE)

ASCE 7-10 (2010) Minimum Design Loads for Buildings and Other Structures

AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS (ASHRAE)

ASHRAE FUN IP (2009; Errata 2010) Fundamentals Handbook, I-P Edition

ASME INTERNATIONAL (ASME)

ASME B29.400 (2001; R 2008) Combination, "H" Type Mill Chains, and Sprockets

ASTM INTERNATIONAL (ASTM)

ASTM A153/A153M (2016) Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware

ASTM A27/A27M (2010) Standard Specification for Steel Castings, Carbon, for General Application

ASTM A307 (2012) Standard Specification for Carbon Steel Bolts and Studs, 60 000 PSI Tensile Strength

ASTM A36/A36M (2014) Standard Specification for Carbon Structural Steel

ASTM A48/A48M (2003; R 2012) Standard Specification for Gray Iron Castings

ASTM A53/A53M (2012) Standard Specification for Pipe, Steel, Black and Hot-Dipped, Zinc-Coated, Welded and Seamless

ASTM A653/A653M (2011) Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process

ASTM A666 (2010) Standard Specification for Annealed

	or Cold-Worked Austenitic Stainless Steel Sheet, Strip, Plate and Flat Bar	
ASTM A780/A780M	(2009; R 2015) Standard Practice for Repair of Damaged and Uncoated Areas of Hot-Dip Galvanized Coatings	
ASTM A924/A924M	(2016a) Standard Specification for General Requirements for Steel Sheet, Metallic-Coated by the Hot-Dip Process	
ASTM B221	(2012) Standard Specification for Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Profiles, and Tubes	
ASTM B221M	(2012a) Standard Specification for Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Profiles, and Tubes (Metric)	
ASTM D 2000	(2008) Standard Classification System for Rubber Products in Automotive Applications	
ASTM E 330	(2002; R 2010) Structural Performance of Exterior Windows, Doors, Skylights and Curtain Walls by Uniform Static Air Pressure Difference	
ASTM E84	(2018) Standard Test Method for Surface Burning Characteristics of Building Materials	
ASTM F 568M	(2007) Standard Specification for Carbon and Alloy Steel Externally Threaded Metric Fasteners	
NATIONAL ELECTRICAL M	ANUFACTURERS ASSOCIATION (NEMA)	
NEMA ICS 2	(2000; R 2005; Errata 2008) Industrial Control and Systems Controllers, Contactors, and Overload Relays Rated 600 V	
NEMA ICS 6	(2000; R 2005; Errata 2008) Industrial Control and Systems Controllers, Contactors, and Overload Relays Rated 600 V	
NEMA MG 1	(2018) Motors and Generators	
NEMA ST 1	(1988; R 1994; R 1997) Specialty Transformers (Except General Purpose Type)	
NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)		
NFPA 70	(2020; ERTA 20-1 2020; ERTA 20-2 2020; TIA	

1.2 DESCRIPTION

Overhead coiling doors to be counterbalanced doors by methods of

20-1; TIA 20-2; TIA 20-3; TIA 20-4)

National Electrical Code

manufacturer's standard mechanism with an adjustable-tension, steel helical torsion spring mounted around a steel shaft and contained in a spring barrel connected to top of curtain with barrel rings. Use grease-sealed or self-lubricating bearings for rotating members. Doors to be coiling type, with interlocking slats, complete with anchoring and door hardware, guides, hood, and operating mechanisms, and designed for use on openings as indicated.

1.3 PERFORMANCE REQUIREMENTS

1.3.1 Wind Loading

Design and fabricate door assembly to withstand the wind loading pressure of at least 47.5 pounds per square foot with a maximum deflection of 1/120 of the opening width. Provide test data showing compliance with ASTM E 330. Sound engineering principles may be used to interpolate or extrapolate test results to door sizes not specifically tested Complete assembly must meet or exceed the requirements of ASCE 7-10.

1.3.2 Operational Cycle Life

All portions of the door, hardware and operating mechanism that are subject to movement, wear, or stress fatigue must be designed to operate through a minimum number of 10 cycles per day. One complete cycle of door operation is defined as when the door is in the closed position, moves to the fully open position, and returns to the closed position.

1.4 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-02 Shop Drawings

Provide fabrication drawings that show complete assembly with hardware and framing details for the following items:

Overhead Coiling Doors

Counterbalancing Mechanism

Electric Door Operators

Bottom Bar

Guides

Mounting Brackets

Overhead Drum

Painting

Submit Installation Drawings in accordance with paragraph entitled, "Overhead Coiling Door Assemblies," of this section.

SD-03 Product Data

Submit manufacturer's catalog data for the following items listing

all accessories including supports, locks and latches, and weather stripping.

Overhead Coiling Doors

Hardware

Counterbalancing Mechanism

Electric Door Operators

SD-05 Design Data

Submit equipment and performance data for the following items in accordance with the paragraph entitled, "Performance Requirements," of this section.

Overhead Coiling Doors

Hardware

Counterbalancing Mechanism

Manual Door Operators

Electric Door Operators

SD-10 Operation and Maintenance Data

Submit Operation and Maintenance Manuals for Overhead Coiling Door Assemblies , including the following items:

Materials

Devices

Procedures

Manufacture's Brochures

Parts Lists

Cleaning

1.5 OVERHEAD COILING DOOR DETAIL SHOP DRAWINGS

Provide installation drawings for overhead coiling door assemblies which show elevations of each door type, shape and thickness of materials, finishes, details of joints and connections, and details of guides and fittings, rough opening dimensions, location and description of hardware, anchorage locations, and counterbalancing mechanism and door operator details. Show locations of replaceable fusible links wiring diagrams for power, signal and controls. Include a schedule showing the location of each door with the drawings.

Contractor must submit 6 copies of the Operation and Maintenance Manuals 30 calendar days prior to testing the Overhead Coiling Door Assemblies. Update and resubmit data for final approval no later than 30 calendar days prior to contract completion.

Provide operation and maintenance manuals which are consistent with manufacturer's standard brochures, schematics, printed instructions, general operating procedures, and safety precautions. Provide test data that is legible and of good quality.

1.6 WARRANTY, OPERATION AND MAINTENANCE DATA

Submit Operation and Maintenance Manuals for Overhead Coiling Door Assemblies, including the following items:

Materials

Devices

Manual Door Operators

Electric Door Operators

Counterbalancing Mechanism

Painting

Procedures

Manufacture's Brochures

Parts Lists

Contractor must furnish a written guarantee that the helical spring and counterbalance mechanism are free from defects in material and workmanship and that they will remain so for not less than two years after completion and acceptance of the project.

Contractor must warrant that upon notification by the Government, he will immediately make good any defects in material, workmanship, and door operation within the same time period covered by the guarantee, at no cost to the Government.

1.7 DELIVERY AND STORAGE

Delivered doors to the jobsite wrapped in a protective covering with the brands and names clearly marked thereon. Store doors in a dry location that is adequately ventilated and free from dirt and dust, water, and other contaminants, and in a manner that permits easy access for inspection and handling.

PART 2 PRODUCTS

2.1 OVERHEAD COILING DOORS

2.1.1 Curtain Materials and Construction

Provide curtain slats which are fabricated from steel sheets conforming to ASTM A653/A653M, Grade A, with the additional requirement of a minimum yield point of 33,000 psi. Provide sheets which are galvanized in accordance with ASTM A653/A653M and ASTM A924/A924M.

Fabricate doors from interlocking cold-rolled slats, with section profiles

as specified, designed to withstand the specified wind loading. Provide slats which are continuous without splices for the width of the door.

2.1.2 Insulated Curtains

Form Curtains from manufacturer's standard shapes of interlocking slats. Supply slat system with a minimum R-value of 4 when calculated in accordance with ASHRAE FUN IP. Slats to consist of a polystyrene core not less than 11/16 inch thick, completely enclosed within metal facings. Exterior face of slats must be the same gauge as specified for curtains. Interior face must be not lighter than 0.0219 inches. The insulated slat assembly is to have a flame spread rating of not more than 25 and a smoke development factor of not more than 50 when tested in accordance with ASTM E84.

2.1.3 Curtain Bottom Bar

Curtain bottom bars must be pairs of angles from the manufacturer's standard steel, stainless and aluminum extrusions not less than 2.0 by 2.0 inches by 0.188 inch. Steel extrusions must conform to ASTM A36/A36M. Stainless steel extrusions conforming to ASTM A666, Type 304. Aluminum extrusions conforming to ASTM B221 or(ASTM B221M). Galvanize angles and fasteners in accordance with ASTM A653/A653M and ASTM A924/A924M. Coat welds and abrasions with paint conforming to ASTM A780/A780M.

2.1.4 Locks

Provide end and/or wind locks of cast steel conforming to ASTM A27/A27M, Grade B; galvanized in accordance with ASTM A653/A653M, ASTM A153/A153M and ASTM A924/A924M and secured at every other curtain slat.

2.1.5 Weather Stripping

Weather-stripping at the door-head and jamb must be 1/8-inch thick sheet of natural or neoprene rubber with air baffles, secured to the insides of hoods with galvanized-steel fasteners through continuous galvanized-steel pressure bars at least 5/8-inch wide and 1/8-inch thick.

Threshold weather-stripping must be 1/8-inch thick sheet natural or neoprene rubber secured to the bottom bars.

Provide weather-stripping of natural or neoprene rubber conforming to ASTM D 2000.

2.1.6 Locking Devices

Slide Bolt to engage through slots in tracks for locking by padlock, located on both left and right jamb sides, operable from coil side.

2.1.7 Safety Interlock

Equip power-operated doors with safety interlock switch to disengage power supply when door is locked.

2.1.8 Overhead Drum

Fabricate drums from nominal 0.028-inch thick, hot-dip galvanized steel sheet with G90 (Z275) zinc coating, complying with ASTM A653/A653M.

2.2 HARDWARE

All hardware must conform to ASTM A153/A153M, ASTM A307, ASTM F 568M, and ASTM A27/A27M.

2.2.1 Guides

Fabricate curtain jamb guides from the manufacturer's standard angles or channels of same material and finish as curtain slats unless otherwise indicated, with sufficient depth and strength to retain curtain, to allow curtain to operate smoothly, and to withstand loading. Slot bolt holes for track adjustment.

2.2.2 Equipment Supports

Fabricate door-operating equipment supports from the manufacturer's standard steel shapes and plates conforming to ASTM A36/A36M, galvanized in accordance with ASTM A653/A653M and ASTM A924/A924M. Size the shapes and plates in accordance with the industry standards for the size, weight, and type of door installation..

2.3 COUNTERBALANCING MECHANISM

Counterbalance doors by means of manufacturer's standard mechanism with an adjustable-tension, steel helical torsion spring mounted around a steel shaft and contained in a spring barrel connected to top of curtain with barrel rings. Use grease-sealed or self-lubricating bearings for rotating members.

2.3.1 Brackets

Provide the manufacturer's standard mounting brackets of either cast iron or cold-rolled steel with one located at each end of the counterbalance barrel conforming to ASTM A48/A48M.

2.3.2 Counterbalance Barrels

Fabricate spring barrel of manufacturer's standard hot-formed, structural-quality, welded or seamless carbon-steel pipe, conforming to ASTM A53/A53M, of sufficient diameter and wall thickness to support rolled-up curtain without distortion of slats and to limit barrel deflection to not more than 0.03 inch per foot of span under full load.

2.3.3 Torsion Rod for Counter Balance

Fabricate rod from the manufacturer's standard cold-rolled steel, sized to hold fixed spring ends and carry torsional load.

2.4 ELECTRIC DOOR OPERATORS

Provide electrical wiring and door operating controls conforming to the applicable requirements of NFPA 70.

Electric door-operator assemblies must be the sizes and capacities recommended and provided by the door manufacturer for specified doors. Assemblies must be complete with electric motors and factory-prewired motor controls, starter, gear reduction units, solenoid-operated brakes, clutch, remote-control stations, manual or automatic control devices, and accessories as required for proper operation of the doors.

Design the operators so that motors may be removed without disturbing the limit-switch adjustment and affecting the emergency auxiliary operators.

Provide a manual operator of chain-gear mechanisms with a release clutch to permit manual operation of doors in case of power failure. Arrange the emergency manual operator so that it may be put into and out of operation from floor level, and its use will not affect the adjustment of the limit switches. Provide an electrical or mechanical device which will automatically disconnect the motor from the operating mechanism when the emergency manual operating mechanism is engaged.

2.4.1 Door-Operator Types

Provide an operator which is mounted to the right or left door head plate with the operator on coil side of the door-hood assembly and connected to the door drive shaft with drive chain and sprockets. Front clearance is required for this type of mounting.

2.4.2 Electric Motors

Provide motors which are the high-starting-torque, reversible, constant-duty electrical type with overload protection of sufficient torque and horsepower to move the door in either direction from any position and produce a door-travel speed of not less than 8 nor more than 12 inches per second without exceeding thehorsepower rating.

Provide motors which conform to NEMA MG 1 designation, temperature rating, service factor, enclosure type, and efficiency to the requirements specified.

2.4.3 Motor Bearings

Bearings must be bronze-sleeve or heavy-duty ball or roller antifriction type with full provisions for the type of thrust imposed by the specific duty load.

Pre-lubricate and factory seal bearings in motors less than 1/2 horsepower.

Equip motors coupled to worm-gear reduction units with either ball or roller bearings.

Equip bearings in motors 1/2 horsepower or larger with lubrication service fittings. Fit lubrication fittings with color-coded plastic or metal dust caps.

In any motor, bearings that are lubricated at the factory for extended duty periods do not need to be lubricated for a given number of operating hours. Display this information on an appropriate tag or label on the motor with instructions for lubrication cycle maintenance.

2.4.4 Motor Starters, Controls, and Enclosures

Each door motor must have a factory-wired, unfused, disconnect switch; a reversing, across-the-line magnetic starter with thermal overload protection; 120-volt operating coils with a control transformer limit switch; and a safety interlock assembled in a NEMA ICS 6 type enclosure as specified herein. Control equipment must conform to NEMA ICS 2.

Provide adjustable switches, electrically interlocked with the motor controls and set to stop the door automatically at the fully open and fully closed position.

2.4.5 Control Enclosures

Provide control enclosures that conform to NEMA ICS 6 for general purpose NEMA Type 1.

2.4.6 Transformer

Provide starters with 230/460 to 115 volt control transformers with one secondary fuse when it is required to reduce the voltage on control circuits to 120 volts or less. Provide transformer that conforms to NEMA ST 1.

2.4.7 Safety-Edge Device

Provide each door with a pneumatic safety device extending the full width of the door and located within a U-section neoprene or rubber astragal mounted on the bottom rail of the bottom door section. Device must immediately stop and reverse the door upon contact with an obstruction in the door opening during downward travel and cause the door to return to full-open position. Safety device is not a substitute for a limit switch.

Connect safety device to the control circuit through a retracting safety cord and reel.

2.4.8 Speed-Reduction Units

Provide speed-reduction units consisting of hardened-steel worm and bronze worm gear assemblies running in oil or grease and encased in a sealed casing, coupled to the motor through a flexible coupling. Drive shafts must rotate on ball- or roller-bearing assemblies that are integral with the unit.

Provide minimum ratings of speed reduction units which are in accordance with AGMA provisions for class of service.

Ground worm gears to provide accurate thread form; machine teeth for all other types of gearing. Surface harden all gears.

Provide bearings which are the antifriction type equipped with oil seals.

2.4.9 Chain Drives

Provide roller chains that are power-transmission series steel roller type conforming to ASME B29.400, with a minimum safety factor of 10 times the design load.

Roller-chain side bars, rollers, pins, and bushings must be heat-treated or otherwise hardened.

Provide chain sprockets that are high-carbon steel with machine-cut hardened teeth, finished bore and keyseat, and hollow-head setscrews.

2.4.10 Brakes

Provide brakes which are 360-degree shoe brakes or shoe and drum brakes, solenoid-operated and electrically interlocked to the control circuit to set automatically when power is interrupted.

2.4.11 Clutches

Clutches must be the 4-inch diameter, multiple face, externally adjustable friction type or adjustable centrifugal type.

2.5 SURFACE FINISHING

Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes. Noticeable variations in the same metal component are not acceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved samples and are assembled or installed to minimize contrast.

PART 3 EXECUTION

3.1 GENERAL

Install overhead coiling door assembly, anchors and inserts for guides, brackets, motors, switches, hardware, and other accessories in accordance with approved detail drawings and manufacturer's written instructions. Upon completion of installation, doors must be free from all distortion.

Install overhead coiling doors, motors, hoods, and operators at the mounting locations as indicated for each door in the contract documents and as required by the manufacturer.

Install overhead coiling doors, switches, and controls along accessible routes in compliance with regulatory requirements for accessibility and as required by the manufacturer.

3.2 FIELD PAINTED FINISH

Steel doors and frames which are to be field painted must accordance with Section 09 90 00 PAINTS AND COATINGS and manufacturer's written instructions. Protect weather stripping from paint. Finishes must be free of scratches or other blemishes.

3.3 ACCEPTANCE PROVISIONS

After installation, adjust hardware and moving parts. Lubricate bearings and sliding parts as recommended by manufacturer to provide smooth operating functions for ease movement, free of warping, twisting, or distortion of the door assembly.

Adjust seals to provide weather-tight fit around entire perimeter.

Engage a factory-authorized service representative to perform startup service and checks according to manufacturer's written instructions.

Test the door opening and closing operation when activated by controls or alarm-connected fire-release system. Adjust controls and safeties. Replace damaged and malfunctioning controls and equipment. Reset door-closing mechanism after successful test.

Test and make final adjustment of new doors at no additional cost to the Government.

3.3.1 Maintenance and Adjustment

Not more than 90 calendar days after completion and acceptance of the project, the Contractor must examine, lubricate, test, and re-adjust doors as required for proper operation.

3.3.2 CLEANING

Clean doors in accordance with manufacturer's approved instructions.

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SECTION 09 90 00

PAINTS AND COATINGS 05/11

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN CONFERENCE OF GOVERNMENTAL INDUSTRIAL HYGIENISTS (ACGIH)

ACGIH 0100	(2001; Supplements 2002-2008)		
	Documentation of the Threshold Limit		
	Values and Biological Exposure Indices		

ASTM INTERNATIONAL (ASTM)

ASTM D235	(2002; R 2012) Mineral Spirits (Petroleum Spirits) (Hydrocarbon Dry Cleaning Solvent)
ASTM D4214	(2007) Standard Test Method for Evaluating the Degree of Chalking of Exterior Paint Films
ASTM D4263	(1983; R 2012) Indicating Moisture in Concrete by the Plastic Sheet Method
ASTM D523	(2008) Standard Test Method for Specular Gloss
ASTM D6386	(2010) Standard Practice for Preparation of Zinc (Hot-Dip Galvanized) Coated Iron and Steel Product and Hardware Surfaces for Painting
ASTM F1869	(2011) Measuring Moisture Vapor Emission Rate of Concrete Subfloor Using Anhydrous Calcium Chloride
MASTER PAINTERS INSTITUT	TE (MPI)
MPI 141	(Oct 2009) Interior High Performance Latex MPI Gloss Level 5
MPI 23	(Oct 2009) Surface Tolerant Metal Primer
MPI 4	(Oct 2009) Interior/Exterior Latex Block Filler
MPI 50	(Oct 2009) Interior Latex Primer Sealer
MPI 9	(Oct 2009) Exterior Alkyd, Gloss, MPI Gloss Level 6

SCIENTIFIC CERTIFICATION SYSTEMS (SCS)

SCS SP-01 (2000) Environmentally Preferable Product Specification for Architectural and Anti-Corrosive Paints

THE SOCIETY FOR PROTECTIVE COATINGS (SSPC)

SSPC 7/NACE No.4	(2007; E 2004) Brush-Off Blast Cleaning
SSPC PA 1	(2000; E 2004) Shop, Field, and Maintenance Painting of Steel
SSPC PA Guide 3	(1982; E 1995) A Guide to Safety in Paint Application
SSPC SP 1	(1982; E 2004) Solvent Cleaning
SSPC SP 10/NACE No. 2	(2007) Near-White Blast Cleaning
SSPC SP 12/NACE No.5	(2002) Surface Preparation and Cleaning of Metals by Waterjetting Prior to Recoating
SSPC SP 2	(1982; E 2000; E 2004) Hand Tool Cleaning
SSPC SP 3	(1982; E 2004) Power Tool Cleaning
SSPC SP 6/NACE No.3	(2007) Commercial Blast Cleaning
SSPC VIS 1	(2002; E 2004) Guide and Reference Photographs for Steel Surfaces Prepared by Dry Abrasive Blast Cleaning
SSPC VIS 3	(2004) Guide and Reference Photographs for Steel Surfaces Prepared by Hand and Power Tool Cleaning
SSPC VIS 4/NACE VIS 7	(1998; E 2000; E 2004) Guide and Reference Photographs for Steel Surfaces Prepared by Waterjetting

U.S. GENERAL SERVICES ADMINISTRATION (GSA)

FED-STD-313	(Rev D; Notice 1) Material Safety Data,
	Transportation Data and Disposal Data for
	Hazardous Materials Furnished to
	Government Activities

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

29 CFR 1910.1000 Air Contaminants

1.2 SUBMITTALS

The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

The current MPI, "Approved Product List" which lists paint by brand, label, product name and product code as of the date of contract award,

will be used to determine compliance with the submittal requirements of this specification. The Contractor may choose to use a subsequent MPI "Approved Product List", however, only one list may be used for the entire contract and each coating system is to be from a single manufacturer. All coats on a particular substrate must be from a single manufacturer. No variation from the MPI Approved Products List is acceptable.

Samples of specified materials may be taken and tested for compliance with specification requirements.

In keeping with the intent of Executive Order 13101, "Greening the Government through Waste Prevention, Recycling, and Federal Acquisition", products certified by SCS as meeting SCS SP-01 shall be given preferential consideration over registered products. Products that are registered shall be given preferential consideration over products not carrying any EPP designation.

SD-03 Product Data

Materials

Coating

Manufacturer's Technical Data Sheets

SD-04 Samples

Color

Submit manufacturer's samples of paint colors. Cross reference color samples to color scheme as indicated.

SD-07 Certificates

Applicator's qualifications

SD-08 Manufacturer's Instructions

Application instructions

Mixing

Detailed mixing instructions, minimum and maximum application temperature and humidity, potlife, and curing and drying times between coats.

Manufacturer's Material Safety Data Sheets

Submit manufacturer's Material Safety Data Sheets for coatings, solvents, and other potentially hazardous materials, as defined in FED-STD-313.

SD-10 Operation and Maintenance Data

Coatings:

Preprinted cleaning and maintenance instructions for all coating

systems shall be provided.

SD-11 Closeout Submittals

Materials

1.3 APPLICATOR'S QUALIFICATIONS

1.3.1 Contractor Qualification

Submit the name, address, telephone number, FAX number, and e-mail address of the contractor that will be performing all surface preparation and coating application. Submit evidence that key personnel have successfully performed surface preparation and application of coatings on military installations on a minimum of three similar projects within the past three years. List information by individual and include the following:

- a. Name of individual and proposed position for this work.
- b. Information about each previous assignment including:

Position or responsibility

Employer (if other than the Contractor)

Name of facility owner

- Mailing address, telephone number, and telex number (if non-US) of facility owner
- Name of individual in facility owner's organization who can be contacted as a reference

Location, size and description of structure

Dates work was carried out

Description of work carried out on structure

1.4 REGULATORY REQUIREMENTS

1.4.1 Lead Content

Do not use coatings having a lead content over 0.06 percent by weight of nonvolatile content.

1.4.2 Chromate Content

Do not use coatings containing zinc-chromate or strontium-chromate.

1.4.3 Asbestos Content

Materials shall not contain asbestos.

1.4.4 Mercury Content

Materials shall not contain mercury or mercury compounds.

20-0005 Replace Roll-up Doors, HP100 and HP237

1.4.5 Silica

Abrasive blast media shall not contain free crystalline silica.

1.4.6 Human Carcinogens

Materials shall not contain ACGIH 0100 confirmed human carcinogens (A1) or suspected human carcinogens (A2).

1.5 PACKAGING, LABELING, AND STORAGE

Paints shall be in sealed containers that legibly show the contract specification number, designation name, formula or specification number, batch number, color, quantity, date of manufacture, manufacturer's formulation number, manufacturer's directions including any warnings and special precautions, and name and address of manufacturer. Pigmented paints shall be furnished in containers not larger than 5 gallons. Paints and thinners shall be stored in accordance with the manufacturer's written directions, and as a minimum, stored off the ground, under cover, with sufficient ventilation to prevent the buildup of flammable vapors, and at temperatures between 40 to 95 degrees F.

1.6 SAFETY AND HEALTH

Apply coating materials using safety methods and equipment in accordance with the following:

Work shall comply with applicable Federal, State, and local laws and regulations. The Activity Hazard Analysis shall include analyses of the potential impact of painting operations on painting personnel and on others involved in and adjacent to the work zone.

1.6.1 Safety Methods Used During Coating Application

Comply with the requirements of SSPC PA Guide 3.

1.6.2 Toxic Materials

To protect personnel from overexposure to toxic materials, conform to the most stringent guidance of:

- a. The applicable manufacturer's Material Safety Data Sheets (MSDS) or local regulation.
- b. 29 CFR 1910.1000.
- c. ACGIH 0100, threshold limit values.

1.7 ENVIRONMENTAL CONDITIONS

Comply, at minimum, with manufacturer recommendations for space ventilation during and after installation.

1.7.1 Coatings

Do not apply coating when air or substrate conditions are:

a. Less than 5 degrees F above dew point;

b. Below 50 degrees F or over 95 degrees F, unless specifically pre-approved by the Contracting Officer and the product manufacturer. Under no circumstances shall application conditions exceed manufacturer recommendations.

1.8 COLOR SELECTION

Colors of finish coats shall be as indicated or specified. Where not indicated or specified, colors shall be selected by the Contracting Officer. Manufacturers' names and color identification are used for the purpose of color identification only. Named products are acceptable for use only if they conform to specified requirements. Products of other manufacturers are acceptable if the colors approximate colors indicated and the product conforms to specified requirements.

Tint each coat progressively darker to enable confirmation of the number of coats.

Color, texture, and pattern of wall coating systems shall be as selected.

- 1.9 LOCATION AND SURFACE TYPE TO BE PAINTED
- 1.9.1 Painting Included

Where a space or surface is indicated to be painted, include the following unless indicated otherwise.

- a. Surfaces behind portable objects and surface mounted articles readily detachable by removal of fasteners, such as screws and bolts.
- b. New factory finished surfaces that require identification or color coding and factory finished surfaces that are damaged during performance of the work.
- c. Existing coated surfaces that are damaged during performance of the work.
- 1.9.1.1 Exterior Painting

Includes new surfaces of the building and appurtenances. Also included are existing coated surfaces made bare by cleaning operations.

1.9.1.2 Interior Painting

Includes new surfacesexisting coated surfaces of the building and appurtenances as indicated and existing coated surfaces made bare by cleaning operations. Where a space or surface is indicated to be painted, include the following items, unless indicated otherwise.

- a. Exposed columns, girders, beams, joists, and metal deck; and
- b. Other contiguous surfaces.
- 1.9.2 Painting Excluded

Do not paint the following unless indicated otherwise.

a. Surfaces concealed and made inaccessible by panelboards, fixed ductwork, machinery, and equipment fixed in place.

- b. Surfaces in concealed spaces. Concealed spaces are defined as enclosed spaces above suspended ceilings, furred spaces, attic spaces, crawl spaces, elevator shafts and chases.
- c. Steel to be embedded in concrete.
- d. Copper, stainless steel, aluminum, brass, and lead except existing coated surfaces.
- e. Hardware, fittings, and other factory finished items.

1.9.3 Mechanical and Electrical Painting

Includes field coating of interior and exterior new surfaces.

- a. Where a space or surface is indicated to be painted, include the following items unless indicated otherwise.
 - (1) Exposed piping, conduit, and ductwork;
 - (2) Supports, hangers, air grilles, and registers;
 - (3) Miscellaneous metalwork and insulation coverings.
- 1.9.4 Definitions and Abbreviations

1.9.4.1 Qualification Testing

Qualification testing is the performance of all test requirements listed in the product specification. This testing is accomplished by MPI to qualify each product for the MPI Approved Product List, and may also be accomplished by Contractor's third party testing lab if an alternative to Batch Quality Conformance Testing by MPI is desired.

1.9.4.2 Coating

A film or thin layer applied to a base material called a substrate. A coating may be a metal, alloy, paint, or solid/liquid suspensions on various substrates (metals, plastics, wood, paper, leather, cloth, etc.). They may be applied by electrolysis, vapor deposition, vacuum, or mechanical means such as brushing, spraying, calendaring, and roller coating. A coating may be applied for aesthetic or protective purposes or both. The term "coating" as used herein includes emulsions, enamels, stains, varnishes, sealers, epoxies, and other coatings, whether used as primer, intermediate, or finish coat. The terms paint and coating are used interchangeably.

1.9.4.3 DFT or dft

Dry film thickness, the film thickness of the fully cured, dry paint or coating.

1.9.4.4 DSD

Degree of Surface Degradation, the MPI system of defining degree of surface degradation. Five (5) levels are generically defined under the Assessment sections in the MPI Maintenance Repainting Manual.

1.9.4.5 EPP

Environmentally Preferred Products, a standard for determining environmental preferability in support of Executive Order 13101.

1.9.4.6 EXT

MPI short term designation for an exterior coating system.

1.9.4.7 INT

MPI short term designation for an interior coating system.

1.9.4.8 micron / microns

The metric measurement for 0.001 mm or one/one-thousandth of a millimeter.

1.9.4.9 mil / mils

The English measurement for 0.001 in or one/one-thousandth of an inch, equal to 25.4 microns or 0.0254 mm.

1.9.4.10 mm

The metric measurement for millimeter, 0.001 meter or one/one-thousandth of a meter.

1.9.4.11 MPI Gloss Levels

MPI system of defining gloss. Seven (7) gloss levels (G1 to G7) are generically defined under the Evaluation sections of the MPI Manuals. Traditionally, Flat refers to G1/G2, Eggshell refers to G3, Semigloss refers to G5, and Gloss refers to G6.

Gloss levels are defined by MPI as follows:

Gloss	Description	Units	Units
rever		at 60 degrees	at 85 degrees
G1	Matte or Flat	0 to 5	10 max
G2	Velvet	0 to 10	10 to 35
G3	Eggshell	10 to 25	10 to 35
G4	Satin	20 to 35	35 min
G5	Semi-Gloss	35 to 70	
GG	Gloss	70 to 85	
G7	High Gloss		

Gloss is tested in accordance with ASTM D523. Historically, the Government has used Flat (G1 / G2), Eggshell (G3), Semi-Gloss (G5), and Gloss (G6).

1.9.4.12 MPI System Number

The MPI coating system number in each Division found in either the MPI Architectural Painting Specification Manual or the Maintenance Repainting Manual and defined as an exterior (EXT/REX) or interior system (INT/RIN). The Division number follows the CSI Master Format.

20-0005 Replace Roll-up Doors, HP100 and HP237

1.9.4.13 Paint

See Coating definition.

1.9.4.14 REX

MPI short term designation for an exterior coating system used in repainting projects or over existing coating systems.

1.9.4.15 RIN

MPI short term designation for an interior coating system used in repainting projects or over existing coating systems.

PART 2 PRODUCTS

2.1 MATERIALS

Conform to the coating specifications and standards referenced in PART 3. Submit manufacturer's technical data sheets for specified coatings and solvents. Comply with applicable regulations regarding toxic and hazardous materials.

PART 3 EXECUTION

3.1 PROTECTION OF AREAS AND SPACES NOT TO BE PAINTED

Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, machined surfaces, radiator covers, plates, lighting fixtures, public and private property, and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition and repair damaged items.

3.2 SURFACE PREPARATION

Remove dirt, splinters, loose particles, grease, oil, disintegrated coatings, and other foreign matter and substances deleterious to coating performance as specified for each substrate before application of paint or surface treatments. Oil and grease shall be removed prior to mechanical cleaning. Cleaning shall be programmed so that dust and other contaminants will not fall on wet, newly painted surfaces. Exposed ferrous metals such as nail heads on or in contact with surfaces to be painted with water-thinned paints, shall be spot-primed with a suitable corrosion-inhibitive primer capable of preventing flash rusting and compatible with the coating specified for the adjacent areas.

3.2.1 Additional Requirements for Preparation of Surfaces With Existing Coatings

Before application of coatings, perform the following on surfaces covered by soundly-adhered coatings, defined as those which cannot be removed with a putty knife:

a. Test existing finishes for lead before sanding, scraping, or removing. If lead is present, refer to paragraph Toxic Materials.

- b. Wipe previously painted surfaces to receive solvent-based coatings, except stucco and similarly rough surfaces clean with a clean, dry cloth saturated with mineral spirits, ASTM D235. Allow surface to dry. Wiping shall immediately precede the application of the first coat of any coating, unless specified otherwise.
- c. Sand existing glossy surfaces to be painted to reduce gloss. Brush, and wipe clean with a damp cloth to remove dust.
- d. The requirements specified are minimum. Comply also with the application instructions of the paint manufacturer.
- e. Previously painted surfaces shall be thoroughly cleaned of all grease, dirt, dust or other foreign matter.
- f. Blistering, cracking, flaking and peeling or other deteriorated coatings shall be removed.
- g. Chalk shall be removed so that when tested in accordance with ASTM D4214, the chalk resistance rating is no less than 8.
- h. Slick surfaces shall be roughened. Damaged areas such as, but not limited to, nail holes, cracks, chips, and spalls shall be repaired with suitable material to match adjacent undamaged areas.
- i. Edges of chipped paint shall be feather edged and sanded smooth.
- j. Rusty metal surfaces shall be cleaned as per SSPC requirements. Solvent, mechanical, or chemical cleaning methods shall be used to provide surfaces suitable for painting.
- k. New, proposed coatings shall be compatible with existing coatings.
- 3.3 PREPARATION OF METAL SURFACES
- 3.3.1 Existing and New Ferrous Surfaces
 - a. Ferrous Surfaces including Shop-coated Surfaces and Small Areas That Contain Rust, Mill Scale and Other Foreign Substances: Solvent clean or detergent wash in accordance with SSPC SP 1 to remove oil and grease. Where shop coat is missing or damaged, clean according to SSPC SP 2, SSPC SP 3,, or SSPC SP 10/NACE No. 2. Brush-off blast remaining surface in accordance with SSPC 7/NACE No.4; Shop-coated ferrous surfaces shall be protected from corrosion by treating and touching up corroded areas immediately upon detection.
 - b. Surfaces With More Than 20 Percent Rust, Mill Scale, and Other Foreign Substances: Clean entire surface in accordance with SSPC SP 6/NACE No.3/SSPC SP 12/NACE No.5 WJ-3.

3.3.2 Final Ferrous Surface Condition:

For tool cleaned surfaces, the requirements are stated in SSPC SP 2 and SSPC SP 3. As a visual reference, cleaned surfaces shall be similar to photographs in SSPC VIS 3.

For abrasive blast cleaned surfaces, the requirements are stated in SSPC 7/NACE No.4, SSPC SP 6/NACE No.3, and SSPC SP 10/NACE No. 2. As a

visual reference, cleaned surfaces shall be similar to photographs in SSPC VIS 1.

For waterjet cleaned surfaces, the requirements are stated in SSPC SP 12/NACE No.5. As a visual reference, cleaned surfaces shall be similar to photographs in SSPC VIS 4/NACE VIS 7.

- 3.3.3 Galvanized Surfaces
 - a. New or Existing Galvanized Surfaces With Only Dirt and Zinc Oxidation Products: Clean with solvent, steam, or non-alkaline detergent solution in accordance with SSPC SP 1. If the galvanized metal has been passivated or stabilized, the coating shall be completely removed by brush-off abrasive blast. New galvanized steel to be coated shall not be "passivated" or "stabilized" If the absence of hexavalent stain inhibitors is not documented, test as described in ASTM D6386, Appendix X2, and remove by one of the methods described therein.

3.3.4 Non-Ferrous Metallic Surfaces

Aluminum and aluminum-alloy, lead, copper, and other nonferrous metal surfaces.

Surface Cleaning: Solvent clean in accordance with SSPC SP 1 and wash with mild non-alkaline detergent to remove dirt and water soluble contaminants.

- 3.4 PREPARATION OF CONCRETE AND CEMENTITIOUS SURFACE
- 3.4.1 Concrete and Masonry
 - Curing: Concrete, stucco and masonry surfaces shall be allowed to cure at least 30 days before painting, except concrete slab on grade, which shall be allowed to cure 90 days before painting.
 - b. Surface Cleaning: Remove the following deleterious substances.
 - (1) Dirt, Chalking, Grease, and Oil: Wash new and existing uncoated surfaces with a solution composed of 1/2 cup trisodium phosphate, 1/4 cuphousehold detergent, and 4 quarts of warm water. Then rinse thoroughly with fresh water. Wash existing coated surfaces with a suitable detergent and rinse thoroughly. For large areas, water blasting may be used.
 - (2) Fungus and Mold: Wash, existing coated, surfaces with a solution composed of 1/2 cup trisodium phosphate, 1/4 cup household detergent, 1 quart 5 percent sodium hypochlorite solution and 3 quarts of warm water. Rinse thoroughly with fresh water.
 - (3) Paint and Loose Particles: Remove by wire brushing.
 - (4) Efflorescence: Remove by scraping or wire brushing followed by washing with a 5 to 10 percent by weight aqueous solution of hydrochloric (muriatic) acid. Do not allow acid to remain on the surface for more than five minutes before rinsing with fresh water. Do not acid clean more than 4 square feet of surface, per workman, at one time.

- c. Cosmetic Repair of Minor Defects: Repair or fill mortar joints and minor defects, including but not limited to spalls, in accordance with manufacturer's recommendations and prior to coating application.
- d. Allowable Moisture Content: Latex coatings may be applied to damp surfaces, but not to surfaces with droplets of water. Do not apply epoxies to damp vertical surfaces as determined by ASTM D4263 or horizontal surfaces that exceed 3 lbs of moisture per 1000 square feet in 24 hours as determined by ASTM F1869. In all cases follow manufacturers recommendations. Allow surfaces to cure a minimum of 30 days before painting.

3.5 APPLICATION

3.5.1 Coating Application

Painting practices shall comply with applicable federal, state and local laws enacted to insure compliance with Federal Clean Air Standards. Apply coating materials in accordance with SSPC PA 1. SSPC PA 1 methods are applicable to all substrates, except as modified herein.

At the time of application, paint shall show no signs of deterioration. Uniform suspension of pigments shall be maintained during application.

Unless otherwise specified or recommended by the paint manufacturer, paint may be applied by brush, roller, or spray. Use trigger operated spray nozzles for water hoses. Rollers for applying paints and enamels shall be of a type designed for the coating to be applied and the surface to be coated. Wear protective clothing and respirators when applying oil-based paints or using spray equipment with any paints.

Paints, except water-thinned types, shall be applied only to surfaces that are completely free of moisture as determined by sight or touch.

Thoroughly work coating materials into joints, crevices, and open spaces. Special attention shall be given to insure that all edges, corners, crevices, welds, and rivets receive a film thickness equal to that of adjacent painted surfaces.

Each coat of paint shall be applied so dry film shall be of uniform thickness and free from runs, drops, ridges, waves, pinholes or other voids, laps, brush marks, and variations in color, texture, and finish. Hiding shall be complete.

Touch up damaged coatings before applying subsequent coats.

- a. Drying Time: Allow time between coats, as recommended by the coating manufacturer, to permit thorough drying, but not to present topcoat adhesion problems. Provide each coat in specified condition to receive next coat.
- b. Primers, and Intermediate Coats: Do not allow primers or intermediate coats to dry more than 30 days, or longer than recommended by manufacturer, before applying subsequent coats. Follow manufacturer's recommendations for surface preparation if primers or intermediate coats are allowed to dry longer than recommended by manufacturers of subsequent coatings. Each coat shall cover surface of preceding coat or surface completely, and there shall be a visually perceptible difference in shades of successive coats.

- c. Finished Surfaces: Provide finished surfaces free from runs, drops, ridges, waves, laps, brush marks, and variations in colors.
- d. Thermosetting Paints: Topcoats over thermosetting paints (epoxies and urethanes) should be applied within the overcoating window recommended by the manufacturer.
- e. Floors: For nonslip surfacing on level floors, as the intermediate coat is applied, cover wet surface completely with almandite garnet, Grit No. 36, with maximum passing U.S. Standard Sieve No. 40 less than 0.5 percent. When the coating is dry, use a soft bristle broom to sweep up excess grit, which may be reused, and vacuum up remaining residue before application of the topcoat.
- 3.5.2 Mixing and Thinning of Paints

Reduce paints to proper consistency by adding fresh paint, except when thinning is mandatory to suit surface, temperature, weather conditions, application methods, or for the type of paint being used. Obtain written permission from the Contracting Officer to use thinners. The written permission shall include quantities and types of thinners to use.

When thinning is allowed, paints shall be thinned immediately prior to application with not more than quantity recommended by paint manufacturer of suitable thinner per . The use of thinner shall not relieve the Contractor from obtaining complete hiding, full film thickness, or required gloss. Thinning shall not cause the paint to exceed limits on volatile organic compounds. Paints of different manufacturers shall not be mixed.

3.5.3 Two-Component Systems

Two-component systems shall be mixed in accordance with manufacturer's instructions. Any thinning of the first coat to ensure proper penetration and sealing shall be as recommended by the manufacturer for each type of substrate.

- 3.5.4 Coating Systems
 - a. Systems by Substrates: Apply coatings that conform to the respective specifications listed in the following Tables:

Table

Division 5. Exterior Metal, Ferrous and Non-Ferrous Paint Table

Division 4. Interior Concrete Masonry Units Paint Table

- b. Minimum Dry Film Thickness (DFT): Apply paints, primers, varnishes, enamels, undercoats, and other coatings to a minimum dry film thickness of 1.5 mil each coat unless specified otherwise in the Tables. Coating thickness where specified, refers to the minimum dry film thickness.
- c. Coatings for Surfaces Not Specified Otherwise: Coat surfaces which have not been specified, the same as surfaces having similar conditions of exposure.

- d. Existing Surfaces Damaged During Performance of the Work, Including New Patches In Existing Surfaces: Coat surfaces with the following:
 - (1) One coat of primer.
 - (2) One coat of undercoat or intermediate coat.
 - (3) One topcoat to match adjacent surfaces.
- e. Existing Coated Surfaces To Be Painted: Apply coatings conforming to the respective specifications listed in the Tables herein, except that pretreatments, sealers and fillers need not be provided on surfaces where existing coatings are soundly adhered and in good condition. Do not omit undercoats or primers.
- 3.6 COATING SYSTEMS FOR METAL

Apply coatings of Tables in Division 5 for Exterior and Interior.

- a. Apply specified ferrous metal primer on the same day that surface is cleaned, to surfaces that meet all specified surface preparation requirements at time of application.
- b. Inaccessible Surfaces: Prior to erection, use one coat of specified primer on metal surfaces that will be inaccessible after erection.
- c. Shop-primed Surfaces: Touch up exposed substrates and damaged coatings to protect from rusting prior to applying field primer.
- 3.7 COATING SYSTEMS FOR CONCRETE AND CEMENTITIOUS SUBSTRATES

Apply coatings of Tables in Division 3, 4 and 9 for Exterior and Interior.

3.8 INSPECTION AND ACCEPTANCE

In addition to meeting previously specified requirements, demonstrate mobility of moving components, including swinging and sliding doors, cabinets, and windows with operable sash, for inspection by the Contracting Officer. Perform this demonstration after appropriate curing and drying times of coatings have elapsed and prior to invoicing for final payment.

3.9 PAINT TABLES

3.9.1 EXTERIOR PAINT TABLES

DIVISION 5: EXTERIOR METAL, FERROUS AND NON-FERROUS PAINT TABLE

STEEL / FERROUS SURFACES

- A. New Steel that has been hand or power tool cleaned to SSPC SP 2 or SSPC SP 3 $\,$
 - 1. New; MPI EXT 5.1Q-G6 (Gloss) / Existing; MPI REX 5.1D-G6
 Primer: Intermediate: Topcoat:
 MPI 23 MPI 9 MPI 9
 System DFT: 5.25 mils

3.9.2 INTERIOR PAINT TABLES DIVISION 4: INTERIOR CONCRETE MASONRY UNITS PAINT TABLE

A. New and uncoated Existing Concrete masonry:

1. MPI INT 4.2D-G5 (Semigloss) Filler Primer: Intermediate: Topcoat: MPI 4 N/A MPI 141 MPI 141 System DFT: 11 mils

Fill all holes in masonry surface

B. Existing, previously painted Concrete masonry:

1. MPI RIN 4.2K-G5 (Semigloss) Spot Primer: Intermediate: Topcoat: MPI 50 MPI 141 MPI 141 System DFT: 4.5 mils

-- End of Section --

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SECTION 23 03 00.00

BASIC MECHANICAL MATERIALS AND METHODS 04/17

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM B117 (2016) Standard Practice for Operating Salt Spray (Fog) Apparatus

INTERNATIONAL CODE COUNCIL (ICC)

ICC	IFGC	(2015)	International	Fuel Gas Code
ICC	IMC	(2015)	International	Mechanical Code
ICC	IPC	(2015)	International	Plumbing Code

1.2 SUBMITTALS

Government approval is required for all submittals.

1.3 RELATED REQUIREMENTS

This section applies to all sections of Divisions: 21, FIRE SUPPRESSION; 22, PLUMBING; and 23, HEATING, VENTILATING, AND AIR CONDITIONING of this project specification, unless specified otherwise in the individual section.

1.4 QUALITY ASSURANCE

1.4.1 Material and Equipment Qualifications

Provide materials and equipment that are standard products of manufacturers regularly engaged in the manufacture of such products, which are of a similar material, design and workmanship. Standard products must have been in satisfactory commercial or industrial use for 2 years prior to bid opening. The 2-year use must include applications of equipment and materials under similar circumstances and of similar size. The product must have been for sale on the commercial market through advertisements, manufacturers' catalogs, or brochures during the 2 year period.

1.4.2 Alternative Qualifications

Products having less than a two-year field service record will be acceptable if a certified record of satisfactory field operation for not less than 6000 hours, exclusive of the manufacturer's factory or laboratory tests, can be shown.

1.4.3 Service Support

The equipment items must be supported by service organizations. Submit a certified list of qualified permanent service organizations for support of the equipment which includes their addresses and qualifications. These service organizations must be reasonably convenient to the equipment installation and able to render satisfactory service to the equipment on a regular and emergency basis during the warranty period of the contract.

1.4.4 Manufacturer's Nameplate

For each item of equipment, provide a nameplate bearing the manufacturer's name, address, model number, and serial number securely affixed in a conspicuous place; the nameplate of the distributing agent will not be acceptable.

1.4.5 Modification of References

In each of the publications referred to herein, consider the advisory provisions to be mandatory, as though the word, "must" had been substituted for "should" wherever it appears. Interpret references in these publications to the "authority having jurisdiction", or words of similar meaning, to mean the Contracting Officer.

1.4.5.1 Definitions

For the International Code Council (ICC) Codes referenced in the contract documents, advisory provisions must be considered mandatory, the word "should" is interpreted as "must." Reference to the "code official" must be interpreted to mean the "Contracting Officer." For Navy owned property, references to the "owner" must be interpreted to mean the "Contracting Officer." For leased facilities, references to the "owner" must be interpreted to mean the "lessor." References to the "permit holder" must be interpreted to mean the "Contractor."

1.4.5.2 Administrative Interpretations

For ICC Codes referenced in the contract documents, the provisions of Chapter 1, "Administrator," do not apply. These administrative requirements are covered by the applicable Federal Acquisition Regulations (FAR) included in this contract and by the authority granted to the Officer in Charge of Construction to administer the construction of this project. References in the ICC Codes to sections of Chapter 1, must be applied appropriately by the Contracting Officer as authorized by his administrative cognizance and the FAR.

1.5 DELIVERY, STORAGE, AND HANDLING

Handle, store, and protect equipment and materials to prevent damage before and during installation in accordance with the manufacturer's recommendations, and as approved by the Contracting Officer. Replace damaged or defective items.

1.6 ELECTRICAL REQUIREMENTS

Furnish motors, controllers, disconnects and contactors with their respective pieces of equipment. Motors, controllers, disconnects and contactors must conform to and have electrical connections provided under Section 26 20 00 INTERIOR DISTRIBUTION SYSTEM. Furnish internal wiring

for components of packaged equipment as an integral part of the equipment. Controllers and contactors shall have a maximum of 120 volt control circuits, and must have auxiliary contacts for use with the controls furnished. When motors and equipment furnished are larger than sizes indicated, the cost of additional electrical service and related work must be included under the section that specified that motor or equipment. Power wiring and conduit for field installed equipment must be provided under and conform to the requirements of Section 26 20 00 INTERIOR DISTRIBUTION SYSTEM.

1.7 INSTRUCTION TO GOVERNMENT PERSONNEL

When specified in other sections, furnish the services of competent instructors to give full instruction to the designated Government personnel in the adjustment, operation, and maintenance, including pertinent safety requirements, of the specified equipment or system. Instructors must be thoroughly familiar with all parts of the installation and must be trained in operating theory as well as practical operation and maintenance work.

Instruction must be given during the first regular work week after the equipment or system has been accepted and turned over to the Government for regular operation. The number of man-days (8 hours per day) of instruction furnished must be as specified in the individual section. When more than 4 man-days of instruction are specified, use approximately half of the time for classroom instruction. Use other time for instruction with the equipment or system.

When significant changes or modifications in the equipment or system are made under the terms of the contract, provide additional instruction to acquaint the operating personnel with the changes or modifications.

1.8 ACCESSIBILITY

Install all work so that parts requiring periodic inspection, operation, maintenance, and repair are readily accessible. Install concealed valves, expansion joints, controls, dampers, and equipment requiring access, in locations freely accessible through access doors.

1.9 EQUIPMENT INVENTORY UPDATE

Submit information for each piece of equipment removed and supplied for use of Camp Lejeune to update the Maximo equipment inventory. For the purposes of this paragraph, inventoried equipment is defined as equipment listed on the Maximo Equipment Inventory Update form.

1.9.1 Requirements

The contractor shall prepare and submit one Maximo Equipment Inventory Update form for each individual item of inventoried equipment that is demolished, removed, replaced, or installed. (ex: three new condensing units would require the submission of three Equipment Inventory Update forms. The replacement of two existing air handling units with two new air handling units would require the submission of two Equipment Inventory Update forms). The contractor shall prepare and submit a VAV/TAB Room Number List for each VAV/Tab model installed in a single building. Only one Maximo Equipment Inventory Update form is required for each model of VAV or TAB in a single building. 1.9.1.1 Demolition of all equipment in a structure or facility

When all the inventoried equipment in a building or structure is demolished or removed, and not replaced, an Equipment Inventory Update form is not required.

1.9.2 Standards

The contractor shall provide accurate, complete, and legible information on all required forms. All required forms shall be completed and delivered to the Contracting Officer on or before the Beneficial Occupancy Date. All information on Equipment Inventory Update forms shall be obtained by visual inspection of equipment data plate(s).

1.9.3 Form Preparation

Each required Maximo Equipment Inventory Update form shall contain the following information:

(1) The name and telephone number of an individual who can be contacted for clarification or additional information pertaining to the data on the form.

(2) The date of data collection

(3) The building or structure identification number and the specific location of the equipment within the structure (ex: 3d deck mech room)

(4) A check adjacent to the description of the new or replacement item, and a check adjacent to the supplemental description if applicable (ex: circulating pump and HVAC or steam)

(5) The Maximo number or serial number of the demolished or removed item, if applicable

(6) All applicable data from the equipment data plate

Each Room Number List form shall contain the following information:

(1) The name and telephone number of the individual providing the information

- (2) The date the form was completed
- (3) The building or structure identification number
- (4) A check in the box adjacent to each applicable room number
- PART 2 PRODUCTS

Not Used

- PART 3 EXECUTION
- 3.1 Manufacturer's Recommendations

All material and equipment shall be installed in accordance with the manufacturer's recommendations for the intended purpose. Use the more stringent methods when manufacturer's recommendations, and plan &

specification requirements differ. The contractor shall notify the government of any conflicts between manufacturer's recommendations and plans & specification requirements.

3.2 International Construction Codes

All material, equipment and installation shall be in accordance with the ICC IFGC, ICC IPC, and ICC IMCunless noted otherwise on the drawings and/or specifications. The contractor shall notify the government of any conflicts between ICC code requirements and contract requirements.

3.3 PAINTING OF NEW EQUIPMENT

New equipment painting must be factory applied or shop applied, and must be as specified herein, and provided under each individual section.

3.3.1 Factory Painting Systems

Manufacturer's standard factory painting systems may be provided subject to certification that the factory painting system applied will withstand 125 hours in a salt-spray fog test, except that equipment located outdoors must withstand 500 hours in a salt-spray fog test. Salt-spray fog test must be in accordance with ASTM B117, and for that test the acceptance criteria must be as follows: immediately after completion of the test, the paint must show no signs of blistering, wrinkling, or cracking, and no loss of adhesion; and the specimen must show no signs of rust creepage beyond 0.125 inch on either side of the scratch mark.

The film thickness of the factory painting system applied on the equipment must not be less than the film thickness used on the test specimen. If manufacturer's standard factory painting system is being proposed for use on surfaces subject to temperatures above 120 degrees F, the factory painting system must be designed for the temperature service.

3.3.2 Shop Painting Systems for Metal Surfaces

Clean, pretreat, prime and paint metal surfaces; except aluminum surfaces need not be painted. Apply coatings to clean dry surfaces. Clean the surfaces to remove dust, dirt, rust, oil and grease by wire brushing and solvent degreasing prior to application of paint, except metal surfaces subject to temperatures in excess of 120 degrees F must be cleaned to bare metal.

Where more than one coat of paint is specified, apply the second coat after the preceding coat is thoroughly dry. Lightly sand damaged painting and retouch before applying the succeeding coat. Color of finish coat must be aluminum or light gray.

- a. Temperatures Less Than 120 Degrees F: Immediately after cleaning, the metal surfaces subject to temperatures less than 120 degrees F must receive one coat of pretreatment primer applied to a minimum dry film thickness of 0.3 mil, one coat of primer applied to a minimum dry film thickness of 1 mil; and two coats of enamel applied to a minimum dry film thickness of 1 mil per coat.
- b. Temperatures Between 120 and 400 Degrees F: Metal surfaces subject to temperatures between 120 and 400 degrees F must receive two coats of 400 degrees F heat-resisting enamel applied to a total minimum

thickness of 2 mils.

c. Temperatures Greater Than 400 Degrees F: Metal surfaces subject to temperatures greater than 400 degrees F must receive two coats of 600 degrees F heat-resisting paint applied to a total minimum dry film thickness of 2 mils.
MAXIMO EQUIPMENT INVENTORY UPDATE

Employee:	Phone:	Date:/
Bldg: Specifi	c Location:	
 AC, Computer Room AC, Package AC, Package Terminal Assembly, Trap line Backflow Preventer Boiler Chiller, Air Cooled Rec Chiller, Air Cooled Scr Chiller, Water Cooled Scr Chiller, Water Cooled R Chiller, Water Cooled S Compressor, Control Air Compressor, Industrial Dryer, Refrigerated Air Exchanger, Heat Evaporator, Freezer Evaporator, Refrigerato Fan, Exhaust Generator Heater, Space Heat Pump, Geo-Thermal 	ip ew oll ecip crew Air r	<pre> Heat Pump, Indoor Unit Heat Pump, Outdoor Unit Heat Pump, Package Heat Pump, Package Terminal Pump, Circulating, Chilled Water Pump, Circulating, Domestic Water Pump, Circulating, Heating Water Pump, Circulating, Heating Water Pump, Condensate Pump, Sump Regulator, Temperature Tank, Hot Water Storage Tower, Cooling Unit, Air Handling Unit, Air Handling Unit, Freezer Condensing Unit, Freezer Condensing Unit, Fan Coil Unit, TAB (Attach Room No. List) Unit, VAV (Attach Room No. List) Valve, Pressure Reducing Valve, Steam Pilot Water Heater</pre>
Demolished/Removed Equipme	nt	
Maximo no: or S	er no:	
New Equipment		
Manufacturer:		
Model no:		
Ser no:		
Type:ElecOilLP	Gas <u>N</u> at G	asSteamWaterAir
Motor Data: HP Volts	Phase	RLA RPM Frame
Tons No. of Motors	_ no. of Be	lts Belt size(s) CFM
KW Refrig type	Refrig Qty_	Filter Size(s)
End of Section		

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SECTION 23 05 93

TESTING, ADJUSTING, AND BALANCING FOR HVAC

06/18

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AIR MOVEMENT AND CONTROL ASSOCIATION INTERNATIONAL. INC. (AMCA)

AMCA 203 (1990; R 2011) Field Performance Measurements of Fan Systems

AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS (ASHRAE)

ASHRAE 62.1 (2013) Ventilation for Acceptable Indoor Air Quality

ASSOCIATED AIR BALANCE COUNCIL (AABC)

- AABC MN-1 (2002; 6th ed) National Standards for Total System Balance
- AABC MN-4 (1996) Test and Balance Procedures

NATIONAL ENVIRONMENTAL BALANCING BUREAU (NEBB)

NEBB MASV (2006) Procedural Standards for Measurements and Assessment of Sound and Vibration

NEBB PROCEDURAL STANDARDS (2005) Procedural Standards for TAB (Testing, Adjusting and Balancing) Environmental Systems

SHEET METAL AND AIR CONDITIONING CONTRACTORS' NATIONAL ASSOCIATION (SMACNA)

SMACNA 1780(2002) HVAC Systems - Testing, Adjusting
and Balancing, 3rd EditionSMACNA 1858(2004) HVAC Sound And Vibration Manual -

First Edition

1.2 DEFINITIONS

- a. AABC: Associated Air Balance Council.
- b. COTR: Contracting Officer's Technical Representative.

- c. DALT: Duct air leakage test
- d. DALT'd: Duct air leakage tested
- e. HVAC: Heating, ventilating, and air conditioning; or heating, ventilating, and cooling.
- f. NEBB: National Environmental Balancing Bureau
- g. Out-of-tolerance data: Pertains only to field acceptance testing of Final DALT or TAB report. When applied to DALT work, this phase means "a leakage rate measured during DALT field acceptance testing which exceeds the leakage rate allowed by Appendix C REQUIREMENTS FOR DUCT AIR LEAK TESTING." When applied to TAB work this phase means "a measurement taken during TAB field acceptance testing which does not fall within the range of plus 5 to minus 5 percent of the design for a specific parameter."
- h. Season of maximum heating load: The time of year when the outdoor temperature at the project site remains below 45 degrees Fahrenheit, throughout the period of TAB data recording.
- i. Season of maximum cooling load: The time of year when the outdoor temperature at the project site remains above 85 degrees Fahrenheit dry bulb and 76 degrees Fahrenheit wet bulb of the project site's summer outdoor design temperature, throughout the period of TAB data recording. The season of maximum cooling load shall fall within June, July, August, or September.
- j. Season 1, Season 2: Depending upon when the project HVAC is completed and ready for TAB, Season 1 is defined, thereby defining Season 2. Season 1 could be the season of maximum heating load, or the season of maximum cooling load.
- k. Sound measurements terminology: Defined in AABC MN-1, NEBB MASV, or SMACNA 1858 (TABB).
- 1. TAB: Testing, adjusting, and balancing (of HVAC systems).
- m. TAB'd: HVAC Testing/Adjusting/Balancing procedures performed.
- n. TAB Agency: TAB Firm
- o. TAB team field leader: TAB team field leader
- p. TAB team supervisor: TAB team engineer, TAB specialist.
- q. TAB team technicians: TAB team assistants.
- r. TABB: Testing Adjusting and Balancing Bureau.

1.2.1 Similar Terms

In some instances, terminology differs between the Contract and the TAB Standard primarily because the intent of this Section is to use the industry standards specified, along with additional requirements listed herein to produce optimal results.

The following table of similar terms is provided for clarification only. Contract requirements take precedent over the corresponding AABC, NEBB, or TABB requirements where differences exist.

SIMILAR TERMS						
Contract Term	AABC Term	NEBB Term	TABB Term			
TAB Standard	National Standards for Testing and Balancing Heating, Ventilating, and Air Conditioning Systems	Procedural Standards for Testing, Adjusting and Balancing of Environmental Systems	International Standards for Environmental Systems Balance			
TAB Specialist	TAB Engineer	TAB Supervisor	TAB Supervisor			
Systems Readiness Check	Construction Phase Inspection	Field Readiness Check & Preliminary Field Procedures	Field Readiness Check & Prelim. Field Procedures			

1.3 WORK DESCRIPTION

The work includes testing, adjusting, and balancing (TAB) of new heating and ventilating, air and water distribution systems including equipment and performance data, ducts, and piping which are located within, on, under, between, and adjacent to buildings.

Perform TAB in accordance with the requirements of the TAB procedural standard recommended by the TAB trade association that approved the TAB Firm's qualifications. Comply with requirements of AABC MN-1, NEBB PROCEDURAL STANDARDS, or SMACNA 1780 (TABB) as supplemented and modified by this specification section. All recommendations and suggested practices contained in the TAB procedural standards are considered mandatory.

1.3.1 Air Distribution Systems

Test, adjust, and balance systems (TAB) in compliance with this section. Obtain Contracting Officer's written approval before applying insulation to exterior of air distribution systems as specified under Section 23 07 00 THERMAL INSULATION FOR MECHANICAL SYSTEMS.

1.3.2 Water Distribution Systems

TAB systems in compliance with this section. Obtain Contracting Officer's written approval before applying insulation to water distribution systems as specified under Section 23 07 00 THERMAL INSULATION FOR MECHANICAL SYSTEMS. At Contractor's option and with Contracting Officer's written approval, the piping systems may be insulated before systems are TAB'd.

Terminate piping insulation immediately adjacent to each flow control valve, automatic control valve, or device. Seal the ends of pipe insulation and the space between ends of pipe insulation and piping, with

waterproof vapor barrier coating.

After completion of work under this section, insulate the flow control valves and devices as specified under Section 23 07 00 THERMAL INSULATION FOR MECHANICAL SYSTEMS.

1.3.3 Related Requirements

Section 23 73 33 HEATING, VENTILATING, AND COOLING SYSTEM applies to work specified in this section.

Specific requirements relating to Reliability Centered Maintenance (RCM) principals and Predictive Testing and Inspection (PTI), by the construction contractor to detect latent manufacturing and installation defects must be followed as part of the Contractor's Quality Control program. Refer to the paragraph titled "Sustainability" for detailed requirements.

Requirements for price breakdown of HVAC TAB work are specified in Section 01 20 00 PRICE AND PAYMENT PROCEDURES.

1.3.4 Projects with Phased Construction

This specification section is structured as though the HVAC construction, and thereby the TAB work, will be completed in a single phase. When the construction is completed in phases, the DALT work and TAB work must be planned, completed, and accepted for each construction phase, unless otherwise noted. At completion of the final phase, compile all reports and submit as one final document.

1.4 SUBMITTALS

All submitted documentation must be typed, neat and organized unless otherwise noted. All reports must have a waterproof front and back cover, a title page, a certification page, sequentially numbered pages throughout, and a table of contents. Tables, lists, and diagrams must be titled. Generate and submit for approval the following documentation:

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES to:

ROICC, Jacksonville, North Carolina Area, 1005 Michael Road, Camp Lejeune, NC 28542-2521

SD-01 Preconstruction Submittals

Independent TAB Agency and Personnel Qualifications

TAB Design Review Report

Pre-Field TAB Engineering Report

TAB Work Execution Schedule

SD-02 Shop Drawings

TAB Schematic Drawings;

Report Forms

SD-03 Product Data

Equipment and Performance Data

Calibration

TAB procedures

SD-06 Test Reports

Pre-Final TAB Report for Proportional Balancing

Pre-Final TAB Report for Season 1;

Pre-Final TAB Report for Season 2;

Final TAB Report for Proportional Balancing

Final TAB Report for Season 1

Final TAB Report for Season 2

SD-07 Certificates

Independent TAB agency and personnel qualifications;

1.4.1 Design Review Report

Submit typed report describing omissions and deficiencies in the HVAC system's design that would preclude the TAB team from accomplishing the duct leakage testing work and the TAB work requirements of this section. Provide a complete explanation including supporting documentation detailing the design deficiency. State that no deficiencies are evident if that is the case.

1.4.2 Pre-Field TAB Engineering Report

Submit report containing the following information:

- a. Step-by-step TAB procedure:
 - Strategy: Describe the method of approach to the TAB field work from start to finish. Include in this description a complete methodology for accomplishing each seasonal TAB field work session.
 - (2) Air System Diagrams: Use the contract drawings and duct fabrication drawings if available to provide TAB Schematic drawings of air system diagrams in the report showing the location of all terminal outlet supply, return, exhaust and transfer registers, grilles and diffusers. Use a key numbering system on the diagrams which identifies each outlet contained in the outlet airflow report sheets. Show intended locations of all traverses and static pressure readings.
 - (3) Procedural steps: Delineate fully the intended procedural steps to be taken by the TAB field team to accomplish the required TAB work of each air distribution system and each water distribution system. Include intended procedural steps for TAB work for

subsystems and system components.

- b. Pre-field data: Submit AABC or NEBB or SMACNA 1780 data report forms with the following pre-field information filled in:
 - (1) Design data obtained from system drawings, specifications, and approved submittals.
 - (2) Notations detailing additional data to be obtained from the contract site by the TAB field team.
 - (3) Designate the actual data to be measured in the TAB field work.
 - (4) Provide a list of the types of instruments, and the measuring range of each, which are anticipated to be used for measuring in the TAB field work. By means of a keying scheme, specify on each TAB data report form submitted, which instruments will be used for measuring each item of TAB data. If the selection of which instrument to use, is to be made in the field, specify from which instruments the choice will be made. Place the instrument key number in the blank space where the measured data would be entered.
- c. Prerequisite HVAC work checkout list: Provide a list of inspections and work items which are to be completed by the Contractor. This list must be acted upon and completed by the Contractor and then submitted and approved by the Contracting Officer prior to the TAB team coming to the contract site.

At a minimum, a list of the applicable inspections and work items listed in the NEBB PROCEDURAL STANDARDS, Section III, "Preliminary TAB Procedures" under paragraphs titled, "Air Distribution System Inspection" and "Hydronic Distribution System Inspection" must be provided for each separate system to be TAB'd.

1.4.3 Work Execution Schedule

Submit a detailed schedule indicating the anticipated calendar date for each submittal and each portion of work required under this section. For each work entry, indicate the support personnel (such as controls provider, HVAC mechanic, etc.) that are needed to accomplish the work. Arrange schedule entries chronologically.

1.4.4 TAB Reports

Submit TAB Report for Proportional Balancing, Season 1, and Season 2 in the following manner:

- a. Procedure Summary: Submit a copy of the approved TAB Procedures Summary. When applicable, provide notations describing how actual field procedures differed from the procedures listed.
- b. Report format: Submit the completed data forms approved in the pre-field TAB Engineering Report completed by TAB field team, reviewed, approved and signed by the TAB supervisor. Bind the report with a waterproof front and back cover. Include a table of contents identifying by page number the location of each report. Report forms and report data shall be typewritten for final TAB Report. Handwritten report forms or report data are acceptable for pre-final TAB Report.

- c. Temperatures: On each TAB report form reporting TAB work accomplished on HVAC thermal energy transfer equipment, include the indoor and outdoor dry bulb temperature range and indoor and outdoor wet bulb temperature range within which the TAB data was recorded.
- d. Air System Diagrams: Provided updated diagrams with final installed locations of all terminals and devices, any numbering changes, and actual test locations.
- e. Duct Transverses: Report duct traverses for main exhaust, air ducts. This shall include all ducts, including those which lack 7 1/2 duct diameters upstream and 2 1/2 duct diameters downstream of straight duct unobstructed by duct fittings/offsets/elbows. The TAB Agency shall evaluate and report findings on the duct traverses taken. Evaluate the suitability of the duct traverse measurement based on satisfying the qualifications for a pitot traverse plane as defined by AMCA 203, "Field Measurements", Section 8, paragraph 8.3, "Location of Traverse Plane".
- f. Instruments: List the types of instruments actually used to measure the tab data. Include in the listing each instrument's unique identification number, calibration date, and calibration expiration date.

Instrumentation, used for taking wet bulb temperature readings shall provide accuracy of plus or minus 5 percent at the measured face velocities. Submit instrument manufacturer's literature to document instrument accuracy performance is in compliance with that specified.

- g. Certification: Include the type name of the TAB supervisor and the dated signature of the TAB supervisor.
- h. Performance Curves: The TAB Supervisor shall include, in the TAB Reports, factory fan curves for fans TAB'd on the job.
- i. Calibration Curves: The TAB Supervisor shall include, in the TAB Reports, a factory calibration curve for installed flow control balancing valves, flow venturi's and flow orifices TAB'd on the job.
- j. Report flow rates through and pressure drops across all contract applicable hydronic components such as: balancing valves, coils, and flow measuring devices.

1.5 QUALITY ASSURANCE

1.5.1 Independent TAB Agency and Personnel Qualifications

To secure approval for the proposed agency, submit information certifying that the TAB agency is a first tier subcontractor who is not affiliated with any other company participating in work on this contract, including design, furnishing equipment, construction, or commissioning. Further, submit the following, for the agency, to Contracting Officer for approval:

- a. Independent AABC or NEBB or TABB TAB agency:
 - TAB agency: AABC registration number and expiration date of current certification; or NEBB certification number and expiration date of current certification; or TABB certification number and expiration

date of current certification.

- TAB team supervisor: Name and copy of AABC or NEBB or TABB TAB supervisor certificate and expiration date of current certification.
- TAB team field leader: Name and documented evidence that the team field leader has satisfactorily performed full-time supervision of TAB work in the field for not less than 3 years immediately preceding this contract's bid opening date.
- TAB team field technicians: Names and documented evidence that each field technician has satisfactorily assisted a TAB team field leader in performance of TAB work in the field for not less than one year immediately preceding this contract's bid opening date.
- Current certificates: Registrations and certifications are current, and valid for the duration of this contract. Renew Certifications which expire prior to completion of the TAB work, in a timely manner so that there is no lapse in registration or certification. TAB agency or TAB team personnel without a current registration or current certification are not to perform TAB work on this contract.
- b. TAB Team Members: TAB team approved to accomplish work on this contract are full-time employees of the TAB agency. No other personnel is allowed to do TAB work on this contract.
- c. Replacement of TAB team members: Replacement of members may occur if each new member complies with the applicable personnel qualifications and each is approved by the Contracting Officer.

1.5.1.1 TAB Standard

Perform TAB in accordance with the requirements of the standard under which the TAB Firm's qualifications are approved, i.e., AABC MN-1, NEBB PROCEDURAL STANDARDS, or SMACNA 1780 unless otherwise specified herein. All recommendations and suggested practices contained in the TAB Standard are considered mandatory. Use the provisions of the TAB Standard, including checklists, report forms, etc., as nearly as practical, to satisfy the Contract requirements. Use the TAB Standard for all aspects of TAB, including qualifications for the TAB Firm and Specialist and calibration of TAB instruments. Where the instrument manufacturer calibration recommendations are more stringent than those listed in the TAB Standard, adhere to the manufacturer's recommendations.

All quality assurance provisions of the TAB Standard such as performance guarantees are part of this contract. For systems or system components not covered in the TAB Standard, TAB procedures must be developed by the TAB Specialist. Where new procedures, requirements, etc., applicable to the Contract requirements have been published or adopted by the body responsible for the TAB Standard used (AABC, NEBB, or TABB), the requirements and recommendations contained in these procedures and requirements are considered mandatory, including the latest requirements of ASHRAE 62.1.

1.5.1.2 Qualifications

a. Tab Firm

The TAB Firm must be either a member of AABC or certified by the NEBB or the TABB and certified in all categories and functions where measurements or performance are specified on the plans and specifications, including TAB of environmental systems the performance of clean rooms and clean air devices and the measuring of sound and vibration in environmental systems.

Certification must be maintained for the entire duration of duties specified herein. If, for any reason, the firm loses subject certification during this period, the Contractor must immediately notify the Contracting Officer and submit another TAB Firm for approval. Any firm that has been the subject of disciplinary action by either the AABC, the NEBB, or the TABB within the five years preceding Contract Award is not be eligible to perform any duties related to the HVAC systems, including TAB. All work specified in this Section and in other related Sections to be performed by the TAB Firm will be considered invalid if the TAB Firm loses its certification prior to Contract completion and must be performed by an approved successor.

These TAB services are to assist the prime Contractor in performing the quality oversight for which it is responsible. The TAB Firm must be a prime subcontractor of the Contractor and be financially and corporately independent of the mechanical subcontractor, reporting directly to and paid by the Contractor.

b. TAB Specialist

The TAB Specialist must be either a member of AABC, an experienced technician of the Firm certified by the NEBB, or a Supervisor certified by the TABB. The certification must be maintained for the entire duration of duties specified herein. If, for any reason, the Specialist loses subject certification during this period, immediately notify the Contracting Officer and submit another TAB Specialist for approval. Any individual that has been the subject of disciplinary action by either the AABC, the NEBB, or the TABB within the five years preceding Contract Award is not eligible to perform any duties related to the HVAC systems, including TAB. All work specified in this Section and in other related Sections performed by the TAB Specialist will be considered invalid if the TAB Specialist loses its certification prior to Contract completion and must be performed by the approved successor.

c. TAB Related HVAC Submittals

The TAB Specialist must prepare a list of the submittals from the Contract Submittal Register that relate to the successful accomplishment of all HVAC TAB. Accompany the submittals identified on this list with a letter of approval signed and dated by the TAB Specialist when submitted to the Government. Ensure that the location and details of ports, terminals, connections, etc., necessary to perform TAB are identified on the submittals.

1.5.2 Responsibilities

The Contractor is responsible for ensuring compliance with all requirements of this specification section. However, the following

delineation of specific work items is provided to facilitate and coordinate execution of the various work efforts by personnel from separate organizations.

1.5.2.1 Contractor

- a. TAB personnel: Ensure that the DALT work and the TAB work is accomplished by a group meeting the requirements specified in paragraph entitled "TAB Personnel Qualification Requirements."
- b. HVAC documentation: Provide pertinent contract documentation to the TAB firm, to include the following: the contract drawings and specifications, copies of the approved submittal data for all HVAC equipment, air distribution devices, and air/water measuring/balancing devices; the construction work schedule; and other applicable documents requested by TAB firm. Provide the TAB Firm copies of contract revisions and modifications as they occur.
- c. Schedules: Ensure the requirements specified under the paragraph "DALT and TAB Schedule" are met.
- d. TAB meetings: Arrange and conduct the TAB meetings. Ensure that a representative is present for the sheet metal contractor, the mechanical contractor, the electrical contractor, and the automatic temperature controls contractor.
- e. Coordinate Support: Provide and coordinate support personnel required by the TAB Firm in order to accomplish the TAB field work. Support personnel may include factory representatives, HVAC controls installer, HVAC equipment mechanics, sheet metal workers, pipe fitters, and insulators. Ensure support personnel are present at the work site at the times required.
- f. Correct Deficiencies: Ensure the notifications of Construction Deficiencies are provided as specified herein. Refer to paragraph entitled "Construction Deficiencies." Correct each deficiency as soon as practical with the Contracting Officer, and submit revised schedules and other required documentation.
- g. Prior to the TAB field team's arrival, ensure completion of the applicable inspections and work items listed in the TAB team supervisor's pre-field engineering report. Do not allow the TAB team to commence TAB field work until all of the following are completed.
 - (1) HVAC system installations are fully complete.
 - (2) HVAC prerequisite checkout work lists specified in the paragraph "Pre-Field TAB Engineering Report" are completed, submitted, and approved. At a minimum, complete check out and debugging of HVAC equipment, ducts, and controls prior to the TAB engineer arriving at the project site to begin the TAB work. Debugging includes searching for and eliminating malfunctioning elements in the HVAC system installations, and verifying all adjustable devices are functioning as designed. Ensure that the TAB Agency gets a copy of the approved prerequisite HVAC work checklist.
 - (3) Provide new throwaway HVAC filters and/or clean washable HVAC filters within seven days before both Season 1 and Season 2 TAB field work.

- (4) All fan belts on equipment involved in the TAB field work shall be checked, adjusted, and replaced as necessary to bring within the manufacturer's recommended tolerances within seven days before both Season 1 and Season 2 TAB field work.
- (5) If Season 2 TAB field work is out of compliance, the Contractor shall be responsible for inspecting and cleaning all strainers, hot water, and chilled water coils as necessary, after which Season 2 TAB field work shall be repeated as necessary to prove compliance.
- h. Advance notice: Furnish to the Contracting Officer with advance written notice for the commencement of the DALT field work and for the commencement of the TAB field work.
- i. Insulation work: For required DALT work , ensure that insulation is not installed on ducts to be DALT'd until DALT work on the subject ducts is complete. Later, ensure that openings in duct and machinery insulation coverings for TAB test ports are marked, closed and sealed.

1.5.2.2 TAB Agency

Provide the services of a TAB team which complies with the requirements of paragraph entitled "Independent TAB Agency Personnel Qualifications". The work to be performed by the TAB agency is limited to testing, adjusting, and balancing of HVAC air and water systems to satisfy the requirements of this specification section.

1.5.2.3 TAB Team Specialist

- a. Overall management: Supervise and manage the overall TAB team work effort, including preliminary and technical DALT and TAB procedures and TAB team field work.
- b. Schedule: Ensure the requirements specified under the paragraph "DALT and TAB Schedule" are met.
- c. Submittals: Provide the submittals specified herein.
- d. TAB meeting: Attend meeting with Contractor. Ensure TAB personnel that will be involved in the TAB work under this contract attend the meeting.
- e. Design review report: Submit typed report describing omissions and deficiencies in the HVAC system's design that would preclude the TAB team from accomplishing the TAB work requirements of this section. Provide a complete explanation including supporting documentation detailing the design deficiency. State that no deficiencies are evident if that is the case.
- f. Support required: Specify the technical support personnel required from the Contractor other than the TAB agency; such as factory representatives for temperature controls or for complex equipment. Inform the Contractor in writing of the support personnel needed and when they are needed. Furnish the notice as soon as the need is anticipated, either with the design review report, or the pre-field engineering report, the during the TAB field work.

- g. Ensure all inspections and verifications for the Pre-TAB Checklists are completely and successfully conducted before TAB field work is performed.
- h. Advance Notice: Monitor the completion of the duct system installations.
- i. Pre-field engineering report: Utilizing the following HVAC-related documentation; contract drawings and specifications, approved submittal data for equipment, up-to-date revisions and change orders; prepare this report.
- j. Prerequisite HVAC work checklist: Ensure the Contractor gets a copy of this checklist at the same time as the pre-field engineering report is submitted.
- k. Technical Assistance for TAB Work: Provide immediate technical assistance to the TAB field team for the TAB work.
 - (1) TAB field visit: Near the end of the TAB field work effort, visit the contract site to inspect the HVAC installation and the progress of the TAB field work. Review the TAB final report data and certify the TAB final report.
- 1. Certified TAB report: Certify the TAB report. This certification
 includes the following work:
 - (1) Review: Review the TAB field data report. From this field report, prepare the certified TAB report.
 - (2) Verification: Verify adherence, by the TAB field team, to the TAB plan prescribed by the pre-field engineering report and verify adherence to the procedures specified in this section.
- m. Design/Construction deficiencies: Within 3 working days after the TAB Agency has encountered any design or construction deficiencies, the TAB Supervisor must submit written notification directly to the Contracting Officer, with a separate copy to the Contractor, of all such deficiencies. Provide in this submittal a complete explanation, including supporting documentation, detailing deficiencies. Where deficiencies are encountered that are believed to adversely impact successful completion of TAB, the TAB Agency must issue notice and request direction in the notification submittal.
- 1.5.2.4 TAB Team Field Leader
 - a. Field manager: Manage, in the field, the accomplishment of the work specified in Part 3, "Execution."
 - b. Full time: Be present at the contract site when DALT field work or TAB field work is being performed by the TAB team; ensure day-to-day TAB team work accomplishments are in compliance with this section.
 - c. Prerequisite HVAC work: Do not bring the TAB team to the contract site until a copy of the prerequisite HVAC Checklist, with all work items certified by the Contractor to be working as designed, reaches the office of the TAB Agency.

20-0005 Replace Roll-up Doors, HP100 and HP237

1.6 TAB SUBMITTAL AND WORK SCHEDULE

1.6.1 Pre-Construction Submittals

Within 60 calendar days after date of contract award, submit the following:

Independent TAB Agency and Personnel Qualifications and Certificates TAB Design Review Report Pre-Field TAB Engineering Report

DALT and TAB Work Execution Schedule

1.6.2 Pre-TAB Meeting

A minimum 30 calendar days prior to the start of TAB field work.

1.6.3 Pre-TAB Preliminary Notification

A minimum of 7 calendar days prior to the start of TAB notify the Contracting Officer in writing of the start of TAB.

1.6.4 HVAC Work Check Out List

Complete HVAC Work Check Out List for proportional balancing and Season 1 thermal performance prior to start of TAB work.

1.6.5 TAB Field Work

Tab Field Work for proportional balancing shall be completed a minimum of 90 calendar days prior to CCD.

1.6.6 Submit Pre-Final TAB for Proportional Balancing Report

Within seven working days after completion of TAB field work.

1.6.7 TAB Field Acceptance Testing for Proportional Balancing

Upon approval of the Pre-Final TAB Report, schedule the TAB work field check with the Contracting Officer. TAB for proportional balancing shall be approved prior to BOD.

1.6.8 Submit Final TAB Report for Proportional Balancing

Within 15 calendar days after completion of successful TAB Work Field Check.

1.6.9 Seasonal 1 Thermal Performance TAB Work

Normally, Season 1 thermal performance TAB work will be accomplished during TAB for proportional balancing. If it cannot be performed concurrently due to weather; the TAB for Season 1 will follow the same sequence as TAB for proportionally balanced. TAB for Season 1 shall be complete and TAB Field Acceptance Testing approved prior to BOD. 1.6.10 Submit Final TAB Report for Proportional Balancing

Within 15 calendar days after completion of successful TAB Work Field Check.

1.7 WARRANTY

Furnish workmanship and performance warranty for the TAB system work performed for a period not less than 1 year from the date of Government acceptance of the work; issued directly to the Government. Include provisions that if within the warranty period the system shows evidence of major performance deterioration, or is significantly out of tolerance, resulting from defective TAB or DALT workmanship, the corrective repair or replacement of the defective materials and correction of the defective workmanship is the responsibility of the TAB firm. Perform corrective action that becomes necessary because of defective materials and workmanship while system TAB and DALT is under warranty 7 days after notification, unless additional time is approved by the Contracting Officer. Failure to perform repairs within the specified period of time constitutes grounds for having the corrective action and repairs performed by others and the cost billed to the TAB firm. The Contractor must also provide a 1 year contractor installation warranty.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

3.1 WORK DESCRIPTIONS OF PARTICIPANTS

Comply with requirements of this section as specified in Appendix A WORK DESCRIPTIONS OF PARTICIPANTS.

3.2 PRE-TAB MEETING

Meet with the Contracting Officer's technical representative (COTR) to develop a mutual understanding relative to the details of the TAB work requirements. Ensure that the TAB supervisor is present at this meeting. Requirements to be discussed include required submittals, work schedule, and field quality control.

3.3 TAB PROCEDURES

3.3.1 TAB Field Work

Test, adjust, and balance the HVAC systems until measured flow rates (air and water flow) are within plus or minus 5 percent of the design flow rates as specified or indicated on the contract documents. Provide a proportional balance of air and water flow. Exhaust air flow ratio shall be balanced to -0/+5% of design.

That is, comply with the the requirements of AABC MN-1 and AABC MN-4, NEBB PROCEDURAL STANDARDS, NEBB MASV, or SMACNA 1780 (TABB) and SMACNA 1858 (TABB), except as supplemented and modified by this section.

Provide instruments and consumables required to accomplish the TAB work. Calibrate and maintain instruments in accordance with manufacturer's written procedures.

Test, adjust, and balance the HVAC systems until measured flow rates (air and water flow) are within plus or minus 5 percent of the design flow rates as specified or indicated on the contract documents. Conduct TAB work, including measurement accuracy, in conformance with the AABC MN-1 and AABC MN-4, or NEBB TABES and NEBB MASV, or SMACNA 1780 (used by TABB).

3.3.2 Preliminary Procedures

Use the approved pre-field engineering report as instructions and procedures for accomplishing TAB field work. TAB engineer is to locate, in the field, test ports required for testing. It is the responsibility of the sheet metal contractor to provide and install test ports as required by the TAB engineer.

- 3.3.3 TAB Air Distribution Systems
- 3.3.3.1 Units With Coils

Report heating and cooling performance capacity tests for hot water, coils for the purpose of verifying that the coils meet the indicated design capacity. Submit the following data and calculations with the coil test reports:

3.3.3.2 Exhaust Fans

Exhaust fan systems including fans, ducts, plenums, grilles, and hoods for exhaust air.

- 3.3.3.3 Unit Heaters
- 3.3.4 TAB Water Distribution Systems
- 3.3.4.1 Heating Hot Water

Heating hot water systems including coils, system balancing valves and flow measuring devices.

- 3.3.5 TAB Work on Performance Tests With Seasonal Limitations
- 3.3.5.1 Performance Tests

Accomplish proportionate balancing TAB work on the air distribution systems and water distribution systems, in other words, accomplish adjusting and balancing of the air flows and water flows, any time during the duration of this contract, subject to the limitations specified elsewhere in this section.

In addition to the TAB proportional balancing work on the air distribution systems and the water distribution systems, accomplish TAB work on the HVAC systems which directly transfer thermal energy within the seasons of maximum heating load and maximum cooling load.

3.3.5.2 Season Of Maximum Load

Visit the contract site for at least two TAB work sessions for TAB field measurements. Visit the contract site during the season of maximum heating load and visit the contract site during the season of maximum cooling load, the goal being to TAB the operational performance of the

heating systems and cooling systems under their respective maximum outdoor environment-caused loading. During the seasonal limitations, TAB the operational performance of the heating systems and cooling systems.

3.3.5.3 Ambient Temperatures

On each tab report form used for recording data, record the outdoor and indoor ambient dry bulb temperature range and the outdoor and indoor ambient wet bulb temperature range within which the report form's data was recorded. Record these temperatures at beginning and at the end of data taking.

3.3.6 Workmanship

Conduct TAB work on the HVAC systems until measured flow rates are within specified tolerance. This TAB work includes adjustment of balancing valves, balancing dampers, and sheaves. Further, this TAB work includes changing out fan sheaves and pump impellers if required to obtain air and water flow rates specified or indicated. The Contractor is responsible for cleaning strainers and coils (interior and exterior as necessary) if required to obtain air and water flow rates specified or indicated. If, with these adjustments and equipment changes, the specified or indicated design flow rates cannot be attained, contact the Contracting Officer for direction.

3.3.7 Deficiencies

Strive to meet the intent of this section to maximize the performance of the equipment as designed and installed. However, if deficiencies in equipment design or installation prevent TAB work from being accomplished within the range of design values specified in the paragraph entitled "Workmanship," provide written notice as soon as possible to the Contractor and the Contracting Officer describing the deficiency and recommended correction.

Responsibility for correction of installation deficiencies is the Contractor's. If a deficiency is in equipment design, call the TAB team supervisor for technical assistance. Responsibility for reporting design deficiencies to Contractor is the TAB team supervisor's.

3.3.8 TAB Reports

After completion of the TAB field work, prepare the Pre-Final TAB Report for TAB supervisor's review and certification, using the reporting forms approved in the pre-field engineering report. Data required by those approved data report forms is to be furnished by the TAB team. Except as approved otherwise in writing by the Contracting Officer, the TAB work and thereby the TAB report is considered incomplete until the TAB work is accomplished to within the accuracy range specified in the paragraph entitled "Workmanship."

3.3.9 Quality Assurance - COTR TAB Field Acceptance Testing

3.3.9.1 TAB Field Acceptance Testing

During the field acceptance testing, verify, in the presence of the COTR, random selections of data (water, air quantities, air motion) recorded in the TAB Report. Points and areas for field acceptance testing are to be selected by the COTR. Measurement and test procedures are the same as

approved for TAB work for the TAB Report.

Field acceptance testing includes verification of TAB Report data recorded for the following equipment groups:

- Group 1: All chillers, boilers, return fans, computer room units, and air handling units (rooftop and central stations).
- Group 2: 25 percent of the VAV terminal boxes and associated diffusers and registers.
- Group 3: 25 percent of the supply diffusers, registers, grilles associated with constant volume air handling units.
- Group 4: 25 percent of the return grilles, return registers, exhaust grilles and exhaust registers.
- Group 5: 25 percent of the supply fans, exhaust fans, return fans and pumps.

If any of the acceptance testing measurements for a given equipment group is found not to fall within the range of plus 5 to minus 5 percent of the Design Value, terminate data verification for all affected data for that group. The affected data for the given group will be disapproved. Make the necessary corrections and prepare a revised TAB Report. Reschedule acceptance testing of the revised report data with the COTR. Further, if any data on the TAB Report for a given field acceptance test group is out-of-tolerance, then field test data for one additional field test group as specified herein. Continue this increase field test work until out-of-tolerance data ceases to to be found. This additional field testing is up and above the original 25 percent of the of reported data entries to be field tested.

If there are no more similar field test groups from which to choose, additional field testing from another, but different, type of field testing group must be tested.

3.3.9.2 Prerequisite for Approval

Compliance with the field acceptance testing requirements of this section is a prerequisite for the final Contracting Officer approval of the TAB Report submitted.

3.3.10 Final TAB Report

After acceptance of the TAB Field Acceptance testing, submit a Final TAB Report including all adjustments/revisions made. The Final Report shall be neat, legible and type written.

3.4 MARKING OF SETTINGS

Upon the final TAB work approval, permanently mark the settings of HVAC adjustment devices including valves, gauges, splitters, and dampers so that adjustment can be restored if disturbed at any time. Provide permanent markings clearly indicating the settings on the adjustment devices which result in the data reported on the submitted TAB report.

3.5 MARKING OF TEST PORTS

The TAB team is to permanently and legibly mark and identify the location points of the duct test ports. If the ducts have exterior insulation, make these markings on the exterior side of the duct insulation. Show the location of test ports on the as-built mechanical drawings with dimensions given where the test port is covered by exterior insulation.

-- End of Section --

SECTION 23 07 00

INSULATION OF MECHANICAL SYSTEMS

03/11

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM C 195	(1995) Mineral Fiber Thermal Insulating Cement				
ASTM C 534	(1994) Preformed Flexible Elastomeric Cellular Thermal Insulation in Sheet and Tubular Form				
ASTM C 547	(1995) Mineral Fiber Preformed Pipe Insulation				
ASTM C 916	(1985; R 1990) Adhesives for Duct Thermal Insulation				
ASTM C 1136	(1995) Flexible, Low permeance Vapor Retarders for Thermal Insulation				
ASTM D 828	(1993) Tensile Breaking Strength of Paper and Paperboard				
ASTM E 84	(2000a) Surface Burning Characteristics of Building Materials				
ASTM E 96	(1997; Rev A) Water Vapor Transmission of Materials				
U.S. DEPARTMENT OF DEFENSE (DOD)					
MIL-A-3316	(Rev. C; Am. 2) Adhesives, Fire-Resistant, Thermal Insulation				
MIL-C-19565	(Rev. C; Am. 1) Coating Compounds, Thermal Insulation, Fire- and Water-Resistant, Vapor Barrier				
MIL-C-20079	(Rev. H) Cloth, Glass: Tape, Textile				

Glass; and Thread, Glass and Wire-Reinforced Glass

MIL-A-24179 (Rev. A) (Valid Notice 1) Adhesive, Flexible Unicellular-Plastic Thermal Insulation

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 255 (1996) Surface Burning Characteristics of Building Materials

UNDERWRITERS LABORATORIES (UL)

UL 723 (1996) Surface Burning Characteristics of Building Materials

1.2 SYSTEM DESCRIPTION

Provide new and modify existing field-applied insulation for heating, ventilating, and cooling (HVAC) air distribution systems and piping systems which are located within, on, under, and adjacent to buildings; and for plumbing piping systems.

1.3 DEFINITIONS

1.3.1 Finished Spaces

Spaces used for habitation or occupancy where rough surfaces are plastered, panelled, or otherwise treated to provide a pleasing appearance.

1.3.2 Unfinished Spaces

Spaces used for storage or work areas where appearance is not a factor, such as unexcavated spaces and crawl space.

1.3.3 Concealed Spaces

Spaces out of sight. For example, above ceilings; below floors; between double walls; furred-in areas; pipe and duct shafts; and similar spaces.

1.3.4 Exposed

Open to view. For example, pipe running through a room and not covered by other construction.

1.3.5 Fugitive Treatments

Treatment subject to deterioration due to aging, moisture, high humidity, oxygen, ozone, and heat. Fugitive materials are entrapped materials that can cause deterioration, such as solvents and water vapor.

1.3.6 Outside

Open to view up to 5 feet beyond the exterior side of walls, above the roof, and unexcavated or crawl spaces.

1.3.7 Conditioned Space

An area, room or space normally occupied and being heated or cooled for human habitation by any equipment.

1.4 SUBMITTALS

Submit the following in accordance with Section 01 33 00, "Submittal Procedures."

SD-03 Product Data

Piping insulation

Piping insulation finishes

Accessory materials

Adhesives, sealants, and coating compounds

1.5 QUALITY ASSURANCE

Every package or standard container of insulation, jackets, cements, adhesives, and coatings delivered to the project site shall have the manufacturer's stamp or label attached giving name of manufacturer, brand and description of material. Insulation packages and containers shall be asbestos-free.

1.6 FLAME-SPREAD AND SMOKE-DEVELOPED RATINGS

In accordance with NFPA 255, ASTM E 84 or UL 723, the materials on interior of the building shall have a flame-spread rating of not more than 25 and a smoke-developed rating of not more than 150 interior to the building.

1.6.1 Materials Tests

Test factory-applied materials as assembled. Field-applied materials may be tested individually. Use no fugitive or corrosive treatments to impart flame resistance. UL label or satisfactory certified test report from a testing laboratory will be required to indicate that fire hazard ratings for materials proposed for use do not exceed those specified. Flame-proofing treatments subject to deterioration due to effects of moisture or high humidity are not acceptable.

1.6.2 Materials Exempt From Fire-Resistant Rating

Nylon anchors.

PART 2 PRODUCTS

2.1 PIPING INSULATION

Piping systems, except buried pipe requiring insulation, types of insulation required, and insulation thickness shall be as listed in Tables I herein. Unless otherwise specified, insulate all fittings, flanges, and valves, except valve stems, hand wheels, and operators. Provide factory premolded, precut, or field-fabricated insulation of the same thickness and conductivity as insulation on adjacent piping. Insulation exterior shall be factory cleanable, grease resistant, non-flaking and non-peeling. Pipe insulation shall conform to the referenced publications.

- 2.1.1 Flexible Unicellular Insulation
- 2.1.1.1 Recommended Adhesive

ASTM C 534. Provide adhesive as recommended by insulation manufacturer or conforming with MIL-A-24179, Type II, Class 1.

2.1.1.2 Polyolefin thermoplastic

Polyolefin thermoplastic meets ASTM C 534, except density.

2.1.1.3 Adhesive For Finishing Flexible Unicellular Insulation

MIL-A-3316, Class 1, Grade A.

2.1.1.4 Glass Cloth For Finishing Flexible Unicellular Insulation

MIL-C-20079, Type I, Class 1, 3, or 5.

2.1.2 Mineral Fiber

ASTM C 547, Class I.

- 2.1.3 Piping Insulation Finishes
- 2.1.3.1 All-Purpose Jacket

Provide a factory applied all-purpose jacket when field applied jacketing is not specified. All purpose jackets shall include integral vapor barrier as required by service. Provide jackets in exposed locations with a white surface suitable for field painting. Allow a maximum water vapor permeance of 0.05 perm in accordance with ASTM E 96, a puncture resistance of not less than 50 Beach units, and a minimum tensile strength of 35 pounds-force per inch of width in accordance with ASTM D 828.

2.1.3.2 Vapor-Barrier Material

ASTM C 1136. Resistant to flame, moisture penetration, and mold growth. Provide vapor-barrier material on pipe insulation as required in Table I.

- 2.2 ADHESIVES, SEALANTS, AND COATING COMPOUNDS
- 2.2.1 Insulation and Vapor Barrier Adhesive

Provide ASTM C 916, Type I or Type II adhesive for securing insulation to metal surfaces and for vapor barrier lap only in building interior. Provide Type I when an adhesive in which the vehicle is nonflammable in the liquid (wet) state and which will pass the edge-burning test is required. Provide Type II when an adhesive in which the vehicle is nonflammable in the liquid (wet) state and which will not pass the edge-burning test is required.

2.2.2 Lagging Adhesive

MIL-A-3316, Class 1, for bonding fibrous glass cloth to unfaced fibrous glass insulation; for bonding cotton brattice cloth to faced and unfaced

fibrous glass insulation board; for sealing edges of and bounding fibrous glass tape to joints of fibrous glass board; or for bonding lagging cloth to thermal insulation, or Class 2, for attaching fibrous glass insulation to metal surfaces.

2.2.3 Mineral Fiber Insulation Cement

ASTM C 195, thermal conductivity 0.85 maximum at 200 degrees F mean when tested in accordance with ASTM C 177.

2.2.4 Vapor Barrier Coating

MIL-C-19565, Type II, indoor only above surface temperature 60 degrees F, color white.

- 2.3 ACCESSORY MATERIALS
- 2.3.1 Insulation Bands

1/2 inch wide; 0.24 gage galvanized steel or 0.26 gage stainless steel or 0.24 gage aluminum.

2.3.2 Glass Cloth and Tape

MIL-C-20079, Type I, Class 1 or Class 3 cloth, and Type II, Class 1 or tape; 20 by 20 maximum size mesh. Tape shall be 4-inch wide rolls. Class 3 tape shall be 4.5 ounces per square yard. In lieu of glass cloth and tape, open weave glass membrane may be provided.

2.3.3 Wire

Soft annealed stainless steel, 0.047-inch nominal diameter.

PART 3 EXECUTION

3.1 PREPARATION

Do not insulate materials until system tests have been completed and surfaces to be insulated have been cleaned of dirt, rust, and scale and dried. Insulate return ducts, outside air intakes and supply ducts to the room outlets, flexible runouts, plenums, casings, mixing boxes, filter boxes, coils, fans, and the portion of air terminals not in the conditioned spaces. Ensure full range of motion of equipment actuators. Modify insulation to avoid obstruction with valve handles, safety reliefs, and other such items. Allow adequate space for pipe expansion. Install insulation with jackets drawn tight and cement down on longitudinal and end laps. Do not use scrap pieces where a full length section will fit. Insulation shall be continuous through sleeves, wall and ceiling openings, except at fire dampers in duct systems. Extend surface finishes to protect surfaces, ends, and raw edges of insulation. Apply coatings and adhesives at the manufacturer's recommended coverage per gallon. Individually insulate piping and ductwork. Provide a moisture and vapor seal where insulation terminates against metal hangers, anchors and other projections through the insulation on surfaces for which a vapor seal is specified. Keep insulation dry during application of finish. Bevel and seal the edges of exposed insulation. Unless otherwise indicated, do not insulate the following:

a. Vibration isolating connections;

- b. Adjacent insulation;
- c. ASME stamps;
- d. Fan name plates; and
- 3.2 PIPING INSULATION

3.2.1 Mineral Fiber Pipe Insulation

Place sections of insulation around the pipe and joints tightly butted into place. The jacket laps shall be drawn tight and smooth. Secure jacket with fire resistant adhesive factory applied self sealing lap, or stainless steel outward clinching staples spaced not over 4 inches on centers and 1/2 inch minimum from edge of lap. Cover circumferential joints with butt strips, not less than 3 inches wide, of material identical to the jacket material. Overlap longitudinal laps of jacket material not less than 1 1/2 inches. Adhesive used to secure the butt strip shall be the same as used to secure the jacket laps. Apply staples to both edges of the butt strips. Patch damaged jacket material by wrapping a strip of jacket material around the pipe and cementing, stapling, and coating as specified for butt strips. Extend the patch not less than $1 \frac{1}{2}$ inches past the break in both directions. At penetrations by pressure gages and thermometers, fill the voids with the vapor barrier coating for outside service. Seal with a brush coat of the same coating. Where penetrating roofs, insulate piping to a point flush with the top of the flashing and seal with the vapor barrier coating. Butt tightly the exterior insulation to the top of the flashing and interior insulation. Extend the exterior metal jacket 2 inches down beyond the end of the insulation. Seal the flashing and counterflashing underneath with the vapor barrier coating.

3.2.2 Hangers and Anchors

Pipe insulation shall be continuous through pipe hangers. Where pipe is supported by the insulation, provide galvanized steel shields protection saddles. Band and secure insulation protection shields without damaging pipe insulation. Where shields are used on pipes 2 inches and larger, provide insulation inserts at points of hangers and supports. Insulation inserts shall be of calcium silicate, cellular glass (minimum 8 pcf), molded glass fiber (minimum 8 pcf), or other approved material of the same thickness as adjacent insulation. Inserts shall have sufficient compressive strength to adequately support the pipe without compressing the inserts to a thickness less than the adjacent insulation. Insulation inserts shall cover the bottom half of the pipe circumference 180 degrees and be not less in length than the protection shield. Vapor-barrier facing of the insert shall be of the same material as the facing on the adjacent insulation. Seal inserts into the insulation with vapor barrier coating, Type II or for exterior work, manufacturer's recommended weatherproof coating, as applicable. Where protection saddles are used, fill all voids with the same insulation material as used on the adjacent pipe. Where anchors are secured to chilled piping that is to be insulated, insulate the anchors the same as the piping for a distance not less than four times the insulation thickness to prevent condensation. Vapor seal insulation around anchors.

3.2.3 Flanges, Unions, Valves and Fittings for Hot Piping

Flanges, Unions, Valves, and Fittings Insulation (Except Flexible Unicellular) for Hot Piping: Factory fabricated removable and reusable insulation covers may be used. For inside domestic hot water, heating hot water, A/C condensate drains, high temperature hot water, steam and condensate return systems; exposed hot water piping and drains in handicap areas, place factory premolded, precut or field-fabricated segmented insulation of the same thickness and conductivity as the adjoining pipe insulation around the flange, union, valve, and fitting abutting the adjoining pipe insulation. If nesting size insulation is used, overlap 2 inches or one pipe diameter, whichever is larger. Use insulating cement to fill voids. Elbows insulated using segments shall have not less than three segments per elbow. Place and joint the segments with manufacturer's recommended water-vapor resistant, fire retardant, and adhesive appropriate for the temperature limit of the service. Upon completion of installation of insulation, apply two coats lagging adhesive with glass tape embedded between coats. Overlap tape seams one inch. Extend adhesive onto adjoining insulation not less than two inches. The total dry film thickness shall be not less than 1/16 inch. Where unions are indicated not to be insulated, taper the insulation to the union at a 45 degree angle. Coat the insulation and all purpose jacket with two coats of lagging adhesive and with glass tape embedded between coats. The total dry film thickness shall be not less than 1/16 inch. At the option of the Contractor, factory premolded one-piece PVC fitting covers may be provided in lieu of two coats of adhesive with tape embedded between coats. Factory premolded field-fabricated segment or blanket insert insulation shall be provided under the fitting covers. Install factory premolded one-piece PVC fitting covers over the insulation and secure by stapling, taping with PVC vapor barrier tape, or with metal or plastic tacks made for securing PVC fitting covers. Do not provide PVC fitting covers where exposed to the weather. Provide PVC fitting covers only in ambient temperatures below 150 degrees F.

3.3 FIELD INSPECTION

Visually inspect to ensure that materials provided conform to specifications. Inspect installations progressively for compliance with requirements.

TABLE I

Piping Insulation Wall Thickness

Tube And Pipe Size (Inches)

 Service
 Material
 1/4-1 1/4
 1 1/2-3
 3 1/2-5
 6-& Larger

Barrier

Vapor

Required

Heating Hot Water & Pipes (150 to 200 Degrees F)

TABLE I

Piping Insulation Wall Thickness

Tube And Pipe Size (Inches)

Service Material 1/4-1 1/4 1 1/2-3 3 1/2-5 6-& Larger
Wapor
Barrier
Required
NOTE: Thickness in parenthesis are for:
(1) Cold piping - crawl spaces, mechanical rooms, and
outside locations
(2) Hot Piping - outside locations, not including
tunnels and crawl spaces.
(3) NP - Not permitted.

20-0005 Replace Roll-up Doors, HP100 and HP237

-- End of Section --

20-0005 Replace Roll-up Doors, HP100 and HP237

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SECTION 23 24 00

HYDRONIC PIPE CLEANING AND FLUSHING PROCEDURES

08/10

PART 1 GENERAL

1.1 PERFORMANCE REQUIREMENTS

Cleaning and flushing shall remove organic soil, hydrocarbons, flux, pipe mill varnish, pipe compounds, iron oxide, and like deleterious substances. Removal of tightly adherent mill scale is not required.

1.2 DELIVERY, STORAGE, AND HANDLING

Handle and store detergent to protect equipment, environment and persons. Store detergent according to manufacturer's recommendations.

1.3 ENVIRONMENTAL REQUIREMENTS

All chemicals shall be acceptable for discharge into sanitary sewer.

1.4 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-03 Product Data

Cleaning Detergent

Water Treatment Chemicals and Chemical Supplier

PART 2 PRODUCTS

2.1 MATERIALS

The cleaning compound/detergent shall be an alkaline phosphate or non-phosphate detergent/surfactant/specific to remove organic soil, hydrocarbons, flux, pipe mill varnish, pipe compounds, iron oxide, and like deleterious substances, with or without inhibitor, suitable for system wetted metals without deleterious effects.

Cleaning compound/detergent shall not contain corrosion inhibitors such as sodium nitrite, molybdate, etc. The only corrosion inhibitor that may be used in conjunction with detergent is sodium sulfite (an oxygen scavenger).

Suggested detergent is trisodium phosphate.

Sodium sulfite, sodium lauroly sarcosinate, and dipotossium phosphate are used for water treatment.

20-0005 Replace Roll-up Doors, HP100 and HP237

PART 3 EXECUTION

3.1 PROTECTION

Do not exceed service factor amperage on pump motor.

- 3.1.1 Special Techniques
 - a. Use heating system to maintain a water temperature of 120F.
 - b. Close terminal unit service valves and open bypass valve. Flushing bypass should connect upstream of the terminal unit supply service valve and downstream of the return service valve. If necessary, provide temporary piping or hose to bypass terminal unit. Remove any component which may be damaged. In lieu of providing a bypass, three-way valves may be driven 100 percent to bypass. If three-way valves are utilized, do not close service valves.
 - c. Fill system with water and detergent solution to manufacture's specified water/detergent concentration, heat to 120F. Test both systems to determine system volume using fluorescent dye and fluorometric analysis.
 - d. Operate system pump, hot water pump and circulate solution for a minimum of 48 hrs, while maintaining 120 F. From bottom of air/solids separator, bleed water as necessary while filling system thru standard fill station ensuring to maintain the manufacturer's specified water/detergent concentration. Modulate drain to maintain system pressure. Do not exceed service factor amperage on pump motor. Throttle discharge valve as necessary. The pump start up strainer shall remain in place. Periodically clean the pump strainer. Also, periodically check and clean terminal unit strainers during the 48 hours of cleaning.
 - e. Open terminal device service valves, three-way valves, and close bypass valves. Flush each terminal device. Ensure to clean all strainers before opening terminal device service valves. Repeat "Step d" for the terminal devices for a minimum of 48 hour.
 - f. Drain system and thoroughly flush with fresh water. Demonstrate to Government that system water runs clear. Coordinate with Construction Manager to provide sample water opacity.
 - g. Clean all strainers. Remove pump startup strainer.
 - h. The water shall be treated to the following chemical parameters:

Sodium sulfite:	30-100 ppm
Sodium lauroyl sarcosinate:	30-100 ppm
pH:	8.5 - 9.5 (use Dipotassium
	Phosphate as pH buffer)

The water chemical levels shall be retested in one day, one week and four weeks following initial treatment. If the chemical levels are not within the range specified above, additional treatment shall be conducted to bring the levels within range.

Prepare a report documenting the water system volume, pH, and

sulfite concentration levels for the initial treatment and the subsequent three retests and necessary treatment. Submit report to government contracting officer and the Camp Lejeune mechanical design branch.

Provide material safety data sheets (MSDS) for treatment chemicals and permanently locate a copy in each mechanical room.

Provide one plastic sign no smaller than 12"x12" square with engraved lettering %" in height. Sign shall be located in the mechanical room. It shall be hung on the wall in an area with an unobstructed view and near the respective chemical shot feeder.

The sign shall state the respective system volume (determined from testing and verified by hand calculations) and the following:

"This hydronic system is treated to the following chemical parameters:

Sodium	sulfite		30-100	ppm
Sodium	lauroyl	sarcosinate:	30-100	ppm
pH*:			8.5 - 9	9.5

System Volume:

*use Dipotassium Phosphate as pH buffer"

-- End of Section --

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SECTION 23 73 33

HEATING, VENTILATING, AND COOLING SYSTEM

01/07

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

AIR MOVEMENT AND CONTROL ASSOCIATION INTERNATIONAL, INC. (AMCA)

AMCA 500 (1994) Test Methods for Louvers, Dampers and Shutters

AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI)

ANSI Z21.22 (1999; 2001) Relief Valves for Hot Water Supply Systems

AMERICAN SOCIETY OF MECHANICAL ENGINEERS (ASME)

- ASME B16.18 (2001) Cast Copper Alloy Solder Joint Pressure Fittings
- ASME/ANSI B16.22 (1995) Wrought Copper and Copper Alloy Solder Joint Pressure Fittings

ASME B31.1 (2001) Power Piping

ASME/ANSI B31.5 (2001) Refrigeration Piping and Heat Transfer Components

ASTM INTERNATIONAL (ASTM)

- ASTM A 525 (1991; Rev. B) Steel Sheet, Zinc-Coated (Galvanized) by the Hot-Dip Process
- ASTM A 653/A 653M (2001a) Steel Sheet, Zinc-Coated (Galvanized) by Hot-Dip Process, Lock-Forming Quality

ASTM B 32 (2000) Solder Metal

ASTM B 42 (1998) Seamless Copper Pipe, Standard Sizes

ASTM B 88 (1999el) Seamless Copper Water Tube

MANUFACTURERS STANDARDIZATION SOCIETY OF THE VALVE AND FITTINGS INDUSTRY (MSS)

MSS SP-58 (1993) Pipe Hangers and Supports -

	Materials, Design and Manufacture
MSS SP-67	(2002) Butterfly Valves
MSS SP-69	(1996) Pipe Hangers and Supports - Selection and Application
MSS SP-70	(1998) Cast Iron Gate Valves, Flanged and Threaded Ends
MSS SP-71	(1997) Cast Iron Swing Check Valves, Flanged and Threaded Ends
MSS SP-80	(1997) Bronze Gate, Globe, Angle and Check Valves
MSS SP-85	(1994) Cast Iron Globe & Angle Valves Flanged and Threaded Ends
NATIONAL FIRE PROTECTION	N ASSOCIATION (NFPA)
NFPA 70	(2020; ERTA 20-1 2020; ERTA 20-2 2020; TIA 20-1; TIA 20-2; TIA 20-3; TIA 20-4) National Electrical Code

SHEET METAL AND AIR CONDITIONING CONTRACTORS' NATIONAL ASSOCIATION (SMACNA)

SMACNA HVAC Duct Const Stds	(1995; Addenda Nov 1997; 6th Printing 2001) HVAC Duct Construction Standards - Metal and Flexible
SMACNA Leakage Test Mnl	(1985; 6th Printing 1997) HVAC Air Duct Leakage Test Manual

1.2 SYSTEM DESCRIPTION

Modify existing heating, ventilating, and cooling (HVAC) systems complete and ready for operation. HVAC systems include equipment, ducts, and piping which is located within, on, under, and adjacent to buildings.

1.3 SUBMITTALS

Submit the following in accordance with Section 01 33 00, "Submittal Procedures."

SD-03 Product Data Unit heaters Pipe hangers and supports Flexible pipe connectors Outside air intake louvers Valves Pipe and fittings

Vehicle exhaust system

Variable Frequency (Motor) Drives SD-08 Manufacturer's Instructions

Installation manual

SD-10 Operation and Maintenance Data

Unit heaters, Data Package 2

Vehicle exhaust system

Pumps, Data Package 2

Submit in accordance with Section 01 78 23, "Operation and Maintenance Data." $\ensuremath{\mathsf{a}}$

1.3.1 Installation Manual

Provide for each item of equipment.

- PART 2 PRODUCTS
- 2.1 EQUIPMENT
- 2.1.1 Unit Heaters

Provide factory-assembled, propeller or blower type fan unit heaters arranged for vertical air discharge as indicated. Each unit shall include hot water coil, fan, electric motor, housing, and air discharge vanes or diffusers. Each unit shall be provided with threaded mounting holes for attaching threaded hanger rods. Fan motor shall be controlled by wall-mounted adjustable thermostat with higher end of scale range factory set at 75 degrees F. Controls shall be automatic of the on-off type.

2.1.2 Vehicle Exhaust System

Provide an Overhead 6" Hose Drop Exhaust System to extract fumes from vehicles to be exhausted to the exterior of the facility. Equipment shall be approved and listed by O.E. Vehicle Manufacturers for exhaust extraction. Provide with hand winch with brake, pulleys, rope, and associated appurtenances to raise and lower hose drop.

- a. Hose Drop: Each 6" hose drop will be have a length of 25'. Each 6" hose drop will be provided with a tail pipe adapter suitable for the vehicles that they are servicing. The tailpipe adapter is to be held in place with a bridge hose clamp. The hose will have a minimum temperature rating of 600 degrees Fahrenheit. The 6" hose drop is to be suspended either a winch and pulley system.
- b. Exhaust Fans: The vehicle exhaust fan shall produce a minimum of 600 CFM per drop. The exhaust fan will be provided with a flanged inlet and outlet for connection to the ductwork. The exhaust fan can be direct driven. Exhaust fans shall be tested for performance per AMCA 210-85. Wheels shall be statically and

dynamically balanced prior to shipment.

c. Exhaust Fan Motors: The direct driven exhaust fan will have the wheel mounted directly on the shaft. Motors shall be UL listed with a service factor of 1.25 and rated for continuous duty. The motor enclosure shall be TEFC. ODP motors are unacceptable. Motor insulation shall have a class "F" rating. NEMA rating design "B". Motors shall meet or exceed EPAct requirements for energy efficiency as defined by the DOE. Motor bearings shall be sealed ball bearings that do not require lubrication.

2.1.3 Pumps

- a. End suction water pumps: Pumps shall be single stage centrifugal, with mechanical seals and drip-proof electric motors. Impeller shall be bronze. Other pump parts shall be manufacturer's standard materials provided with bronze impeller pump. Provide threaded suction and discharge pressure gage tapping with square-head plugs. Provide flexible coupling with steel cover guard on base-mounted pumps. Base-mounted pump, coupling guard, and motor shall each be bolted to a fabricated steel base which shall have bolt holes for securing base to supporting surface. Close-coupled pump shall be provided with integrally cast or fabricated steel feet with bolt holes for securing feet to supporting surface.
- b. Pump suction diffuser: Casing shall include an angle type body of cast iron. Unit shall have internal straightening vanes, strainer with minimum 0.25-inch openings, and auxiliary disposable fine mesh strainer which shall be removed 30 days after start-up. Provide warning tag for operator indicating scheduled date for removal. Casing shall have connection sizes to match pump suction and pipe sizes, and be provided with adjustable support foot or support foot boss to relieve piping strains at pump suction. Blowdown port and plug shall be provided on unit casing. Provide a magnetic insert to remove debris from system.

2.2 ELECTRICAL

2.2.1 Electrical Motors, Controllers, Contactors, and Disconnects

Furnish with respective pieces of equipment. Motors, controllers, contactors, and disconnects shall conform to Section 26 20 00, "Interior Wiring Systems." Provide electrical connections under Section, 26 20 00, "Interior Wiring Systems." Provide controllers and contactors with maximum of 120-volt control circuits, and auxiliary contacts for use with controls furnished. When motors and equipment furnished are larger than sizes indicated, the cost of providing additional electrical service and related work shall be included under this section.

2.3 METAL DUCT SYSTEMS

Provide shop-fabricated, zinc-coated steel ducts conforming to ASTM A 525 or ASTM A 653/A 653M coating designation G60. Fabricate, construct, brace, reinforce, install, support, and seal ducts and accessories, and test ducts in accordance with SMACNA HVAC Duct Const Stds and SMACNA Leakage Test Mn1. Cover duct transverse joints with single component synthetic rubber type compound suitable for use with passivated coating on zinc-coated steel. Lap joints in direction of flow. Provide ducts straight and smooth on inside with neatly finished airtight joints. Provide air supply and return openings in ducts with air diffusers, registers, or grilles.

2.3.1 Outside Air Intake Louvers

Louvers shall bear AMCA certified ratings program seal for air performance and water penetration in accordance with AMCA 500. Provide aluminum alloy with anodized finish frames and blades assembled with stainless steel screws, including 0.5-inch mesh aluminum screen mounted in extruded aluminum frame. Louvers shall be AMCA 550 rated.

2.4 PIPING SYSTEMS

Provide the following pipe and fittings. Provide dielectric fittings, unions or flanges between steel piping and copper tubing for all piping sizes; except that copper alloy valves and strainers may be used without dielectric fittings, unions or flanges. Water piping sizes 4 inches and smaller shall be copper tubing.

2.4.1 Soldered Joint Copper Tubing

Provide ASTM B 88, Type L for aboveground piping, Type K for buried piping, with ASME B16.18 or ASME/ANSI B16.22 solder joint fittings, unions, and flanges; provide adapters as required. Provide ASTM B 42 copper pipe nipples with threaded end connections. Provide ASTM B 32, 95-5 tin-antimony solder, or provide Plumbing Code approved lead-free solder.

2.4.2 Copper Tubing Piping Systems

Provide copper tubing for the following piping systems, except water piping sizes larger than 4 inches shall be copper tubing or steel piping.

- a. Hot water piping.
- 2.4.3 Valves

Valves shall have flanged end connections, except valves smaller than 2.5 inches may have threaded end connections with a union on one side of the valve. Solder end connections may be used for connections between copper alloy valves and copper tubing.

2.4.3.1 Gate Valves

MSS SP-80, Class 125, except sizes 2.5 inches and larger shall conform to MSS SP-70, Class 125.

2.4.3.2 Globe and Angle Valves

MSS SP-80, Class 125, except sizes 2.5 inches and larger shall conform to MSS SP-85, Class 125.

2.4.3.3 Check Valves

MSS SP-80, Class 125, swing check; except sizes 2.5 inches and larger shall conform to MSS SP-71, Class 125.

2.4.3.4 Butterfly Valves

MSS SP-67, except sizes 2.5 inches and larger shall have lugged or wafer body designed for installation between ASME Class 150 flanges. Valves shall have two-position lever handles, except when infinite position lever handles are indicated.

2.4.3.5 Ball Valves

Full port design, copper alloy body, except sizes 2.5 inches and larger shall be cast-iron body. Valves shall have two-position lever handles. Ball valves may be provided in lieu of gate valves.

2.4.3.6 Square Head Cocks

Provide copper alloy or cast-iron body with copper alloy plugs, suitable for 125 psig water working pressure.

2.4.3.7 Air Venting Valves

Provide copper alloy body valves with automatic or manual air vent as indicated.

2.4.3.8 Combination Pressure and Temperature Relief Valves

ANSI Z21.22, copper alloy body, automatic reseating, test lever, and discharge capacity based on AGA temperature steam rating.

2.4.3.9 Flow Control Balancing Valves

Copper alloy or cast iron body, copper alloy or stainless internal working parts, and integral pointer that indicates the degree of valve opening. Valves shall be suitable for 125 psig at 190 degrees F hot water. Valve shall function as a service valve when in fully closed position. Valve body shall have factory-installed tappings for differential pressure meter connections for verification of pressure differential across valve orifice. Meter connections shall have positive check valves or shutoff valves. Each valve shall have metal tag showing the gallons per minute flow for each differential pressure reading.

2.5 PIPING ACCESSORIES

2.5.1 Pipe Hangers and Supports

Provide MSS SP-58 and MSS SP-69, Type 1 with adjustable type steel support rods, except as specified or indicated otherwise. Attach to steel joists with Type 19 or 23 clamps and retaining straps. Attach to Steel W or S beams with Type 21, 28, 29, or 30 clamps. Attach to steel angles and vertical web steel channels with Type 20 clamp with beam clamp channel adapter. Attach to horizontal web steel channel and wood with drilled hole on centerline and double nut and washer. Attach to concrete with Type 18 insert or drilled expansion anchor. Provide Type 40 insulation protection shield for insulated piping.

2.5.2 Strainers

Pressure and temperature range shall be for the intended service. Provide blowoff outlet with pipe nipple, gate valve, and discharge pipe nipple. Provide stainless steel strainer element with perforations of 0.047 inch

for water, 0.031 inch for steam mixed with condensate, and 0.016 inch for steam.

2.5.3 Thermometers

Provide bi-metal dial type thermometers with stainless steel case, stem, and fixed thread connection; 3 inch diameter dial with glass face gasketed within the case; and accuracy within 2 percent of scale range. Provide scale range for intended service.

2.5.4 Flexible Pipe Connectors

Provide flexible bronze or stainless steel piping connectors with single braid where indicated. Connectors shall be suitable for the intended service.

2.6 VARIABLE FREQUENCY (MOTOR) DRIVES

Provide variable frequency drives (VFDs)as indicated. VFDs shall convert 208 or 480 volt (plus or minus 10 percent), three phase, 60 hertz (plus or minus 2Hz), utility grade power to adjustable voltage/frequency, three phase, AC power for stepless motor control from 5 percent to 200 percent of base speed. VFDs shall be UL listed as delivered to the end user. The VFD shall meet the requirements specified in the most current National Electrical Code. Each VFD shall also meet the following:

- a. The VFD shall use sine coded Pulse Width Modulation (PWM) technology. PWM calculations shall be performed by the VFD microprocessor.
- b. The VFD shall be capable of automatic control by a remote 4-20 mA or 0 to 10 VDC signal, by network command, or manually by the VFD control panel.

2.6.1 VFD Quality Assurance

VFDs shall be the manufacturer's current standard production unit with at least 10 identical units successfully operating in the field.

2.6.2 VFD Service Support

- a. Warranty: Provide the VFDs with a minimum 24-month full parts and labor warranty. The warranty shall start when the contract's HVAC system is accepted by the Government. Include warranty documentation, dates, and contact information with the VFD on-site service manuals.
- b. VFD Service Manuals: Provide the VFDs with all necessary installation, operation, maintenance, troubleshooting, service, and repair manuals in English including related factory technical bulletins. Provide the documents factory bound, in sturdy 3-ring binders, or hard bound covers. Provide a title sheet on the outside of each binder indicating the project title, project location, installing contractor, contract number, and the VFD manufacturer, address, and telephone number. Each binder shall include a table of contents and tabbed dividers, with all material neatly organized. The documentation provided shall be specifically applicable to this project, shall be annotated to reflect the actual project conditions, and shall provide a

complete and concise depiction of the installed work. Provide a storage cabinet on or near the VFD large enough to hold all of the documentation. Have the cabinet's proposed installation site approved in advance by the Contracting Officer. Prominently label the cabinet "VFD OPERATION AND MAINTENANCE MANUALS." Clearly label each manual with the wording "MECHANICAL ROOM COPY - DO NOT REMOVE."

- c. Technical Support: Provide the VFDs with manufacturer's technical telephone support in English, readily available during normal working hours, and free of charge for the life of the equipment.
- d. Initial Start-Up: Provide the VFDs with factory-trained personnel for the on-site start-up of the HVAC equipment and associated VFD. The personnel shall be competent in the complete start-up, operation, and repair of the particular model VFD installed. The factory start-up representative shall perform the factory's complete recommended start-up procedures and check-out tests on the VFD. Include a copy of the start-up test documentation with the VFD on-site service manuals.
- e. Provide the VFDs with on-site/hands-on training for the user and maintenance personnel. Provide a capable and qualified instructor with minimum two years field experience with the operation and maintenance of similar VFDs. The training shall occur during normal working hours and last not less than 2 hours. Coordinate the training time with the Contracting Officer and the end user. The VFD service manuals shall be used during the training. The contractor shall ensure the manuals are on-site before the start of training. The training shall cover all operational aspects of the VFD.
- 2.6.3 VFD Features

VFDs shall have the following features:

- a. A local operator control keypad capable of:
 - (1) Remote/Local operator selection with password access.
 - (2) Run/Stop and manual speed commands.
 - (3) All programming functions.
 - (4) Scrolling through all display functions.
- b. Digital display capable of indicating:
 - (1) VFD status.
 - (2) Frequency.
 - (3) Motor RPM.
 - (4) Phase current.
 - (5) Fault diagnostics in descriptive text.
 - (6) All programmed parameters.

(7) Load power.

- c. Standard PI loop controller with input terminal for controlled variable and parameter settings.
- d. User interface terminals for remote control of VFD speed, speed feedback, and an isolated form C SPDT relay, which energizes on a drive fault condition.
- e. An isolated form C SPDT auxiliary relay which energizes on a run command.
- f. A metal NEMA 1 enclosure for indoors, NEMA 4 with heater for outdoors.
- g. An adjustable carrier frequency with 16 KHz minimum upper limit.
- h. A built in DC buss reactor with 3 percent minimum impedance to protect the VFDs DC buss capacitors and rectifier section diodes.

2.6.4 Programmable Parameters

VFDs shall include the following operator programmable parameters:

- a. Upper and lower limit frequency.
- b. Acceleration and Deceleration rate.
- c. Variable torque volts per Hertz curve.
- d. Starting voltage level.
- e. Starting frequency level.
- f. Display speed scaling.
- g. Enable/disable auto-restart feature.
- h. Enable/disable soft stall feature.
- i. Motor overload level.
- j. Motor stall level.
- k. Jump frequency and hysteresis band.
- 1. PWM carrier frequency.

2.6.5 Protective Features

VFDs shall have the following protective features:

- a. An electronic adjustable inverse time current limit with consideration for additional heating of the motor at frequencies below 45Hz, for the protection of the motor.
- b. An electronic adjustable soft stall feature, allowing the VFD to lower the frequency to a point where the motor will not exceed the full-load amperage when an overload condition exists at the requested

frequency. The VFD will automatically return to the requested frequency when load conditions permit.

- c. A separate electronic stall at 110 percent VFD rated current, and a separate hardware trip at 190 percent current.
- d. Ground fault protection that protects the output cables and motor from grounds during both starting and continuous running conditions.
- e. The ability to restart after the following faults:
 - (1) Overcurrent (drive or motor).
 - (2) Power outage.
 - (3) Phase loss.
 - (4) Over voltage/Under voltage.
- f. The ability shut down if inadvertently started into a rotating load without damaging the VFD or the motor.
- g. The ability to keep a log of a minimum of four previous fault conditions, indicating the fault type and time of occurrence in descriptive text.
- h. The ability to sustain 110 percent rated current for 60 seconds.
- i. The ability to shutdown safely or protect against and record the following fault conditions:
 - (1) Over current (and an indication if the over current was during acceleration, deceleration, or running).
 - (2) Over current internal to the drive.
 - (3) Motor overload at start-up.
 - (4) Over voltage from utility power.
 - (5) Motor running overload.
 - (6) Over voltage during deceleration.
 - (7) VFD over heat.
 - (8) Load end ground fault.
 - (9) Abnormal parameters or data in VFD EEPROM.
- 2.6.6 Minimum Operating Conditions

VFDs shall be designed and constructed to operate within the following service conditions:

- a. Ambient Temperature Range, 0 to 120 degrees F.
- b. Non-condensing relative humidity to 90 percent.

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2.6.7 Additional Features

Provide VFDs with the following additional features:

a. BACnet communication interface port.

PART 3 EXECUTION

- 3.1 INSTALLATION
- 3.1.1 HVAC System

Installation of HVAC system including equipment, materials, installation, workmanship, fabrication, assembly, erection, examination, inspection, and testing shall be in accordance with ASME B31.1, ASME/ANSI B31.5, NFPA 70, and in accordance with the manufacturer's recommendations.

3.1.2 Connections to Existing Systems

Notify the Contracting Officer in writing at least 15 calendar days prior to the date the connections are required. Obtain approval before interrupting service. Furnish materials required to make connections into existing systems and perform excavating, backfilling, compacting, and other incidental labor as required. Furnish labor and tools for making actual connections to existing systems.

3.2 PIPING

Test, inspect, and approve piping before burying, covering, or concealing. Provide fittings for changes in direction of piping and for connections. Make changes in piping sizes through tapered reducing fittings; bushings will not be permitted. Install valves with stems horizontal or above. Provide flanges or unions at valves, traps, strainers, and connections to equipment; unions are not required in copper tubing piping systems.

- a. Threaded connections: Provide Teflon pipe thread paste on male threads. Do not thread metal pipe into plastic piping.
- b. Pipe hangers and supports: Provide additional pipe hangers and supports at in-line water pumps and flanged valves.
- c. Piping to receive insulation: Provide temporary wood spacers between the pipe hangers and supports, and the pipe in order to properly slope the piping and establish final elevations. Provide temporary wood spacers of same thickness as insulation to be provided under Section 23 07 00, "INSULATION OF MECHANICAL SYSTEMS." Support plastic piping every 4 feet. Support metal piping as follows.

Nominal Pipe	One and	1								
Size (inches)	under	1.25	1.5	2	2.5	3	3.5	4	5	6
Copper Tubing	б	7	8	8	9	10	11	12	13	14
Steel Pipe	7	8	9	10	11	12	13	14	16	17

MAXIMUM SPACING (FEET)

- d. Cleaning of piping: Keep interior and ends of new piping and existing piping affected by Contractor's operations, cleaned of water and foreign matter during installation by using plugs or other approved methods. When work is not in progress, securely close open ends of pipe and fittings to prevent entry of water and foreign matter. Inspect piping before placing into position.
- e. Demolition: Remove materials so as not to damage materials which are to remain. Replace existing work damaged by Contractor's operations with new work of same construction.
- f. Tee Joints: Extracted tee joints may be made in copper tube. Make joint with an appropriate tool by drilling a pilot hole and drawing out the tube surface to form a collar having a minimum height of three times the thickness of the tube wall. To prevent the branch tube from being inserted beyond the depth of the extracted joint, provide dimpled depth stops. Notch the branch tube for proper penetration into fitting to assure a free flow joint. Braze extracted joints using a copper phosphorous classification brazing filler metal. Soldered joints shall not be permitted.

3.3 ADJUSTMENTS

Adjust controls and equipment so as to give satisfactory operation. Adjust entire water temperature control system and place in operation so that water quantities circulated are as indicated. Air duct systems shall be adjusted and balanced so that air quantities at outlets are as indicated and so that distribution from supply outlets is free from drafts and has uniform velocity over the face of each outlet.

3.4 PUMPS

After testing, adjusting, and balancing, trim the impellers on all pumps 10 hp and greater to actual flow conditions plus 10 percent discharge head. Readjust throttling device to correct flow rate.

3.5 INSTRUCTING OPERATING PERSONNEL

Upon completion of work and at time designated by Contracting Officer, provide services of competent technician for period of not less than one 8-hour working day for instruction of Government operating personnel in proper operation and maintenance of equipment.

3.6 FIELD QUALITY CONTROL

Upon completion and before final acceptance of work, test each system in service to demonstrate compliance with the contract requirements. Adjust controls and balance systems prior to final acceptance of completed systems. Test controls through every cycle of operation. Test safety controls to demonstrate performance of required function. Correct defects in work provided by Contractor and repeat tests. Furnish steam, fuel, water, electricity, instruments, connecting devices, and personnel for tests. Flush and clean piping before placing in operation. Clean equipment, piping, strainers, ducts, and filters.

3.6.1 Additional Field Testing

Provide testing, adjusting, and balancing (TAB) of ducts, piping, and

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equipment under Section 23 05 93 TESTING, ADJUSTING, AND BALANCING FOR HVAC.

TABLE 15701-1 EQUIPMENT MINIMUM EFFICIENCY REQUIREMENTS Equipment must meet each rating listed

Equipment Type	Efficiency	Rating Condition
Computer Room Air Conditioner	8.9 EER	
Water Source Heat Pump		
Open Loop	16.2 EER 3.6 COP	@ 59 F EWT @ 50 F EWT
Closed Loop	14.1 EER 3.3 COP	@ 77 F EWT @ 32 F EWT
Oil Fired Heating Boilers Water Steam	83% Et 83% Et	
Natural Gas Fired Heating Boiler	۵0۶ ۳ +	
Steam		
=>2,500,000	79% EC 80% Et	
Direct Vent Gas-Fired Central Furnaces <225,000 input	90%	
End of Section		

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SECTION 26 20 00

INTERIOR DISTRIBUTION SYSTEM 08/19

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM	B1	(2013) Standard Specification for Hard-Drawn Copper Wire
ASTM	В8	(2011; R 2017) Standard Specification for Concentric-Lay-Stranded Copper Conductors, Hard, Medium-Hard, or Soft
ASTM	D709	(2017) Standard Specification for Laminated Thermosetting Materials
	INSTITUTE OF ELECTRICAL	AND ELECTRONICS ENGINEERS (IEEE)
IEEE	100	(2000; Archived) The Authoritative Dictionary of IEEE Standards Terms
IEEE	C2	(2017; Errata 1-2 2017; INT 1 2017) National Electrical Safety Code
	INTERNATIONAL ELECTRICAL	L TESTING ASSOCIATION (NETA)
NETA	ATS	(2017; Errata 2017) Standard for Acceptance Testing Specifications for Electrical Power Equipment and Systems
	NATIONAL ELECTRICAL MANU	JFACTURERS ASSOCIATION (NEMA)
ANSI	C80.1	(2005) American National Standard for Electrical Rigid Steel Conduit (ERSC)
ANSI	C80.3	(2015) American National Standard for Electrical Metallic Tubing (EMT)
NEMA	FU 1	(2012) Low Voltage Cartridge Fuses
NEMA	ICS 1	(2000; R 2015) Standard for Industrial Control and Systems: General Requirements
NEMA	ICS 2	(2000; R 2005; Errata 2008) Industrial Control and Systems Controllers, Contactors, and Overload Relays Rated 600 V
NEMA	ICS 6	(2000; R 2005; Errata 2008) Industrial Control and Systems Controllers,

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	Contactors, and Overload Relays Rated 600 V $$
NEMA KS 1	(2013) Enclosed and Miscellaneous Distribution Equipment Switches (600 V Maximum)
NEMA MG 1	(2018) Motors and Generators
NEMA ST 20	(2014) Dry-Type Transformers for General Applications
NATIONAL FIRE PROTECTION	N ASSOCIATION (NFPA)
NFPA 70	(2020; ERTA 20-1 2020; ERTA 20-2 2020; TIA 20-1; TIA 20-2; TIA 20-3; TIA 20-4) National Electrical Code
UNDERWRITERS LABORATORI	ES (UL)
UL 6	(2007; Reprint Sep 2019) UL Standard for Safety Electrical Rigid Metal Conduit-Steel
UL 44	(2018) UL Standard for Safety Thermoset-Insulated Wires and Cables
UL 50	(2015) UL Standard for Safety Enclosures for Electrical Equipment, Non-Environmental Considerations
UL 67	(2018; Reprint Oct 2019) UL Standard for Safety Panelboards
UL 83	(2017) UL Standard for Safety Thermoplastic-Insulated Wires and Cables
UL 198M	(2018) UL Standard for Mine-Duty Fuses
UL 486A-486B	(2018) UL Standard for Safety Wire Connectors
UL 486C	(2019) UL Standard for Safety Splicing Wire Connectors
UL 489	(2016) UL Standard for Safety Molded-Case Circuit Breakers, Molded-Case Switches and Circuit-Breaker Enclosures
UL 508	(2018) UL Standard for Safety Industrial Control Equipment
UL 510	(2017) UL Standard for Safety Polyvinyl Chloride, Polyethylene and Rubber Insulating Tape
UL 514A	(2013; Reprint Aug 2017) UL Standard for Safety Metallic Outlet Boxes
UL 514B	(2012; Reprint Nov 2014) Conduit, Tubing and Cable Fittings

UL 514C	(2014; Reprint Feb 2020) UL Standard for Safety Nonmetallic Outlet Boxes, Flush-Device Boxes, and Covers
UL 797	(2007; Reprint Mar 2017) UL Standard for Safety Electrical Metallic Tubing Steel
UL 869A	(2006) Reference Standard for Service Equipment
UL 984	(1996; Reprint Sep 2005) Hermetic Refrigerant Motor-Compressors
UL 1063	(2017) UL Standard for Safety Machine-Tool Wires and Cables
UL 4248-1	(2017) UL Standard for Safety Fuseholders - Part 1: General Requirements
UL 4248-12	(2018) UL Standard for Safety Fuseholders - Part 12: Class R

1.2 DEFINITIONS

Unless otherwise specified or indicated, electrical and electronics terms used in these specifications, and on the drawings, are as defined in IEEE 100.

1.3 SUBMITTALS

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-02 Shop Drawings

Panelboards

Transformers

SD-03 Product Data

Circuit Breakers

Switches

Transformers

Motor Controllers

Manual Motor Starters

SD-06 Test Reports

600-volt Wiring Test

Grounding System Test

Transformer Tests

SD-07 Certificates

Fuses

SD-09 Manufacturer's Field Reports

Transformer Factory Tests

1.4 QUALITY ASSURANCE

1.4.1 Regulatory Requirements

In each of the publications referred to herein, consider the advisory provisions to be mandatory, as though the word, "shall" or "must" had been substituted for "should" wherever it appears. Interpret references in these publications to the "authority having jurisdiction," or words of similar meaning, to mean the Contracting Officer. Provide equipment, materials, installation, and workmanship in accordance with NFPA 70 unless more stringent requirements are specified or indicated.

1.4.2 Standard Products

Provide materials and equipment that are products of manufacturers regularly engaged in the production of such products which are of equal material, design and workmanship and:

- a. Have been in satisfactory commercial or industrial use for 2 years prior to bid opening including applications of equipment and materials under similar circumstances and of similar size.
- b. Have been on sale on the commercial market through advertisements, manufacturers' catalogs, or brochures during the 2-year period.
- c. Where two or more items of the same class of equipment are required, provide products of a single manufacturer; however, the component parts of the item need not be the products of the same manufacturer unless stated in this section.

1.4.2.1 Alternative Qualifications

Products having less than a 2-year field service record will be acceptable if a certified record of satisfactory field operation for not less than 6000 hours, exclusive of the manufacturers' factory or laboratory tests, is furnished.

1.4.2.2 Material and Equipment Manufacturing Date

Products manufactured more than 3 years prior to date of delivery to site are not acceptable.

PART 2 PRODUCTS

2.1 MATERIALS AND EQUIPMENT

As a minimum, meet requirements of UL, where UL standards are established for those items, and requirements of NFPA 70 for all materials, equipment, and devices.

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2.2 CONDUIT AND FITTINGS

Conform to the following:

- 2.2.1 Rigid Metallic Conduit
- 2.2.1.1 Rigid, Threaded Zinc-Coated Steel Conduit

ANSI C80.1, UL 6.

2.2.2 Electrical, Zinc-Coated Steel Metallic Tubing (EMT)

UL 797, ANSI C80.3.

2.2.3 Fittings for Metal Conduit, EMT, and Flexible Metal Conduit

UL 514B. Ferrous fittings: cadmium- or zinc-coated in accordance with UL 514B.

2.2.3.1 Fittings for EMT

Die Cast compression type.

2.3 OUTLET BOXES AND COVERS

UL 514A, cadmium- or zinc-coated, if ferrous metal. UL 514C, if nonmetallic.

2.4 CABINETS, JUNCTION BOXES, AND PULL BOXES

UL 50; volume greater than 100 cubic inches, NEMA Type 1 enclosure; sheet steel, hot-dip, zinc-coated.

2.5 WIRES AND CABLES

Provide wires and cables in accordance applicable requirements of NFPA 70 and UL for type of insulation, jacket, and conductor specified or indicated. Do not use wires and cables manufactured more than 12 months prior to date of delivery to site.

2.5.1 Conductors

Provide the following:

- a. Conductor sizes and capacities shown are based on copper, unless indicated otherwise.
- b. Conductors No. 8 AWG and larger diameter: stranded.
- c. Conductors No. 10 AWG and smaller diameter: solid.
- d. Conductors for remote control, alarm, and signal circuits, classes 1,2, and 3: stranded unless specifically indicated otherwise.
- e. All conductors: copper.

2.5.1.1 Minimum Conductor Sizes

Provide minimum conductor size in accordance with the following:

- a. Branch circuits: No. 12 AWG.
- b. Class 1 remote-control and signal circuits: No. 14 AWG.
- c. Class 2 low-energy, remote-control and signal circuits: No. 16 AWG.
- d. Class 3 low-energy, remote-control, alarm and signal circuits: No. 22 AWG.
- 2.5.2 Color Coding

Provide color coding for service, feeder, branch, control, and signaling circuit conductors.

2.5.2.1 Ground and Neutral Conductors

Provide color coding of ground and neutral conductors as follows:

- a. Grounding conductors: Green.
- b. Neutral conductors: White.
- c. Exception, where neutrals of more than one system are installed in same raceway or box, other neutrals color coding: white with a different colored (not green) stripe for each.
- 2.5.2.2 Ungrounded Conductors

Provide color coding of ungrounded conductors in different voltage systems as follows:

- a. 208/120 volt, three-phase
 - (1) Phase A black
 - (2) Phase B red
 - (3) Phase C blue
- b. 480/277 volt, three-phase
 - (1) Phase A brown
 - (2) Phase B orange
 - (3) Phase C yellow
- 2.5.3 Insulation

Unless specified or indicated otherwise or required by NFPA 70, provide power and lighting wires rated for 600-volts, Type THWN/THHN conforming to UL 83 Type XHHW or RHW conforming to UL 44, except that grounding wire may be type TW conforming to UL 83; remote-control and signal circuits: Type TW or TF, conforming to UL 83.

2.5.4 Bonding Conductors

ASTM B1, solid bare copper wire for sizes No. 8 AWG and smaller diameter;

ASTM B8, Class B, stranded bare copper wire for sizes No. 6 AWG and larger diameter.

2.6 SPLICES AND TERMINATION COMPONENTS

UL 486A-486B for wire connectors and UL 510 for insulating tapes. Connectors for No. 10 AWG and smaller diameter wires: insulated, pressure-type in accordance with UL 486A-486B or UL 486C (twist-on splicing connector). Provide solderless terminal lugs on stranded conductors.

2.7 DEVICE PLATES

Provide the following:

- a. UL listed, one-piece device plates for outlets to suit the devices installed.
- b. For metal outlet boxes, plates on unfinished walls: zinc-coated sheet steel or cast metal having round or beveled edges.
- c. Screws: machine-type with countersunk heads in color to match finish of plate.
- d. Sectional type device plates are not be permitted.
- 2.8 SWITCHES
- 2.8.1 Disconnect Switches

NEMA KS 1. Provide heavy duty-type switches where indicated, where switches are rated higher than 240 volts, and for double-throw switches. Utilize Class R fuseholders and fuses for fused switches, unless indicated otherwise. Provide horsepower rated for switches serving as the motor-disconnect means. Provide switches in NEMA 1 enclosure per NEMA ICS 6.

2.9 FUSES

NEMA FU 1. Provide complete set of fuses for each fusible switch. Coordinate time-current characteristics curves of fuses serving motors or connected in series with circuit breakers for proper operation. Submit coordination data for approval. Provide fuses with a voltage rating not less than circuit voltage.

2.9.1 Fuseholders

Provide in accordance with UL 4248-1.

2.9.2 Cartridge Fuses, Current Limiting Type (Class R)

UL 198M, Class RK-1. Provide only Class R associated fuseholders in accordance with UL 4248-12.

2.10 PANELBOARDS

Provide panelboards in accordance with the following:

a. UL 67 and UL 50 having a short-circuit current rating of 10,000

amperes symmetrical minimum for voltages 240 V and belowb. Panelboards for use as service disconnecting means: additionally conform to UL 869A.

- c. Panelboards: circuit breaker-equipped.
- d. Designed such that individual breakers can be removed without disturbing adjacent units or without loosening or removing supplemental insulation supplied as means of obtaining clearances as required by UL.
- e. "Specific breaker placement" is required in panelboards to match the breaker placement indicated in the panelboard schedule on the drawings.
- f. Use of "Subfeed Breakers" is not acceptable.
- g. Main breaker: "separately" mounted "above" or "below" branch breakers.
- h. Where "space only" is indicated, make provisions for future installation of breakers.
- i. Directories: indicate load served by each circuit in panelboard.
- j. Directories: indicate source of service to panelboard (e.g., Panel PA served from Panel MDP).
- k. Provide new directories for existing panels modified by this project as indicated.
- 1.Type directories and mount in holder behind transparent protective covering.
- m. Panelboards: listed and labeled for their intended use.
- n. Panelboard nameplates: provided in accordance with paragraph FIELD FABRICATED NAMEPLATES.
- 2.10.1 Enclosure

Provide panelboard enclosure in accordance with the following:

- a. UL 50.
- b. Cabinets: painted in accordance with paragraph PAINTING.
- c. Front edges of cabinets: form-flanged or fitted with structural shapes welded or riveted to the sheet steel, for supporting the panelboard front.
- d. All cabinets: fabricated such that no part of any surface on the finished cabinet deviates from a true plane by more than 1/8 inch.
- e. Holes: provided in the back of indoor surface-mounted cabinets, with outside spacers and inside stiffeners, for mounting the cabinets with a 1/2 inch clear space between the back of the cabinet and the wall surface.
- f. Flush doors: mounted on hinges that expose only the hinge roll to view when the door is closed.

- g. Each door: fitted with a combined catch and lock latch.
- h. Keys: two provided with each lock, with all locks keyed alike.
- i. Finished-head cap screws: provided for mounting the panelboard fronts on the cabinets.

2.10.2 Panelboard Buses

Support bus bars on bases independent of circuit breakers. Design main buses and back pans so that breakers may be changed without machining, drilling, or tapping. Provide isolated neutral bus in each panel for connection of circuit neutral conductors. Provide separate ground bus identified as equipment grounding bus per UL 67 for connecting grounding conductors; bond to steel cabinet.

2.10.3 Circuit Breakers

UL 489, thermal magnetic-type having a minimum short-circuit current rating equal to the short-circuit current rating of the panelboard in which the circuit breaker will be mounted. Breaker terminals: UL listed as suitable for type of conductor provided. Series rated circuit breakers and plug-in circuit breakers are unacceptable.

2.10.3.1 Multipole Breakers

Provide common trip-type with single operating handle. Design breaker such that overload in one pole automatically causes all poles to open. Maintain phase sequence throughout each panel so that any three adjacent breaker poles are connected to Phases A, B, and C, respectively.

2.11 TRANSFORMERS

Provide transformers in accordance with the following:

- a. NEMA ST 20, general purpose, dry-type, self-cooled, ventilated.
- b. Provide transformers in NEMA 1 enclosure.
- c. Taps for transformers 15 kVA and larger: Two 2.5 percent taps Full Capacity Above Nominal (FCAN) and four 2.5 percent taps Full Capacity Below Nominal (FCBN).
- d. Transformer insulation system:
 - (1) 220 degrees C insulation system for transformers 15 kVA and greater, with temperature rise not exceeding 115 degrees C under full-rated load in maximum ambient of 40 degrees C.
 - (2) 180 degrees C insulation for transformers rated 10 kVA and less, with temperature rise not exceeding 80 degrees C under full-rated load in maximum ambient of 40 degrees C.
- e. Transformer of 150 degrees C temperature rise is not acceptable.

2.12 MOTORS

Provide motors in accordance with the following:

- a. NEMA MG 1.
- b. Hermetic-type sealed motor compressors: Also comply with UL 984.
- c. Provide the size in terms of HP, or kVA, or full-load current, or a combination of these characteristics, and other characteristics, of each motor as indicated or specified.
- d. Determine specific motor characteristics to ensure provision of correctly sized starters and overload heaters.
- e. Rate motors for operation on 208-volt, 3-phase circuits with a terminal voltage rating of 200 volts, and those for operation on 480-volt, 3-phase circuits with a terminal voltage rating of 460 volts.
- f. Use motors designed to operate at full capacity with voltage variation of plus or minus 10 percent of motor voltage rating.
- g. Unless otherwise indicated, use continuous duty type motors if rated 1 HP and above.
- h. Where fuse protection is specifically recommended by the equipment manufacturer, provide fused switches in lieu of non-fused switches indicated.

2.12.1 Motor Sizes

Provide size for duty to be performed, not exceeding the full-load nameplate current rating when driven equipment is operated at specified capacity under most severe conditions likely to be encountered. When motor size provided differs from size indicated or specified, make adjustments to wiring, disconnect devices, and branch circuit protection to accommodate equipment actually provided. Provide controllers for motors rated 1-hp and above with electronic phase-voltage monitors designed to protect motors from phase-loss, undervoltage, and overvoltage. Provide protection for motors from immediate restart by a time adjustable restart relay.

2.12.2 Wiring and Conduit

Provide internal wiring for components of packaged equipment as an integral part of the equipment. Provide power wiring and conduit for field-installed equipment as specified herein. Power wiring and conduit: conform to the requirements specified herein. Control wiring: provided under, and conform to, the requirements of the section specifying the associated equipment.

2.13 MOTOR CONTROLLERS

Provide motor controllers in accordance with the following:

- a. UL 508, NEMA ICS 1, and NEMA ICS 2.
- b. Provide controllers with thermal overload protection in each phase, and one spare normally open auxiliary contact, and one spare normally closed auxiliary contact.

- c. Provide controllers for motors rated 1-hp and above with electronic phase-voltage monitors designed to protect motors from phase-loss, undervoltage, and overvoltage.
- d. Provide a disconnecting means, capable of being locked in the open position, for the motor that is located in sight from the motor location and the driven machinery location.

2.13.1 Control Wiring

Provide control wiring in accordance with the following:

- a. All control wire: stranded tinned copper switchboard wire with 600-volt flame-retardant insulation Type SIS meeting UL 44, or Type MTW meeting UL 1063, and passing the VW-1 flame tests included in those standards.
- b. Hinge wire: Class K stranding.
- c. Control wire minimum size: No. 12 AWG.
- d. Power wiring for 480-volt circuits and below: the same type as control wiring with No. 12 AWG minimum size.
- 2.13.2 Pushbutton Stations

Provide with "start/stop" momentary contacts having one normally open and one normally closed set of contacts, and red lights to indicate when motor is running. Stations: heavy duty, oil-tight design.

2.14 MANUAL MOTOR STARTERS (MOTOR RATED SWITCHES)

Single pole designed for surface mounting with overload protection.

2.15 MANUFACTURER'S NAMEPLATE

Provide on each item of equipment a nameplate bearing the manufacturer's name, address, model number, and serial number securely affixed in a conspicuous place; the nameplate of the distributing agent will not be acceptable.

2.16 FIELD FABRICATED NAMEPLATES

Provide field fabricated nameplates in accordance with the following:

- a. ASTM D709.
- b. Provide laminated plastic nameplates for each equipment enclosure, relay, switch, and device; as specified or as indicated on the drawings.
- c. Each nameplate inscription: identify the function and, when applicable, the position.
- d. Nameplates: melamine plastic, 0.125 inch thick, white with black center core.
- e. Surface: matte finish. Corners: square. Accurately align lettering and engrave into the core.

- f. Minimum size of nameplates: one by 2.5 inches.
- g. Lettering size and style: a minimum of 0.25 inch high normal block style.

2.17 SOURCE QUALITY CONTROL

2.17.1 Transformer Factory Tests

Submittal: include routine NEMA ST 20 transformer test results on each transformer and also provide the results of NEMA "design" and "prototype" tests that were made on transformers electrically and mechanically equal to those specified.

PART 3 EXECUTION

3.1 INSTALLATION

Electrical installations, including weatherproof and hazardous locations and ducts, plenums and other air-handling spaces: conform to requirements of NFPA 70 and IEEE C2 and to requirements specified herein.

3.1.1 Wiring Methods

Provide insulated conductors installed in rigid steel conduit, or EMT, except where specifically indicated or specified otherwise or required by NFPA 70 to be installed otherwise. Grounding conductor: separate from electrical system neutral conductor. Provide insulated green equipment grounding conductor for circuit(s) installed in conduit and raceways. Minimum conduit size: 3/4 inch in diameter for low voltage lighting and power circuits.

3.1.1.1 Pull Wire

Install pull wires in empty conduits. Pull wire: plastic having minimum 200-pound force tensile strength. Leave minimum 36 inches of slack at each end of pull wire.

3.1.2 Conduit Installation

Keep conduit minimum 6 inches away from parallel runs of flues and steam or hot water pipes. Install conduit parallel with or at right angles to ceilings, walls, and structural members where located above accessible ceilings and where conduit will be visible after completion of project.

3.1.2.1 Restrictions Applicable to EMT

- a. Do not install underground.
- b. Do not encase in concrete, mortar, grout, or other cementitious materials.
- c. Do not use in areas subject to physical damage including but not limited to equipment rooms where moving or replacing equipment could physically damage the EMT.
- d. Do not use in hazardous areas.

- e. Do not use outdoors.
- f. Do not use in fire pump rooms.
- g. Do not use when the enclosed conductors must be shielded from the effects of High-altitude Electromagnetic Pulse (HEMP).
- 3.1.2.2 Restrictions Applicable to Flexible Conduit

Use only as specified in paragraph FLEXIBLE CONNECTIONS. Do not use when the enclosed conductors must be shielded from the effects of High-altitude Electromagnetic Pulse (HEMP).

3.1.2.3 Conduit Support

Support conduit by pipe straps, wall brackets, threaded rod conduit hangers, or ceiling trapeze. Fasten by wood screws to wood; by toggle bolts on hollow masonry units; by concrete inserts or expansion bolts on concrete or brick; and by machine screws, welded threaded studs, or spring-tension clamps on steel work. Threaded C-clamps may be used on rigid steel conduit only. Do not weld conduits or pipe straps to steel structures. Do not exceed one-fourth proof test load for load applied to fasteners. Provide vibration resistant and shock-resistant fasteners attached to concrete ceiling. Do not cut main reinforcing bars for any holes cut to depth of more than 1 1/2 inches in reinforced concrete beams or to depth of more than 3/4 inch in concrete joints. Fill unused holes. In partitions of light steel construction, use sheet metal screws. In suspended-ceiling construction, run conduit above ceiling. Do not support conduit by ceiling support system. Conduit and box systems: supported independently of both (a) tie wires supporting ceiling grid system, and (b) ceiling grid system into which ceiling panels are placed. Do not share supporting means between electrical raceways and mechanical piping or ducts. Coordinate installation with above-ceiling mechanical systems to assure maximum accessibility to all systems. Spring-steel fasteners may be used for lighting branch circuit conduit supports in suspended ceilings in dry locations. Where conduit crosses building expansion joints, provide suitable expansion fitting that maintains conduit electrical continuity by bonding jumpers or other means. For conduits greater than 2 1/2 inches inside diameter, provide supports to resist forces of 0.5 times the equipment weight in any direction and 1.5 times the equipment weight in the downward direction.

3.1.2.4 Directional Changes in Conduit Runs

Make changes in direction of runs with symmetrical bends or cast-metal fittings. Make field-made bends and offsets with hickey or conduit-bending machine. Do not install crushed or deformed conduits. Avoid trapped conduits. Prevent plaster, dirt, or trash from lodging in conduits, boxes, fittings, and equipment during construction. Free clogged conduits of obstructions.

3.1.2.5 Locknuts and Bushings

Fasten conduits to sheet metal boxes and cabinets with two locknuts where required by NFPA 70, where insulated bushings are used, and where bushings cannot be brought into firm contact with the box; otherwise, use at least minimum single locknut and bushing. Provide locknuts with sharp edges for digging into wall of metal enclosures. Install bushings on ends of conduits, and provide insulating type where required by NFPA 70.

3.1.2.6 Flexible Connections

Provide flexible steel conduit between 3 and 6 feet in length for equipment subject to vibration, noise transmission, or movement; and for motors. Install flexible conduit to allow 20 percent slack. Minimum flexible steel conduit size: 1/2 inch diameter. Provide separate ground conductor across flexible connections.

3.1.3 Boxes, Outlets, and Supports

Provide boxes in wiring and raceway systems wherever required for pulling of wires, making connections, and mounting of devices or fixtures. Boxes for metallic raceways: cast-metal, hub-type when located in wet locations, when surface mounted on outside of exterior surfaces, when surface mounted on interior walls exposed up to 7 feet above floors and walkways, and when specifically indicated. Boxes in other locations: sheet steel, aluminum conduit, conduit system. Provide each box with volume required by NFPA 70 for number of conductors enclosed in box. Boxes for mounting lighting fixtures: minimum 4 inches square, or octagonal, except that smaller boxes may be installed as required by fixture configurations, as approved. Boxes for use in masonry-block or tile walls: square-cornered, tile-type, or standard boxes having square-cornered, tile-type covers. Provide gaskets for cast-metal boxes installed in wet locations and boxes installed flush with outside of exterior surfaces. Provide separate boxes for flush or recessed fixtures when required by fixture terminal operating temperature. Fasten boxes and supports with wood screws on wood, with bolts and expansion shields on concrete or brick, with toggle bolts on hollow masonry units, and with machine screws or welded studs on steel. Threaded studs driven in by powder charge and provided with lock washers and nuts or nail-type nylon anchors may be used in lieu of wood screws, expansion shields, or machine screws. In open overhead spaces, cast boxes threaded to raceways need not be separately supported; support sheet metal boxes directly from building structure. When penetrating reinforced concrete members, avoid cutting reinforcing steel.

3.1.3.1 Boxes

Boxes for use with raceway systems: minimum 1 1/2 inches deep, except where shallower boxes required by structural conditions are approved. Boxes for other than lighting fixture outlets: minimum 4 inches square, except that 4 by 2 inch boxes may be used where only one raceway enters outlet.

3.1.3.2 Pull Boxes

Construct of at least minimum size required by NFPA 70 of code-gauge aluminum or galvanized sheet steel, except where cast-metal boxes are required in locations specified herein. Provide boxes with screw-fastened covers. Where several feeders pass through common pull box, tag feeders to indicate clearly electrical characteristics, circuit number, and panel designation.

3.1.4 Mounting Heights

Mount disconnecting switches so height of operating handle at its highest position is maximum 78 inches above floor. Measure mounting heights of wiring devices and outlets in non-hazardous areas.

3.1.5 Conductor Identification

Provide conductor identification within each enclosure where tap, splice, or termination is made. For conductors No. 6 AWG and smaller diameter, provide color coding by factory-applied, color-impregnated insulation. For conductors No. 4 AWG and larger diameter, provide color coding by plastic-coated, self-sticking markers; colored nylon cable ties and plates; or heat shrink-type sleeves.

3.1.6 Splices

Make splices in accessible locations. Make splices in conductors No. 10 AWG and smaller diameter with insulated, pressure-type connector. Make splices in conductors No. 8 AWG and larger diameter with solderless connector, and cover with insulation material equivalent to conductor insulation.

3.1.7 Covers and Device Plates

Install with edges in continuous contact with finished wall surfaces without use of mats or similar devices. Plaster fillings are not permitted. Install plates with alignment tolerance of 1/16 inch. Use of sectional-type device plates are not permitted. Provide gasket for plates installed in wet locations.

3.1.8 Grounding and Bonding

Provide in accordance with NFPA 70. Ground exposed, non-current-carrying metallic parts of electrical equipment, metallic raceway systems, grounding conductor in metallic and nonmetallic raceways, telecommunications system grounds, and neutral conductor of wiring systems.

3.1.8.1 Resistance

Maximum resistance-to-ground of grounding system: do not exceed 5 ohms under dry conditions. Where resistance obtained exceeds 5 ohms, contact Contracting Officer for further instructions.

3.1.9 Equipment Connections

Provide power wiring for the connection of motors and control equipment under this section of the specification. Except as otherwise specifically noted or specified, control devices, and protective devices within the control circuitry are not included in this section of the specifications and are provided under the section specifying the associated equipment.

3.1.10 Repair of Existing Work

Perform repair of existing work, demolition, and modification of existing electrical distribution systems as follows:

3.1.10.1 Workmanship

Lay out work in advance. Exercise care where cutting, channeling, chasing, or drilling of floors, walls, partitions, ceilings, or other surfaces is necessary for proper installation, support, or anchorage of conduit, raceways, or other electrical work. Repair damage to buildings, piping, and equipment using skilled craftsmen of trades involved.

3.1.10.2 Existing Concealed Wiring to be Removed

Disconnect existing concealed wiring to be removed from its source. Remove conductors; cut conduit flush with floor, underside of floor, and through walls; and seal openings.

3.1.10.3 Removal of Existing Electrical Distribution System

Removal of existing electrical distribution system equipment includes equipment's associated wiring, including conductors, cables, exposed conduit, surface metal raceways, boxes, and fittings, as indicated.

3.1.10.4 Continuation of Service

Maintain continuity of existing circuits of equipment to remain. Maintain existing circuits of equipment energized. Restore circuits wiring and power which are to remain but were disturbed during demolition back to original condition.

3.2 FIELD FABRICATED NAMEPLATE MOUNTING

Provide number, location, and letter designation of nameplates as indicated. Fasten nameplates to the device with a minimum of two sheet-metal screws or two rivets.

3.3 FIELD QUALITY CONTROL

Furnish test equipment and personnel and submit written copies of test results. Give Contracting Officer 5 working days notice prior to each test.

3.3.1 Devices Subject to Manual Operation

Operate each device subject to manual operation at least five times, demonstrating satisfactory operation each time.

3.3.2 600-Volt Wiring Test

Test wiring rated 600 volt and less to verify that no short circuits or accidental grounds exist. Perform insulation resistance tests on wiring No. 6 AWG and larger diameter using instrument which applies voltage of 1,000 volts DC for 600 volt rated wiring and 500 volts DC for 300 volt rated wiring per NETA ATS to provide direct reading of resistance. All existing wiring to be reused shall also be tested.

3.3.3 Transformer Tests

Perform the standard, not optional, tests in accordance with the Inspection and Test Procedures for transformers, dry type, air-cooled, 600 volt and below; as specified in NETA ATS. Measure primary and secondary voltages for proper tap settings. Tests need not be performed by a recognized independent testing firm or independent electrical consulting firm.

3.3.4 Grounding System Test

Test grounding system to ensure continuity, and that resistance to ground is not excessive. Test each ground rod for resistance to ground before making connections to rod; tie grounding system together and test for resistance to ground. Make resistance measurements in dry weather, not earlier than 48 hours after rainfall. Submit written results of each test to Contracting Officer, and indicate location of rods as well as resistance and soil conditions at time measurements were made.

3.3.5 Phase Rotation Test

Perform phase rotation test to ensure proper rotation of service power prior to operation of new or reinstalled equipment using a phase rotation meter. Follow the meter manual directions performing the test.

-- End of Section --

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Marine Corps Base (MCB) Camp Lejeune Contractor Environmental Guide

Prepared For: Marine Corps Installations East-Marine Corps Base Camp Lejeune

Version Number 3







Prepared By: Michael Baker International, Inc.
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General EMS & Environmental Awareness
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RECORD OF CHANGES

Date	Description of Changes	Page #	Name/Initials

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CERTIFICATION PAGE

I certify that I have read, understood, and accept this document and all attachments, and that all those within my party working on a job site within Marine Corps Base Camp Lejeune and/or Marine Corps Air Station New River will comply with the environmental policies and regulations herein. I am aware that there are penalties for not complying with this Guide.

Signature

Date

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LIST OF ACRONYMS AND ABBREVIATIONS

ACM	Asbestos-Containing Material
AHERA	Asbestos Hazard and Emergency Response
	Act
AHPA	Archaeological and Historic Preservation
	Act
ARPA	Archeological Resource Protection Act
ASHARA	Asbestos School Hazard Abatement
	Reauthorization Act
ASD	Accumulation Start Date
ASO	Air Station Order
BMP	Best Management Practice
BO	Base Order
C&D	Construction and Demolition
CAA	Clean Air Act
CAMA	Coastal Area Management Act
CERCLA	Comprehensive Environmental Response,
	Compensation, and Liability
CETEP	Comprehensive Environmental Training and
	Education Program
CFC	Chlorofluorocarbon
CFR	Code of Federal Regulations
CG	Commanding General
CWA	Clean Water Act
CZMA	Coastal Zone Management Act
DHHS	Department of Health and Human Services
DLADS	Defense Logistics Agency Disposition
DM	Decision Memorandum

DMM DoD DoN DOT DRMS	Discarded Military Munitions Department of Defense Department of Navy Department of Transportation Defense Reutilization and Marketing Service
EA	Environmental Assessment
EAD	Environmental Affairs Department
ECON	Environmental Conservation Branch
EISA	Energy Independence and Security Act
EHS	Extremely Hazardous Substances
ELLAP	Environmental Lead Laboratory
	Accreditation Program
EMD	Environmental Management Division
EMS	Environmental Management System
EO	Executive Order
EOD	Explosives and Ordnance Disposal
EPA	Environmental Protection Agency
EPR	Extended Producer Responsibility
EPCRA	Emergency Planning and Community Right- to-Know Act
EPEAT	Electronic Product Environmental Assessment Tool
FAR	Federal Acquisition Regulation
FIFRA	Federal Insecticide, Fungicide, and
	Rodenticide Act
FSC	Facilities Support Contracts
FWS	Fish and Wildlife Service
GIS	Geographic Information System
GP	Green Procurement
HAP	Hazardous Air Pollutants

HCFC	Hydrochlorofluorocarbon
HCS	Hazard Communication Standard
HHCU	Health Hazards Control Unit (North
	Carolina)
HM	Hazardous Material
HMTA	Hazardous Materials Transportation Act
HQMC	Headquarters Marine Corps
HQW	High Quality Water
HVAC	Heating, Ventilation, and Air Conditioning
HW	Hazardous Waste
HWMP	Hazardous Waste Management Plan
IGI&S	Installation Geospatial Information &
	Services
INRMP	Integrated Natural Resources Management Plan
IRP	Installation Restoration Program
LBP	Lead-Based Paint
LDA	Land-Disturbing Activities
LQG	Large Quantity Generator
MAG	Marine Aircraft Group
MCAS	Marine Corps Air Station
MCB	Marine Corps Base
MCM	Minimum Control Measure
MCIEAST	Marine Corps Installations East
MCO	Marine Corps Order
MEC	Munitions and Explosives of Concern
MEF	Marine Expeditionary Force
MRF	Materials Recovery Facility
MS4	Municipal Separate Storm Sewer Systems
MSW	Municipal Solid Wests
	Wulletpar Solid Waste

NC	North Carolina
NCAC	North Carolina Administrative Code
NCDAQ	North Carolina Department of Air Quality
NCDCM	North Carolina Division of Coastal
	Management
NCDEQ	North Carolina Department of
	Environmental Quality
NCDFR	North Carolina Division of Forest Resources
NCDMS	North Carolina Division of Mitigation
	Services
NCDWR	North Carolina Division of Water Resources
NEPA	National Environmental Policy Act
NESHAP	National Emission Standards for Hazardous
	Air Pollutants
NHPA	National Historic Preservation Act
NPDES	National Pollutant Discharge Elimination
	System
NPL	National Priorities List
NRC	National Response Center
NRHP	National Register of Historic Places
ODS	Ozone-Depleting Substance
OPA	Oil Pollution Act
ORW	Outstanding Resource Water
OSHA	Occupational Safety and Health
	Administration
OWS	Oil-Water Separator
P2	Pollution Prevention
PACM	Presumed Asbestos-Containing Material
PCB	Polychlorinated biphenyl
POC	Point of Contact
POL	Petroleum, Oil, and Lubricant
PPA	Pollution Prevention Act
ppm	Parts Per Million
11	-

PPV PWD	Public-Private Venture Public Works Division
QRP	Qualified Recycling Program
RACM RCRA RCRS	Regulated Asbestos-Containing Material Resource Conservation and Recovery Act Resource Conservation and Recovery Section
ROICC RRP	Resident Officer in Charge of Construction Renovation, Repair, and Painting
SAA	Satellite Accumulation Area
SARA	Superfund Amendments & Reauthorization
SDS	Safety Data Sheet
SHPO	State Historic Preservation Officer
SPCC	Spill Prevention Control and
	Countermeasures
SSPP	Strategic Sustainability Performance Plan
SWDA	Solid Waste Disposal Act
SWPPP	Stormwater Pollution Prevention Plan (Also referred to as SPPP in NC)
T&P	Treatment and Processing
TCLP	Toxic Characteristic Leaching Procedure
TSD	Treatment, Storage, and Disposal
TSI	Thermal System Insulation
ULCP	Unit Level Contingency Plan
USC	United States Code
USACE	United States Army Corps of Engineers
USMC	United States Marine Corps
UW	Universal Waste

- UXO Unexploded Ordnance
- XRF X-Ray Fluorescence

CONTRACTOR'S PHONE DIRECTORY

In the event of an emergency, refer to the emergency numbers below. All non-emergency contractor inquiries regarding the operations at Marine Corps Base (MCB) Camp Lejeune and Marine Corps Air Station New River should be directed to the Resident Officer in Charge of Construction (ROICC) or Contract Representative. The ROICC or Contract Representative will either directly contact or refer contractors to the appropriate Division or Organization.

Emergency and Important Non-Emergency Numbers

<u>911 </u>			
911			
(910) 451-4444			
MCB Camp			
(800) 424-9300			
National Response Center (Outside MCB Camp			
(202) 372-2428			
(800) 424-8802			

Marine Corps Base Camp Lejeune

Operator/ Directory Assistance	(910) 451-1113
Confined Space Program Manager	(910) 451-5725
Environmental Management Division	(910) 451-5003
-Environmental Compliance Branch	(910) 451-5837

Asbestos Management **Resource Conservation and Recovery Section** (910) 451-1482 Hazardous Material Consolidation Site/Free Issue Recycling Center, Building 982 (910) 451-4214 -Environmental Conservation Branch (910) 451-5063 Fish & Wildlife Forestry Management NEPA Conservation Law Enforcement -Environmental Quality Branch (910) 451-5068 Air Quality **Underground Storage Tanks** Water Quality Explosives and Ordnance Disposal (910) 451-0558 Public Works Division (910) 451-5307 -Construction Project Managers (910) 451-2583 -Contracts Branch (910) 451-2582 -Officer In Charge of Construction (Main) (910) 451-2581 -Public Works Base Utility Director (910) 451-5024 Water Line Break/Wastewater Line Break (910) 451-7190 (x225) -Public Works Solid Waste Division/Landfill Range Control (910) 451-3064 Regional Geospatial Information & Services (Installation Manager) (910) 451-8915 Safety Department (910) 451-5725

Marine Corps Air Station New River

Confined Space Program	(910) 449-4964	
Consolidated Hazardous Material Re	utilization and	
Inventory Management Program	(910) 449-4531/4533	
Environmental Affairs Department		
(Director)	<u>(</u> 910) 449-5441	
-Environmental Affairs Department	(Environmental	
Manager)	(910) 449-5442	
-Environmental Affairs Department	(GIS	
Manager)	(910) 449-6144	
-Environmental Affairs Department (Hazardous		
Waste)	(910) 449-5997	
-Conservation Law Enforcement	(910) 449-0108	
Explosives Safety Officer	(910) 449-5443	
Military Police (Non-Emergency)	(910) 449-4248/4249	
Public Works Division	(910) 449-6506	
-Officer In Charge of Construction	(910) 449-5587	
Safety Department	(910) 449-4527	

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1.0 CONTRACTOR ENVIRONMENTAL GUIDE OVERVIEW

Environmental protection is an integral part of the Marine Corps mission in order to protect public health, preserve environmental quality, comply with regulatory requirements, and develop and strengthen relationships between the Marine Corps community and external stakeholders. The purpose of the MCB Camp Lejeune Contractor Environmental Guide is to assist contractors working aboard Marine Corps Installations East's (MCIEAST's) Marine Corps Base (MCB) Camp Lejeune and Marine Corps Air Station (MCAS) New River in maintaining the mission by complying with Federal and State environmental laws and regulations, as well as the

United States Marine Corps installation (USMC) and policies. environmental This guide is written in accordance Marine with Corps Order (MCO) P5090.2A and designed to answer many of the questions environmental that arise, as well as to provide information pertinent on environmental topics and training requirements.

This document should be used only as a *guide* to the environmental issues contractors may face while working aboard MCB Camp Lejeune and MCAS New River.

NOTE: This document should be used only as a guide to the environmental issues contractors may face while working

aboard MCB Camp Lejeune and MCAS New River. It is expected that contractors will work closely with the Environmental Management Division (EMD) at MCB Camp Lejeune, the Environmental Affairs Department (EAD) at MCAS New River, and Contract Representatives regarding environmental management issues, concerns, and/or questions. Should the need arise, this guide provides

Contact the ROICC or Contract Representative with any questions. contractors with EMD, EAD, and emergency response points of contact (POCs). All initial inquiries should be directed to the Resident Officer in Charge of Construction (ROICC) or Contract Representative, who will either direct the contractor

or contact the appropriate environmental office if additional clarification regarding an environmental issue is necessary.

NOTE: It is very important to note that this guide is designed to provide requirements specific to MCB Camp Lejeuneissued contracts. It is the contractor's responsibility to know and comply with all Federal, State, and local regulations. MCB Camp Lejeune environmental personnel will assist contractors with compliance issues; however, the primary burden of regulatory identification, familiarity, and compliance lies with the contractor. This training *does not* replace any required regulatory environmental training or certification as per contract requirements. All required environmental training should be completed *prior* to working at MCIEAST installations.

NOTE: It is the contractor's responsibility to review the project-specific contract and specifications. Additional environmental requirements, submissions, and/or meetings not documented in this guide may be required.

1.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are used throughout this guide. If you have any questions about these definitions or concepts, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

1.1.1. Key Definitions

- Environment. Surroundings, to include all surface water, groundwater, drinking water supply, land surface or subsurface area, or ambient air within the United States or under the jurisdiction of the United States, including manmade structures, indoor air environments, natural resources, and archeological and cultural resources.
- Environmental Management Division. MCB Camp Lejeune's division responsible for environmental issues and compliance at MCB Camp Lejeune.
- Environmental Affairs Department. MCAS New River's department responsible for environmental issues and compliance at MCAS New River.
- Environmental Management System (EMS). A systematic approach for integrating environmental

considerations and accountability into day-to-day decisionmaking and long-term planning processes across all missions, practices, and functions. The EMS institutionalizes processes for continual environmental improvement and reducing risks to mission through ongoing planning, review, and preventive or corrective action.

1.1.2. Key Concepts

- Environmental Requirement. A defined standard pertaining to environmental compliance, pollution prevention (P2), or natural/cultural resources, subject to uniform application. Environmental requirements may be in the form of a law, regulation, Executive Order (EO), policy, ordinance, permit, Base Order (BO), or other form that prescribes a standard.
- **Executive Order.** Legally binding orders given by the President, as head of the Executive Branch, to direct Federal agencies and officials in their execution of congressionally established laws or policies.
- MCB Camp Lejeune. Throughout this document, MCB Camp Lejeune includes all MCB Camp Lejeune real property and contracts for work performed at MCAS New River and all outlying fields associated with MCB Camp Lejeune.
- Marine Corps Order. A directive of continuing authority or information, meant to be a permanent reference and requiring continuing action, issued by Headquarters Marine Corps (HQMC). In accordance

with MCO 5215.1K (10 May 2007), all MCOs shall, where applicable: establish, describe, or change existing policy, programs and major activities, and organizations; define missions; assign responsibilities; issue procedural guidance; and be written in standardized format.

- **Resident Officer In Charge of Construction.** The ROICC administers construction contracts and is the contractor's first line of contact with the government.
- **Regulatory Requirements.** Government (including Federal, State, and local) environmental regulations implemented by environmental statutes. Federal regulations often establish minimum standards for State and local governments' implementing programs.
- **Statutory Requirements.** Federal environmental statutes are laws that generally require compliance by U.S. Department of Defense (DoD) installations.

1.2. INSTALLATION BACKGROUND

MCB Camp Lejeune was established in 1941 in Onslow County, along the southern coast of North Carolina (NC). MCB Camp Lejeune is just south of MCAS New River. MCB Camp Lejeune takes advantage of 156,000 acres and 11 miles of beach capable of supporting amphibious operations, 32 gun positions, 48 tactical landing zones, three state-of-the-art training facilities, and 80 live fire ranges for its training mission.

The primary function of MCB Camp Lejeune is national defense, providing a home installation for the II Marine Expeditionary Force (MEF), 2nd Marine Division, 2nd Force Service Support Group, and other combat units and support commands. MCB Camp Lejeune's mission is to maintain combat-ready units for expeditionary deployment. MCB Camp Lejeune maintains and utilizes supply warehouses, maintenance shops, hazardous material storage, nonhazardous and hazardous waste storage, bulk fuel storage and transfer facilities, fleet parking, housing areas, recreational areas, two golf courses, and a marina.

MCAS New River is the principal USMC helicopter operating location on the East Coast and supports aircrew training in the H-53 helicopter. It is also the evaluation and prospective bed-down site for the V-22 Osprey. The mission of MCAS New River is to provide the necessary support for its Marine Aircraft Group (MAG) tenant units, MAG-26 and MAG-29.

1.2.1. Environmental Management Division and Environmental Affairs Department

MCB Camp Lejeune's EMD, within the Installation and Environment Department, is responsible for all natural resource and environmental matters aboard the installation. EMD works closely with MCB Camp Lejeune personnel, educating and training them to comply with environmental laws while accomplishing the military mission.

The EAD at MCAS New River works closely with the EMD on environmental compliance and protection matters. Due to

various joint operations, MCB Camp Lejeune and MCAS New River participate together in one EMS. See Figure 1-1 and Figure 1-2 for organization charts of EMD and EAD.



Figure 1-1. Environmental Management Division (MCB Camp Lejeune) Organization Chart



Figure 1-2. Environmental Affairs Department (MCAS New River) Organization Chart

1.2.2. Expectations

Contractors aboard the installation, which are committed to strict compliance with environmental laws and regulations,

assist MCB Camp Lejeune in providing the best possible training facilities for today's Marines and Sailors, while honoring our environmental responsibilities and objectives. Violation of environmental laws may result in severe civil or criminal penalties and fines.

1.3. OVERVIEW OF REQUIREMENTS

Contractors operating aboard MCB Lejeune and MCAS New River must be aware of and adhere to all applicable environmental regulations and requirements, which include but may not be limited to the following:

- EO 12088, Federal Compliance with Pollution Control Standards (October 13, 1978). Requires all facilities owned by or leased to or by the military be designed. operated, and maintained in to all compliance with applicable environmental standards. Military and civilian personnel must with Federal. State. and local cooperate environmental protection agencies and comply with applicable standards and criteria issued by these agencies to the extent permitted by law.
- EO 13423, Strengthening Federal Environmental, Energy, and Transportation Management. Requires Federal agencies to comply with applicable Federal, State, local, and host nation environmental laws and regulations. Additionally, requirements include more widespread use of EMSs as the framework for sustainability management.

- EO 13514, Federal Leadership in Environmental, Energy, and Economic Performance. Requires Federal agencies to meet various sustainability goals, to include the reduction of greenhouse gas emissions. Applicable provisions for meeting these goals are to be included in acquisition and service contracts.
- MCO P5090.2A, Environmental Compliance and Protection Manual (26 August 2013). USMC policies and responsibilities for compliance with environmental statutes and regulations, as well as the management of USMC environmental programs.

1.3.1. Contractor Environmental Guide

This guide consists of the following information:

- MCB Camp Lejeune Contractor Environmental Guide
 - o EMS overview and requirements
 - o Environmental program-specific requirements
- MCB Camp Lejeune General EMS and Environmental Awareness Training for Contractors and Vendors
- Signature Page

Prior to beginning work onsite, or within 30 days of beginning work onsite, all contractors and their employees performing work aboard MCB Camp Lejeune must review these materials and complete EMS and General Environmental Awareness training.

Prior to beginning work onsite, or within 30 days of beginning work onsite, all contractors and employees their performing work aboard MCB Camp review Leieune must these materials and complete EMS and General Environmental Awareness training. This guide summarizes the EMS and programs environmental at MCB Camp Lejeune, as well as key requirements associated with the various environmental issues contractors may performing encounter while work aboard the installation. Contractors are expected to work with their ROICC or Contract

Representatives and EMD/EAD when environmental concerns or issues arise.

1.3.2. Environmental and EMS Training

In accordance with Department of Defense (DoD) instructions and MCOs, EMD has implemented a Comprehensive Environmental Training and Education Program (CETEP). The goal of the CETEP is to ensure that appropriate environmental instruction and related information are provided to all levels of the Marine Corps in the most effective and efficient manner to achieve full compliance with all applicable environmental training

requirements. A major component of the CETEP is to

provide general environmental awareness training to all individuals associated with the installation, including contractors.

In addition to CETEP requirements, MCB Camp Lejeune has implemented an installation-wide EMS. The EMS highlights the fact that the authority and principal All contractors are required to receive both EMS and general environmental awareness training at the level necessary for their job function.

responsibility for controlling environmental impacts belong to those commands, units, offices, and personnel (including contractors) whose activities have the potential to impact the environment.

All contractors are required to receive both EMS and general environmental awareness training at the level necessary for their job function. This guide satisfies these training requirements (See the Appendix).

As such, contractors working aboard MCB Camp Lejeune will do the following:

- Conduct job responsibilities in compliance with environmental regulations and in conformance with EMS requirements.
- Complete all applicable environmental training and maintain associated records as per contract requirements.

- Complete EMS and general environmental awareness training, and be aware of and understand the MCB Camp Lejeune Environmental Policy.
- Contact their ROICC or Contract Representative immediately regarding environmental and/or EMS issues.

Prior to beginning work onsite or within 30 days, all contractors must sign and date the signature page and return it to the installation Contract Representative. Anyone who works on a contract at any point during the contract period must receive this information and training.

1.4. POINTS OF CONTACT

EMD Branches and phone numbers are found in the Contractor's Phone Directory on pages xv and xvi of this Guide. All initial inquiries regarding an environmental issue should be directed to the ROICC or Contract Representative, who will either directly contact or refer the contractor to the appropriate environmental office if additional clarification is necessary. In the case of a spill or environmental emergency, immediately dial 911. Additional emergency response procedures are provided in Section 5.0 of this Guide.
For spills of:	Call:	Follow- up:
Hazardous waste	911	Spill Report
Unknown materials	911	Spill Report
Material on a permeable surface	911	Spill Report
Any amount of a POL or Hazardous Material	911	Spill Report
Material that reaches stormwater inlets or waterways	911	
Nonhazardous waste	(910) 451-1482	911

Table 1-1. Contacts in Case of a Spill

1.5. OVERVIEW MAP

Figure 1-3 provides an overview map that displays the locations of installation facilities discussed throughout this Guide.



Figure 1-3. Overview Map

2.0 ENVIRONMENTAL MANAGEMENT SYSTEM

Three key principles of the Environmental Policy are to comply with relevant environmental laws and regulations, prevent pollution, and continually improve our EMS. MCB Camp Lejeune and MCAS New River jointly operate an provides EMS. which а systematic way of continually implementing environmental requirements and evaluating performance. The EMS is founded on the principles of Camp Lejeune's MCB Environmental Policy, which is endorsed by the Commanding (CG). Three General kev principles of the Environmental Policy are to:

- Comply with relevant environmental laws and regulations;
- Prevent pollution; and
- Continually improve the EMS.

The EMS promotes sustained mission readiness through actively identifying and implementing opportunities for efficient resource use. The USMC implements EMS at all levels to continually improve environmental compliance programs and meet evolving EOs and DoD requirements for mission sustainability. The EMS highlights the fact that the authority and principal responsibility for controlling environmental impacts belong to those commands, units,

offices, and personnel (including contractors and vendors) whose activities have the potential to impact the environment.

2.1. KEY DEFINITION AND CONCEPTS

The following key definitions and concepts are associated with an EMS. Please consult the ROICC or Contract Representative with any questions about these definitions or concepts.

Please consult the ROICC or Contract Representative with any questions.

2.1.1. Key Definitions

- **Environment.** Surroundings in which an organization operates, including air, water, land, natural resources, flora, fauna, humans, and their interrelation.
- Environmental Aspect. A characteristic of an organization's activities, products, or services that may cause, in normal operation or upset mode, an impact to an environmental or other resource. Each practice may have several aspects.
- Environmental Impact. An effect, beneficial or adverse, of a practice's aspect on an environmental or other resource. Each practice may have several impacts.
- Environmental Resources. Sensitive environmental receptors (e.g., air, water, natural

resources) or cultural or historic assets at MCB Camp Lejeune or MCAS New River, in the surrounding community, within the ecosystem, or beyond, that may be impacted by the operation of practices.

- **Practice.** A unit process that supports a military mission and may impact environmental resources. (It is the ability to impact an environmental resource that is key to defining a practice. However, practices may also impact other resources.)
- **Practice Owner.** Person(s) responsible for control of practices. EMS procedures use the term *practice owner* when the assignment of more specific responsibilities is left to the owning organizations.
- **Requirement.** Legislation, regulation, or policy issued by any Executive, Federal, State, local, DoD, Department of Navy (DoN), or USMC authority that addresses environmental considerations and requires action.

2.1.2. Key Concepts

• Environmental Management System. A systematic approach for integrating environmental considerations and accountability into day-to-day decisionmaking and long-term planning processes across all missions, activities, and functions. The EMS institutionalizes processes for continual environmental improvement and for reducing risks to mission through ongoing planning, review, and preventive or corrective action.

- Environmental Policy. Public commitment by senior leaders to the management of the installation's environmental affairs, including environmental compliance, pollution prevention, natural/cultural resource management, cleanup, risk to mission, and continual improvement of the EMS.
- Plan, Do, Check, Act. Four-step model by which the EMS carries out change Plan: establish objectives and processes; Do: implement and execute the plan; Check: study and analyze the results; Act: take action based on what you learned.



Figure 2-1. Plan, Do, Check, Act Cycle

2.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard MCB Camp Lejeune and MCAS New River must be aware of and adhere to all applicable regulations and requirements concerning EMS, which include but may not be limited to the following:

- EO 13148, Greening the Government Through Leadership in Environmental Management. Mandates that environmental management considerations must be an integral component of Federal Government policies, operations, planning, and management, with the primary goal for each agency to promote the sustainable management of Federal facility lands through the implementation of cost-effective, environmentally sound practices, and programs to reduce adverse impacts to the natural environment.
- EO 13423, Strengthening Federal Environmental, Energy, and Transportation Management. Establishes the EMS as the primary management approach for addressing environmental aspects, including energy and transportation aspects, and as the reporting mechanism for communicating progress on meeting performance goals.
- EO 13514, Leadership in Environmental, Energy, and Economic Performance. Requires continuing implementation of formal EMSs at all appropriate organizational levels to support the sustainability performance requirements of the Order.

2.3. ENVIRONMENTAL MANAGEMENT SYSTEM

An EMS is a systematic way to identify and eliminate or minimize the installation's environmental risk-to-mission. MCB Camp Lejeune's EMS identifies practices and their aspects as a starting point for prioritizing environmental management initiatives. Each installation practice, such as construction/renovation/demolition, equipment operation/maintenance/disposal, landscaping, or pesticide/herbicide management and application, has one or more environmental aspects. Figure 2-2 illustrates the simplified potential interactions of one practice, construction/renovation/demolition, with the environment.



Figure 2-2. Potential Interactions of Construction and Demolition Activities with the Environment

2.4. EMS RESPONSIBILITIES

Contractors are expected to understand that the practices they support on the installation may interact with and have

the potential to impact the environment. Therefore, it is expected that contractors will do the following:

- Review the Contractor Environmental Guide.
- Be aware of the Environmental Policy (Attachment 2-1).
- Conduct practices in a way that avoids and/or minimizes impacts to the

Contractors are expected to understand that the activities performed on the installation may interact with the environment and have the potential to impact the environment.

environment by complying with all applicable Federal, State, and local environmental regulations and BOs.

- Be familiar with spill response procedures.
- Report all environmental emergencies and spills.
- Report any environmental problems or concerns promptly, and notify the ROICC or Contract Representative.
- Respond to data collection efforts upon request.

2.5. CONTRACTOR ENVIRONMENTAL GUIDE AND EMS

The sections of this Contractor Environmental Guide are categorized based on the type of environmental requirements routinely encountered by contractors at MCB Camp Lejeune. The following matrix is derived from MCB Camp Lejeune's EMS Working Group sessions and relates the contents of this guide to the practices aboard MCB Camp Lejeune. It is provided to assist contractors in narrowing down specific requirements that may apply to onsite activities.

			_							-		
MCB Camp Lejeune 2015 Practices	Env. Emergency Response/ Spill Response, Section 5.0	HM/HW, Section 7.0	Potential Discovery of Undocumented Contaminated Sites, Section 13.0	Asbestos, Section 8.0	Lead-Based Paint, Section 9.0	Stormwater, Section 11.0	Solid Waste, Recycling, and P2, Section 12.0	Training, Section 3.0	Cultural Resources, Section 6.0	Permitting, Section 14.0	Air Quality, Section 4.0	Natural Resources, Section 10.0
Battery management		•					•					
Boat operation/ maintenance	enne	•	enne					enne			•	
Boat, ramp, dock cleaning	p Lej		p Lej			•		ıp Lej				
Boiler operation	am	•	am					am			•	
Building operation/ maintenance/ repair	MCB C	•	MCB C	•			•	MCB C				
Channel dredging	bard		ard			٠		bard				
Chlorination	Abc	٠	Abc					Abc			•	
Composting	ted		ted			٠	•	ted				
Construction/demo/ renovation	nduc		nduc	•	•	•	•	nduc	•			
Cooling tower operation and maintenance	ces Co	•	ces Col					ces Co				
De-greasing	acti	٠	acti					acti			•	
Drinking water management	All Pr	•	All Pr					All Pr				
Engine operation and maintenance	le to	•	e to					e to			•	
Equipment operation/ maintenance/disposal	licabl	•	licabl	•			•	licabl				
Erosion/ runoff control	Appl		Appl			•		Appl				•
Fish stocking												

Table 2-1. Practices Identified Under MCB Camp Lejeune'sEMS

MCB Camp Lejeune 2015 Practices	Env. Emergency Response/ Spill Response, Section 5.0	HM/HW, Section 7.0	Potential Discovery of Undocumented Contaminated Sites, Section 13.0	Asbestos, Section 8.0	Lead-Based Paint, Section 9.0	Stormwater, Section 11.0	Solid Waste, Recycling, and P2, Section 12.0	Training, Section 3.0	Cultural Resources, Section 6.0	Permitting, Section 14.0	Air Quality, Section 4.0	Natural Resources, Section 10.0
Fueling and fuel mgt./ storage		•				•					•	
Grease traps	1											
Habitat management	anu	•	aur					aur			•	•
HCP operation	ejeı	٠	ejeı					ejei				
HM storage	ЪГ	٠	Ц dr			•		р Г			•	
HM transportation	Can	•	Can					Can			•	
HW disposal offsite	B	•	CB				•	B				
HW satellite	Ň		Ň					Ň			-	
accumulation area	Darc	•	oarc					Darc			•	
HW storage	Abc	•	Abc					Abc				
HW transportation	ted	•	ted	•	•			ted			•	
Land clearing	onp		quc			•	•	onp	•			•
Landfill gas energy	ő		io					u o				
recovery system	es C		es C					es C				
Landscaping	tice	•	tice			•		tice				
Laundry	rac	•	Prac					rac				
Live fire range	All F	•	All F			•		All F			•	•
Livestock operation	to		to			•		fo				
Metal working	able	•	able					able			•	
Non-destructive	lica		lice					lice				
inspection	∆pp	•	App					dd∖				
ODS/ halon	4	•	4								•	
Packaging/unpack-	-	<u> </u>		<u> </u>								<u> </u>
aging							•					

MCB Camp Lejeune 2015 Practices	Env. Emergency Response/ Spill Response, Section 5.0	HM/HW, Section 7.0	Potential Discovery of Undocumented Contaminated Sites, Section 13.0	Asbestos, Section 8.0	Lead-Based Paint, Section 9.0	Stormwater, Section 11.0	Solid Waste, Recycling, and P2, Section 12.0	Training, Section 3.0	Cultural Resources, Section 6.0	Permitting, Section 14.0	Air Quality, Section 4.0	Natural Resources, Section 10.0
Paint booth		-		-						-	•	
Paint gun cleaning Paint removal	e	•	e		•		•	e			•	
Painting	jeur	•	jeur				•	jeur			•	
Parts replacement	p Le	•	p Le	•			•	p Le				
Pesticide/herbicide	Cam	•	Cam			•		Cam				
Polishing	CB (•	CB (•	CB (•	
Pumping station/ force	Ф	•	Ψp					Σp				
Range residue	vboar	•	vboar			•	•	vboar				
Recreational facilities	ted A	•	ted A				•	ted A				
Road construction and	onpuc	<u> </u>	onpuc			•	•	onpuc	•	•	•	•
Rock-crushing	es Co	<u> </u>	es Cc				•	es Co			•	
Roofing kettle	ctic	•	ctic					ctic				
Sewers	Pra		Pra					Pra				
Sidewalk and road	o All	•	o All			•		o All				
Soil	ole to	<u> </u>	ole to			•		ole to	•			•
excavation/grading Solid waste	licat	<u> </u>	licat	⊢		<u> </u>		licat				<u> </u>
collection/transportatio	Appl		Appl				•	Appl			•	
Storage tank management		•					•				•	

	y Response/ Spill tion 5.0		very of Undocumented sites, Section 13.0		int,		cycling, and P2,		ces,			ces,
MCB Camp Lejeune 2015 Practices	Env. Emergend Response, Sec	HM/HW, Section 7.0	Potential Disco Contaminated	Asbestos, Section 8.0	Lead-Based Pa Section 9.0	Stormwater, Section 11.0	Solid Waste, R Section 12.0	Training, Section 3.0	Cultural Resou Section 6.0	Permitting, Section 14.0	Air Quality, Section 4.0	Natural Resoui Section 10.0
Stormwater collection/ conveyance						•						
Surface washing Swimming pool operation and maintenance	Conducted	•	Conducted					Conducted				
Timber management Universal waste storage/ collection	ractices (•	ractices (Leieune					ractices (•
Urban wildlife management	All Pi Camp		All Pi Camp				•	All Pi Camp				•
UXO/EOD operations	le to ACB	•	le to ACB					le to ACB			•	
Vehicle maintenance	olicab ard N	•	olicab ard N				•	olicab ard N			•	
Vehicle parking Wash rack	App Abo		App Abo			•		App				

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Attachment 2-1

MCB Camp Lejeune's Environmental Policy Statement

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COMMANDING GENERAL'S ENVIRONMENTAL POLICY STATEMENT

The protection and enhancement of our natural environment is a valuable tool in sustaining the training and support mission of Marine Corps Installations East-Marine Corps Base Camp Lejeune (MCIEAST-MCB CAMLEJ). As MCIEAST-MCB CAMLEJ prepares for the increasing demands on facilities, training areas, ranges, and quality-of-life services that support the readiness of our forces, we are committed to protecting human health, conserving natural and cultural resources, and complying with regulatory requirements.

The MCIEAST-MCB CAMLEJ Environmental Management System (EMS) promotes sustained mission readiness through actively identifying and implementing solutions and opportunities for efficient resource use. Through the EMS, MCIEAST-MCB CAMLEJ will continually assess daily operations in order to identify and implement improvements to its practices that will ensure compliance with governing regulations and meet the sustainability objectives of Executive Orders 13514 and 13423. In this endeavor, MCIEAST-MCB CAMLEJ will:

- · Continue proactive compliance with all environmental laws, regulations, and U. S. Marine Corps policies.
- Integrate natural and cultural resource management with the military mission whenever practical.
- · Incorporate sound environmental practices into all of our operations and business decisions.
- · Implement pollution prevention initiatives, waste diversion, recycling, and waste minimization programs.
- Assess and remediate contaminated sites aboard the Base that are the result of past disposal practices or spills and leaks of hazardous materials.
- Implement energy efficiency and water conservation management projects.
- Procure sustainable products, including biobased, environmentally preferable, energy efficient, water efficient, and recycled-content products.
- Collaborate with local communities and regulatory agencies to enhance stewardship of the environment, create goodwill and build trust.
- Educate our Marines, Sailors, and Civilian Marines about their responsibility to protect our natural environment, stressing the important role each individual plays in an effective EMS.

Join me in applying these environmental management principles to protect and enhance our natural environment, while strengthening the combat readiness of our forces and the quality-of-life services to our warriors and their families.

R. F. CASTELLVI Brigadier General, U.S. Marine Corps Commanding General Marine Corps Installations East-Marine Corps Base Camp Lejeune PAGE INTENTIONALLY BLANK

3.0 TRAINING

To minimize the environmental impact of MCB Camp Lejeune operations, all contractors are required to receive both EMS and general environmental awareness training at the level necessary for their job function. The contractor is responsible for ensuring that every employee completes а program of classroom instruction or on-the-job training teaches that the employee to perform his or her duties in compliance with Federal. State. and local regulatory requirements.

To minimize the environmental impact of MCB Camp Lejeune operations, all civilian and military personnel, including contractors, are required to

receive both EMS and general environmental awareness training at the level necessary for their job function. Use of the Contractor Environmental Guide satisfies these training requirements. A training presentation is provided in the Appendix.

NOTE: The contractor is responsible for knowing and complying with Federal, State, and local regulations. MCB Camp Lejeune environmental personnel will assist contractors with compliance issues; however, the primary burden of regulatory identification, familiarity, and compliance lies with the contractor. This training *does not*

replace any required regulatory training as per contract requirements. Required training should be completed *prior* to working at MCB Camp Lejeune.

3.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with contractor training. If you have any questions or concerns about the information in this section. please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if clarification additional is necessary.

Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

3.1.1. Key Definitions

- **Explicitly Required Training.** Training expressly required by specific laws, regulations, or policies that apply due to the nature of work assignments, job functions, and/or specific licensing or certification requirements mandated by environmental laws, regulations, or policies.
- Implicitly Required Training. Instruction/information that is not expressly required by laws, regulations, or policies, but that may be reasonably inferred as being required to maintain compliance or is determined through EMS to reduce overall environmental risk.

3.1.2. Key Concepts

- Comprehensive Environmental Training and Education Program (CETEP). The USMC training program designed to ensure that high-quality, efficient, and effective environmental training, education, and information are provided at all levels of the USMC.
- Environmental Management System (EMS). The part of the overall management system that includes organizational planning structure, activities. responsibilities, practices, procedures, processes, resources for developing, and implementing, achieving. reviewing, and maintaining the Environmental Policy.
- **EMS Training.** All contractors are required to receive EMS training at the level necessary for their job function.
- General Environmental Awareness Training. Instruction designed to ensure that MCB Camp Lejeune and MCAS New River personnel become familiar with the installation environmental policies and programs for regulatory compliance, natural resource conservation, P2, and environmental protection. General EMS and Environmental Awareness Training for contractors and vendors is required for all MCB Camp Lejeune contractors. The training presentation is included as an Appendix to this document.

3.1.3. Environmental Management System

Training is potentially applicable to all EMS practices conducted aboard MCB Camp Lejeune.

3.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard MCB Lejeune and MCAS New River must be aware of and adhere to all applicable regulations and requirements concerning training, which include but may not be limited to the following:

• <u>Executive Order 13423.</u> Strengthening Federal Environmental, Energy, and Transportation Management. Requires implementation of an EMS at all appropriate organizational levels.

3.3. TRAINING REQUIREMENTS

3.3.1. General Environmental Awareness

In accordance with DoD instructions and MCO, the EMD at MCB Camp Lejeune has implemented a CETEP. A major component of the CETEP is to provide general environmental awareness training to all individuals associated with the installation. including contractors and vendors. Prior to or within 30 days of beginning work onsite, all contractors and their employees performing work aboard

Prior to or within 30 days of beginning work onsite, all contractors are required to receive both EMS and general environmental awareness training. MCB Camp Lejeune must receive general environmental awareness training.

3.3.2. Environmental Management System

In addition to CETEP requirements, MCB Camp Lejeune has implemented an installation-wide EMS per EO 13423, *Strengthening Federal Environmental, Energy, and Transportation Management*, and DoD and USMC EMS policy. The EMS highlights the fact that the authority and principal responsibility for controlling environmental impacts belong to those commands, units, offices, and personnel (including contractors and vendors) whose activities have the potential to impact the environment.

Prior to or within 30 days of beginning work onsite, all contractors and their employees performing work aboard MCB Camp Lejeune must receive EMS training.

3.3.3. Recordkeeping

Upon completion of the training materials included in the Appendix of the Contractor Environmental Guide, each employee must sign the Training Roster. The Contracting Representative must maintain these records in the contract file.

All training records, including other applicable environmental training, must be maintained onsite for review.

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4.0 AIR QUALITY

The Air Quality Program is responsible for ensuring that the installation complies with all applicable Federal, State, and local air quality regulations. The ROICC or Contract Representative will provide a copy of BO 5090.6A, Air Quality Management, which has additional information.

4.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with air quality. If you have any questions or concerns about the information in this section. please consult the ROICC or Contract Representative, who the will contact appropriate environmental office if clarification additional is necessary.

Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

4.1.1. Key Definitions

• Criteria Pollutants. Pollutants that the U.S. Environmental Protection Agency (EPA) Administrator has determined will cause or contribute to air pollution, that may reasonably be anticipated to endanger public health and welfare, and for which air quality criteria have been established (i.e., sulfur dioxide, nitrogen oxides, ground-level ozone, carbon monoxide, lead, and particulate matter).

- **Dust-Causing Activity.** Any activity that has the potential to generate an excess level of dust, including but not limited to construction and demolition (C&D), blasting and sanding, construction of haul roads, land clearing, or fallow fields.
- **Hazardous Air Pollutants.** Air pollutants, as identified within 42 United States Code (USC) 7412, that cause or may cause cancer or other serious health effects, such as reproductive effects or birth defects, or adverse environmental and ecological effects.
- Ozone-Depleting Substance. Chemicals, such as certain refrigerants, that cause depletion of the stratospheric ozone layer—primarily chlorofluorocarbons (CFCs) and hydrochlorofluorocarbons (HCFCs) and their blends.
- **Particulate Matter.** A criteria air pollutant that includes dust, soot, and other small materials that are released into and transported by air.
- **Title V Operating Permit.** Permit issued under the Clean Air Act (CAA) Amendments of 1990 for all major sources of air pollution. All emission sources at the installation must be listed on the permit.

4.1.2. Key Concepts

• Emission Sources. Before beginning any emitting activity, please have the ROICC or Contract

Representative contact EMD to determine whether any permitting, monitoring, reporting, testing, and/or recordkeeping requirements apply.

• **Permitted Sources.** Ensure that construction/authorization permits are in place prior to beginning construction and/or prior to the arrival onsite of new or additional emission sources (emergency generators, paint booths, etc.).

4.1.3. Environmental Management System

Contractor activities associated with air quality include the following:

- Boat operation/maintenance
- Boiler operation
- Chlorination
- Degreasing
- Engine operation and maintenance
- Fueling and fuel management/storage
- Hazardous material (HM) storage/transportation
- Hazardous waste (HW) satellite accumulation area/HW transportation
- Live fire range operations
- Metal working
- Ozone-depleting substance (ODS)/halon management

- Paint booth operations/paint gun cleaning/paint removal
- Polishing
- Road construction and maintenance
- Rock-crushing operations
- Solid waste collection/transportation
- Storage tank management
- Unexploded ordnance (UXO)/explosives and ordnance disposal (EOD) operations
- Vehicle maintenance

The potential impacts of these activities on the environment include degradation of air quality, degradation of quality of life, and depletion of nonrenewable resources.

4.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard the installation must be aware of and adhere to all applicable regulations and requirements regarding air quality, which include but may not be limited to:

- <u>Clean Air Act Amendments of 1990.</u> Protect human health and clean air resources by establishing standards and regulations for the control of air pollutants.
- <u>Title V Operating Permit.</u> Operating permit required for any major stationary source that emits or

has the potential to emit 100 tons per year or more of any criteria air pollutant and outlines the requirements to address and ensure air quality compliance.

- <u>BO 5090.6A</u>, <u>Air Quality Management</u>. Implements policies and procedures at the installation level that all personnel must follow in order to demonstrate compliance with the Title V permit and USMC requirements.
- Base Bulletin 5090, Open Burning of Vegetative Debris. Outlines procedures for conducting open burning in accordance with State regulations and installation procedures.
- North Carolina Department of Air Quality (NCDAQ) Rules. Outlines all State-specific air quality rules, control requirements, procedures for permits, and approvals contained in 15A North Carolina Administrative Code (NCAC) 02D, 02H, and 02Q applicable to North Carolina entities.

4.3. PERMIT REQUIREMENTS

The installation has a single permit, the CAA Title V Construction and Operating Permit, which includes all stationary air emission sources at the facility; therefore, all permit application submittals to the NCDAQ must be coordinated through the EMD. The NCDAQ will review and process the application and then issue a permit to construct and operate or to modify the emission source(s). A permit is required prior to the construction of any emission source. Timely submittal of the permit application is required to

obtain the final permit prior to commencing construction. The most common types of emission sources at the installation are as follows:

- Boilers
- Generators
- Engine test stands
- Surface coating/painting operations

A permit is required for the construction of any emission source. Timely submittal of the permit application is necessary to ensure the permit is available before commencing construction.

- Paint removal (chemical and mechanical), abrasive blasting, or other surface preparation activities
- Fuel storage and fuel dispensing
- Grinding
- Woodworking
- Welding
- ODS/refrigerant recovery and recycling operations (industrial chillers, refrigerators, air conditioning compressors, cleaning agents, etc.)
- Bulk chemical and flammable materials storage

4.4. ADDITIONAL ACTIVITIES OF CONCERN

Contact the ROICC or Contract Representative for additional information regarding activities that do not

necessarily require modification to the Title V permit, but that must be coordinated with or tracked by EMD or the NCDAQ. Examples of these activities include, but are not limited to, the following:

- Management Use. Maintenance, and of Refrigerants and other ODS. Includes installation, recovery, replacement, conversion, or service of refrigerant-containing equipment (chillers, refrigerators, air conditioning condensers, etc.). All contractors will use Best Management Practices (BMPs) during refrigerant management activities. All Heating, Ventilation, and Air Conditioning (HVAC) technicians will maintain their appropriate State-specific licenses and present them to the ROICC or Contract Representative upon request.
- Emergency Generators. Includes the installation and temporary use of emergency generators during electrical failures and construction activities. All contractors will coordinate with the ROICC or Contract Representative to determine if the intended generator may be exempted or must be temporarily permitted for the intended use.
- Open Burning (e.g., right-of-way clearing, storm debris burning). Open burning activities aboard MCB Camp Lejeune and MCAS New River must coordinated through EMD and the Fire Department. Open burning activities are only permissible for land clearing and right-of-way maintenance when the following conditions are met:

- The wind direction at the time the burning is initiated is away from any public transport roads within 250 feet so they are not affected by smoke, ash, or other air pollutants from the burning.
- o The location of the burning is at least 500 feet from any dwelling, group of dwellings, commercial or institutional establishment, or other occupied structure not located on the property on which the burning is conducted, unless an air curtain burner is used. If an air curtain burner is used, the regional office supervisor may grant exceptions to the setback requirements.
- o Heavy oils, asphaltic materials (e.g., shingles and other roofing materials), items containing natural or synthetic rubber, or any materials other than vegetative plant growth are not burned.
- o Initial burning must begin between 0800 and 1800. After 1800, no material may be added to the fire until 0800 the following day.
- o No fires may be started, and no vegetation may be added to existing fires, when the North Carolina Division of Forest Resources has banned burning for that area.
- Burners that have the potential to burn more than 8,100 tons per year may be subject to Title V air quality permitting requirements.

Situations that require a regulatory exemption evaluation by the NCDAQ Regional Office

Supervisor are coordinated through EMD's Environmental Quality Branch Air Quality Program Manager. The ROICC or Contract Representative will address any additional questions or provide a copy of Base Bulletin 5090, which contains a summary of the installation's open burning requirements.

The four designated sites at MCB Camp Lejeune that are permitted for storing and/or burning storm debris are in the following areas: Mainside at the borrow pit near the Piney Green landfill, Courthouse Bay, Camp Johnson, and Camp Geiger. Only storm debris may be accumulated at these sites. EMD must notify the NCDAQ if the installation intends to burn the storm debris at one of these sites. Contact the ROICC or Contract Representative for more information.

• Fire training outside of designated fire training pits. State approval is required to conduct fire training outside of the designated fire training pits. First, complete the Notification of Open Burning for the Training of Firefighting Personnel form. The form is available at the following site: http://daq.state.nc.us/enf/openburn/ob_firetrain.pdf.

Before the training exercise, an accredited North Carolina Asbestos Inspector must inspect any structure to be burned to ensure that it is free from asbestos. Turn in the completed form to EMD for submittal to NCDAQ and the Division of Public Health, Health Hazards Control Unit. Contact the ROICC or Contract Representative for additional information.

- **Dust-causing activities (e.g., concrete and rock crushing).** Wet suppression is required during the entire dust-causing operation. Ensure that an adequate water supply is available, and coordinate with the Fire and Emergency Services Division if access to a fire hydrant is necessary. Applicable wet suppression may be required during temporary concrete-crushing operations during C&D activities.
- Noise Management. USMC commands engaged in any activity resulting in noise emissions must comply with Federal, State, interstate, and local requirements for the control and management of environmental noise to minimize disruption to the local community. To the maximum extent practicable, personnel should limit the use of power tools, machinery, construction equipment, and other noisy devices to normal working hour
5.0 ENVIRONMENTAL EMERGENCY PLANNING AND RESPONSE

Environmental emergency planning and response can reduce injuries, protect employees, reduce asset losses, minimize downtime, and minimize environmental impacts of uncontrolled releases of pollutants to air, land, and water. The purpose of emergency planning is to prepare for, mitigate, respond to, and recover from environmental emergencies while minimizing any potential impacts to human health and the environment. Contractors operating aboard MCB Camp Lejeune must be aware of and adhere to all environmental emergency response procedures and notification requirements to minimize detrimental effects from inadvertent releases.

Procedures relating to emergencies caused by unforeseen site conditions are addressed in Section 5.0of this guide. If an environmental emergency is identified, contact 911 immediately. Additional inquiries should be directed to the ROICC or Contract Representative.

5.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with environmental emergency response and spill response requirements. If you have any Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

5.1.1. Key Definitions

- **Berm.** A mound used to prevent the spread of a contaminant.
- **Discharge.** Any spilling, leaking, pumping, pouring, emitting, emptying, or dumping not explicitly permitted.
- Navigable waters. The waters of the United States and territorial seas, including waters that have been or may be used for commerce, waters subject to tidal flow, interstate waters and wetlands, and all other waters (intrastate lakes, rivers, streams, intermittent streams, flats, wetlands, sloughs, prairies, wet meadows, natural ponds, tributaries, etc.).
- **Petroleum, Oil, and Lubricant (POL).** A broad term that includes all petroleum and associated products or oil of any kind or in any form, including, but not limited to, petroleum, fuel oil, vegetable oil, animal oil, sludge, oil refuse, and oil mixed with wastes.
- **Release.** Pumping, pouring, emitting, emptying, discharging, injecting, escaping, leaching, dumping, or disposing into the environment (including the abandonment or discarding of barrels, containers, and other closed receptacles) of any hazardous

chemical, hazardous substance, or extremely hazardous substance (EHS). Releases may be aboveground, belowground, or to water.

• **Spill Event.** The reportable discharge of oil into or upon the navigable waters of the United States or adjoining shorelines in harmful quantities, as defined by the Code of Federal Regulations (CFR) in 40 CFR 110.

5.1.2. Key Concepts

• Environmental Emergency Response Contacts. The following table identifies the emergency contact information for various spill scenarios. In addition to these emergency response contacts, the ROICC or Contract Representative should be notified immediately after an incident.

For spills of:	Call:	Follow- up:
Hazardous waste	911	Spill Report
Unknown materials	911	Spill Report
Material on a permeable surface	911	Spill Report

Table 5-1. Environmental Emergency Response Contact	Table 5-1.	Environmental	Emergency	Response	Contacts
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For spills of:	Call:	Follow- up:
Any amount of a POL or Hazardous Material	911	Spill Report
Material that reaches stormwater inlets or waterways	911	
Nonhazardous waste	(910) 451-1482	911

• Contractors have containment and cleanup responsibilities following a spill, and there may be additional follow-up reporting or requirements. Contact the ROICC or Contract Representative for additional guidance.

5.1.3. Environmental Management System

Environmental planning and response are potentially applicable to all EMS practices conducted aboard MCB Camp Lejeune.

5.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard MCB Lejeune and MCAS New River must be aware of and adhere to all applicable regulations and requirements regarding emergency response

and spill response procedures, which include but may not be limited to the following:

- <u>Clean Air Act of 1970, Section 112r</u> Mandates the prevention and control of air emissions and specifies emergency planning where the potential exists for accidental release of hazardous air pollutants.
- <u>Clean Water Act (CWA) of 1972.</u> Establishes the basic structure for regulating discharges of pollutants into the waters of the United States. The CWA establishes that there should be no discharges of oil or hazardous substances into or upon the navigable waters of the United States or adjoining shorelines, which may affect natural resources under the management of the United States.
- Comprehensive Environmental Response, Compensation, and Liability (CERCLA) Act of 1980. Authorizes a Federal response to any release or threatened release of a hazardous substance into the environment. This act defines hazardous substances by reference to substances that are listed or designated under other environmental statutes.
- Emergency Planning and Community Right-to-Know Act (EPCRA) of 1986, Section 304. Establishes requirements for reporting a release to ensure a quick response by local emergency responders. Notification requirements apply to two chemical lists: the CERCLA Hazardous Substance list and the EHS list. The "List of Lists" provides a comprehensive identification of hazardous

substances and EHSs. In addition, facilities may be required to submit a list of their hazardous materials inventory maintained onsite or Safety Data Sheets (SDS) to response personnel.

- Oil Pollution Act (OPA) of 1990. Addresses oil storage at facilities and emphasizes preparedness and response activities. This act prohibits the harmful discharge of oil and hazardous substances into waters of the United States. The OPA requires contingency planning for "worst case" discharges and demonstrated response capabilities through planning, equipment, training, and exercises.
- **Resource Conservation and Recovery Act** (RCRA) of 1976. Protects human health and the environment from the hazards associated with hazardous waste handling, generation, transportation, treatment, storage, and disposal. Subtitle C of the RCRA requires owners and operators of hazardous waste facilities to develop comprehensive management plans that address spill prevention and cleanup.

5.3. SPILL NOTIFICATION

5.3.1. POL/Hazardous Materials Spill Notification Procedures

In accordance with MCB Camp Lejeune notification requirements, any discharge of oil or hazardous materials must be immediately reported to the MCB Camp Lejeune Fire Department at 911.

MCB Camp Lejeune maintains a Spill Prevention, Control, and Countermeasures (SPCC) Plan that establishes procedures to prevent oil spills and documents existing oil spill prevention structures, procedures, and equipment. The Installation SPCC Plan provides general information for any type of response actions needed for spills aboard MCB

Camp Lejeune. Contractors handling engaged the in and transfer of POL or hazardous materials must develop a Unit-Level Contingency Plan (ULCP) that addresses the spill response for their specific sites and potential spill types. This ULCP must be maintained onsite, and all personnel working within that site must be made aware of its location and use.

Contractors must develop a Unit-Level Contingency Plan that addresses the spill response for their specific sites and potential spill types.

In the event of a spill, contact the ROICC or Contract Representative (after contacting emergency responders) to obtain a spill report form. Return the completed spill report form to EMD (fax to (910) 451-3471) and to the ROICC or Contract Representative. A copy of the spill report form is included as Attachment 5-1. The following information must be provided when reporting a spill:

- Name and phone number
- Location of spill (building. number, street)
- Number and type of injuries, if any
- Type and amount of spilled material

- Source of the spill (container, vehicle, etc.)
- Action being taken, if any, to control the spill
- Estimated time of spill

Do not wait to report a spill, even if all of the required information is not immediately available.

5.3.2. Wastewater Spill and Water Line Break Notification

Contractors operating aboard MCB Camp Lejeune and MCAS New River must be aware of water and wastewater utilities in their specific work/project area.

Wastewater Spills

In the event of a wastewater spill, report the incident to the Public Works Base Utilities at (910) 451-7190 (x225). In addition, report the incident immediately to the ROICC or Contract Representative. The following information must be provided:

- Name and phone number
- Location of spill (building number, street address)
- Type and amount of spilled material
- Source of the spill
- Action being taken, if any, to control the spill
- Estimated time of spill

Water Line Breaks

In the event of a water line break, report the incident to the Public Works Base Utilities at (910) 451-7190 (x225). In addition, report the incident immediately to the ROICC or Contract Representative. The following information must be provided:

- Name and phone number
- Location of spill (building number, street address)
- Reason for the break
- Estimated time of the break

5.4. FOLLOW-UP

If surface run-off is contaminated, the contractor will, under the advisement of the Fire Department or EMD, construct a temporary berm or containment area. Contaminated surface water will be removed in accordance with all safety and environmental requirements for the installation. Notify the Resource Conservation and Recovery Section (RCRS) at (910) 451-1482); the RCRS will provide concurrence for temporary containment areas and removal of contaminated runoff.

If solid or hazardous waste was generated as the result of a spill, refer to Sections 12.0 and 7.0 of this guide for disposal requirements.

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Attachment 5-1

Spill Reporting Form

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MCIEAST-MCB CAMLEJO 5090.9

MARINE CORPS INSALLATIONS EAST MARINE CORPS BASE CAMP LEJEUNE UNIT LEVEL SPILL FORM			
Spill Date:	Spill Time:		
RESPONDERS			
Response Initiator:	Major Command:		
Phone Number:	Unit Name:		
Fire Department Response: Responder Nat	me		
EMD Respond? Responder National Responder Responder National Responder Responder National Responder Responder Responder Respond	me:		
GPS Coordinates: X: Y:			
SPILL IDENTIFICATION			
Spilled Substance:	State:		
Source (Vehicle, drum, etc.):	Building:		
Estimated Amount:			
Cause of Spill:			
Containment/Clean-up Action Taken:			
Parties Performing Spill Clean-up/Removal (EMD Turn-in Date):			
Additional Assistance Required:			
REPORT CERTIFICATION			
Drinked Name (Dank)			
Finite Name/Kank:			
All releases must be reported to the Base Fire Department by calling 911	. The Environmental Management Division can be reached by calling (910)		
451-1482. Units are required to naintain a copy of all completed spill forms, preferably in their ESOP Binder.			
MCIEAST-MCB CAMLEJ/G-F/EVID/5090.9/18 (2/13) PREVIOUS EDITIONS ARE OBSOLETE ADOBE 9.0			

Enclosure (4)

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6.0 CULTURAL RESOURCES

MCB Camp Lejeune enjoys a rich history, and remnants of our past may be found throughout the real properties that make up the installation. All personnel at MCB Camp Lejeune are responsible for ensuring the cultural resources entrusted to the USMC care remain intact and available for future generations. Contractors are responsible for notifying the ROICC or Contract Representative immediately if they encounter suspected archaeological sites, artifacts, or human remains.

6.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with cultural resource management. If any questions vou have or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

6.1.1. Key Definitions

• Archaeological Resource. Defined by the <u>Archaeological Resources Protection Act (ARPA)</u> as any material remains of past human life or activities

that are at least 100 years old and are capable of providing scientific or human understanding of past human behavior and cultural adaptation, including the site on which the remains are located. Examples include pottery, basketry, bottles, weapons, weapon projectiles, tools, structures or portions of structures, pit houses, rock paintings, rock carvings, intaglios, graves, human skeletal materials/remains, or any portion or piece of any of the foregoing items or Non-fossilized structures. and fossilized paleontological specimens, or any portion or piece thereof, are not considered archaeological resources found in archaeological unless an context. (According to the National Historic Preservation Act (NHPA) of 1966, some historic properties built within the past 50 years can achieve significance if they are of exceptional importance [National Register Criteria Consideration G].)

- **Cultural Resource.** A generic term for the collective evidence of the past activities and accomplishments of people, including buildings, structures, districts, sites, features, and objects of significance in history, architecture, archaeology, engineering, or culture, per MCO P5090.2A.
- Effect. Any condition of a project that may cause a change in the quality of the historic, architectural, archaeological, or cultural character of a property that qualifies it for listing in the National Register of Historic Places (NRHP). A project is considered to have an effect on a historic or cultural property when any aspect of the project changes the integrity of the

location, design, setting, materials, workmanship, feeling, or association of the property that contributes to its significance.

- **Historic Property.** Any prehistoric or historic district, site, building, structure, or object significant in U.S. history, architecture, archaeology, engineering, or culture and included, or eligible for listing in, the NRHP, per the <u>NHPA</u> and <u>MCO</u> <u>P5090.2A</u>.
- State Historic Preservation Officer. The person designated to administer the State Historic Preservation Program, including identifying and nominating eligible properties to the NRHP and administering applications for listing historic properties in the NRHP.

6.1.2. Key Concepts

- Notification. Contractors must notify the ROICC or Contract Representative if they encounter any cultural resources.
- **Policy.** DoD policy is to preserve significant historic and archaeological resources.

6.1.3. Environmental Management System

Contractor practices associated with cultural resources include the following:

- Construction/demolition/renovation
- Land clearing

- Road construction and maintenance
- Soil excavation/grading

The potential impacts of these activities on the environment include damage, destruction, alteration, theft, or demolition of historic properties.

6.2. OVERVIEW OF REQUIREMENTS

It is DoD policy to integrate the archeological and historic preservation requirements of applicable laws with the planning and management of activities under DoD control; to minimize expenditures through judicious application of options available in complying with applicable laws; and to encourage practical, economically feasible rehabilitation and adaptive use of significant historical resources.

Contractors operating aboard MCB Lejeune and MCAS New River must be aware of and adhere to all applicable regulations and requirements regarding cultural resources, which include but may not be limited to the following:

- <u>BO 5090.8A.</u> Sets forth regulations and establishes responsibilities associated with management of archaeological and historic resources aboard MCB Camp Lejeune.
- Archaeological and Historic Preservation Act (AHPA) of 1974 (16 USC 469 et seq.) Amends the Reservoir Salvage Act to extend its provisions beyond the construction of dams to any terrain alteration resulting from any Federal construction

project or federally licensed project, activity, or program.

- Archeological Resources Protection Act of 1979 (16 USC 470 et seq.) Requires Federal land managers to issue permits for the excavation or removal of artifacts from lands under their jurisdiction. The ARPA requires that relevant Native American tribes be notified of permit issuance if significant religious or cultural sites will be affected. It prohibits the excavation, damage, alteration, theft, or defacement of an archaeological site or artifacts unless permitted by the Federal land manager.
- **DoD Directive 4710.1, Archaeological and Historic Resources Management.** Provides policy for the management of archaeological and historic resources on land and in water under DoD control.
- EO 11593, May 13, 1971. Requires all Federal agencies to administer cultural properties under their control. Agencies are required to direct their policies, plans, and programs so that significant sites and structures are preserved.
- <u>Historic Sites, Buildings, and Antiquities Act of</u> <u>1935 (Public Law 74-292, 16 USC 461 et seq.).</u> States that it is Federal policy to preserve historic and prehistoric properties of national significance.
- National Environmental Policy Act (NEPA) of 1969 (42 USC 4321 et seq.). States that it is Federal government policy to preserve important historic, cultural, and natural aspects of our national heritage

and requires the consideration of environmental concerns during project planning and execution.

- National Historic Preservation Act of 1966 (16 USC 470 et seq.). Establishes historic preservation as a national policy and requires Federal agencies undertaking actions that may affect NRHP-eligible historic properties to consult State historic preservation offices and the Advisory Council on Historic Preservation. Section 110 of NHPA requires Federal agencies to inventory, evaluate, identify, and protect cultural resources that are determined eligible for listing in the NRHP.
- **Public Buildings Cooperative Use Act of 1976** (Public Law 94-541). Encourages adaptive reuse of historic buildings as administrative facilities for Federal agencies.
- <u>Title 36 CFR Part 65, National Historic</u> <u>Landmarks Program.</u> Identifies and designates National Historic Landmarks, and encourages the long-range preservation of nationally significant properties that illustrate or commemorate the history and prehistory of the United States.

6.3. PROCEDURES

All contractors are expected to follow these procedures:

- Notify the ROICC or immediately concerning any encounter with suspected archaeological sites, artifacts, human remains, or any other suspected cultural resources during contractor activities.
- Stop work in the immediate area of the discovery until directed by the Contract Representative to resume work.

Notify the ROICC or Contract Representative immediately concerning any encounter with suspected archaeological sites, artifacts, or human remains during contractor activities.

Be particularly aware of surroundings when working in a designated historic area. The Camp Lejeune Installation Geospatial Information & Services Office of the Geospatial Services Division can provide resource mapping of known cultural resource areas for all planners, project managers, contractors, and others, through formal request. The ROICC or Contract Representative will assist with making arrangements to request access for Geographic Information System mapping.

Contract Representative



Figure 6-1. Possible Cultural Resource Discovery Flow Chart

7.0 HAZARDOUS MATERIALS/HAZARDOUS WASTE MANAGEMENT

All persons on a USMC installation are subject to compliance with Federal, State, and local regulations and permit conditions addressing the proper management of hazardous materials and waste. Mishandling these wastes and materials may result in violation notices, fines, and/or penalties. The EPA regulates hazardous wastes through the RCRA, which provides specific regulatory definitions for hazardous waste and its management. The RCRA governs all hazardous waste from the point of generation to ultimate disposal, including hazardous waste generated bv contractors aboard MCB Camp Lejeune and MCAS New River. Hazardous materials, including those used by contractors aboard the installation, are also regulated by the EPCRA. Additionally, the North Carolina Department of Environmental Quality (NCDEQ) has issued more stringent rules and regulations governing hazardous materials and hazardous waste management that also apply to contractors.

7.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with hazardous materials (HM), hazardous wastes (HW), and their management. If you have any questions or concerns about the information in this section,

Direct questions or concerns about the information in this section to the ROICC or Contract Representative.

please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

7.1.1. Key Definitions

- **90-day Accumulation Area.** These areas are used to store HW temporarily until it is either manifested and shipped off site for disposal or transferred to a permitted storage facility. HW may be accumulated for up to 90 days in these areas. MCB Camp Lejeune's 90-day accumulation facility is located on Michael Road.
- Generator. Any person whose activity or process produces HW or whose activity or process subjects HW to regulation.
- **Hazardous Material.** A chemical compound, or a combination of compounds, posing or capable of posing a significant risk to public health, safety, or the environment as a result of its quantity, concentration, or physical/chemical/infectious properties.
- **Hazardous Waste.** Any discarded material (including solid, liquid, or gas) or combination of discarded materials which, due to quantity, concentration, or physical, chemical, or infectious characteristics may:
 - o Cause or significantly contribute to an increase in mortality or cause a serious irreversible or incapacitating reversible illness; or

- o Pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.
- Manifest. A document that allows all parties involved in HW management (e.g., generators, transporters, disposal facilities, EPA, State agencies) to track the movement of HW from the point of generation to the point of ultimate treatment, storage, or disposal. All HW manifests for waste generated aboard MCB Camp Lejeune must be reviewed and released by personnel from the Resource Conservation and Recovery Section, EMD, who can be contacted at (910) 451-1482.
- Non–RCRA-Regulated Waste. Waste that is not regulated or is exempt from regulation under RCRA HW requirements but has other regulatory requirements for proper management.
- Satellite Accumulation Area (SAA). Designated areas at or near the point of generation, where HW is accumulated. Generators may accumulate up to 55 gallons of HW or one quart of acute HW at a satellite area for an indefinite amount of time. When 55 gallons of HW (or 1 quart of acute HW) are exceeded, the generator must date the container and transfer it to an approved 90-day site or long-term storage facility within 72 hours. EMD HW authorization for an SAA must be obtained and posted at the site. EMD authorization will establish individual limits for each SAA. No SAA

authorizations will exceed 55 gallons of HW or 1 quart of acute HW. In accordance with installation policy, HW in an SAA should not be stored longer than 365 days, even if the container is not full.

- Safety Data Sheet (SDS). A document that provides (1)information about chemical properties, environmental hazards, and health hazards; and (2) protective measures, along with safety precautions, for handling, storing, and transporting hazardous chemical products. The Hazard Communication Standard (HCS), 29 CFR 1910.1200(g), was revised in 2012 to mandate the use of a single Globally Harmonized System of Classification and Labelling of Chemicals (GHS) by manufacturers, distributors and importers to communicate information on chemical-related hazards. The information contained in the SDS is standardized in a 16-section format. Employers must ensure that the SDSs for all hazardous chemicals in the workplace are readily accessible to employees.
- **Treatment.** Any method, technique, or process designed to change the physical, chemical, or biological character or composition of any HW to neutralize the waste; or to recover energy or material resources from the waste; or to render such waste nonhazardous or less hazardous, safer to transport, store, or dispose of, or amenable for recovery or storage, or reduction in volume.
- Treatment, Storage, and Disposal (TSD) Facilities. TSD facilities conduct HW treatment,

storage, or disposal operations and require an RCRA part B permit for final approval to operate. The part B permit is maintained to accurately identify the most current operations at the TSD facility. MCB Camp Lejeune does not have a TSD facility.

- Universal Waste (UW). UW regulations streamline HW management standards for batteries, pesticides, mercury-containing equipment, and fluorescent lamps. The regulations govern the collection and management of these widely generated wastes, thus facilitating environmentally sound collection and proper recycling or treatment. In North Carolina, batteries, thermostats, obsolete agricultural pesticides, and fluorescent lamps may be managed under the UW Rule. UW must be transferred off site within 1 year of the date when the material was first identified as waste.
- Used Oil. Any oil that has been refined from crude oil or synthetic oil and, as a result of use, storage, or handling, has become unsuitable for its original purpose due to the presence of impurities or loss of original properties. Used oil may be suitable for further use and is economically recyclable; therefore, it is managed as a separate category of material.

7.1.2 Key Concepts

• **HW Management.** The systematic control of the collection, source separation, storage, transportation, processing, treatment, recovery, and disposal of HW. In addition, HW Management includes processes to

reduce the HW's effect on the environment and to recover resources from it.

- **HW Minimization.** The USMC policy is to reduce the quantity of HW disposed of by source reduction, recycling, treatment, and disposal. The highest priorities are reducing HW generation, and recycling. The goal of the USMC is to achieve continuous reduction of HW generation through P2 initiatives, BMPs, and use of the best available demonstrated technology.
- National Fire Protection Association. The U.S. trade association that creates and maintains private, copyrighted standards and codes, including the diamond hazard label in Figure 7-1, which is used by emergency personnel to quickly and easily identify the risks posed by hazardous materials.



Figure 7-1. Diamond Hazard Label

7.1.3 Environmental Management System

Contractor practices associated with HM and HW management include, but are not limited to, the following:

Battery management Boat operation/ maintenance **Boiler** operation Building operation/ maintenance/repair Chlorination Cooling tower operation and maintenance Construction/renovation/ demolition Degreasing Drinking water management Engine operation and maintenance Equipment operation/ maintenance/disposal Fueling and fuel management/storage Habitat management HCP operation HM storage HM transportation HW disposal offsite transport HW satellite accumulation area

HW storage (<90 days) HW transportation Laboratory Landscaping Laundry Live fire range operations Metal working Non-destructive inspection ODS/halon management Paint gun cleaning Paint removal Painting Parts replacement Pesticide/herbicide management and application Polishing Pumping station/force main Range residue clearance Recreational facilities operation Roofing kettle Sidewalk and road deicing Storage tank management Swimming pool operation and maintenance Universal waste storage/collection

UXO/EOD operations

Vehicle maintenance

The potential impacts of these activities on the environment include depletion of the HW landfill, depletion of non-renewable resources, and degradation of soil quality.

7.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard MCB Lejeune and MCAS New River must be aware of and adhere to all applicable regulations and requirements regarding HM and HW, which include but may not be limited to the following:

- BO 5090.9, Hazardous Material/Waste Management/Air Station Order (ASO) 5090.2, Environmental Compliance and Protection Program for MCAS New River. Establishes procedures and general responsibilities for the disposal of HM and HW under environmental permits and authorizations.
- Emergency Planning and Community Right-to-Know Act. Establishes requirements regarding emergency planning and the reporting of hazardous chemical storage and use.
- Hazardous Material Transportation Act (HMTA) of 1975. The principal Federal law regulating the transportation of HM. Established to mitigate the risks to health, property, and the environment inherent in the transportation of HM in intrastate, interstate, and foreign commerce. The HMTA is administered by U.S. Department the of Transportation (DOT) and regulates the shipping, marking, labeling, placarding, and recordkeeping requirements for HM, including HW and military munitions.

- **Resource Conservation and Recovery Act of 1976.** for Establishes standards HW generators as necessary to protect human health and the environment by instituting statutory standards for generators and transporters of HW that will ensure the following: proper recordkeeping and reporting; use of a manifest system; use of appropriate labels and containers; containerization and accumulation time; and proper management of TSD facilities. In addition, it gives the EPA and State agencies authority to access facility premises and all records regarding HW management.
- <u>40 CFR Subchapter I (Parts 260–299), Solid</u> <u>Wastes.</u> Federal regulations promulgated under the 1976 RCRA that regulate HW management, generators, transporters, and owners or operators of TSD facilities. North Carolina has adopted the Federal HW rules by reference.

Because the installation is designated as a Large Quantity Generator (LQG) of HW, all HW generated aboard MCB Camp Lejeune must meet the regulatory requirements of this generator designation. An LQG may maintain three types of HW accumulation/storage areas: satellite, 90-day, and permitted. Typically, HW is accumulated at an SAA and later transferred to a 90-day or permitted storage area.

Both MCB Camp Lejeune and MCAS New River maintain Hazardous Waste Management Plans (HWMPs) that outline the specific requirements for managing HM and HW. The HWMP identifies and provides guidance to implement all regulatory HW management activities and is available to all

personnel who accumulate, generate, transport (including on-installation transportation), treat, store, or dispose of HW.

Contractors may be required to submit a Hazardous Waste Management Plan to the ROICC or the Contract Representative prior to beginning work. Contractors are responsible for the management of all HM and the ultimate disposition of any generated aboard MCB HW Camp Lejeune during a contract performance period. The ROICC or Contract Representative will contact Environmental personnel, who will provide additional guidance and oversight to verify compliance with applicable Federal, State,

and local laws governing the generation, handling, and disposal of HM, HW, UW, used oil, petroleum-contaminated materials, RCRA-regulated HW, and non-RCRA-regulated waste.

Depending on the type of project, contractors may be required to submit a site-specific HWMP to the ROICC or the Contract Representative prior to beginning work. Additionally, the Contracting Officer may require a Contractor Hazardous Material Inventory Log and corresponding SDSs for all materials to be used during the execution of the contract. EMD/EAD will use the SDSs to help contractors establish their Hazardous Material Storage and SAAs.

7.3. HAZARDOUS MATERIALS REQUIREMENTS

If a project uses HM:

- Reduce/reuse/recycle when possible; meet contract requirements for recycling.
- Segregate incompatible materials. Consult the SDS or material manufacturers questions with about а material's compatibility. examples Some of incompatible materials likely used by to be contractors are:

Do not store large quantities of materials. Keep on hand only what can be used.

- o *Corrosives* (e.g., batteries, stripping and cleaning compounds containing acids or bases) *and Flammables* (e.g., fuels, oils, paints, and adhesives)
- o *Corrosives and Oxidizers* (e.g., peroxide, perchlorates, sodium hypochlorite/bleach, or calcium hypochlorite)
- o Oxidizers and Flammables
- All compatible materials should be segregated and stored within designated storage lockers or cabinets (i.e., flammable materials should be stored in designated flammable storage lockers or cabinets, and corrosives should be stored in designated corrosives storage lockers or cabinets).
- Do not store large quantities of materials. Keep on hand only what can be used.
- Maintain an inventory of all HM maintained onsite, with adequate controls in place to prevent unauthorized access.
- Do not dump any HM into floor drains, sinks, oilwater separators (OWSs), or storm drains, or onto the ground.

Stop work immediately if a project unearths a hazardous material (such as MEC/DMM/UXO) and report the situation to the ROICC or Contract Representative.

Store containers that hold 55 gallons or more (including in-use electrical generators and portable equipment) in proper secondary containment. Permanent secondary containment be must inspected weekly, temporary secondary containment must inspected be daily: all inspections and drainage of stormwater from secondary

containment must be documented.

- Maintain SDSs and appropriate spill control/cleanup materials onsite at all times.
- Provide HM storage and usage information for regulatory reporting to the appropriate environmental office upon request.
- Stop work immediately if a project unearths any unknown HM (e.g., munitions and explosives of

concern [MEC], discarded military munitions [DMM], or unexploded ordnance [UXO]), and immediately report the situation to the ROICC or Contract Representative.

• Do not leave HM (or HW) onsite once the contract is completed. Remove it from the installation or make arrangements through the ROICC or Contract Representative to contact RCRS or EAD for turn-in procedures upon completion of the contract.

7.4. UNIVERSAL WASTE REQUIREMENTS

The NCDEQ allows thermostats, obsolete agricultural pesticides, lamps, and certain types of batteries to be managed as UW. UW has less stringent requirements for storage, transport, and collection, but it must still comply with full HW requirements for final recycling, treatment, or disposal. Federal UW requirements are outlined in <u>40 CFR</u> <u>273</u>. Contact the ROICC or Contract Representative regarding any additional direction or questions on the handling of UW.

All UW must be properly containerized, stored, and labeled when the waste is first generated. Containers/areas for accumulating UW must be labeled as follows:

- Words: UNIVERSAL WASTE.
- Content: Noun name found on the specific Hazardous Waste Profile Sheet (DRMS Form 1930), which is available from EMD (e.g., *batteries*,

fluorescent lamps, pesticides, mercury-containing equipment).

- Accumulation Start Date (ASD): The ASD must be marked on the subject container as soon as the UW item is placed in the container. Storage of UW cannot exceed 365 days.
- Number of Containers: The number of containers marked reflects the total number of containers disposed of within the current document (i.e., 1 of 1, etc.).

Contractors who need UW accumulation areas should contact the ROICC or Contract Representative, who will contact RCRS or EAD personnel to help contractors establish an accumulation area for UW. Key points for this process:

- The containers must be under the control of the contractor generating the waste and must be closed at all times except when waste is being adding.
- Per installation policy, UW containers/areas must be inspected weekly using the *Weekly Hazardous Waste (HW) Site Inspection Form*, included as Attachment 7-1 and Attachment 7-2. Written records noting discrepancies and corrective actions must be maintained onsite for 3 years. Copies of inspection reports should be provided to the ROICC or Contract Representative.
- When the ASD reaches 1 year, or when the container is full, the waste generator has 72 hours (3 days) to arrange for the transportation of the UW to an RCRA

Part B permitted storage area. Contact the ROICC or Contract Representative to coordinate the removal of the UW when the container is full or the contract is finished.

7.5. HAZARDOUS WASTE REQUIREMENTS

The appropriate environmental office must be notified before any generated on projects HW is managed by the ROICC or the Facilities Support Contracts (FSC). Have the ROICC or Contract Representative contact RCRS or EAD with questions regarding whether or not a waste meets the Installation definition of HW. personnel must approve all

The appropriate environmental office must be notified before any hazardous waste is generated on projects managed by the ROICC or the FSC.

regulated waste and HW storage locations.

If a project generates HW:

- Minimize generation through waste minimization and P2 techniques.
- Have the ROICC or Contract Representative contact RCRS or EAD with questions regarding how to manage the waste. Do not mix waste types (e.g., used oil rags and solvent rags).
- Have the ROICC or Contract Representative contact RCRS or EAD for turn-in procedures as wastes are

generated, to determine if waste can be disposed of on the installation.

- Do not dump any HW into floor drains, sinks, OWSs, or storm drains, or onto the ground. Do not place HW into general/municipal trash dumpsters.
- Ensure that HW drums are properly labeled and lids are secured (wrench tight).
- Ensure that SAAs are managed properly and storage limits are not exceeded; have the ROICC or Contract Representative consult RCRS or EAD prior to creating a new SAA.

7.5.1. Storage

All HW must be properly containerized, stored, and labeled at the time the waste is first generated. HW must be stored in containers that meet applicable DOT specifications. HW labels, as required by the EPA and the NCDEQ, must contain the following information:

- Words: HAZARDOUS WASTE.
- Content: Noun name found on the specific Hazardous Waste Profile Sheet (DRMS Form 1930) provided by RCRS or EAD.
- ASD: For HW accumulated in an SAA, the ASD will be affixed once the container is filled or at the 1-year anniversary, whichever comes first.
- Number of Containers: Reflects the total number of containers (e. g., 1 of 1, etc.).

Any HW generated by contractors must be stored in an SAA. Contractors who need an SAA should contact the ROICC or Contract Representative, who will contact RCRS or EAD personnel to help the contractor establish each SAA. A summary of procedures follows:

- The HW generator may accumulate as much as 55 gallons of a specific HW stream (or up to one quart of acute HW) in a container at or near the point of generation.
- The containers must be under the control of the contractor generating the waste and must be kept closed (wrench tight) at all times except when waste is being added.
- HW containers must be inspected weekly using the *Weekly Hazardous Waste (HW) Site Inspection Form*, included as Attachment 7-1 and Attachment 7-2. Written records noting discrepancies and corrective actions must be maintained for a period of 3 years. Copies of inspection reports should be provided to the ROICC or Contract Representative.
- The generating contractor must monitor the level of waste in the SAA container and contact the ROICC or Contract Representative to coordinate disposal or determine if the contractor can turn in the HW to RCRS or EAD before the container is full. If the SAA container becomes full, the generating contractor has 72 hours (3 days) to arrange for the transport of the HW to an RCRA Part B permitted

storage area. Storage of HW in an SAA should not exceed 365 days, even if the container is not full.

7.5.2. Manifesting and Disposal

All disposal of HW generated by contractors must be coordinated with the installation. HW and UW generated aboard MCB Camp Lejeune and MCAS New River must be transported off the installation by a permitted HW transporter and must include a *Uniform Hazardous Waste Manifest* form (EPA Form 8700-22) or an equivalent approved manifest. The following procedures must be followed for disposal of HW:

- Use the MCB Camp Lejeune or MCAS New River EPA identification number for disposal of all contractor-generated HW.
- HW may only be transported by authorized personnel or permitted companies. Prior to

Only personnel from EMD who have been designated in writing by the MCB Camp Lejeune Commanding General can sign the hazardous waste manifest. transportation offsite, the HW generator must ensure that all DOT requirements for labeling, placarding, marking. and containerizing are met. The HW generator must also ensure that the transporter has obtained the installation's EPA identification number for the transportation of HW and that an appropriate manifest accompanies waste each shipment.

- The HW manifest can only be signed by personnel from the installation who have been designated in writing by the CG. The ROICC or Contract Representative should contact RCRS or EAD about manifesting regulated and non-regulated wastes offsite. Under **NO** circumstances can a contractor, ROICC, or Contract Representative sign a HW manifest or use another EPA identification number for wastes generated at the installation.
- All HW must be submitted to a permitted TSD facility. HW generators must certify that the facility receiving the waste employs the most practical and current treatment, storage, or disposal methods for minimizing present and future threats to human health and the environment.

7.6. NON-RCRA-REGULATED WASTE REQUIREMENTS

Non-RCRA-regulated wastes include used oil (when recycled), non-terne (tin and lead alloy) plated oil filters (not mixed with listed waste), CFC refrigerants (from totally enclosed equipment), certain wastes containing Polychlorinated Biphenyl (PCB), asbestos, and batteries not managed as UW.

7.6.1. Used Oil and Oil Filters

Used motor oil itself is *not* regulated as HW in North Carolina if it is recycled or burned for energy recovery. If used oil is not recycled, the generator must determine prior to disposal whether it is HW. Used oil must be collected in

drums or another approved container marked "Used Oil." If the used oil storage container has a volume of 55 gallons or more, it must be stored in secondary containment.

- Do not dump used oil into drains, sinks, or trash containers, or onto the ground.
- Do not store used oil in open buckets or drip pans, damaged or rusted containers, or containers that cannot be fully closed.
- Do not mix used oil with other waste materials.

Terne plated oil filters contain an alloy of tin and lead. They are considered a hazardous waste due to their lead content and are typically located on industrial and heavy duty vehicles and equipment. All other used oil filters are not regulated as HW in North Carolina, as long as they are not mixed with listed HW. To qualify for this exclusion, the following conditions must be met:

- Used oil filters must be gravity hot-drained by puncturing the filter anti-drain back valve or filter dome and hot draining into a "Used Oil" storage drum. "Hot-drained" means that the oil filter is drained at a temperature that approximates the temperature at which the engine operates.
- Any incidental spillage that occurs must be cleaned up with a dry sweep, rags, or "absorbent matting."
- Drained used oil filters must be collected in a container that is in good condition and is labeled with the words "Drained Used Oil Filters."

- No other waste streams should be deposited in containers collecting used oil filters for disposal.
- Coordinate with the ROICC or Contract Representative to determine if the drained used oil filters can be given to RCRS or EAD.

7.6.2. Used Antifreeze

Antifreeze is composed of regulated chemicals, including ethylene glycol and propylene glycol, and during typical use may become contaminated with traces of fuel or metal particles (i.e., lead, cadmium, or chromium). It may also become HW if it has been mixed with other wastes, such as gasoline or solvents. Additional characterization may be required to determine whether or not used antifreeze is HW. Used antifreeze that is not recycled may be regulated as HW if the results from the Toxic Characteristics Leaching Procedure (TCLP) indicate metal contents that meet or exceed RCRA thresholds.

The State of North Carolina does not regulate used antifreeze as HW, as long as it is recycled by reuse, distillation, filtration, or ion exchange. Used antifreeze must be stored in closed containers on an impermeable concrete surface with adequate spill controls (secondary containment, appropriate stocked spill kits, etc.). Contact the ROICC or Contract Representative to determine if used antifreeze can be given to RCRS or EAD.

7.6.3. Petroleum-Contaminated Wipes and Oily Rags

Petroleum-contaminated wipes and oily rags are to be managed as non-regulated waste. Follow these procedures:

- Store oil-contaminated wipes and oily rags in metal containers because of their flammability/combustibility and to protect them from the weather.
- Do not throw these non-regulated waste items into solid waste dumpsters or garbage cans.
- Contact the ROICC or Contract Representative to determine if petroleum-contaminated wipes and oily rags can be given to RCRS or EAD.

7.6.4. Used Electronic Equipment

Used electronic equipment may contain lead solder or PCB oils (e.g., light ballast). Turn in these items as they are generated. Have the ROICC or Contract Representative contact RCRS or EAD for proper handling and/or turn-in procedures.

7.6.5. New and Used Batteries (Not Regulated as Universal Waste)

• Store compatible batteries together (i.e., lithium batteries should be stored with other lithium batteries).

- Store batteries off the ground to prevent them from coming into contact with water.
- Store lead-acid batteries away from an open flame.
- Place rechargeable batteries in plastic bags before storing them with other rechargeable batteries.
- Do not dispose of batteries unless authorized.
- Have the ROICC or Contract Representative contact RCRS or EAD for proper handling and/or turn-in procedures.

Attachment 7-1

Weekly Hazardous Waste (HW) Site Inspection Form MCB Camp Lejeune

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MCB Camp Lejeune Weekly Hazardous Waste (HW) Site Inspection

Universal Waste (UW)/Satellite Accumulation Area (SAA)

Building Number/location of HW Site:

Evaluation By (Site Manager): _____

Evaluation Time: _____

QUESTION	YES	NO	Location of Discrepancy and Proposed Corrective Action
1. Is housekeeping maintained in acceptable manner?			
2. Is any HW present at the site?			
3. Are HW containers properly marked?			
4. Are HW containers in serviceable condition?			
5. Are container bungs, caps, and openings properly secured?			
6. Is a unit spill plan/activation prominently posted?			
7. Is 911 spill response sign posted?			
8. Are "Danger-Unauthorized Personnel Keep Out" signs posted so they may be seen from any approach?			
9. Are "No Smoking" signs posted?			

QUESTION	YES	NO	Location of Discrepancy <u>and</u> Proposed Corrective Action
10. Does the site have			
emergency communication			
system or two-man rule in			
effect? If the two-man rule is			
implemented, is a sign posted			
with the legend "Two-Man			
Rule in Effect"?			
11. Are properly charged fire extinguishers, as well as eye wash stations, present and inspected at least monthly?			
12. Is the post indicator valve in good operating condition and secured in the closed position, and are there any structural defects such as cracked concrete?			
13. Is the proper spill response equipment readily available?			
14. Is the site designated and recognizable, and is the EMD Authorization posted within the site as to be visible to personnel placing waste into the container? (SAA site only)			
15. Are all HWs properly segregated and stored in the designated site?			
16. Are any hazardous materials being stored in the Satellite Accumulation Area or < 90-day storage site?			

Attachment 7-2

Weekly Hazardous Waste (HW) Site Inspection Form MCAS New River

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Weekly Hazardous Waste Storage Area Inspection Form

Squadron: _____

Inspector: _____

Date: _____ Signature: _____

Question		<u>No</u>	Corrective Actions or	
			<u>N/A</u>	
1. Is the HW container located				
at or near the point of				
generation?				
2. Is the HW container DOT				
approved?				
3. Is the HW container marked				
correctly with the words				
"Hazardous Waste," correct				
noun name of contents,				
NSN'S and unit designator?				
4. Is the HW container closed				
and wrench tight when no one				
is adding to the container?				
5. If a funnel is left in place,				
does that funnel have a plug or				
ball valve to be considered				
closed or secured?				
6. Is the HW container in good				
condition? (No excessive rust				
or dents in critical areas, seals				
are in place, no bulging or				
collapsing and no signs of				
spillage or leakage)				
7. Is the Spill Contingency				
Plan posted and in plain view?				
8. Is the SAA Site approval				
letter from EAD posted at the				
SAA site?				
9. Is the SAA Site limited to				
Authorized Personnel only?				

	X 7	NT		
Question	<u>Y es</u>	<u>No</u>	Corrective Actions or	
			<u>N/A</u>	
10. Is the HW container below				
the proper ullage for a liquid				
to expand? (4 inches from the				
top)				
11. Are SAA HW containers				
moved to the 90-Day Site				
within 72 hours when filled to				
the proper ullage or weight				
capacity of the container?				
12. (90-Day Site only) Are all				
palletized waste streams				
correctly marked with				
"Hazardous Waste" or				
"Universal Waste," noun				
name of the waste, NSN and				
unit designator on the pallet or				
wall of the waste structure?				
13. (90-Day Site only) Are all				
HW containers turned in prior				
to the 90 th day after the ASD?				
14. Are adequate spill				
response supplies readily				
available for use in case of				
spill or leakage?				
15. Is there a means of				
emergency communication				
between storage facilities and				
working spaces?				
16. Is the SAA site or 90-Day				
Site in a good state of police?				

		NAVOSH	ENVTRACE		
NUD	HCC see note 2	GROUP NAME	EXAMPLES	INCOMPATIBLE EXAMPLES MATERIALS	REACTION IF MIXED
1	53 53	ACIDS	Battery Ackl Paint Removers De-Rust Spray	FLAMMABLES/ COMBLISTIBLES Degeaser, Carbon ALKALE/BASES/CAUSTICS Removes, OXDD/25185 Ad-FOrging Compands (HMLG Geops 2.3, 4, 6, 7, 9, 10, 11, 52, 12, 14, 15, 17, 16, 59, 20, 22)	HEAT VIOLENT REACTION Gas Generation
2	F1 to F7, P1, T4, V3, V6	ADHESIVES	Eposies Isocyanetes Diethylenetiamine	ACDS ALKALE/BASES/CAUSTICS OXD/ZERS (HAUG Group: 1, 3, 10)	
3	BH, 82	ALKALIES BASES/ CAUSTICS	Ammonia Sodium Hydroxide Cleaners	ACIDS/OXID/EFRS Ballery add, FLAMMABLES/COMBUSTIBLES PaintRamoara, (HAUG Groups 1, 2, 6, 8, 10, DeRuit Spray, 11, 14, 17, 18, 19, 20, 20) Paints, Science	HEAT VOLENT Ges Generation REACTION
4	61-68, 61-85, F2 to F7, T4, T6, V2-V4	CLEANING COMPOUND S	Degressers Carbon Removers Antifogging Compounds	DETENGENTSIGANS Caldum Nypechides, OXID/ZERS Sodum Nitle, (HAUG Groups 1, 7, 18) Hydrogen Pergaide	
5	4 58		Acetylene, Propane, Nitrogan, Argon, Hallum, Ozygen	HEAT SOURCES Creatily paragraph C23 for specific handling and stowage guidence (HeBUG Groups & S, 10, 11, 12, 15, 10, 19)	EXPLOSION HAZARD
6	F2 to F5, T6 V2 V3, W	CORROSION PREVENTIVE COMPOUNDS	Corresion Inhibitors Chemical Conversion Compounds	ACIDS/BASES OXD/ZERS IGNITION SCURCES (HAUG Group 1,3, 16, 20)	
7	85	DETERGENTS/ SOAPS	Trisodum Phosphate Scouring Powders Disinfectents	ACID-CONTAINING Betrey Add, COMPOLINDS Paint Removes (HAUG Groups 1, 4, 18) DeRist Spays	
8	F8,V4 V7	GREASES	Lihium Greeke Silicone Molybdenum	OXD 2/EIRS ALKAL B/BASES/CAUSTICS (HALIG Group 3, 5, 10)	HEAT
9	10,14		Petroleum-Based Synthetic Fire-Rasistent	CONTROLINES, COODUZERS (HAUG Groups 1, 3,5, 10)	
10	F2to F4, T4 T8, V2V6	INSPECTION PENETRAN TS	Petroleum-Based Dyea	CORROBIVES, OXIDIZERS (HAUG Groups 1, 3,5, 18) Child Groups 1, 3,5, 18)	August -
11	5 5 F	LUBRICAN TS/ OILS	General Purpose, Gear, Turbine, Weapons	OBA Cantalaan Paint Ramovaa	EXPLOSION HAZARD
12	F2toF6, P1,T3 T4 T6, V1-V4	PAINT MATERIALS	Primers, Enemels, Unethenes, Lacquers, Vembhes, Non-Skid, Thirmers	ACIDS, CADXZERS (HAUG Group: 1, 5, 10)	
13	C1-04, 121-82, 121	PHOTO CHEMICALS	De velopers, Stopheth, Toners, Bleach es, Replenishers	ACIDS HEAVY METALS (HAUG Groups 1, 10, 20)	
14	F4	POLISH/WAX COMPOUNDS	Buffing Compound's Metal Polishes General Purpose Waxes	CORROSIVES CXID (ZERS (Held Group 1, 3, 10)	HEAT, FIRE HAZARD VIOLENT REACTION
15	F2to F6, T3 T4, T6 V1- W	SOLVENTS	Methyl Ethyl Ketone (MEK) Toluene, Xylene Acetone	CORROSIVES Datay Acid OXD 22ERS Calcium Hypothiotis BATTERES Sodium Nets (H4US Group 1, 5-18, 21, 22) Sodium Hydroxide	
16	14 TZ,	THERMAL INSULATION	Aabaatoa Fibergiese Giese Wool	MATERIAL IS NOT REACTIVE KEEP DRY	NO REACTION
17	2 8 8 2 8	WATER TEST/ TREATMENT CHEMICALS	Nitric Add Mercuric Nitrate Ceuatic Soda	CORROSIVES OXD/ZERS HEAVY METALS (HAUG Group: 1, 3, 10, 20, 21)	VIOLENT REACTION
18	Di to Di		Caldum Hypochloite Laundry Brach OBAC anisters	PETROLELM BASED MATERIALS FUELS, SCLVENTS, CORROSIVES, HEAT (MUG Group 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 17, 18, 20, 37, 20)	FREHAZARD VICLENT REACTON EXPLOSION HAZARD TOXIC GAS GENERATION
19	FitoF4, V4, V5, V6	FUELS	JP4, JP5 Gasoline Dissel Fuel	CORR OSIVES Datasy Acid OXD 02ERS Catcher Hypothicris (HAUG Groups 1, 3, 5, 18) Sodam Hydroxida	FREHAZARD TORIC GAS GENERATION
20	14 VZ 22	HEAVY METALS	Marcury Laad Barylium	CORROBIVES OXDIZERS WATER TREATMENT/PHOTO CHEMICALS 04806 Group 1.3.6.13.17. 9.20	VIOLENT REACTION GENERATION OF TOXIC AND FLAMMABLE GAS
21	24 to 27	BATTERIES	Lead-Add Dry-Cel Altaine	SOLVENTS Xijana HEAVY METALS Tokana OXID IZERS Acohol (MAUG Group 15, 17, 18, 20)	HEAT VICLENT REACTION TONIC GAI GAUGEATION
22	T2 to T6	PESTICIDES	Insectides, Fungicides Roden Ecides Fumigents	CORROBIVES OXID IZERS (HMUG Group: 1, 3, 15, 10)	

This chart is to be used as a <u>GUIDE ONLY!</u>
Compare the desired HMUG GroupHCC in the left column with the Incompatible Material(s) of that Group in the center column on the same row. Mixing of the HMUG GroupHCC with the Incompatible Material(s) may result in the reaction(s) listed in the right column.
Not all applicable HCCs are listed; only the most frequently encountered HCCs (except N1) are listed.

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8.0 ASBESTOS

Asbestos was widely used in many products (especially building parts) prior to 1990 for its fire resistance, strength, and affordability. However, exposure to friable asbestos can lead to lung diseases including cancer. Contractors working aboard the installation must follow all Federal, State, and local regulations/specifications for the proper notification, removal, disposal, and management of all asbestoscontaining materials (ACM) associated with demolition and renovation projects.

8.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with asbestos and its management. If you have any questions or concerns about the information in this section, please consult the ROICC or Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

Contract Representative, who will contact the appropriate EMD program if additional clarification is necessary.

8.1.1. Key Definitions

- Abatement. Work performed to repair, maintain, remove, isolate, or encapsulate ACM.
- Asbestos. Asbestos is the generic term for a group of naturally occurring fibrous silicate minerals, including those that typically exhibit high tensile

strength, flexibility, and resistance to thermal, chemical, and electrical conditions. Asbestos was commonly used in installed products such as roofing shingles, floor tiles, cement pipe and sheeting, roofing felts, insulation, ceiling tiles, fire-resistant drywall, and acoustical products.

- Asbestos-Containing Material. Any material containing more than 1 percent asbestos, per 29 CFR 1926.1101.
- Category I Non-friable ACM. Asbestos-containing packings, gaskets, resilient floor covering, and asphalt roofing products containing more than 1 percent asbestos, per 40 CFR 61, Subpart M.
- Category II Non-friable ACM. Any material, excluding Category I non-friable ACM, containing more than 1 percent asbestos that, when dry, cannot be crumbled, pulverized, or reduced to powder by hand pressure, per 40 CFR 61, Subpart M.
- **Demolition.** The wrecking or removal of any loadbearing walls or structure with any related handling operations.
- **Friable.** Any ACM that, when dry, can be crumbled, pulverized, or reduced to powder by hand pressure (may include damaged ACM that was previously identified as non-friable), per 40 CFR 763.
- Glove Bag. A sealed compartment with attached inner gloves that is used for handling ACM. Glove bags provide a small work area enclosure typically used for small-scale asbestos stripping operations.

- **Presumed Asbestos-Containing Material** (**PACM**). Thermal system insulation (TSI) and surfacing material found in buildings constructed no later than 1980, per 29 CFR 1926.1101.
- **Regulated Asbestos-Containing Material** (**RACM**). Includes friable ACM, Category I nonfriable ACM that has become friable, Category I non-friable ACM that has been sanded, ground, cut, etc., and Category II non-friable ACM that has a high probability of becoming crumbled, pulverized, or reduced to powder during demolition or renovation, per 40 CFR 61, Subpart M.
- **Removal.** Stripping, chipping, sanding, sawing, drilling, scraping, sucking, and other methods of separating material from its installed location in a building.
- **Renovation.** Altering a facility or its components in any way, including stripping or removal of RACM, per 40 CFR 61, Subpart M.

8.1.2. Key Concepts

- **Demolition Notification.** North Carolina law requires notification for all demolition, regardless of whether asbestos is present, 10 working days prior to starting demolition.
- **Disposal.** ACM waste can be accepted at the MCB Camp Lejeune Sanitary Landfill. Work with the ROICC or Contract Representative to coordinate the disposal through the MCB Camp Lejeune Sanitary

Landfill. Asbestos waste is only accepted on Mondays through Thursdays from 0700 to 1000.

- **Removal Requirements.** Permits for asbestos removal or demolition must be obtained when the ACM present exceeds 260 linear feet, 160 square feet, or 35 cubic feet. Additionally, proper work practice procedures must be followed during demolition or renovation operations.
- **Renovation Notification.** If ACM is present within a structure, North Carolina law requires notification of renovation 10 working days prior to starting renovation.

8.1.3. Environmental Management System

Contractor practices associated with asbestos management include the following:

- Building operation/maintenance/repair
- Construction/demolition/renovation
- Equipment operation/maintenance/disposal
- HW transportation
- Parts replacement

The potential impacts of these activities on the environment include soil contamination, degradation of water quality and air quality, and the potential exposure of installation occupants.

8.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard the installation must be aware of and adhere to all applicable regulations and requirements regarding ACM, which include but may not be limited to the following:

- <u>Asbestos General Standard, 29 CFR 1910.1001 –</u> <u>Asbestos.</u> Applies to all occupational exposures to asbestos in all industries covered by the Occupational Safety and Health Administration (OSHA).
- Asbestos Hazard and Emergency Response Act (AHERA), 1986. AHERA was written primarily to provide officials in schools, grades K-12, with rules and guidance for the management of ACM.
- Asbestos School Hazard Abatement Reauthorization Act, 1992. This act extended AHERA regulations to cover public and commercial buildings.
- National Emission Standards for Hazardous Air Pollutants (NESHAP), Subpart A, General Provisions, and 40 CFR 61 – Subpart M – National Emission Standard for Asbestos. Includes standards for asbestos demolition, renovation, and disposal, and administrative requirements.
- Naval Facilities Engineering Service Center, Facilities Management Guide for Asbestos and Lead. Summarizes asbestos and lead requirements

that routinely affect facilities operations, to protect workers, building occupants, and the environment.

- Naval Facilities Guide Specifications and Engineering Control of Asbestos Materials. Covers the requirements for safety procedures and requirements for the demolition, removal, encapsulation, enclosure, repair, and disposal of ACM.
- North Carolina Asbestos Hazard Management Program, NC General Statutes, Chapter 130A, Article 19; 10A NCAC 41C.0601–.0608 and .0611. Incorporates 40 CFR 763 and 29 CFR 1926.1101 by reference and outlines criteria for asbestos exposures in public areas, accreditation of persons conducting asbestos management activities, and asbestos permitting and fee requirements.
- Safety and Health Regulations for Construction, Asbestos, 29 CFR 1926.1101. Regulates asbestos in the construction, demolition, alteration, repair, maintenance, or renovation of structures that contain asbestos.

8.3. RESPONSIBILITIES BEFORE A DEMOLITION OR RENOVATION PROJECT

Prior to starting a demolition or renovation project, contractors must:

- Determine whether ACM, PACM, and/or RACM are present in the buildings involved in the project.
- Complete the necessary notifications to the State of North Carolina and obtain any necessary permits for the removal of ACM, PACM, and/or RACM.
- Understand what actions to take if ACM, PACM, and/or RACM are unexpectedly encountered during project execution.
- Remove all non-friable and friable ACM in accordance with all Federal, State, and local regulations, prior to demolition activities.
- Know how to properly dispose of ACM, and provide any waste disposal manifests generated for disposal.

The ROICC or Contract Representative is required to notify Camp Lejeune's Asbestos Program Manager of all work involving asbestos removals, including glove bag projects.

8.3.1. Identification of ACM and PACM

Form DHHS 3768 *must* be posted onsite during all permitted projects. Contract documents will identify the presence of known ACM, PACM, and RACM. Contact the ROICC or Contract Representative with questions regarding the presence of these materials as identified in the contract

documents. An inspection conducted by a Health Hazards

Control Unit (HHCU)-licensed asbestos inspector may be necessary to confirm the location and quantities of any ACM, PACM, and/or RACM and determine if any previously unidentified materials are present.

8.3.2. Notification

To maintain accurate files and records, the ROICC or Contract Representative is required to notify the Asbestos Program Manager, who is part of the Installations and Environment Department, of all work involving asbestos removals, including glove bag projects.

The North Carolina Department of Health and Human Services (DHHS) Form 3768, *Asbestos Permit Application and Notification for* A demolition/ renovation notification form, DHHS 3768, must be submitted to the NC HHCU 10 working days before demolition activities, regardless of whether asbestos is present.

Demolition and Renovation, must be submitted to the North Carolina HHCU 10 working days in advance of demolition activities, regardless of whether asbestos is present. This form must be posted onsite during the entire duration of the project. Have the ROICC or Contract Representative contact the Asbestos Program Manager with questions or concerns about requirements for notification of demolition or renovation.

8.3.3. Removal

Any ACM, PACM, and/or RACM present must be removed before the area is disturbed during renovation or demolition

activities (except in certain rare instances). Certification and handling requirements for asbestos removal are provided in 10A NCAC 41C and the Asbestos NESHAP. Refer to these regulations for detailed requirements.

8.3.4. Training

North Carolina regulations require that all persons who perform asbestos management activities in the State of North Carolina must be accredited by the North Carolina HHCU under the appropriate accreditation category (i.e., Building Inspector, Project Supervisor, and/or Abatement Worker). Training documentation should be available upon request.

8.4. RESPONSIBILITIES DURING A DEMOLITION OR RENOVATION PROJECT

North Carolina regulations require that DHHS Form 3768, *Asbestos Permit Application and Notification for Demolition and Renovation*, be acquired by the contractor and posted onsite during all permitted projects. Contractors must post this form when the project will remove the following: at least 260 linear feet, 160 square feet, or 35 cubic feet of RACM or asbestos that might become regulated as a result of handling. The form must also be posted for nonscheduled asbestos removal that will exceed these numbers in a calendar year.

During a renovation or demolition project, if the contractor suspects the presence of additional ACM (other than the materials identified in contract documents), the contractor

must immediately report the suspected area to the ROICC or Contract Representative. Before proceeding, the facility must be inspected by an asbestos inspector licensed by the North Carolina HHCU. The individual performing the asbestos survey will coordinate with the ROICC or Contract

During a renovation or demolition project, a contractor who suspects additional ACM is present must immediately report the suspected area to the ROICC or Contract Representative. Representative throughout the process. A legible copy of the building inspection report must provided the be to North Carolina HHCU prior to each demolition and upon request for building renovations: а inspection will be report acceptable only if the inspection was performed during the 3 years prior to the demolition. A copy of the report should also be forwarded to the Asbestos Program Manager.

For specific work procedures and requirements for glove bag projects, refer to 29 CFR 1926.1101.

8.5. DISPOSAL OF ACM WASTE

Contractors can dispose of ACM waste at the MCB Camp Lejeune Sanitary Landfill after first coordinating with the MCB Camp Lejeune Landfill office through the ROICC or Contract Representative. The contractor must provide the MCB Camp Lejeune Landfill with Form DHHS 3787, *North Carolina Health Hazards Control Unit's Asbestos*

Waste Shipment Record. The contractor must submit this form to the North Carolina HHCU for all permitted asbestos removal projects.

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9.0 LEAD-BASED PAINT

Lead was used in paint for its color and water-resistant properties until it was banned in 1978 for its highly toxic properties that may cause a range of health problems, especially in young children. Improper removal of leadbased paint (LBP) may result in paint chips and dust, which may contaminate a structure inside and out. The North Carolina DHHS regulations require any person who performs an inspection, risk assessment, or abatement to be certified. North Carolina DHHS also requires a person to obtain a permit for conducting an abatement of a childoccupied facility or target housing.

9.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with LBP activities. If you have any questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate Environmental Department or Safety Representative if additional clarification is necessary.

9.1.1. Key Definitions

- Abatement. The permanent removal or elimination of all LBP hazards.
- **Demolition.** The removal of any load-bearing walls or structure.

- **Inspection.** A surface-by-surface investigation to determine the presence of LBP, and a report explaining the results of the investigation.
- Lead-Based Paint. Surface coatings that contain lead in amounts equal to or in excess of 1.0 milligram per square centimeter, as measured by X-ray fluorescence (XRF) or laboratory analysis, or more than 0.5 percent by weight, per 40 CFR 745.
- Lead-Containing Paint. Surface coatings that contain lead in any amount greater than the laboratory reporting limit but less than 1.0 milligram per square centimeter, or less than 0.5 percent by weight, per 29 CFR 1926.62 and 29 CFR 1910.1025 (also contained in 40 CFR 745 Subpart L, and adopted by the State of North Carolina under North Carolina General Statute Chapter 130A, Article 19A).
- **Renovation.** Alteration of a facility or its components in any way.
- **Target Housing.** Any housing constructed before 1978, with the exception of housing for the elderly and persons with disabilities (unless a child under the age of 6 lives there) and residential dwellings where the living areas are not separated from the sleeping areas (efficiencies, studio apartments, dormitories, etc.).
9.1.2. Key Concepts

- **Disposal.** Analysis is required to determine proper disposal of waste (non-hazardous or hazardous). A Toxic Characteristic Leaching Procedure (TCLP) analysis must be conducted to determine whether lead levels have exceeded 5 parts per million (ppm), which is the RCRA threshold for HW determination.
- **LBP Survey.** A LBP survey is required prior to disturbing painted surfaces, to determine whether the paint meets the criteria of lead containing over 1.0 milligram per square centimeter or over 0.5 percent by weight.
- **Training.** LBP training requirements set forth by the OSHA must be followed by all personnel involved in all LBP removal activities. MCB Camp Lejeune Base Safety tracks this training for contract staff, as the Safety Office houses the Lead Program Manager.

9.1.3. Environmental Management System

Contractor practices associated with LBP include the following:

- Construction/demolition/renovation
- HW transportation
- Paint removal

The potential impacts of these activities on the environment include the potential degradation of soil, water, and air

environments, and the potential exposure of installation occupants.

9.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard the installation must be aware of and adhere to all applicable Federal, State, and local regulations and requirements regarding LBP activities, which include but may not be limited to the following:

- Naval Facilities Engineering Service Center, Facilities Management Guide for Asbestos and Lead. Summarizes asbestos and lead requirements that routinely impact facilities operations, in order to protect workers, building occupants, and the environment.
- Lead-Based Paint Hazard Management Program, NC General Statutes, Chapter 130A, Article 19A. Section 130A-453.01 through 453.11. Requires a person who performs an inspection, risk assessment, abatement, or abatement design work in a childoccupied facility (daycare center, pre-school, etc.) or housing built before 1978 to be certified and requirements establishes the for certification, including the oversight of required training. It also requires a person who conducts an abatement of a child-occupied facility or target housing to obtain a permit for the abatement; establishes work practice standards for LBP abatement activities; and has adopted requirements included in 40 CFR Part 745, Subpart L and 40 CFR Part 745, Subpart D.

- Lead-Based Paint Hazard Management Program for Renovation, Repair, and Painting (RRP), 10A NCAC 41C.0900. Common renovation activities may create hazardous lead dust and chips by disturbing LBP, which may be harmful to adults and children. This article requires that dust sampling technicians, firms, and individuals performing renovation, repair, and painting projects for compensation that disturb LBP in housing and childoccupied facilities built before 1978 be certified and follow specific work practices to prevent lead contamination. Child-occupied facilities include, but are not limited to, child care facilities and schools (with children under the age of 6) that were built before 1978.
- <u>10A NCAC 41C.0800, Lead-Based Paint Hazard</u> <u>Management Program.</u> Requires (1) all individuals and firms involved in LBP activities to be certified and (2) all LBP activities to be carried out in accordance with 40 CFR 745.
- 29 CFR 1926, Safety and Health Regulations for Construction. Contains the OSHA requirements for construction activities where workers may come into contact with lead.
- <u>40 CFR Part 745, Lead-Based Paint Poisoning</u> <u>Prevention in Certain Residential Structures.</u> Ensures that (1) LBP abatement professionals, including workers, supervisors, inspectors, risk assessors, and project designers, are well trained in conducting LBP activities; and (2) inspections for the

identification of LBP, risk assessments for the evaluation of LBP hazards, and abatements for the permanent elimination of LBP hazards are conducted safely, effectively, and reliably by requiring certification of professionals.

9.3. RESPONSIBILITIES BEFORE RENOVATION OR DEMOLITION

Buildings constructed prior to 1978 are assumed to contain LBP. Ordinary renovation and maintenance activities may create dust that contains lead, but following lead-safe work practices may help mitigate or prevent lead hazards. The North Carolina RRP Program (10A

NCAC 41C.0900) mandates that contractors, property managers, and others working for compensation in homes and child-occupied facilities built before 1978 be trained in and use lead-safe work practices. In addition, it mandates that contractors provide the owner and occupants with *The Lead-Safe Certified Guide to Renovate Right* information pamphlet, which is found at the following website: http://epi.publichealth.nc.gov/lead/pdf/RenovateRight.pdf

Individuals must be certified by the State of North Carolina to perform RRP activities for compensation in housing and child-occupied facilities built before 1978. A firm engaged in regulated renovation activities (such as RRP that disturbs more than 6 square feet of interior painted surfaces or 20 square feet of exterior painted surfaces, or dust sampling after renovation) must be a certified renovation firm.

To address the hazards associated with the improper abatement or removal of LBP, any person who performs an inspection, risk assessment, abatement, or abatement design work in a child-occupied facility (child development centers, preschools, etc.) or housing built before 1978 must be certified by the State of North Carolina. Any person who conducts an abatement of a child-occupied facility or target housing must also obtain a permit for the abatement. Individuals conducting LBP abatement activities in North Carolina, such as inspections, risk assessments, LBP hazards abatement, clearance testing, or abatement project design in housing and child-occupied facilities built before 1978, must be certified by the State of North Carolina. A firm engaged in abatement activities must be a certified lead abatement firm.

Prior to any renovation or demolition aboard the installation that involves the disturbance of painted surfaces, a LBP survey must be completed by an inspector certified in North Carolina, retained through the ROICC or Public Works Division (PWD). Certain projects will use PWD staff to conduct the sampling, and other projects will use contracted personnel. Buildings constructed prior to 1978 are assumed to contain LBP; therefore, no LBP survey is necessary. The LBP survey (through sampling and analysis) will determine whether painted surfaces meet the criteria of LBP (lead content equal to or greater than 1.0 milligram per square centimeter as measured by XRF or lab analysis, or 0.5 percent by weight). Naval Facilities Guide Specifications and contract documents must be implemented for contracts where LBP is to be abated/removed prior to demolition or renovation.

If the area is to be reoccupied, final clearance must be conducted, including a visual inspection and sample collection, prior to reoccupation. Clearance on all projects involving abatement must be provided by a certified risk assessor or a certified LBP inspector. Clearance for RRP projects may be conducted by a certified risk assessor, certified LBP inspector, or certified dust sampling technician.

9.4. PERMITS

Contractors must obtain a North Carolina LBP Abatement Permit from North Carolina DHHS when lead paint is removed from targeted structures (child-occupied facilities or housing built prior to 1978).

9.5. DISPOSAL

If the LBP survey determines that LBP will be abated as part of renovation or demolition а project, the contractor must take analytical samples to determine whether the waste material is Usually, hazardous. а TCLP sample is collected from a "representative" sample of the material removed. The

If the LBP survey determines that LBP will be abated as part of a renovation or demolition project, analytical samples must be taken to determine whether the material is hazardous.

laboratory conducting the sample analysis must be accredited by the Environmental Lead Laboratory Accreditation Program. A list of these accredited labs is available by contacting (703) 849-8888 or visiting

http://apps.aiha.org/qms_aiha/public/pages/reports/publicSc opeView.aspx?ProgramCode=37&Version=2.

If the LBP is removed from the underlying building material, then the paint is the waste stream. If the LBP is removed with the building material, then both materials are considered the waste stream.

If the lead content is below HW regulatory disposal levels, consult the ROICC or Contract Representative to determine whether if the contract allows for the disposal of the material in the MCB Camp Lejeune Sanitary Landfill. Lead waste is only accepted on Mondays through Thursdays from 0700 to 1000.

If the abated LBP is above HW regulatory levels, refer to Section 7.0 of this guide for information on HW management and disposal requirements.

9.6. TRAINING

Before the project begins, workers who are subject to lead exposure during abatement or removal activities must be trained according to the OSHA regulations in 29 CFR 1926.62 concerning lead exposure in construction, and they must receive all training and certification specified by 10A NCAC 41C.0800 and 10A NCAC 41C.0900. The contractor is responsible for providing this training before initiating any work aboard MCB Camp Lejeune.

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10.0 NATURAL RESOURCES

The installation has stewardship and recovery responsibilities over the natural resources on the installation. These responsibilities are regulated under numerous laws described in this section. The installation ensures compliance with these laws through an interdisciplinary process of review and coordination of all activities occurring on the installation.

Contractors working on the installation are responsible for complying with conditions and measures imposed on their work as a result of this process; these responsibilities include natural resources within the project preserving the boundaries and outside the limits of permanent work, restoring work sites to an equivalent or improved condition after the work is complete, and confining construction activities to the limits of the work indicated or specified. The contractor is advised that the installation is subject to strict compliance with Federal, State, and local wildlife laws and regulations. The contractor must not disturb wildlife (birds, nesting birds, mammals, reptiles, amphibians, and fish) or the native habitat adjacent to the project area except when indicated or specified.

10.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with natural resources management. If you have any questions or concerns Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

about the information in this section or require assistance regarding any wildlife matters (snakes, nesting birds, nuisance wildlife, etc.) on the site or within the project area, please consult the ROICC or Contract Representative, who will contact the Environmental Conservation Branch.

10.1.1. Key Definitions

- **Conservation.** The planned management, use, and protection of natural resources to provide their sustained use and continued benefit to present and future generations.
- **Ecosystem.** A dynamic, natural complex of living organisms interacting with each other and with their associated nonliving environment.
- **Habitat.** An area where a plant or animal species lives, grows, and reproduces, and the environment that satisfies its life requirements.
- **Natural Resource.** Soil, water, air, plants, and animals, according to the Natural Resources Conservation Service.
- Endangered or Threatened Species. Federally listed taxon that is "in danger of extinction throughout all or a significant portion of its range" or "likely to become endangered within the foreseeable future throughout all or a significant portion of its range."
- **Riparian Buffer.** Vegetated area bordering a body of water, such as a stream, lake, or pond.

• Wetland. Areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs and similar areas, per the EPA.

10.1.2. Key Concepts

- Coastal Zone Management Act (CZMA) of 1972. Requires each installation to ensure that its operations, activities, projects, and programs affecting the coastal zone in or on coastal lands or waters are consistent with the federally approved Coastal Zone Management Plan of the State.
- **Ecosystem Management.** A goal-driven approach to managing natural and cultural resources that supports present and future mission requirements; preserves ecosystem integrity; is at scale а compatible with natural processes; is cognizant of natural processes' time scales; recognizes social and economic viability within functioning ecosystems; is adaptable to complex, changing requirements; and is realized through effective partnerships among private, local, State, tribal, and Federal interests. Ecosystem management is a process that considers the environment as a complex system functioning as a whole, not as a collection of parts, and recognizes that people and their social and economic needs are a part of the whole.

- Integrated Natural Resources Management Plan (INRMP). A planning document using ecosystem management principles to direct the management and conservation of installation natural resources, which includes all elements of natural resources management applicable to the installation.
- National Environmental Policy Act. Requires Federal agencies, including the USMC, to consider the environmental impacts of projects prior to implementation. All projects that support military training, minor and major military construction, maintenance, and natural resources management actions are reviewed for potential environmental impacts. Contractors must obtain and review any NEPA documentation associated with their projects. All NEPA documentation can be obtained from the ROICC or Contract Representative.
- Threatened and Endangered Species. Specific requirements regarding protected areas on the installation apply to contractor activities. Eight federally threatened and endangered species are currently managed at MCB Camp Lejeune red-cockaded woodpecker, green sea turtle, loggerhead sea turtle, rough-leaved loosestrife, seabeach amaranth, piping plover, red knot, and American alligator. In addition, as of March 25, 2015, the U.S. Fish and Wildlife Service lists six species as threatened and nine as endangered for Onslow County, NC. Consult the ROICC or Contract Representative to determine if there are any project

requirements regarding threatened or endangered species.

- **Timber.** Contractors must ensure that the ROICC or Contract Representative notify the EMD's Forest Management Program prior to conducting site work. Timber will not be released to contractors without the approval of the Forest Management Program.
- Waters of the United States. All waters that are currently used, were used in the past, or may be susceptible to use in interstate or foreign commerce; interstate waters; the territorial seas; impoundments; tributaries; adjacent waters including wetlands, ponds, lakes, oxbows, and impoundments; waters determined to have a significant nexus; Carolina bays; Pocosins; and waters within the 100-year floodplain or within 4,000 feet of the high tide line or ordinary high water mark; per 33 U.S.C. 1251 *et seq.* Section 328.3.
- Wetlands. Any work in installation waters or wetlands requires a permit prior to the start of an activity.

10.1.3. Environmental Management System

Contractor practices associated with natural resources include the following:

- Erosion/runoff control
- Fish stocking
- Habitat management

- Land clearing
- Live fire range operations
- Road construction and maintenance
- Soil excavation/grading
- Timber management
- Urban wildlife management

The potential impacts of these activities on the environment include air emissions, sedimentation, eutrophication of surface waters (addition of nutrients that stimulate aquatic plant growth and depletes oxygen), degradation of habitat, impacts to marine mammals, damage to commercial and noncommercial timber, impacts to endangered species and natural resources, and degradation of soil quality.

10.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard the installation must be aware of and adhere to all applicable regulations and requirements regarding natural resources, which include but may not be limited to the following:

• Bald and Golden Eagle Protection Act of 1940, as Amended (16 USC 688 *et seq.*). Prohibits taking, possessing, and transporting bald eagles and golden eagles and importing and exporting their parts, nests, or eggs. The definition of "take" includes pursue, shoot, shoot at, poison, wound, capture, trap, collect, molest, or disturb.

- **BO 5090.11A, Protected Species Program.** Sets forth regulations and establishes responsibilities to ensure the conservation of threatened and endangered species and species at risk aboard MCB Camp Lejeune.
- **BO 5090.12, Environmental Impact Review Procedures.** Implements NEPA 1969 and NEPA policy and guidance in Chapter 12 of MCO P5090.2A.
- <u>Clean Water Act of 1972.</u> Establishes the basic structure for regulating wastewater discharges and placing fill materials into the waters of the United States.
- CZMA of 1972 (16 USC 1451 *et seq.*). Requires that Federal actions affecting any land/water use or coastal zone natural resource be implemented consistent with the enforceable policies of an approved State coastal management program. Requires concurrence from the State before taking an action affecting the use of land, water, or natural resources of the coastal zone.
- Endangered Species Act of 1973 (16 USC 1531 *et seq.*). Requires all Federal agencies to carry out programs to conserve federally listed endangered and threatened species of plants and wildlife.
- EO 11990, Protection of Wetlands, 24 May 1977. Addresses Federal agency actions required to identify and protect wetlands, minimize the risk of wetlands destruction or modification, and preserve

and enhance the natural and beneficial values of wetlands.

- EO 13186, Responsibilities of Federal Agencies to Protect Migratory Birds, 10 January 2001. Requires each Federal agency taking actions that have, or are likely to have, a measurable negative effect on migratory bird populations to develop and implement a plan to promote the conservation of migratory bird populations.
- Marine Mammal Protection Act of 1972 (MMPA), as Amended (16 USC 1361 et seq.). Mandates a moratorium on the killing, capturing, harming, and importing of marine mammals and marine mammal products. The MMPA also prohibits the taking of any marine mammal, including to harass, hunt, capture, collect, or kill any marine mammal, including any of the following: collection of dead animals or their parts, restraint or detention of a marine mammal, tagging a marine mammal, the negligent or intentional operation of an aircraft or vessel, or any other negligent or intentional act that results in disturbing or molesting a marine mammal.
- Migratory Bird Treaty Act of 1918, as Amended (16 USC 703 et seq.). Protects migratory birds (listed in 50 CFR 10.13) and their nests and eggs and establishes a permitting process for the taking of migratory birds by establishing a Federal prohibition to "pursue, hunt, take, capture, kill, attempt to take, capture or kill, possess, offer for sale, sell, offer to purchase, purchase, deliver for shipment, ship, cause

to be shipped, deliver for transportation, transport, cause to be transported, carry, or cause to be carried by any means whatever, receive for shipment, transportation or carriage, or export, at any time, or in any manner, any migratory bird or any part, nest, or egg of any such bird."

- <u>MCO P5090.2A, Environmental Compliance and</u> <u>Protection Manual.</u> Provides guidance and instruction to installations to ensure the protection, conservation, and management of watersheds, wetlands, natural landscapes, soils, forests, fish and wildlife, and other natural resources as vital USMC assets.
- NEPA 1969 (42 U.S.C. 4321 *et seq.*). Requires Federal agencies, including the USMC, to consider the environmental impacts of projects before the decisionmaker proceeds with the implementation. All projects that support military training, major and minor military construction, maintenance, and natural resources management actions are reviewed for potential environmental impacts.
- **<u>Rivers and Harbors Act of 1899.</u>** Prohibits the excavation, filling, or alteration of the course, condition, or capacity of any port, harbor, or channel without prior approval from the Chief of Engineers.
- Sikes Act of 1960, as Amended (16 USC 670 et seq.). Requires military installations to manage natural resources for multipurpose uses and public access appropriate for those uses, as well as ensuring no net loss to training, testing or other defined

missions of the installation through the development and implementation of an INRMP.

• Neuse River Basin Riparian Buffer Rules (15A NCAC 02B.0233). Require a 50-foot riparian buffer that is divided into two zones. The 30 feet closest to the water (Zone 1) must remain undisturbed. The outer 20 feet (Zone 2) may include managed vegetation, such as lawns or shrubbery. The riparian buffer rules also require diffuse flow of stormwater runoff. The buffers apply to intermittent streams, perennial streams, lakes, ponds, estuaries, and modified natural streams that are depicted on the most recent printed version of the soil survey map prepared by the Natural Resources Conservation Service or the 1:24,000 scale quadrangle topographic map prepared by the U.S. Geologic Survey.

10.3. NATIONAL ENVIRONMENTAL POLICY ACT

Staff specialists from various installation departments participate in the NEPA process, which coordinates the review of projects and documents environmental impacts (or lack thereof) for projects before implementation.

The documentation of this review process occasionally includes mandatory conditions affecting the design and construction/ implementation of the project. The documentation, when completed, is provided to the action proponent, who is expected to provide it to the ROICC or Contract Representative.

Consult the ROICC or Contract Representative to obtain or review any NEPA documentation associated with the project. The documentation marks the end of the NEPA review process; it does not constitute approval for the proponent of the action to implement the action. Some contracts may include stipulations from the NEPA document that must be implemented prior to the onset of work to

Consult the ROICC or Contract Representative to obtain or review any NEPA documentation associated with the project. prevent environmental impacts and violations of Federal or State regulations. rules and **Stipulations** could include replacing monitoring wells if damages occur from contractor operations, stopping work if contamination is encountered. notification that а wetlands permit is required, seasonal restrictions. etc.

10.4. TIMBER

Potential timber resources are identified during the NEPA process. The contractor is responsible for advising the ROICC or Contract Representative to notify EMD's Forest Management Program prior to beginning site work. Additionally, the ROICC or Contract Representative and/or contractor is required to notify the Forest Management Program if the contract has been amended with modifications to the site location.

MCB Camp Lejeune manages its forest in accordance with the installation INRMP. The Forest Management Program

maintains first right of refusal for all timber products on construction projects and will determine whether the Government will harvest the timber or release it to the contractor. The Government retains exclusive rights to all forest products on construction projects. If the Government elects to harvest the timber, only merchantable timber will be removed.

Contractors must adhere to the following requirements when

performing site work that may impact timber resources:

- Do not remove, cut, deface, injure, or destroy trees or shrubs without authorization from the ROICC or Contract Representative.
 - Do not fasten or attach ropes, cables, or guy wires to nearby trees for

Protect existing trees that are to remain in place and that may be injured, bruised, defaced, or otherwise damaged by construction operations.

anchorages without authorization from the ROICC or Contract Representative. (If these actions are authorized, the contractor is responsible for any resultant damage.)

- Protect trees that are to remain in place and that may be injured, bruised, defaced, or otherwise damaged by construction operations.
- With the ROICC or Contract Representative's approval, use approved methods of excavation to

remove trees with 30 percent or more of their root systems destroyed.

• With the ROICC or Contract Representative's approval, remove trees and other landscape features scarred or damaged by equipment operations, and replace with equivalent, undamaged trees and landscape features.

Please refer to Section 12.0 for disposal information for land-clearing debris.

10.5. THREATENED AND ENDANGERED SPECIES

Entry into a threatened or endangered species site or shorebird nesting area marked with signs and/or white paint is prohibited without written permission from installation personnel.

With the exception of improved roadways, entry into a threatened or endangered species site or shorebird nesting area marked with signs and/or white paint is prohibited without written permission from installation personnel. BO 5090.11A lists threatened and endangered species that may be encountered at the installation. following The restrictions apply on the installation unless written permission is explicitly provided:

• Work on Onslow Beach or Brown's Island is not permitted between April 1 and October 31. Traffic

on the beaches should be limited to below the high tide line.

- Vehicles and lighting are prohibited on the beaches overnight between May 1 and October 31.
- Construction activities are prohibited within 1,500 feet of a bald eagle's nest (JD, MC, and IF Training area).
- Cutting or damaging pine trees is not permitted.
- Altering hydrology through excavation, ditching, etc., is prohibited.
- Fish and wildlife must not be disturbed.
- Water flows may not be altered; the native habitat adjacent to the project and critical to the survival of fish and wildlife may not be significantly disturbed, except as indicated or specified.

10.6. WETLANDS

10.6.1. Avoidance

In accordance with MCO P5090.2A, all facilities and operational actions must avoid. to the maximum feasible, wetlands degree destruction or degradation, regardless of the wetlands size or legal necessity for a permit. Prior to the onset of

Contractors must incorporate avoidance and minimization measures to comply with the national policy to permit no overall net loss of wetlands.

construction, coordination with the Environmental Conservation Branch of EMD should have taken place during project design to ensure CWA permitting issues are addressed by the contractor at the earliest opportunity. Contractors must incorporate avoidance and minimization measures to comply with the national policy to permit no overall net loss of wetlands, as well as meeting concept incorporating avoidance while design criteria and minimization measures to protect wetlands, streams, and waters of the United States. Any proposed action that would significantly affect wetlands must be coordinated with the CG of MCB Camp Lejeune.

The contractor must ensure that construction of all buildings, facilities, and related amenities, including earthwork, grading, landscaping, drainage, stormwater management, parking lot and paved roadway, sidewalks, site excavation, sanitary sewer system extensions, and domestic water extensions, avoids, to the maximum degree feasible, wetlands destruction or degradation.

Identified and mapped boundaries of the legally defined wetlands on all USMC lands within the project area will be distributed to the ROICC or Contract Representative for use (if available) and included in all design products, including drawings, plans, and figures.

10.6.2. Permits

All unavoidable potential impacts to wetlands or waters of the United States require prior coordination as described in this section. Failure to acquire written authorization for If work in wetlands is required, know who is responsible for obtaining permits, and what the terms and conditions of the permits require. impacts to wetlands and/or waters of the United States may result in significant project delays or design modifications.

No discharge of fill material, mechanized land clearing, or any other activity is allowed in jurisdictional wetlands or waters of the United States without the proper approvals. The contractor

may be responsible for obtaining the following permits (including pre-permit coordination, preparation, and submission of all permit applications after review and concurrence by the installation) and complying with all regulations and requirements stipulated by the State of North Carolina as conditions upon issuance of the permits:

- U. S. Army Corps of Engineers (USACE), Section 404 Permit (individual or applicable nationwide permit); CWA of 1977, as Amended (Public Law 95-217, 33 U. S. C. 1251 et seq.)
- North Carolina Division of Water Resources (NCDWR), Section 401 Water Quality Certification
 – (15A NCAC 02H) NCDEQ; CWA of 1977, as Amended (Public Law 95-217, 33 U. S. C. 1251 et seq.)
- North Carolina Division of Coastal Management (NCDCM), Federal Consistency Determination (15A NCAC 07) NCDEQ; CZMA of 1972 (16 USC 1451 et seq.)

Two types of activities generally require a permit from the USACE:

• Activities within navigable waters. Activities such as dredging, constructing docks and bulkheads, and

placing navigation aids require review under Section 10 of the Rivers and Harbors Act of 1899 to ensure that they will not cause an obstruction to navigation.

 Activities in wetlands and waters of the United States (regulated by Section 404 of the CWA of 1972). A major aspect of the regulatory program Contractors working on the installation will not perform any work in waters of the United States or wetlands without an approved permit (even if the work is temporary).

under Section 404 of the CWA is determining which areas qualify for protection as wetlands. Contractors should contact the USACE, the NCDWR, or the NCDCM if there is any question about whether activities could impact wetlands, streams, or protected buffers.

Contractors working on the installation will not perform any work in waters of the United States or wetlands without an approved permit (even if the work is temporary). Examples of temporary discharges include dewatering of dredged material prior to final disposal and temporary fills for access roadways, cofferdams, storage, and work areas.

10.6.3. Impacts

Any disturbance to the soil or substrate (bottom material) of a wetland or water body, including a stream bed or protected buffer, is an impact and may adversely affect the hydrology of an area. Discharges of fill material generally include the following, without limitation:

- Placement of fill material that is necessary for the construction of any structure or impoundment requiring rock, sand, dirt, or other material for its construction; site-development fills for recreational, industrial, commercial, residential, and other uses; and causeways or road fills
- Dams and dikes
- Artificial islands
- Property protection or reclamation devices such as riprap, groins, seawalls, breakwaters, revetments, and beach nourishment
- Levees
- Fill for intake and outfall pipes and subaqueous utility lines
- Fill associated with the creation of ponds
- Any other work involving the discharge of fill or dredged material

10.6.4. Mitigation

Any facility requirement that cannot be sited to avoid wetlands must be designed to minimize wetlands degradation and must include compensatory mitigation as required by wetland regulatory agencies (USACE and NCDWR) in all phases of project planning, programming, and budgeting.

The contractor may be required to develop onsite mitigation, consisting of wetland/stream restoration or creation, for all unavoidable wetland and stream impacts, whenever possible and feasible. The contractor may be required to develop onsite mitigation, if appropriate, consisting of

wetland/stream/buffer restoration or creation, for all unavoidable wetland, stream, and buffer impacts, whenever possible and feasible. Use of USMC lands and lands of other entities may be permissible for mitigation purposes for USMC projects when consistent with EPA and USACE guidelines or permit provisions. Land within the project area suitable for

establishment of mitigation may be evaluated by the contractor and used for mitigation where compatible with mission requirements and approved by the CG. Proposals for permanent resource areas must be approved by the Assistant Secretary of the Navy (Installations and Environment) or his/her designee.

Offsite mitigation is preferred and should be coordinated through the North Carolina Division of Mitigation Services or an approved private mitigation bank.

10.7. TEMPORARY CONSTRUCTION

Traces of temporary construction facilities, such as haul roads, work areas, structures, foundations of temporary structures, stockpiles of excess or waste materials, and other signs of construction, should be removed upon completion of a contract or project. Temporary roads, parking areas, and similar temporarily used areas should be graded to conform to surrounding contours and the area restored, to the degree practical, to its state prior to any disturbing activities.

11.0 STORMWATER

MCB Camp Lejeune is responsible for stormwater permits associated with construction, industrial, or municipal activities that discharge to outfalls leading to receiving waters. The most applicable permit for contractors is the construction permit, since the majority of the contractor

activities are affiliated with construction/renovation.

However, the contractor is also responsible for adhering to the requirements of the industrial and municipal permits held by MCB Camp Lejeune for all of the contractor activities on the installation. In essence, all contractors for the installation need to know and implement the Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

necessary measures to prevent stormwater runoff and pollution runoff from land-disturbing activities (LDAs) and associated construction permit requirements, as well as industrial and municipal activities. The general requirements for each area, as they apply to contractors, are discussed in the following subsections.

11.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with stormwater. If you have any questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

11.1.1. Key Definitions

- Best Management Practices. Schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to prevent or reduce the pollution of waters of the United States BMPs include structural and nonstructural stormwater controls, operation and maintenance procedures, treatment requirements, and practices to control site runoff (e.g., sediment, spillage or leaks, sludge or waste disposal, or drainage from material storage). See the following website information: for more http://deg.nc.gov/about/divisions/energy-mineralland-resources/stormwater
- Certificate of Stormwater Compliance. A document providing approval for development activities that meet the requirements for coverage under a stormwater general permit.
- **Discharge (Pollutant).** The addition of any pollutant or combination of pollutants to waters of the United States from any point source, including, but not limited to, any spilling, leaking, pumping, pouring, emitting, emptying, or dumping of any pollutant; this excludes discharges in compliance with a National Pollution Discharge Elimination System (NPDES) permit.

Erosion and Sedimentation Control Plan. Any plan, amended plan, or revision to an approved plan submitted to the North Carolina Division of Land Resources or its delegated authority in accordance with North Carolina General Statute 113A-57. Erosion and Sedimentation Control Plans show the devices and practices that are required to retain sediment generated by the land-disturbing activity within the boundaries of the tract during construction and upon development of the tract. Note that in North Carolina. the Erosion and Sedimentation Control Plan and the NCG010000 Construction General Permit are considered the Stormwater Pollution Prevention Plan (SWPPP, or SPPP) for a construction site. See the following website for more information:

http://deq.nc.gov/about/divisions/energy-mineralland-resources/stormwater

- Land Disturbance. Areas that are subject to clearing, excavating, grading, stockpiling, and placement/removal of earth material.
- Nonpoint Source Discharge. All discharges from stormwater runoff that cannot be attributed to a discernible, confined, and discrete conveyance. (See also point source discharge, below.)
- **Point Source Discharge.** Any discernible, confined, and discrete conveyance, including but specifically not limited to, any pipe, ditch, channel, tunnel conduit, well, discrete fissure, container, rolling stock, or concentrated animal feeding operation from

which pollutants are or may be discharged to waters of the State. (See also nonpoint source discharge, above.)

- Stormwater (Runoff). The portion of precipitation (rain and/or snowmelt) that does not naturally infiltrate into the ground or evaporate but flows via overland flows, channels, or pipes into a defined surface-water channel or stormwater system during and immediately following a storm event. As the runoff flows over the land or impervious surfaces (such as streets, parking lots, and building rooftops), it accumulates sediment and/or other pollutants that could pollute receiving streams.
- Stormwater Associated with Construction Activities. The discharge of stormwater from construction activities, including clearing, grading, and excavating, that result in a land disturbance of equal to or greater than 1 acre, per 40 CFR 122.
- Stormwater Associated with Industrial Activities. The discharge from any conveyance that is used for collecting and conveying stormwater and which is directly related to manufacturing, processing, or raw materials storage areas from an applicable industrial plant or activity, per 40 CFR 122.
- Stormwater Associated with Municipal Activities. The discharge of stormwater from municipal activities, including public works shops, vehicle maintenance shops, and other municipal activities, with the potential to cause stormwater pollution.

11.1.2. Key Concepts

- Energy Independence and Security Act (EISA). In December 2007, Section 438 of EISA was issued. This section requires that Federal facility projects over 5,000 square feet must "maintain or restore, to the maximum extent technically feasible, the predevelopment hydrology of the property with regard to temperature, rate, volume, and duration of flow." In January 2010, the DoD Policy of Implementing Section 438 of the EISA was issued; this document includes a flowchart with implementation steps.
- **Good Housekeeping.** Good housekeeping practices refer to the maintenance of a clean and orderly facility to prevent potential pollution sources from coming into contact with stormwater. The practices include procedures to reduce the possibility of mishandling materials or equipment. Good housekeeping practices benefit stormwater quality and also provide for a clean, safe place for employees and clients. *Note that good housekeeping is one of the six minimum control measures (MCMs) of the MS4 permit requirements.*
- Low Impact Development (LID). LID is a holistic approach that incorporates site-specific ecosystem and watershed-based considerations for planning and design. The goal of LID is to mimic a site's predevelopment hydrology by using design techniques that infiltrate, filter, store, evaporate, and detain runoff close to the source. LID seeks to control

non-point source pollutants "nature's way," through the application of plant-soil-water mechanisms that maintain and protect the ecological and biological integrity of receiving waters and wetlands.

- National Pollution Discharge Elimination System. The national program for issuing, modifying, revoking, reissuing, terminating, monitoring, and enforcing permits. The NPDES stormwater program regulates stormwater discharges from three potential stormwater sources, as follows:
 - **Construction Activities.** LDAs that disturb 1 or 0 more acres need an NPDES permit. At a minimum, these permits require the development of a site-specific Erosion and Sedimentation Control Plan to address sediment controls during construction and upon development of the tract. previously noted. the As Erosion and Sedimentation Control Plan and the NCG010000 Construction General Permit are considered the SWPPP for a construction site in North Carolina. In the applicable areas of the installation, a State Stormwater Management Permit and coverage under the Construction General Permit may be required. Note that construction site runoff control is also one of the six MCMs of the Municipal Separate Storm Sewer Systems (MS4) permit requirements.
 - o **Industrial Activities.** Owners and operators of industrial facilities that fall into any of the 30 industrial sectors identified by EPA stormwater

regulations need an NPDES Phase I permit if stormwater is discharged directly into surface water (or MS4). The permit regulations specify steps that facility operators must take prior to becoming eligible for permit coverage and actions that must be taken to continue coverage under an existing permit. These steps and actions include, but are not limited to, effluent limits, monitoring, inspection, sampling, reporting, and corrective action requirements.

- Municipal Separate Storm Sewer Systems. Owners and operators of MS4s need an NPDES Phase II permit. An MS4 is a system of pipes and drainage ditches within an urbanized area used to collect storm runoff and convey it to receiving waters. Polluted runoff is commonly transported through MS4s, from which it is often discharged untreated into local waterbodies.
- **Operational Requirements.** Equipment, discharge, and material use requirements that apply to all construction and industrial activities.
- **Requirements. Post-Construction** The management of stormwater generated on a stable, established site after the construction process is Stormwater Management complete. The State requirements forth for Program sets postconstruction stormwater runoff control. Note that post construction is one of the six MCMs of the MS4 permit requirements.

• Stormwater Pollution Prevention Plan. A plan required by permits provided under NPDES that provides guidance to prevent stormwater pollution from construction, industrial, or municipal activities. Note that the terminology for this plan (and associated acronym) varies somewhat from State to State.

11.1.3. Environmental Management System

Contractor practices associated with stormwater include the following:

- Boat, ramp, dock cleaning
- Channel dredging
- Composting
- Construction/demolition/renovation
- Erosion/runoff control
- Fueling and fuel management/storage
- HM storage
- Land clearing
- Laundry
- Landscaping
- Livestock operations
- Pesticide/herbicide management and application
- Range residue clearance
- Road construction and maintenance
- Sewers
- Sidewalk and road deicing
- Soil excavation/grading
- Stormwater collection/conveyance
- Surface washing
- Vehicle parking
- Wash rack

Other activities that contractors could be involved in that may cause stormwater pollution include:

- Grounds maintenance (herbicide, pesticides, fertilizer, etc.)
- Outdoor material storage
- Building/roof repairs
- Industrial activities

The potential impacts of these activities on the environment include degradation of water quality and damage to public and private property due to flooding.

11.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard the installation must be aware of and adhere to all applicable regulations and requirements regarding potential stormwater contamination, which include but may not be limited to:

- <u>Clean Water Act of 1972.</u> Establishes the basic structure for regulating discharges of pollutants into the waters of the United States. The CWA establishes that no oil or hazardous substances should be discharged into or upon the navigable waters of the United States or adjoining shorelines, which may affect natural resources under the management of the United States through the following goals: (1) eliminate the introduction of pollutants into waters of the United States, and (2) develop water quality, which protects and propagates fish, shellfish, and wildlife and provides for recreation in and on the water.
- <u>40 CFR 122, National Pollutant Discharge</u> <u>Elimination System.</u> Requires industrial, construction, and municipal stormwater permits for the discharge of pollutants from any point source into waters of the United States.
- <u>15A NCAC Chapter 4.</u> Requires all persons conducting a land-disturbing activity to take all reasonable measures to protect all public and private property from damage caused by the release of sediments from the activity. The primary tool used to accomplish the objective is the development of an Erosion and Sedimentation Control Plan.
 - o Identify critical areas
 - o Limit exposure areas
 - o Limit time of exposure
 - o Control surface water

- o Control sedimentation
- o Manage stormwater runoff

More information can be found at:

http://reports.oah.state.nc.us/ncac.asp?folderNa me=\Title%2015A%20-%20Environmental%20Quality\Chapter%2004 %20-%20Sedimentation%20Control

15A NCAC 02H.1000 Stormwater Management. Stormwater Management Program The State requires all persons conducting LDAs that (1) require a Coastal Area Management Act (CAMA) Major Development Permit or an Erosion and Sedimentation Control Plan, and (2) are located within coastal counties or drain to specific classifications of water bodies, to protect surface waters and highly productive aquatic resources from the adverse impacts of uncontrolled high-density development or the potential failure of stormwater control measures. To receive permit approval, projects must limit the density of development, reduce the use of conventional collection systems in favor of vegetative systems, and incorporate postconstruction, structural BMPs.

11.3. PRIOR TO SITE WORK

Contractors are required to address the following in the below section prior to beginning site work.

11.3.1. Construction Notifications

Any project involving LDAs aboard the installation must be reviewed by the installation's NEPA Review Board prior to the onset of work so that potential impacts of the project and associated mitigation measures (if necessary) can be

Any project involving LDAs aboard the installation must be reviewed by the installation's NEPA Review Board prior to the onset of work. determined. Documentation of this review should have been provided to the ROICC or Contract Representative and may mandatory include conditions affecting the construction/implementation of the project. Consult the ROICC or Contract Representative to obtain or review any NEPA documentation associated with the project in the contract.

11.3.2. Familiarity with the Stormwater Phase I Industrial Permit

Discharges of industrial stormwater have the potential to contain contaminants from industrial activity. Because of this, MCB Camp Lejeune holds a Stormwater Phase I industrial permit. This type of discharge is defined and regulated in 40 CFR 122, the EPA final rule regarding NPDES stormwater permitting. Contractors are responsible for preparing projectspecific permit applications and related plans and for coordinating the permit review schedule with the ROICC or Contract Representative.

Daily industrial operations discharging stormwater aboard MCB Camp Lejeune and MCAS New River are covered under an individual NPDES permit. In accordance with the permit, the installation maintains an industrial SWPPP that identifies potential sources of pollution that may affect the water quality of stormwater discharges associated with an industrial activity. Refer to Section 11.4 for more information on contractor responsibilities associated with this permit.

11.3.3. Familiarity with the Stormwater Phase II Municipal Permit

Discharges of municipal stormwater have the potential to contain contaminants from municipal activity. Because of this, MCB Camp Lejeune holds a Stormwater Phase II municipal permit. This type of discharge is defined and regulated in 40 CFR 122, the EPA final rule regarding NPDES stormwater permitting.

Daily municipal operations discharging stormwater aboard MCB Camp Lejeune and MCAS New River are covered under an NPDES permit. In accordance with the permit, the installation maintains a municipal Stormwater Plan to address the six MCMs of the permit, as well as other requirements. Refer to Section 11.4 for more information on contractor responsibilities associated with this permit.

11.3.4. Project-Specific Construction Permits

Contractors are responsible for preparing all project-specific stormwater permit applications and related plans and for coordinating the permit review schedule with the ROICC or

Contract Representative. MCB Camp Lejeune is the responsible party for all project-specific stormwater permits

All permit-required plans and applications must go through internal approval before being submitted to the appropriate State agency.

located outside of Public-Private housing. Venture (PPV) All permit-required plans and applications must be submitted to the appropriate MCB Camp Lejeune organization to go through internal approval prior to submission to the appropriate State agency. The permit review schedule should allow adequate time for internal review prior to State submission deadlines.

Adequate review time fluctuates and is based on the type of permit application. Stormwater compliance should be coordinated with the appropriate PPV partner for housingrelated projects outside the jurisdiction of MCB Camp Lejeune.

Permit coverage is required under the North Carolina General Permit No. NCG010000 (General Permit) for construction activities that disturb 1 acre or more of land. Three copies of a proposed Erosion and Sedimentation Control Plan must be prepared and submitted to the NCDEQ Sedimentation Control Commission (or to an approved local program) at least 30 days prior to beginning construction activity to obtain coverage under the General Permit. A copy of the plan will be kept on file at the job site at all times while the site is active. **Coverage under the permit becomes effective when a plan approval is issued. No LDAs may take place prior to receiving the plan approval.** The

approved plan is considered a requirement or condition of the General Permit; deviation from the approved plan will constitute a violation of the terms and conditions of the permit unless prior approval for the deviations has been obtained.

A State Stormwater Management Permit, issued in accordance with 15A NCAC 02H.1000, is required for all development activities that require a CAMA Major Development Permit or an Erosion and Sedimentation Control Plan and that meet any of the following criteria:

- Development within the 20 coastal counties
- Development within 1 mile of and draining to any waters classified as High Quality Water (HQW) and rated "excellent" based on biological and physical/ chemical characteristics through the NCDWR monitoring or special studies, primary nursery areas designated by the Marine Fisheries Commission, and other functional nursery areas designated by the Marine Fisheries Commission
- Development that drains to an Outstanding Resource Water, which is a subset of HQW that is intended to protect unique and special waters having excellent water quality and being of exceptional ecological or recreational significance to the State or Nation

A State Stormwater Management Permit is required for all activities that will disturb 1 acre or more of land.

Because the installation is in a coastal county, any project that disturbs greater than 1 acre of land (requiring coverage under the General Permit for construction activity) will also require a State Stormwater Management Permit. A State Stormwater Management Permit application must be submitted and filed with the NCDEQ, Division of Water Quality, after the construction plans and specifications are complete and before construction activities begin. Additional information is available on the NCDEQ website:

http://deq.nc.gov/about/divisions/energy-mineral-land-resources/stormwater

State Stormwater Management Permits typically specify design standards for conveyance systems and structural BMPs, a schedule of compliance, and general conditions to which the permittee must adhere.

11.4. RESPONSIBILITIES DURING SITE WORK

The contractor is responsible for maintaining the quality of the stormwater runoff and preventing pollution of stormwater at the construction/job site. The job site may be inspected by installation environmental personnel to ensure compliance with the contractor's construction and/or the installation's industrial SWPPP, municipal stormwater plan, and applicable permits. The following requirements apply to all projects at the installation that have the potential to impact water quality:

- Any changes to the project area that do not comply with the approved Erosion and Sedimentation Control Plan, alter the approved post-construction stormwater conveyance system, or could otherwise significantly change the nature or increase the quantity of pollutants discharged should be immediately communicated to the ROICC or Contract Representative.
- All permitted erosion and sedimentation control projects will be inspected by the contractor at least once every 7 calendar days (unless discharges to a 303(d)-listed water body are occurring) and within 24 hours after any storm event greater than 0.5 inch of rain per 24-hour period, as required by the North Carolina General Permit No. NCG010000. Inspection results shall be maintained by the designated contractor throughout the duration of an active construction project.
- Equipment used during the project activities must be operated and maintained in such a manner as to prevent the potential or actual pollution of the surface or ground waters of the State.
- No POL products (e.g. fuels, lubricants, hydraulic fluids), coolants (e.g., antifreeze), or any other substance shall be discharged onto the ground, into surface waters, or down storm drains (to include leaking vehicles, heavy equipment, pumps, and/or structurally deficient containers of hazardous materials).

- Spent fluids shall be disposed of in a manner so as not to enter surface or ground waters of the State, or storm drains. Disposal of spent fluids is outlined in Section 7.0.
- Implement spill prevention measures, clean up all spills immediately, and follow the spill reporting requirements presented in Section 5.0. Any spilled fluids shall be cleaned up to the extent practicable and disposed of in a manner so as not to allow their entry into the water (surface or ground) of the State. Refer to Section 5.0 for emergency and spill response procedures.
- Herbicide, pesticide, and fertilizer use shall be consistent with the Federal Insecticide, Fungicide, and Rodenticide Act and shall be used in accordance with label restrictions. Refer to Section 7.0 for additional information on Hazardous Material/Hazardous Waste Management.
- Particular care must be used when storing materials outside. Materials and equipment stored outside that could potentially affect the quality of stormwater runoff include, but are not limited to, garbage dumpsters, vehicles, miscellaneous metals, chemical storage, fuels storage, wood products, and empty storage drums. These materials should be stored under cover whenever practicable. Contact the ROICC or Contract Representative with any questions about whether an outdoor storage practice is acceptable.

• Use good housekeeping practices to maintain clean and orderly work areas, paying particular attention to those areas that may contribute pollutants to stormwater. For industrial activities, refer to the link below for more information on best management practices to prevent stormwater pollution. EPA Industrial Fact Sheet Series for Activities Covered by EPA's multi-sector general stormwater permit: http://www.epa.gov/npdes

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12.0 SOLID WASTE, RECYCLING, AND POLLUTION PREVENTION (P2)

Contractors should minimize the amount of solid waste requiring disposal in a landfill. The installation has a proactive P2 and recycling program, and contractors should minimize the amount of solid waste requiring disposal in a landfill. This section addresses solid waste, including both municipal solid waste (MSW) and construction and

demolition (C&D) waste. HM and HW are discussed in Section 7.0 of this guide. Contractors are required to comply with all Federal, State, and local laws and regulations for proper disposal and recycling of all solid wastes.

12.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated

with solid waste, recycling, and pollution prevention. If you have any questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

12.1.1. Key Definitions

- Construction and Demolition Debris. Inert materials generated during the construction, renovation, and demolition of buildings, roads, and bridges. C&D waste often contains bulky, heavy materials such as concrete, lumber (from buildings), asphalt (from roads and roofing shingles), gypsum (the main component of drywall), and glass (from windows).
- Green Procurement (GP). The purchase of products and services that are environmentally preferable, when compared with competing products that serve the same purpose, in accordance with federally mandated "green" procurement preference programs. GP is intended to have a lesser or reduced negative effect on human health and the environment, and to permit fulfilling the social, economic, and other requirements of present and future generations.
- **Pollution Prevention.** Reducing the amount of pollution entering waste streams or otherwise released to the environment through source reduction and process efficiencies.
- **Recycling.** Activities that may include collection, separation, and processing, by which products or other materials are recovered from the solid waste stream for use as raw materials in the manufacturing of new products. Recycling also includes using, reusing, or reclaiming materials, as well as processes

that regenerate a material or recover a usable product from it.

• **Municipal Solid Waste.** Any solid materials discarded, including garbage, construction debris, commercial refuse, non-hazardous materials, non-recyclable wood, or other non-recyclable material per BO 11350.1, Refuse Disposal Procedures.

12.1.2. Key Concepts

- **Pollution Prevention/Green Procurement.** Installation contractors are strongly encouraged to use P2 and GP practices.
- Qualified Recycling Program (QRP). An organized operation that diverts or recovers scrap or waste streams and that identifies, segregates, and maintains the integrity of the recyclable materials in order to maintain or enhance the marketability of the materials.
- **Recycling.** Recycling is required on the installation. The MCB Camp Lejeune Landfill (Base Landfill) Recycling Center accepts specified recyclables according to the schedule in Table 12-1. Call (910) 451-4214 prior to a bulk turn-in.
- Solid Waste. Solid waste is disposed of in accordance with contract specifications (off the installation or at the Base Landfill). Data related to disposal off the installation (to include C&D waste) must be provided to the ROICC or Contract Representative on a monthly basis.

Source Reduction. Any practice that reduces the amount of any HM, pollutant, or contaminant entering any waste stream or released into the environment prior to recycling, treatment, and disposal that could reduce the hazard to public health and the environment. Source reduction may include equipment or technology modification; process or procedure modification; reformulation or redesign of products; substitution of raw materials: and housekeeping, improvements in maintenance, training, or inventory control.

12.1.3. Environmental Management System

Contractor practices associated with solid waste, recycling, and P2 include the following:

- Battery management
- Building operation/maintenance/repair
- Composting
- Construction/demolition/renovation
- Equipment operation/maintenance/disposal
- Grease traps
- HW disposal offsite transport
- Land clearing
- Livestock operations
- Metal working
- Packaging/unpackaging

- Paint removal
- Painting
- Parts replacement
- Polishing
- Range residue clearance
- Recreational facilities operation
- Road construction maintenance
- Rock crushing operations
- Solid waste collection/transportation
- Storage tank management
- Urban wildlife management
- Vehicle maintenance

The potential impacts of these activities on the environment include soil degradation, surface water quality degradation, depletion of landfill space, and depletion of nonrenewable resources.

12.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard the installation must be aware of and adhere to all applicable regulations and requirements regarding solid waste disposal, recycling, and P2, which include but may not be limited to the following:

 <u>BO 5090.17, Solid Waste Reduction – Qualified</u> <u>Recycling Program.</u> Provides guidance for solid waste reduction, P2, and management of recyclable materials.

- **BO 11350.2D, Refuse Disposal Procedures.** Establishes procedures for the separation, collection, and disposal of refuse and the disposal of waste wood products.
- **DoD Instruction 4715.4, Pollution Prevention.** Establishes the DoD requirement for installation QRPs and calls for GP.
- EO 13423, Strengthening Federal Environmental, • **Energy** and **Transportation** Management. Integrates prior practices, strategies, and requirements to further enhance the environmental performance compliance and energy and EO requirements. The sets goals in several environmental areas, including recycling.
- EO 13514, Federal Leadership in Environmental, Energy, and Economic Performance. Expands on the environmental performance requirements for Federal agencies, to include setting goals for solid waste diversion.
- **Pollution Prevention Act of 1990 (42 USC 13101** et seq.). Establishes the national policy that "pollution should be prevented or reduced at the source whenever feasible," and establishes the following hierarchy: source reduction, recycling, treatment, and disposal.
- <u>Resource Conservation and Recovery Act of 1976.</u> Governs the disposal of solid waste and establishes

Federal waste disposal standards and requirements for State and regional authorities. The objectives of Subtitle D are to assist in developing and encouraging methods for the disposal of solid waste that are environmentally sound and that maximize the utilization of valuable resources recoverable from solid waste.

• Solid Waste Disposal Act (SWDA) of 1965. Requires Federal facilities to comply with all Federal, State, interstate, and local requirements concerning the disposal and management of solid wastes, including permitting, licensing, and reporting requirements. The SWDA encourages the reuse of waste through recycling and requires the procurement of products that contain recycled materials.

12.3. SOLID WASTE REQUIREMENTS

Contractors must follow all Federal, State, and local requirements regarding the collection, storage, and disposal of solid waste. Contact the ROICC or Contract Representative for additional information regarding solid waste requirements.

At a minimum, the following actions are required for all contractors:

1. Prior to performing work that will or may generate solid waste at the installation, all contractors must provide their ROICC or Contract Representative with a copy of their Solid Waste Disposal Permit

unless the use of the Base Landfill is authorized for disposal. If the Base Landfill is authorized, the contractor must contact the Base Landfill Operations Clerk to ensure the contract is registered in the Landfill Tracking System. Recycling should be coordinated with the ROICC or Contract Representative and the Landfill Manager.

2. Provide the weight of <u>ALL</u> waste, both MSW and C&D, that is either disposed of or recycled, to the ROICC or Contract Representative, with a copy to the Landfill Manager. This requirement does not apply if the landfill/recycling facility picks up or accepts materials directly from the contractor. If contractors transport waste offsite for disposal, it is mandatory that they track the material weight and provide that information to their ROICC or Contract Representative for input into the annual Pollution Prevention Annual Data Summary.

In addition, contractors producing solid waste on the installation are required to take these steps:

- Pick up solid waste, separate it according to material type, and place it in covered containers of the correct type that are regularly emptied for recycling or landfilling.
- Verify that the solid waste contains no HM or HW.
- Prevent contamination of the site and the surrounding areas when handling and disposing of waste.

• Leave the project site clean upon completion of a project.

12.3.1. MCB Camp Lejeune Landfill Acceptable Waste Streams

To dispose of waste at the Base Landfill, contractors must be authorized with a valid construction pass and placard representing the related contract. Contractors must also contact the Landfill Operator prior to unloading refuse. Contact the ROICC or Contract Representative with any questions regarding use of the landfill or to coordinate disposal.

The Base Landfill accepts certain types of solid waste under the conditions specified in Table 12-1. Base Landfill hours of operation are 0730 to 1530, Monday through Friday, but ACM waste must be delivered between 0700 and 1000, Monday through Thursday. Each material must be separated into different loads.

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Table 12-1. Base Landfill Requirements

No Personal Property/

Off-Base Trash Accepted

Landfill Operating Hours

0700-1500 Monday - Thursday

0700-1400 Friday

Wood Products

The following products may be mixed together and delivered to the landfill:

- Scrap lumber (unpainted)
- Embark boxes (broken down)
- Pallets (broken/untreated)

The following products must be separated and delivered to the landfill:

- Trees (cut to 10 feet or less and free of soil)
- Leaves and scrubs Serviceable pallets

Lead Based Painted Wood Products

- Delivered before 1400 Monday Thursday
- Not accepted on Friday
- Cut in less than 8-foot lengths Wrapped in 6-millimeter plastic bags/sealed

Asbestos (all types)

- Appointment needed (910-451-5011 / 2946)
- Delivered by 1000 (Mon Thurs.)
- Not accepted on Friday
- Double wrapped in 6-millimeter plastic bags

•	Sealed with duct tape	
	Labeled and manifested prior to delivery	
Organic Products		
•	Leaves, pine straw, grass, and shrub clippings	
٠	No bags or containers allowed	
٠	No twigs or limbs over 2 inches in diameter	
•	Less than 6-foot lengths	
Concrete		
٠	Delivered separately from other items	
٠	Wire and rebar must be cut off flush with	
	exposed surfaces	
٠	Concrete and culverts	
•	Bricks and blocks	
•	Mortar products	
Soil		
Non-contaminated soil accepted		
Recyclable Products		
(Must be separated and dropped off at a designated		
recycling drop-off point or at a Recycling Center)		
•	Wood pallets (delivered separately)	
٠	White paper (mixed flat or shredded)	
•	Newspaper	
•	Magazines	
•	Military publications (binders removed)	
٠	Phone books	
•	Plastic and glass (containers or bottles)	
•	Toner cartridges	
•	Cardboard (delivered separately if in bulk)	

• Vinyl siding (delivered separately, in less than 6-			
foot lengths)			
• Asphalt shingles (delivered separately)			
Scrap metals			
Other Related Information			
Asphalt may be accepted in small quantities, as needed,			
at the discretion of the Landfill Manager (large quantities			
of asphalt must be taken off the installation).			
All furniture must be accompanied by a DD Form 1348,			
with a classification of rejected by the Base Property			
Office AND downgraded to scrap by Defense Logistics			
Agency Disposition Services (DLADS).			
All other Base or USMC property must be			
accompanied by a DD Form 1348 and downgraded to			
scrap by DLADS.			
Scrap materials related to ordinance, ammunition or			
dangerous items, including containers, tubes, and			
packing, must also be accompanied by Ammunition,			
Explosives, and Other Dangerous Articles (AEDA)			
certifications and copies of the certifier and verifier's			
appointment letters.			
Phone Numbers: (area code 910)			
Landfill Manager	451-4998		
Recycling Manager	451-4214		
• Landfill Fax	451-9935		
• Landfill Clerk	451-2946		
• EMD	451-5837		
• EOD	451-0558		

Unacceptable Items

- Hazardous Waste
- Liquid Waste
- Useable Appliances
- Paint and Paint Cans
- Appliances
- Electronics
- Computer Equipment
- Batteries
- Wire (Communication/Barbed/ Concertina)
- Oyster Shells
- Contaminated Soil
- Tires
- 55-Gallon Drums
- Oil Filters
- Petroleum Containers
- Regulated Medical Waste
- PCBs or PCB containers
- Demilitarized Waste
- Construction and Demolition Debris (unless specified in the contract)

12.4. RECYCLING REQUIREMENTS

The installation's QRP is managed by the EMD in collaboration with the Public Works Division. Reducing solid waste saves money and helps protect the environment by conserving natural resources. Additionally, USMC facilities are mandated to recycle, and the installation must meet solid waste diversion goals specified in EO 13514, the

DoD Strategic Sustainability Performance Plan, and the EMS.

12.4.1. Recycling Center

The MCB Camp Lejeune Recycling Center, Building 982, is co-located with the Base Landfill on Piney Green Road. Normal working hours are Monday through Thursday, 0700–1500, and Friday, 0700-1400. All materials should be brought to the Recycling Center. Have the ROICC or Contract Representative contact the Recycling Center at (910) 451-4214 for additional details. Call Recycling Coordinator at (910) 451-4214 for specific types and categories of materials accepted.

The following types and categories of materials are accepted for recycling but must be delivered to the Recycling Center on Piney Green Road:

- Scrap metal
- Steel (high temperature, corrosion resistant)
- Brass (includes spent/fired munitions, but excludes brass casings above .50 caliber; please call the Recycling Coordinator at (901) 451-4214 for details and documentation requirements)
- Copper and copper wire
- Aluminum (plate, sheet, scrap) and aluminum cans
- Paper (white, news, magazine)
- Cardboard

- Glass bottles (no window, windshields, or drinking glass)
- Plastic bottles
- Toner cartridges

Special arrangements may be made for other materials (C&D waste) or larger volumes of commonly recycled materials from events such as C&D. Regulations set forth in BO 11350.1 must be followed.

12.4.2. Other Recyclables

- Asphalt Pavement. Asphalt must be removed and delivered to an asphalt recycling facility. Contractors must provide a record of the total tons of asphalt recycled and the corporate name and location of the recycling facility to their ROICC or Contract Representative, with a copy to the Landfill Manager.
- Empty Metal Paint Cans. Take empty metal paint cans to Building S-962 for recycling. Turn in all HM cans or HM containers that are generated from MCB Camp Lejeune or MEF contracts to Building S-962 on Michael Road on the scheduled contractor turn-in day. Have the ROICC or Contract Representative contact EMD for more information. Any waste generated from this process must be managed appropriately.
- Other Metals. Take other metals to the DLADS disposal area in Lot 201, following the guidelines of BO 5090.17.

- **Red Rag Recycling.** Contractors should seek a red rag program to supply and launder shop rags. This service supplies clean rags and picks them up after use. The rags are laundered offsite and returned.
- Universal Waste. See Section 7.0 of this guide for management procedures.
- Unused Hazardous Materials. Turn in these materials to the HM Free Issue Point, Building 977 on Michael Road. Have the ROICC or Contract Representative contact the Free Issue Point at (910) 451-1482.
- White Rag Recycling. White rags are used in painting (these have no dye and thus do not interfere with these types of operations) and may be laundered offsite in a program analogous to the red rag recycling service.

12.5. POLLUTION PREVENTION AND GREEN PROCURMENT

MCB Camp Lejeune is subject to GP requirements. GP implements environmentally protective principles in the procurement arena and includes preferential use of the following:

- Products made from recovered materials
- Biobased products
- Water- and energy-efficient products
- Alternatives to ozone-depleting substances

- Non-toxic and less-toxic products
- Electronics that meet Electronic Product Environmental Assessment Tool standards
- Products that do not contain toxic chemicals, hazardous substances, or other pollutants targeted for reduction and elimination by the DoD
- Products with alternative fuel use/increased fuel efficiency
- Environmentally preferable purchasing practices

Contractors are encouraged to employ GP practices whenever feasible.

13.0 POTENTIAL DISCOVERY OF UNDOCUMENTED CONTAMINATED SITES

MCB Camp Lejeune was placed on the EPA National Priorities List, effective November 4, 1989. To ensure the protection of human health and the environment, a proactive Installation Restoration Program has been established to assess and remediate various sites on the installation. Numerous investigations have been performed to ensure that all of the installation's contaminated sites have been found, but additional contaminated areas may still exist. It is the contractor's responsibility to notify the ROICC or Contract Representative of any unforeseen site conditions while on the installation. It is recommended that any contractors performing intrusive activities on the installation be properly trained in accordance with the OSHA standards in 29 CFR

1910.120(e). If intrusive activities are planned for known contaminated areas, all required environmental training should be completed *prior* to working at MCB Camp Lejeune. Copies of training records should be available upon request by Federal or State regulators.

Contact the ROICC or Contract Representative with questions or concerns about the information in this section.

13.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and concepts are associated with unforeseen site conditions. If you have any questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

13.1.1. Key Definitions

- Free Product. A discharged HM/HW, POL, or environmental pollutant that is present in the environment as a floating or sinking non-aqueous phase liquid that exists in its free state (i.e., exceeds the solubility limit of liquids or saturation limit of soil/solids).
- National Priorities List. List of sites of national priority among the known releases or threatened releases of hazardous substances, pollutants, or contaminants.
- **Petroleum, Oil, and Lubricants.** A broad term that includes all petroleum and associated products or oil of any kind or in any form, including, but not limited to, petroleum, fuel oil, vegetable oil, animal oil, sludge, oil refuse, and oil mixed with wastes.
- Unforeseen Site Condition. A potentially hazardous or unanticipated site condition encountered on a job site.

• **Munitions and Explosives of Concern.** Military munitions that may pose explosives safety risks, including MEC, UXO, DMM, and munitions constituents present in a high enough concentration to present an explosives hazard.

13.1.2. Key Concepts

- Notification. Contractors must notify the ROICC or Contract Representative, in writing, of any unforeseen site conditions prior to disturbing them.
- **Response.** Contractors must stop working and evacuate work areas if unforeseen site contaminants, HM, or MEC/DMM/UXO are suspected to be present.

13.1.3. Environmental Management System

Unforeseen site conditions are potentially applicable to all EMS practices conducted aboard MCB Camp Lejeune.

13.2. OVERVIEW OF REQUIREMENTS

Contractors operating aboard the installation must be aware of and adhere to all applicable regulations and requirements regarding unforeseen site conditions, which include but may not be limited to the following:

• CERCLA of 1980 and Superfund Amendments & Reauthorization Act (SARA) of 1986. Establishes the Nation's HW site cleanup program. **Occupational Safety and Health Standards**, 29 Federal CFR 1910. standards that govern occupational health and safety to ensure the protection of employees from recognized hazards, such as exposure to toxic chemicals, excessive noise levels, mechanical dangers, heat or cold stress, or unsanitary conditions. The standards include provisions for many facets of employee safety and health, including, but not limited to, employee training. personal protective equipment, HM communication. medical surveillance. and emergency planning.

13.3. UNFORESEEN SITE CONDITION PROCEDURES

Contractors must promptly, before the conditions are disturbed, give a written notice to the ROICC or Contract Representative of (1) any subsurface or latent physical conditions at the site that differ materially from those indicated in the contract, or (2) any unknown physical conditions at the site, of an unusual nature, that differ materially from those ordinarily encountered.

The ROICC or Contract Representative will investigate the site conditions promptly after receiving the notice.

The most common unforeseen conditions at MCB Camp Lejeune typically relate to POL contamination and MEC/DMM/UXO. Procedures for these scenarios are provided in the following sections.

13.3.1. Petroleum, Oil, and Lubricants

The most frequently encountered condition that requires EMD assistance is the presence of a POL odor while excavating. If an odor or any free product is encountered during construction or excavation activities, take the following actions:

- Stop work.
- Immediately clear the area of all personnel to a safe distance upwind of the suspected area.
- Call the Fire and Emergency Services Division (911) immediately if personnel

If there is an odor, stop work and immediately clear the area of all personnel to a safe distance upwind of the suspected area.

are affected or injured by the suspected contaminant.

- Call the Fire and Emergency Services Division to properly secure the area.
- Notify the ROICC or Contract Representative so that the EMD Spill Response Team will be contacted to determine the appropriate course of action.

Please note that if contaminated soil is removed during excavation activities, the soil will have to be characterized prior to disposition. While it is staged and awaiting characterization sampling results, contaminated soil is to be placed within a bermed area on an impervious surface or barrier and securely covered with plastic or appropriate

material. Sample results and characterization will determine the ultimate disposition of the soil. In accordance with

installation policy, contaminated soil is not permitted to be reintroduced into excavations.

Recognize Retreat Report

13.3.2. Munitions and Ordnance

MCB Camp Lejeune has been in operation as a military training

installation since the early 1940s. As such, munitions or an ordnance item may be encountered during site excavation or construction activities. MEC, DMM, or UXO at MCB Camp Lejeune and its outlying areas typically include flares, rockets. artillery mines. grenades. projectiles. bulk explosives, fuses, or blasting caps. These items may vary in good/easily very recognizable condition from to unrecognizable, fragmented, or corroded scrap metal. MEC, DMM, or UXO may be encountered on the ground surface, partially buried, or completely buried.

Contractors operating aboard the installation should follow the "3R" concept if a possible munitions or ordnance item is discovered: "Recognize, Retreat, and Report."

Recognize Retreat Report

• Recognize. Contractors with the potential to encounter any possible MEC, DMM, or UXO should have a basic knowledge of these items. The item does not have to
be specifically recognized or identified, but it is important for personnel to recognize the potential hazard.

- **Retreat.** If a suspected MEC, DMM, or UXO item is encountered, leave the immediate area and DO NOT DISTURB the item. If possible, note the general size and shape of the item, any markings, and the location.
- **Report.** Report all occurrences to the appropriate authority, including any observations (e.g., size, shape, markings, and location).

Stop work immediately if a project unearths a hazardous material, such as MEC/DMM/UXO, and report the situation to the ROICC or Contract Representative. If project unearths а any potential MEC/DMM/UXO. recognize the potential hazard. Stop work immediately, and have all personnel clear the immediate area. Report the situation and any observations to the ROICC or Contract Representative, who will then report the item to Range Control Explosive and Ordnance Disposal (EOD). The following

link is to a 6-minute "UXO Safety" awareness training video that provides additional guidance.

http://www.lejeune.marines.mil/OfficesStaff/ExplosivesSaf ety/ %20trainingandguides.aspx

For other emergency response procedures, please refer to Section 5.0 of this guide.

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14.0 PERMITTING

Contractors operating aboard the installation must ensure that all relevant environmental permits are obtained before work commences onsite. Contractors must work with their ROICC or Contract Representative to determine permitting responsibilities prior to beginning work. Contractors must adhere to all permit conditions. Examples of permits related to the environment are provided in Section 14.3.

14.1. KEY DEFINITIONS AND CONCEPTS

The following key definitions and associated concepts are with contractor permitting requirements. If you have any questions or concerns about the information in this section, please consult the ROICC or Contract Representative, who will contact the appropriate environmental office if additional clarification is necessary.

Please consult the ROICC or Contract Representative with any questions or concerns about the information in this section.

14.1.1. Key Definitions

• **Major Source.** Any source that emits or has the potential to emit 100 tons per year or more of any criteria air pollutant in accordance with Title V of the CAA.

- **Permit.** A legally enforceable document required by statutory regulation for potential sources of pollution that is required for operations that may have an environmental impact. Permits may be administered at the Federal, State, or local level.
- **Target Housing.** Any housing constructed before 1978, with the exception of housing for the elderly and persons with disabilities (unless a child under the age of 6 lives or is expected to live there) and residential dwellings where the living areas are not separated from the sleeping areas (efficiencies, studio apartments, dormitories, etc.).

14.1.2. Key Concepts

• **Permits.** Prior to beginning work aboard the installation, consult applicable permit requirements and ensure that they are met before work begins. Copies of all applicable permits/authorizations should be retained onsite for the life of the project. Additional information on North Carolina permits is found on the following webpage: http://deq.nc.gov/about/divisions/environmental-assistance-customer-service/deacs-permit-guidance/environmental-permit-assistance

Consult the ROICC or Contract Representative for additional information concerning the contract's permit requirements. The contractor is responsible for ensuring that all required permits are acquired prior to any work aboard MCB Camp Lejeune.

14.1.3. Environmental Management System

Currently, no practices are associated with permitting under the EMS.

14.2. OVERVIEW OF REQUIREMENTS

Please refer to the individual sections of this Guide for applicable permitting regulations and requirements for each environmental media. Many permits have specific timetables for submittal prior to project initiation. Contractors must consult the permit requirements and ensure that all pertaining permits are obtained in the required timeframe.

14.3. PROJECT PERMITS AND APPROVALS

The NCDEQ website (<u>http://deq.nc.gov</u>/) is a useful reference for determining required permits and obtaining necessary forms. Prior to work being awarded, EMD's NEPA Section should performed have an environmental review of the installation-associated action proponent to comply with NEPA 1969. The outcome of this review would be either а Decision Memorandum or an Environmental Assessment. Contractors must refer to their contract and the requirements

outlined in the NEPA documentation for specific permitting requirements. EMD Program Managers are available for

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guidance; however, if the contractor is tasked with preparing permit applications, the contractor is expected to have the capability and expertise required to complete the submittals in accordance with the guidance provided by the regulatory agency that issues the permit. In addition, EMD must be provided with copies of all permits submitted to the NCDEQ. In some cases, EMD must submit the permit application. Please direct questions to the ROICC or Contract Representative.

Some permits that may be required are discussed in applicable sections of this Guide. The following list of permits is not meant to be all-inclusive; please be aware that other permits may also be required. The NCDEQ website (http://deq.nc.gov/) is a useful reference for determining required permits and obtaining necessary forms. In addition, any inspection and/or data collection required by the permits must be retained onsite for review upon request.

14.3.1. Stormwater (Section 11.0)

- <u>NPDES Stormwater Discharge Permit for</u> <u>Construction Activities (also referred to as</u> <u>General Permit No. NCG010000).</u> Required for all LDAs that exceed 1 acre; also requires an accompanying Erosion and Sedimentation Control Plan.
- <u>General Permit SWG050000.</u> Required for residential development activities within the 20 coastal counties (including Onslow County) located within 1/2 mile and draining to class SA waters (waters classified as SA are tidal salt waters that are

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used for commercial shellfishing or marketing purposes) that disturb less than 1 acre if adding more than 10,000 square feet of built-upon area that will result in a built-upon area greater than 12 percent of the total project area.

- **High-Density Stormwater Permit.** Required when (1) the LDA exceeds 1 acre and impervious surfaces are greater than or equal to 25 percent of the total project area adjacent to non-SA waters or greater than or equal to 12 percent of the total project area adjacent to SA water; or (2) total development exceeds 10,000 square feet of impervious surface.
- Low-Density Stormwater Permit. Required when the LDA exceeds 1 acre and impervious surfaces are less than 25 percent of the total project area when adjacent to non-SA waters or less than 12 percent of the total project area when adjacent to SA waters.

14.3.2. Asbestos (Section 8.0)

• Asbestos Permit Application and Notification for Demolition/Renovation. DHHS Form 3768, available at the following website (under *Forms & Applications*):

http://epi.publichealth.nc.gov/asbestos/ahmp.html

14.3.3. Lead-Based Paint (Section 9.0)

• North Carolina Lead-Based Paint Abatement Permit Application. Any person or firm conducting an abatement of a child-occupied facility or target housing is required to obtain a Lead Hazard Management Plan Permit. The application is available at the following website: <u>http://epi.publichealth.nc.gov/lead/pdf/LeadAbatePe</u> <u>rmit08-07.pdf</u>

14.3.4. Air Quality (Section 4.0)

- Construction Permits. Construction permits are required for all new stationary sources and all existing stationary sources that are added to or are modified with new equipment that may emit air pollutants. Permits may be required for the construction or modification of the following types of emission sources:
 - o Boilers
 - o Generators
 - o Engine test stands
 - o Surface coating/painting operations
 - o Refrigerant recovery and recycling operations for other ozone-depleting substances, such as industrial chillers, refrigerators, air conditioning compressors, or cleaning agents.
 - o Chemical or mechanical paint removal, abrasive blasting, grinding, or other surface preparation activities
 - o Fuel storage and fuel dispensing
 - o Woodworking shops

- o Welding shops
- o Bulk chemical or flammables storage
- o Open burning
- o Fire training
- o Rock crushing or other dust-causing activities
- New Source Review Permit. A New Source Review permit is a pre-construction permit that authorizes the construction of new major sources of air pollution or major modifications of existing sources.

14.3.5. Wetlands (Section 10.6)

Section 404 Clean Water Act Permit. Contractors working aboard the installation will not perform any work in waters of the United States or wetlands (see definition below) without an approved permit (even if the work is temporary). Unavoidable impacts to wetlands or waters of the United States will require coordination and written approval from the USACE for a Section 404 CWA permit (individual or applicable nationwide permit), the NCDWR for a Section 401c Water Quality certification, and the NCDCM for a Federal Consistency Determination. Failure to acquire written authorization for making impacts to wetlands and/or waters of the United States may result in significant project delays or design modifications. See the following website for more information:

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http://www.epa.gov/laws-regulations
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14.3.6. Drinking Water/Wastewater

- Approval of Engineering Plans and Specifications for Water Supply Systems. Applicants must submit engineering plans and specifications at least 30 days prior to the date upon which the Authorization to Construct is desired. Authorization to Construct must be obtained prior to onset of work.
- Wastewater Extension Permit. NCDEQ Form FTA 02/03 – Rev. 3 04/05. Applicants submitting Form FTA 02/03 should plan to allow the State approximately 90 days to issue the permit. The Wastewater Extension Permit must be obtained prior to onset of work.